

REQUEST FOR PROPOSALS

MANUFACTURED HOME REMOVAL



**100 N King Street
Hendersonville NC 28792**

ISSUE DATE: March 3, 2022

IMPORTANT NOTE: Indicate firm name and RFP name on the front of each sealed proposal envelope or package, along with the date for receipt of proposals specified below. Sealed proposals, subject to the terms and conditions made a part hereof will be received until noon April 4, 2022 for furnishing the services described herein. A Prebid conference will not be held, but any questions or requests for a site visit may be directed to Toby Linville at 828-694-6627 tlinville@hendersoncountync.org

SEND ALL PROPOSALS DIRECTLY TO THE ADDRESS ABOVE.

INTRODUCTION:

The North Carolina Division of Environmental Assistance and Customer Service will offer counties up to \$1,000 per home for the removal of abandoned manufactured homes. Henderson County has been awarded this grant in order to assist citizens in the removal of these uninhabitable homes. This request for proposal will allow contractors to bid on removing these homes on behalf of Henderson County. These homes will not be able to be transported and must be demolished on site. The process requires equipment to demolish the home and transport the materials to the appropriate destinations as well as adequate labor.

SCOPE OF WORK: The contractor shall provide all materials, tools, machinery, labor and supervision necessary for the demolition work on the above properties. Demolition work shall include excavation of any footing and foundations and removal of all debris from the demolition site.

**CLEAR AND DEMOLISH THE PARCEL OF ALL STRUCTURES, IMPROVEMENTS
AND DEBRIS.**

PROVISIONS:

1. The property owner shall be responsible for obtaining all permits and will contact all utility providers (water, sewer, electric, gas and cable) prior to commencement of demolition activities to ensure that disconnection has been made.
2. Demolition bids shall be awarded to the lowest responsible bidder, considering quality and performance.
3. The contract will relieve Henderson County of any and all liabilities for damages incurred by the Contractor during the demolition of said structure(s). Contractor shall provide certification that they have \$1,000,000.00 liability insurance and workman's compensation coverage for any employee on the job site.
4. The contractor will meet Drug Free Work Place Requirements by: Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
5. All contractors must comply with special conditions established concerning equal employment, affirmative action, and business opportunities.
6. No materials shall be stored or accumulated in any area, but should be transported directly from the site to the landfill or recycling center.
7. The contractor shall be responsible for the removal and proper disposal of all materials and shall provide Henderson County with landfill tipping receipts from the Henderson County Transfer Station and receipts from a certified Recycling Company prior to release of payment. All loads shall be covered and secured prior to and during transport.
8. Henderson County will be responsible for detection and safe removal of mercury thermostats and fluorescent lighting. These items will be taken to the Henderson County Transfer Station and maintained in the Household Hazardous Waste building.
9. The contractor relieves Henderson County of all liability in the disposal of debris. The contractor is responsible for all fees and permits, if applicable.
10. No bids will be accepted from contractors who have violated Henderson County Codes or Ordinances.
11. No payment shall be made until all work is satisfactorily completed and approved by Henderson County.
12. Contractor shall demolish dwelling, grade, and seed property to satisfaction of inspector.

REFERENCES

Indicate below three agencies for which you have provided demolition services within the past three years:

Firm: _____
Contract Name: _____
Phone Number: _____

Firm: _____
Contract Name: _____
Phone Number: _____

Firm: _____
Contract Name: _____
Phone Number: _____

COST PROPOSAL

In order to allow each contractor to bid equally for this project, the following scenario should be used to estimate the cost per demolition. The site will have adequate access to allow a dump truck with low-boy trailer and backhoe to the site. The home is a 14' x70' metal on metal home with frame and axles. The home will be empty and the estimated weight of landfill materials will be 10,000 lbs. The weight of frame and axles will be 1,000 lbs. and the weight of the aluminum siding, window frames and roof will be 300 lbs. Henderson County will reimburse additional tipping fees over 10,000 lbs.

We will be able to demolish up to 10 homes in the grant cycle. Please state your fees based on removing all 10 units, which will be in various locations throughout Henderson County. Removal is estimated at two units per month.

The cost of demolition in accordance with the specifications herein is listed as follows:

DEMOLITION COST PER UNIT (Includes Tipping Fees up to 10,000 lbs)

\$ _____

All qualified proposals/bids will be evaluated and award made to the firm(s) whose proposal/bid is deemed to be in the best interest of the County, all factors considered. Henderson County reserves the unqualified right to reject any and all offers if determined in its best interest.

Evaluation Criteria: COST VS REFERENCE

The following information must be included in the proposal:

1. Work Schedule for start and completion.
2. Contractor's Licensure with North Carolina as required in the General Statues Chapter 87.
3. Warranty on above work.
4. See Henderson County RFP site: <https://www.hendersoncountync.gov/rfps>
5. Proposed Contract signed by bidder and ready for County's signature.

6. As a party wishing to contract or otherwise do business with Henderson County, you must understand that you have a duty (imposed by North Carolina law in 2013), as a condition of payment for goods provided or services rendered, to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (“E-Verify”). Further, if you provide the goods or services to the County utilizing a subcontractor, you must require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. You are required to verify, by affidavit, compliance of the terms of this section upon the County's request.
7. **Compliance with Henderson County Purchase Order Terms and Conditions**

HENDERSON COUNTY RESERVES THE RIGHT TO REJECT ANY AND / OR ALL BIDS.

EXECUTION OF PROPOSAL

By submitting this proposal, the potential contractor certifies the following:

1. An authorized representative of the firm signs this proposal.
2. It can provide insurance certificates as required within 10 days after notice of award.
3. The cost and availability of all equipment, materials, supplies associated with performing the services described herein have been determined and include in the proposed cost. All labor costs, direct and indirect, have been determined and included in the proposed cost.
4. The potential contractor has read and understands the conditions set forth in this RFP and agrees to them with no exceptions.
5. The contractor has in effect \$1,000,000.00 in general liability insurance and Workers Compensation on all employees.
6. Therefore, in compliance with this Request for Proposal, and subject to all conditions here, the undersigned offers and agrees, if this proposal is accepted within 60 days from the date of the opening, to furnish the subject services at the cost on the “Cost Proposal” section of this document.

CONTRACTOR: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE NUMBER: _____

FEDERAL EMPLOYER IDENTIFICATION NUMBER: _____

BY: _____ **TITLE:** _____ **DATE:** _____

(Signature) _____

(Typed or printed name)

THIS PAGE MUST BE SIGNED AND INCLUDED IN YOUR PROPOSAL.

UNSIGNED PROPOSALS WILL NOT BE CONSIDERED!!!

ACCEPTANCE OF PROPOSAL

Henderson County

BY: _____ **TITLE:** _____ **DATE:** _____