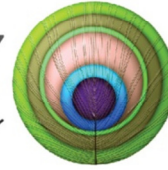


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Henderson County Public Library
Library Remodel
301 N Washington St, Hendersonville, NC

Notes from Mandatory Pre-Bid Meeting 07/31/18

Present:

Trina Rushing – Director HCPL

Becky Snyder HCPL I.T.

David Berry – Henderson County

Thad Ninneman – Henderson County

Bidders Present:

John Swann – Permot Enterprises Inc.

Donald Bishop – TCMC –LLC

Dennis Dunlap – Dunlap Construction Co.

Tamara Peacock – Tamara Peacock Company Arch

David Walen – Tamara Peacock Company Arch

Joey Burnett – Tamara Peacock Company Arch

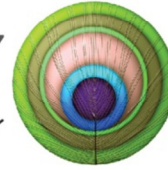
Items Discussed:

- Introduction of Team
- Review of Scope
- RFI Timeline Revision
 - Addendum that has been released at meeting will be compiled with meeting Minutes, and clarifications.
 - RFI Deadline is now August 6th
 - Bids Due 2pm August 13th
 - Start of Construction after August 25th Pending submittals, availability of HM Frames, Doors, etc. clarified in the contractor proposals
- Addendum #8 was handed out to attendees at pre bid meeting.
- Walk through of Drawings
- Discussion of Work Schedule
 - Library Hours
 - The Library can be accessed before and after standard hours.
- Difficulties involved in this project
 - Noise
 - Hours of operation
 - Library hours are 9am-8pm M-F, 9am-5pm Sat.
 - General construction can take place during regular hours
 - New Window openings must be cut in after hours
 - Dirt, Dust and construction barriers for Library patrons must be installed and maintained.
 - Working on North Alleyway, no blocking traffic. Work in North alley to be done after hours with equipment removed for the next business day.
 - An area (drawing provided) will be shared with Roofing Contractors for storage.
 - Security

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- Work before, after and during operation hours, any doors must be locked behind after entry. Use of temporary barriers to be used per area. Coordinate with library staff.
 - Long lead times likely for doors, windows.
- Bidders are to include a projected start date, construction timeline with lead times in their bid proposal.

These minutes represent our interpretation of the items discussed and the decisions reached. Please contact our office with any omissions or clarifications within 3 days of receipt of these minutes.

Respectfully submitted, prepared by:

David Walen

The Tamara Peacock Company Architects