



HENDERSON COUNTY ENGINEERING

1 Historic Courthouse Square, Suite 6
Hendersonville, North Carolina 28792
828.694-6526 | www.hendersoncountync.gov

Memorandum To: Interested Engineering Consultants

From: Marcus A. Jones, P.E.
County Engineer

**Subject: Request for Qualifications
Edneyville Sewer Preliminary Engineering Report**

Date: June 24, 2020

The Henderson County Board of Commissioners are soliciting services of a highly qualified engineering consultant to prepare a preliminary engineering report (PER) to provide sewer service to the new Edneyville Elementary School, the Western NC Justice Academy and a yet to be determined area surrounding these facilities. Interested firms should submit Statements of Qualifications in pdf format to the following address in accordance with the instructions and guidance provided for herein, by **July 17, 2020**:

Marcus A. Jones, P.E.
County Engineer
County of Henderson
majones@hendersoncountync.org

Proposed Scope of Services:

The Consultant will analyze pressurized and gravity public sewer options to serve the new Edneyville Elementary School and the Western NC Justice Academy. The analysis of the options will provide general location of the sewer, access requirements, permitting considerations, cost and other important aspects of sewer service. Furthermore, funding options will be analyzed for construction; as well as cost and funding of operations. The options should consider the immediate need to serve the two facilities but also service in the long term to the entire Clear Creek basin.

Other notable points follow:

- The Edneyville Elementary school is located at 2875 Pace Road, Hendersonville, NC.
- The WNC Justice Academy is located at 3971 Chimney Rock Road, Edneyville, NC
- The closest public sewer system to the above addresses is the Hendersonville Sewer System in the vicinity of North Hendersonville High School located at 35 Fruitland Road,

Hendersonville, NC. GIS information of the system is available via GoMaps linked from the County's GIS at www.hendersoncountync.gov

- Currently, the elementary school is served by an on-site septic system with a temporary permit until public sewer can be constructed.
- Currently, the Justice Academy is served by an on-site treatment plant with a permitted discharge into Lewis Creek.
- There are several discharge permits in the area surrounding the school and a possible option for consideration would be to partner with one of these permit holders.

Format for Statements of Qualification:

Each proposal submitted in response to this solicitation should address the following elements:

1. A brief description of the firm and its program of services.
2. The project team and the individual qualifications of the members of the team.
3. A list of recent related project experience with emphasis on projects in North Carolina as well as Western North Carolina. In addition, each project listed **must** have client contact information.
4. An explanation of the Consultant's approach to addressing the proposed scope of services outlined in this document.
5. A proposed project schedule.
6. A schedule of hourly compensation rates for the proposed project team.
7. Other references.

From experience with the Consultants and the above information, the following criteria will be used to evaluate the Statements of Qualification:

1. Project Team (20%)
2. Project Experience (20%)
3. Planning Performance (20%)
4. Relationship(s) with Funding and / or Regulatory Agencies (20%)
5. Customer Service (20%)
 - a. Communication
 - b. Schedule Management
 - c. Budget Management

Thank you for your consideration regarding the future of Henderson County, and should you have any questions or concerns, please email me at majones@hendersoncountync.org.

c: Steve Wyatt, County Manager