

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** December 2, 2024

**SUBJECT:** Budget Amendment – Restricted Fund Balance Sheriff’s Department

**PRESENTER:** Sheriff Lowell Griffin

**ATTACHMENT:** Yes  
1. Budget Amendment

**SUMMARY OF REQUEST:**

The Sheriff’s Office is requesting the Board approve the attached budget amendment which appropriates fund balance for unused restricted donations for Sheriff’s Office special funds. These funds are derived from restricted donations, to be used for specific programs, including Pawnbroker, K-9, VIP, STAR, Shop With A Hero, and Honor Guard. The amounts reflected in the budget amendment are the unspent portion of restricted donations from FY2024, to be carried over and spent in FY2025.

**BOARD ACTION REQUESTED:**

The Board is requested to approve the attached budget amendment to appropriate restricted fund balance for the special Sheriff’s Office accounts. These funds are contributions/donations designated for the use of each specific account.

***Suggested Motion:***

*I move the Board approve the budget amendment to appropriate restricted fund balance for the special Sheriff’s Office accounts as presented.*

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



Department: \_\_\_\_\_ FINANCE \_\_\_\_\_

Please make the following line-item transfers:

What expense line-item is to be increased?

| Account       | Line-Item Description | Amount    |
|---------------|-----------------------|-----------|
| 115431-537110 | PAWN PROKER FUND - R  | \$0       |
| 115431-537111 | K9 - R                | \$194,563 |
| 115431-537112 | VIP - R               | \$24,054  |
| 115431-537113 | STAR - R              | \$113,457 |
| 115431-537114 | HONOR GUARD           | \$10,337  |
| 115431-569953 | SHOP WITH A HERO - R  | \$1,474   |
| _____         | _____                 | _____     |
| _____         | _____                 | _____     |
| _____         | _____                 | \$343,885 |

What expense line-item is to be decreased? Or what additional revenue is now expected?

| Account       | Line-Item Description     | Amount    |
|---------------|---------------------------|-----------|
| 114990-401000 | FUND BALANCE APPROPRIATED | \$343,885 |
| _____         | _____                     | _____     |
| _____         | _____                     | _____     |
| _____         | _____                     | _____     |
| _____         | _____                     | _____     |
| _____         | _____                     | _____     |
| _____         | _____                     | _____     |
| _____         | _____                     | _____     |
| _____         | _____                     | \$343,885 |

**Justification:** Please provide a brief justification for this line-item transfer request.

To appropriate fund balance for special funds set up within Sheriff's Office budget. Unused funds in these accounts roll forward as they are contributions/revenues designated for particular purposes. BOC Approved 12.2.2024

\_\_\_\_\_  
Authorized by Department Head

12/2/2024  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by Budget Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by County Manager

\_\_\_\_\_  
Date

|                            |       |
|----------------------------|-------|
| <i>For Budget Use Only</i> |       |
| Batch #                    | _____ |
| BA #                       | _____ |
| Batch Date                 | _____ |