



HENDERSON COUNTY CAPITAL PROJECTS

Memorandum To: Interested Bidders

From: *Thad Ninnemann
Capital Projects Project Manager*

Subject: *Request for Proposals
Henderson County Cooperative Extension Roof Replacement*

Date: *July 10, 2018*

Henderson County requests proposals to replace the built up roof system located at the Cooperative Extension, 100 Jackson Park Road, Hendersonville, NC.

Mandatory Pre-Bid Meeting: July 24, 2018 @ 10:30 am

HC Government Offices First Floor Meeting Room
100 North King Street
Hendersonville, NC 28792

Proposals are due:

August 7, 2018 @ 10:30 am

HC Government Offices First Floor Meeting Room
100 North King Street
Hendersonville, NC 28792

Location of Work:

Henderson County Cooperative Extension
100 Jackson Park Road
Hendersonville, NC 28791

Sealed hard copy bids, no emails, will be received from bidders by Henderson County/REI Engineers at 100 North King Street, Hendersonville, North Carolina 28792, until 10:30 AM on August 7, 2018, at which time they will be



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publicly opened and read for the Henderson County Cooperative Extension Area A and Area B located at 100 Jackson Park Road, Hendersonville, North Carolina 28791. Hard copy bids may be delivered to the above address via Fed Ex, UPS, etc. prior to the bid opening.

Electronic project documents may be obtained from the Engineer, REI Engineers, 1927 J.N. Pease Place, Suite 201, Charlotte, North Carolina 28262 at no cost. Hard copy project documents may be purchased from the Engineer at a nonrefundable cost of \$50.00. Qualified contractors interested in bidding on the project should contact George Urbaniuk at 803-367-6117.

All bidders are hereby notified that they shall be properly licensed under the state laws governing their trades.

Bid security in an amount equal to not less than five percent (5%) of the gross amount of the bid is required.

Performance and Payment Bonds for 100% of the Contract Amount are required.

Brief scope of work for the base bid includes replacement of approximately 6,822 square feet of built up roof with 2 roof areas with the specified Fully Adhered PVC roof system in Area A and standing seam metal roof system in Area B.

A Pre-Bid Meeting is scheduled for 10:30 AM on July 24, 2018, at the HC Government Building, address listed above. Attendance is Mandatory.

See Henderson County Insurance and Bond Requirements posted under General Information at <http://ww2.hendersoncountync.org/rfp/index.html> for the following:

- a. Insurance (if appropriate) per Article 11
- b. Bonds (if appropriate) per Article 12

For Disadvantage Business Enterprise requirements, see Minority Business Participation Guidelines posted under General Information at <http://ww2.hendersoncountync.org/rfp/index.html>



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As a party wishing to contract or otherwise do business with Henderson County, You must understand that you have a duty (imposed by North Carolina law in 2013), as a condition of payment for goods provided or services rendered, to Comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (E-Verify). Further, if you provide the goods and services to the County utilizing a subcontractor, you must require the subcontractor to comply With the requirements of Article 2 of Chapter 64 of the General Statutes as well. You are required to verify, by affidavit, compliance of these terms of this Section upon the County's request.

Henderson County reserves the right to reject any and / or all bids. Qualified contractors interested in bidding on the project should contact **Mr. Thad Ninnemann (828) 577-1501** or **tninnemann@hendersoncountync.org**.