

**MINUTES SUMMARY OF THE HENDERSON COUNTY
BOARD OF ADJUSTMENT MEETING
October 26, 2011**

The Henderson County Board of Adjustment held its regular meeting on October 26, 2011 at 4:00 p.m. in the King Street Meeting Room, 100 N. King Street, Hendersonville, North Carolina.

Board Members Present:

Jim Phelps, Chairman
Jim Crafton, Vice Chairman
Ann Pouch
Tony Engel
Hunter Marks
Jim Clayton, Alternate Member

Staff Members Present:

Toby Linville, Zoning Administrator
Sarah Zambon, Deputy County Attorney
Karen Ann Wall, Board Secretary

Call to order / Introduction of the Board: Chairman Phelps called the meeting to order at 4:00 pm.

Review and approve September 28, 2011 Meeting Summary: Chairman Phelps asked for approval of the summary. There was a discussion on choosing whether or not to approve the meeting summary every month. Crafton made the first motion to approve the meeting summary every month and Pouch seconded the motion. All members voted in favor. Pouch made the first motion to approve the September 28, 2011 meeting summary. Crafton seconded the motion. All members voted in favor.

Open Meetings and Public Records Law Review: Sarah Zambon, Deputy County Attorney facilitated a discussion and question and answer training on Open Meetings Law.

Adjourn Meeting: Chairman Phelps adjourned the meeting at 5:00 pm



Jim Phelps, Board of Adjustment Chairman



Karen Ann Wall, Board Secretary