

Henderson County
Sheriff Department



**Formal Bid for (1) Used,
Remanufactured, and/or Demo
Mobile Command Center**

Due Date: Friday, June 12, 2020

Time: 3:00 PM EST

Location: Henderson County Finance Department

Address: 113 N. Main Street

Hendersonville, NC 28792

NOTICE AND INSTRUCTIONS TO BIDDERS

County of Henderson
Doug Guffey-Purchasing Agent
Phone: 828.694.5023
Historic Court House Annex
113 N. Main Street
Hendersonville, NC 28792

Henderson County will receive sealed bids for the furnishing of (1) Used, Remanufactured, and/or Demo Mobile Command Center as specified until Friday, June 12, 2020 at the Henderson County Finance Department, 113 North Main Street, Hendersonville, NC 28792 where the bids will be publicly opened and read aloud. Bids must be sealed and visibly labeled as "Formal Bid: Mobile Command Center".

Equipment must meet all specifications and be the kind and type specified, or an approved equivalent and will be awarded based upon the lowest responsive responsible bidder standard. A manufacturer's build sheet of the proposed equipment shall be included in addition to the completed specifications. The total bid price must include delivery to the Henderson County Sheriff Department Impound Lot at 400 4th Avenue East, Hendersonville, NC 28792. Quoted price(s) should not include any sales or usage taxes but should reflect the actual bid price of the equipment.

The County will entertain bids for used, remanufactured, or demo models. You must submit a separate proposal page for each type of offering with model year and style clearly defined.

If an error or omission occurs bidder(s) must submit in writing no more than seventy-two hours after the bid opening, a request to withdrawal their bid, excluding Saturdays, Sundays, or Holidays for which Henderson County offices are closed.

All vehicles require 2 sets of keys, temporary tag and all pertinent paperwork upon delivery. This shall include invoice, certificate of origin, odometer disclosure statement, and completed MVR-1 form. No dealer advertisement insignia is allowed on County vehicles. Only identification is OEM plates as shipped.

The County of Henderson reserves the right to reject any and/or all bids received, or to select the bid which, in our opinion, is in the best overall interest of the County.

Complete specifications shall be included on all equipment. The bidder must meet all of the above requirements for bid to be considered.

Doug Guffey, Purchasing Agent

PROPOSAL

The undersigned, as bidder, hereby declares that this proposal is made without connection with any other person, company, or parties making a similar bid or proposal, and that the proposal is in all respects fair and in good faith, without collusion or fraud.

The bidder has carefully examined the annexed form of specifications and instructions to bidders and hereby declares that he will furnish the equipment called for in the manner prescribed in the specifications and instructions to bidders for the following price:

TYPE	DELIVERY TIME	UNIT PRICE

PLEASE NOTE BID PRICES AND SPECIFICATIONS SHALL BE FULLY ENFORCEABLE FOR 90 DAYS AFTER THE BID DUE DATE UNLESS NOTED BELOW

Warranty period: _____

Printed Name of Firm Representative

Name of Firm Submitting Proposal

Signature of Firm Authorized Representative

Firm Address

Title

Telephone Number

Email Address

Henderson County, North Carolina
Sheriff Department
Specifications for (1) Used, Remanufactured, and/or Demo Mobile Command Center

It is the intent of these specifications to set up minimum requirements for (1) Mobile Command Center as specified. These specifications must be considered as minimum requirements. If it is necessary to bid alternate equipment or to take exceptions to the specifications as set forth, this must be so stated in your bid. Any reference to a model or brand is only to denote quality and does not mean that equal equipment will not be considered.

I. Specifications

a. General

- i. 2008 or newer 40' Dual Slide-out Coach on Spartan Chassis _____
- ii. Dimensions: 40' long x 12' tall x 102" wide (approx.) _____
- iii. 115,000 miles or less _____
- iv. Dual entry doors, passenger side _____
- v. UVL wheelchair lift w dedicated door _____
- vi. 4 AC Units _____
- vii. 3 Entrances _____

b. Engine

- i. 400 Cummins diesel or equivalent in Horsepower _____
- ii. Midship Engine _____

c. Exterior

- i. Exterior TV and speakers _____
- ii. 35' heavy-duty power awning _____
- iii. External briefing monitor with sound _____

d. Interior

- i. Microwave and Refrigerator _____
- ii. Removable Conference Tables _____
- iii. 2 Conference Tables _____
- iv. 5 Workstations _____
- v. On Board Restroom _____

e. Technological Components

- i. Must be prewired for both 110 V electrical and Category Five media cable _____
- ii. Server Racks _____

- iii. Satellite Internet _____
- f. Generator (Onboard)
 - i. Minimum 20kw diesel generator _____
- g. Towable Generator
 - i. Minimum 20kw commercial diesel generator _____
 - ii. 45-foot self-contained unit with generator _____

II. Inspection

- a. The command center shall be available for inspection by Henderson County and/or a third-party affiliate before bid award to confirm its condition.

III. Delivery

- a. Please deliver to Henderson County Facility Services, 320 Williams Street, Hendersonville, NC 28792 with 2 sets of keys, and 1 owner's manual.

IV. Titling

- a. Vehicle shall be titled as follows:
 - County of Henderson
 - 113 N. Main St.
 - Hendersonville, NC 28792

V. Terms and Conditions

- a. For Disadvantaged Business Enterprise requirements, see Minority Business Participation Guidelines posted under Doing Business with Henderson County at <https://www.hendersoncountync.gov/county/page/doing-business-henderson-county>
- b. Contractors with 25 or more employees as defined in Article 2 of Chapter 64 of the NC General Statutes must verify compliance with the E-verify, NCGS 160A-20.1(b).
- c. Compliance with Purchase Order Terms & Conditions <https://www.hendersoncountync.gov/county/page/doing-business-henderson-county>