

**MEETING MINUTES**  
**Henderson County Technical Review Committee**  
**May 3, 2016**

The Henderson County Technical Review Committee met on May 3, 2016 at 2:00 p.m. in the King Street Meeting Room at 100 N. King Street, Hendersonville, NC.

TRC Members Present:

Autumn Radcliff, Senior Planner  
Toby Linville, Zoning Administrator  
Wally Hollis, Fire Marshal  
Tom Staufer, Building Services Supervisor  
Carl Ownbey, NCDOT  
Seth Swift, Environmental Health Supervisor

TRC Members Absent:

Marcus Jones, P.E., Director of Engineering  
Natalie Berry, P.E., Assistant County Engineer  
John Mitchell, Business and Community Development Director  
Brent Detwiler, City of Hendersonville Engineer

Minutes – Ms. Radcliff asked if there were any adjustments to the April 19, 2016 meeting minutes. Tom Staufer noted that Gary Lance was present at the last meeting. Wally Hollis made a motion to approve the minutes with the correction. Tom Staufer seconded the motion. All members voted in favor.

Master Plan for Quattlebaum Properties LLC M-2016-02

Presenter: Brian Burgess. Mr. Burgess presented the staff report for the master plan. Ken Camp and Chris Cormier from Carolina Specialties Construction were present for questions. Carl Ownbey discussed the driveway permit and connectivity.

There were no committee conditions for the project. Autumn Radcliff made a motion to approve the Master Plan with conditions from the staff report. Tom Staufer seconded the motion. The committee voted unanimous approval.

Master Plan for Glassy Mountain Partners LLC M-2016-03

Presenter: Brian Burgess. Mr. Burgess presented the staff report for the master plan. The committee discussed utilities, annexation and connectivity.

There were no committee conditions for the project. Autumn Radcliff made a motion to approve the Master Plan with conditions from the staff report. Wally Hollis seconded the motion. The committee voted unanimous approval.

The meeting was adjourned at 2:22 p.m.

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Toby Linville