

SECTION 01110 (01 11 00)

SUMMARY OF WORK

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Project Description and Location.
- B. Work by Owner.
- C. Owner Supplied Products.
- D. Contractor Use of Site and Premises.
- E. Future Work.
- F. Work Sequence.
- G. Owner Occupancy.
- H. Utility Sources.

1.2 PROJECT DESCRIPTION AND LOCATION

- A. Work of this Contract comprises general construction of Demolition and removal of interior elements, and along North exterior wall. New partitions, storefront windows, ceiling adjustments, door and interior window installation and the refurbished finishes for these areas.
- B. Project site is located at the following address:
 - 1. Facility Name: Henderson County Public Library.
 - 2. Facility Address: 301 N. Washington street Hendersonville, NC 28792.

1.3 RELATED SECTIONS

- A. Other Divisions and sections relating to this section include, but are not limited to:
 - 1. Bidding Requirements, Contract Forms, and Contract Conditions.
 - 2. Division 1 General Requirements sections.
 - 3. Specification Divisions 2 through 16 including all sections.

1.4 CONTRACT DESCRIPTION

- A. Type of Contract: Project will be constructed under a single prime contract.

1.5 WORK BY OWNER

- A. Cooperate and facilitate Owner's operations: Do not limit access to project site.
- B. Coordinate with Project Consultant concerning scheduling, scope, and duration of Owner's operations.

Items noted NIC (Not in Contract), Furniture, and books & shelves will be supplied by Owner after issuance of substantial completion.

- C. Owner will retain possession of the following items before start of work:
 - 1. [Bricks where removed at North Wall, Doors being relocated, Ceiling Tiles, Ceiling suspension frames, Fire Alarm Horn, Surface Mounted Emergency lights, Fire extinguishers, Ceiling Lights and any bulbs within, HVAC Registers, Transfer Ducts, Transfer Grills. _____].
 - 2. [_____].
 - 3. [_____].
- D. Contractor will remove and Owner will take possession of the following items prior to start of work:
 - 1. [___SEE DEMO, SAVE ALL DOORS, LIGHTS, FIRE SAFETY ALRAMS, EXTINGUISHERS, CEILING, ETC. ____].
 - 2. [_____].
 - 3. [_____].

1.6 OWNER SUPPLIED PRODUCTS

- A. Owner's Responsibilities:
 - 1. Arrange for and deliver Owner reviewed Shop Drawings, Product Data, and Samples, to Contractor where products are supplied by owner.
 - 2. Arrange and pay for product delivery to site.
 - 3. On delivery, inspect products jointly with Contractor.
 - 4. Submit claims for transportation damage and replace damaged, defective, or deficient items.
 - 5. Arrange for manufacturers' warranties, inspections, and service.
- B. Contractor's Responsibilities:
 - 1. Review Owner reviewed Shop Drawings, Product Data, and Samples.
 - 2. Receive and unload products at site; inspect for completeness or damage jointly with Owner.
 - 3. Handle, store, install and finish Products.
 - 4. Designating all delivery dates of Owner's furnished items in the Contractor's Construction Schedule, including receiving, unloading, handling, storing (as may be required), unpacking, assembling and installing (as required by this document) of all Owner's furnished items at the site, including removal from site of all packing materials and debris.
 - 5. Provide necessary support systems and personnel to receive Owner's furniture and equipment, as well as making all necessary mechanical and electrical connections.
 - 6. The Contractor shall be fully responsible for securing and protecting all Owner-furnished items from damage, including damage from exposure to the elements, and to repair and/or replace items damaged as a result of the Contractor's operations.
- C. Products supplied to site and installed by Owner:
 - 1. [__furniture__].
 - 2. [_____].
- D. Items supplied by Owner for installation by Contractor:
 - 1. .
 - 2. [__book drop__].
 - 3. [_____].

1.7 CONTRACTORS USE OF SITE AND PREMISES

- A. Limit use of site and premises to allow:
 - 1. Owner occupancy.

2. Use of designated site areas, sidewalks, and adjacent playground areas by public for library functions.
3. Coordinate restriction of public use along North alley with owner.

B. Construction Operations:

1. A designated area on the site shall be provided for the Contractor. This area requires confirmation, approval and acceptance by the Owner and the Project Consultant as to its location, access, perimeter, size and use on the Site.
2. Schedule deliveries so as to minimize space and time requirements for storage of materials and equipment on site.
3. The sequence of delivery and storage of materials shall comply with the limits of the designated and approved on-site area.
4. The Contractor shall be fully responsible for securing and maintaining this area in a clean, organized and workmanlike manner at all times.
5. During the all phases of work on the project, the Contractor shall remove any and all excess materials and debris from the site after the completion of each and every sequence of the work and-or phase of construction.
6. In existing areas of remodeling/renovations remove debris and clean areas of the building and project site containing construction materials, debris, and spills on a daily basis to the satisfaction of the HCPL. Dispose using covered rubbish containers.
7. Upon completion of the Project, but prior to Substantial Completion, the Contractor shall repair, refurbish and return all designated areas to their contract required final conditions.
8. Do not interact with the public, faculty or staff.
9. Do not utilize radios, cellular telephones or paging devices within student occupied spaces.
10. Maintain all exterior areas locations in clean and usable condition. Keep tools, equipment, material, rubbish, and other Work related items out of student areas.

Emergency Building Exits During Construction:

- (a) Maintain egress widths to exits.

11. Administer allocation of available space equitably among entities needing both access and space so as to produce the best overall efficiency in performance of the total Work of the Project.
12. At existing facilities, schedule arrival times of workforce and deliveries to minimize conflict with arriving students, faculty and staff.

C. **Time Restrictions for Performing Work:**

1. Regular Working Hours: Comply with local requirements, ordinances, noise restrictions and coordinate with HCPL for scheduling activities.
2. After Hours and Weekend **Windows shown cut in on the north wall of the library will have to be done after hours due to the noise that activity will cause. If scaffold is to be used, it cannot be left in the roadway on the north side of the building between jobs.**
3. Schedule hazardous operations for times during which the public and library staff shall not be present.
4. Time Restrictions for Performing [Interior] [Exterior] work: [_____].
5. Utility Outages and shutdown: [_____]

1.8 OWNER OCCUPANCY

- A. The Owner will occupy the site and premises during entire period of construction for the conduct of normal operations.
- B. Cooperate with Owner to minimize conflict, and to facilitate Owner's operations.
- C. Schedule the Work to accommodate this requirement.

END OF SECTION