



Henderson County Capital Projects

100 North King Street, Suite 206

Hendersonville, North Carolina 28792

Memorandum To: Interested Qualified Firms

From: *Thad Ninnemann*
Capital Projects Project Manager

Subject: *Request for Qualifications*
Design/Build: Henderson County Human Services Building Office
Buildout

Date: *June 26, 2019*

RFQ: Design Build Services for

Henderson County Human Services Building Office Buildout

Henderson County is accepting Statement of Qualifications from interested firms for the design and construction of a new office buildout within the Henderson County Human Services Building located at 1200 Spartanburg Highway in Hendersonville, NC 28792 until July 10, 2019, at the Henderson County Government Offices located at 100 North King Street Suite 206, Hendersonville, NC 28791 by 2:00 pm. The scope of the project will include the design and construction of a fully functioning, turnkey office buildout inclusive of, but not limited to, drywall and metal framing, doors and hardware, painting, flooring, acoustical ceiling systems, electrical for power, lighting, mechanical, and plumbing systems, mechanical systems inclusive of ductwork, dampers, supply and return grilles VAV's, HVAC controls, hot water piping, hot water valves, and plumbing inclusive of all piping, valves, and fixtures encompassing plus or minus 3600 square feet of space. The project may or may not be completed in two phases.



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The Statement of Qualifications should include the following:

1. A brief description of the firm and its program of services with emphasis on the firm's history of successful construction projects in occupied buildings.
2. The project team and the individual qualifications of the members of the team.
3. A list of recent related project experience. The project experience of the project team and/or related experience within Henderson County is particularly important. In addition, each project listed needs to have past client contact information.
4. Any other information that might be relevant to the selection process.
5. Additional references.

The selected firm will be qualified and selected based on the information contained in their respective submitted qualification packages.

Qualifications are due:

July 10, 2019 by 2:00 pm

Henderson County Government Offices

Attention: Thad Ninnemann

100 North King Street, 2nd Floor, Suite 206

Hendersonville, NC 28791

Location of Work:

Henderson County Human Services Building

1200 Spartanburg Highway

Hendersonville, NC 28792

As a general guide to prospective proposers, the Professional Services selection procedures adopted by North Carolina, appropriately modified by Henderson County, will



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be employed in this process. All proposals must include all aspects of North Carolina law and Henderson County policy. The owner retains the unqualified right to reject any and/or all proposals. The owner may or may not interview potential candidates to assist in the selection process.

For coordination, the primary contact for project information will be Thad Ninnemann, HC Capital Projects Project Manager, 828-577-1501, or at TNinnemann@Hendersoncountync.gov