

## **Henderson County Parks & Recreation Advisory Board Meeting**

Tuesday, April 9th, 2019, 12pm, AAC

In attendance: Corum Smith, Jennifer Hensley, Terry Maybin, Jeff Donaldson, Scott Rhodes, Phillip Ellis, Ken Wise, Hunter Marks, Tricia King, and Ralph King

Staff present: Casey Conner, Erin Hendrix, Autumn Radcliff, and Carleen Dixon

Minutes taken by Erin Hendrix

### **Public Input**

None.

Approval of minutes from February 2019 and March 2019. Phillip makes a motion to accept, Hunter seconds, none oppose.

### **Draft Sponsorship Policy - Casey Conner**

Casey introduces a new Sponsorship Policy to the Recreation Advisory Board as a guideline for the department as we move forward with sponsorship recruitment. This policy is not the sponsorship packet that would be given to potential sponsors, but instead a policy that will guide the development of this document. Terry makes a motion to approve the policy manual and Phillip seconds. All approve, none oppose.

### **Draft FY20 Fee Schedule - Carleen Dixon**

Carleen shows the Board the current Parks and Recreation fee schedule and a list of proposed changes to some fees. Terry asks if there are currently any reduced fees set for non-profit organizations. Carleen answers that no, there are not, largely due to

the complications with verification of 501-C3 organizations. Jenn believes that user fees for all day tournaments may be high and asks if tournament organizers are able to make money. Ken and Carleen assure her that entry fees for tournaments and the gate fees more than cover the costs for the tournament organizers. The board discusses player fees that are in place for partner organizations such as Henderson County Youth Baseball, Henderson County Youth Softball, and ABYSA and agree that, even with low user fees, the benefits of these organizations running these programs outweigh the costs if these programs were ran by the Parks and Recreation Department. Terry expresses appreciation for the board's inclusion in the fee changes and comments that this information had never been shared before. Jenn makes a motion to approve the FY20 fee schedule changes and Terry seconds. All in favor, none oppose.

#### **First Draft Needs Assessment Survey - Carleen Dixon**

ETC has sent a first draft of the needs assessment survey and Carleen seeks feedback. Carleen notes that there are still some minor changes/edits to be made but with the boards recommendation she will continue to finalize this for release. Phillip and Tricia particularly like question 24. Jenn makes a motion to support moving forward with the survey, Ken seconds. All in favor, none object.

### **Gazebo Update for Tuxedo - Tuxedo Park**

Terry Maybin provides an update on the improvements to Tuxedo Park that the Green River Valley Association have been working on. They have obtained a permit and have a large Gazebo on order to be placed in the Park very soon.

### **Park Overview - Tuxedo Park**

This is a new addition to the agenda monthly as a result of the board asking for a park to be highlighted at each meeting. This way board members can be aware of any concerns, new additions, etc. without having to make a trip to each park. Carleen shared a presentation that highlighted new improvements at Tuxedo Park as well as the problem areas and difficulties.

Meeting adjourned at 1:12pm

### **Member Comments:**

None

### **Motions:**

Approval of Minutes: Phillip first and Hunter seconds, all approve

Approval of Sponsorship Policy: Terry first and Phillip seconds, all approve.

Approval of FY20 fee schedule: Jennifer first, Terry seconds, all approve.

Approval of the first draft of the needs assessment survey: Jennifer first, Ken seconds, all approve.