

**MEETING MINUTES**  
**Henderson County Technical Review Committee**  
**December 5, 2017**

The Henderson County Technical Review Committee met on December 5, 2017 at 2:00 p.m. in the King Street Meeting Room at 100 N. King Street, Hendersonville, NC.

TRC Members Present:

Autumn Radcliff, Planning Director  
Toby Linville, Zoning Administrator  
Denisa Lauffer, Permit Division Coordinator  
Seth Swift, Environmental Health Supervisor  
Kevin Waldrup, Fire Marshal  
Steve Cannon, NCDOT  
Natalie Berry, Project Engineer  
John Mitchell, Business and Community Development Director  
Marcus Jones, P.E., Director of Engineering  
Marlee Page, City of Hendersonville

TRC Members Absent:

Minutes – Ms. Radcliff asked if there were any adjustments to the November 21, 2017 meeting summary. Toby Linville made a motion to approve the minutes with a second from Kevin Waldrup and all members voted in favor.

Rezoning R-2017-06 Kruger

Stedman Smith presented the staff report for the zoning map amendment. Dennis Kruger was present to describe the request. There were no additional conditions placed by the Committee. Autumn Radcliff moved to approve the TRC forward the rezoning application, #R-2017-06, to the Planning Board for further review so long as it meets the technical requirements laid out in the Henderson County Land Development Code. Marcus Jones seconded the motion and TRC voted unanimous approval

Improvements Permit Site Plan Revision

Seth Swift presented the site plan application amendments to improve site plan submittal for septic permits. Stedman Smith agreed to amend the application to encompass zoning and property addressing requirements and add site plan example to back of sheet. After approval of those departments the application will be made part of the application process

The meeting was adjourned at 4:17 p.m.

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Toby Linville