

# Henderson County Board of Health

## Minutes

Regular Meeting – January 10, 2023

Classroom of the Henderson County Department of Public Health  
1200 Spartanburg Highway Hendersonville, NC 28792

### I. Call to Order

The Henderson County Board of Health meeting was called to order by Dr. Maggie Hayes, Chairperson, at 6:00 p.m.

<b>Members Present</b>	John Bryant, General Public Member Maggie Hayes, Physician – Chairperson Jennifer Hensley, General Public Member Bill Lapsley, County Commissioner Leslie Leidecker, Veterinarian Alison Reid, Dentist Kenesha Smith, Pharmacist – Vice Chairperson Craig Poole, Optometrist Scott Prechter, General Public Member Jeffrey Young, Professional Engineer
<b>Members Not Present</b>	Kathleen Baluha, Registered Nurse
<b>Staff Leadership Present</b>	Steve Smith, Health Director Diana Curran, Medical Director Crystal O’Dell, Director of Nursing Stacy Taylor, Community Health Director

**Quorum Present**

### II. Approval of the Meeting Agenda

Dr. Maggie Hayes asked for the board’s approval of the proposed agenda if no changes were needed. **Motion:** Dr. Craig Poole made a motion for the agenda to be approved and Dr. John Bryant seconded the motion. **Vote:** The motion passed by unanimous vote.

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#### III. Approval of the November 8, 2022 Minutes

Dr. Hayes indicated the minutes for the November 8, 2022 meeting needed to be approved.

**Motion:** Dr. Bryant made a motion for the minutes to be approved as submitted and Dr. Scott Prechter seconded the motion. **Vote:** The motion passed by unanimous vote.

#### IV. Public Comments

Dr. Hayes asked if anyone present wished to make public comments. There were none.

#### V. Presentations

None.

#### VI. Reports

##### Public Health Capacity Update

Mr. Steve Smith shared that of the 114 positions being tracked for capacity, 76 positions had been in their position for 1 year or longer, 19 with less than 1 year of experience with 19 current vacancies. Mr. Smith noted that overall stability with staffing had improved, but turnover rates remained challenging along with elevated training demands for new hires.

##### Health Director's Monthly Report

Mr. Smith stated that he was mindful of the start of a new year and wanted to express his appreciation for the time and commitment provided by board members to lead public health efforts in the community. Mr. Smith also thanked senior leadership in the department and all public health staff for their efforts to support and advance its mission.

#### VII. Old Business

None.

#### VIII. New Business

##### 2021-2022 Strategic Plan Update

Ms. Stacy Taylor, Community Health Director updated the board about the status of the current strategies with most already accomplished. Those successes include

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pandemic response, accreditation, dental needs assessment among children, advancement of tobacco use prevention policy, Partnership for Health support, community health assessment and implementation of best practices for Medicaid managed care. Progress had been identified in several other strategies and Ms. Taylor confirmed that additional work was still needed for those including an enhanced focus on health disparities and the disposition of the archived records room.

Ms. Taylor reminded board members that the current strategies had been organized within the 3 essential functions of public health: assessment, assurance and policy development. Mr. Smith then asked the board for a practical extension of the current plan to complete remaining efforts and to initiate an analysis of strengths, weaknesses, opportunities, and threats (SWOT) that would drive the discussion about the development of the next strategic plan. Mr. Smith indicated that information could be brought back in the next 2 to 3 months. **Motion:** Dr. Leslie Leidecker made a motion to extend the current strategic plan through June of 2023 while work continued to develop the next plan. Mr. Jeff Young seconded the motion. **Vote:** The motion passed by unanimous vote.

#### **Preliminary 2023-2024 Budget Considerations**

Mr. Smith began by describing some of the board's statutory responsibilities associated with budget development including their role as the policy-making, rule-making and adjudicatory body for the health department. It was also noted the board was required to approve the department's budget proposal before forwarding to the board of commissioners for their consideration.

Mr. Smith shared that current public health expenditures comprised approximately 7% of the county's total budget. Local appropriations are typically about 65% of public health revenues with the remainder generated by fees, federal/state funding, and grants. Revenue and expenditure forecasts for the next fiscal year were described as similar with the current year although most pandemic funding was ending. Mr. Young asked about any unused local appropriations that might occur in a given year. Mr. Smith responded that those funds would be returned to Henderson County's General Fund.

As in past years, Mr. Smith confirmed that next year's budget requests would be guided by the board's 4-year budget plans, strategic plan, community health improvement plan and mandated public health services. Mr. Smith informed the board that a final budget proposal would come back to the board at their February meeting.

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#### Budget Review Committee

Dr. Hayes inquired if any board members were willing to serve on the budget review committee to assess the budget requests with staff before the final proposal came back to the board. Dr. Poole, Mr. Young and Dr. Prechter volunteered. Dr. Hayes appointed these members for the committee and reminded the remaining board members that anyone could participate.

#### February 14, 2023 Board of Health Meeting

Dr. Hayes shared that she was aware that members may have conflicts with the next meeting date given the holiday. She inquired if board members were receptive to shifting the meeting to the following Tuesday, February 21, 2023. Board members expressed agreement with that change. **Motion:** Dr. Hayes made a motion to shift the next board meeting to February 21, 2023 and Dr. Poole seconded the motion. **Vote:** The motion passed by unanimous vote.

#### IX. Discussion

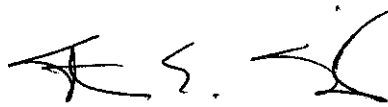
None.

#### X. Adjournment

**Motion:** Dr. Hayes made a motion to adjourn, and it was seconded by Dr. Poole.

**Vote:** The motion passed by unanimous vote.

Respectfully submitted:



Secretary to the Board/Health Director

2/21/2023

Date

*Approved by the Henderson County Board of Health at the February 21, 2023 meeting.*