

## MINUTES

**STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS  
MONDAY, OCTOBER 7, 2024**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Present for the meeting were Chairman Rebecca McCall, Vice-Chair J. Michael Edney, Commissioner William Lapsley, Commissioner Daniel Andreotta, Commissioner David Hill, County Manager John Mitchell, Assistant County Manager Christopher Todd, Financial Services Director Samantha Reynolds, Public Safety Director Jimmy Brissie, Attorney Russ Burrell, and Clerk to the Board Denisa Lauffer.

Also present were: Budget Analyst Jennifer Miranda, Director of Facility Services Andrew Griffin, Finance Director Randall Cox, Social Services Director Lori Horne, Engineer Marcus Jones, Sheriff Lowell Griffin, A/V Technician Oscar Guerrero, and Capital Projects Manager Bryan Rhodes. Deputies Travis Pierce and Kayla Brezillac provided security.

### **CALL TO ORDER/WELCOME**

Chairman McCall called the meeting to order and welcomed all in attendance.

Chairman McCall asked everyone to pause for a moment of silence to remember those impacted by Hurricane Helene.

**INVOCATION** Reverend George Grimm-Howell with the Unitarian Universalist Fellowship of Hendersonville provided the invocation.

### **PLEDGE OF ALLEGIANCE**

Chairman McCall led the Pledge of Allegiance to the American Flag.

### **RESOLUTIONS AND RECOGNITIONS**

#### **2024.120 State of Emergency Ratification**

During Hurricane Helene and its aftermath, County personnel took significant and required actions on behalf of the County. The proposed resolution will ratify the county's actions.

**HENDERSON COUNTY**

**NORTH CAROLINA**

**Before the Board of Commissioners**

### **RESOLUTION AND RATIFICATION**

#### **BOARD OF COMMISSIONERS ENACTMENT 2024-120**

WHEREAS, a state of emergency on account of Hurricane Helene was declared in Henderson County as of 8:00 a.m. on 27<sup>th</sup> of September, 2024; and,

Approved: November 4, 2024

WHEREAS, the Hurricane Helene storm and associated flooding have caused damages to Henderson County, its citizens, and its infrastructure unprecedented in modern times; and,

WHEREAS, the staff of Henderson County has worked tirelessly to try to coordinate the protection of the lives of its citizens and, where possible, their property, during the state of emergency; and,

WHEREAS, this work has involved emergency and exigent operations, subject to final approval of this Board.

**NOW, THEREFORE, IT IS RESOLVED** by the Henderson County Board of Commissioners that all the acts of the County and its staff, including all contracts, resolutions and proclamations, done in providing the protection referred to above are hereby ratified and affirmed as official and appropriate acts of the County.

This the 7<sup>th</sup> day of October, 2024.

*Chairman McCall made the motion to approve the proposed Resolution and Ratification. All voted in favor, and the motion carried.*

**DISCUSSION/ADJUSTMENT OF AGENDA**

*Vice-Chair Edney made the motion to approve the agenda as presented. All voted in favor, and the motion carried.*

CONSENT AGENDA consisted of the following:

**Approval of Minutes**

Draft minutes were presented for Board review and approval for the following meeting: September 19, 2024 - Regularly Scheduled Meeting

Motion:

*I move the Board approve the minutes of September 19, 2024.*

**Tax Collector’s Report**

The report from the office of the Tax Collector was provided for the Board’s information.

Please find outlined below collections information through September 25, 2024 for 2024 real and personal property bills mailed on July 31, 2024. Vehicles taxes are billed monthly by NC DMV.

**Henderson County Annual Bills (Real and Personal Property):**

<b>2024 Beginning Charge:</b>	<b>\$101,657,826.07</b>
Discoveries & Imm.	\$81,987.90
Releases & Refunds:	<b>(\$47,571.45)</b>
<b>Net Charge:</b>	<b>\$101,692,242.52</b>
Unpaid Taxes:	\$78,775,416.57
<b>Amount Collected:</b>	<b>\$22,916,825.95</b>



**Henderson County Registered Motor Vehicles (As Collected by NC DMV):**

Net Charge:	\$1,750,113.97
Unpaid Taxes:	\$3,694.51
<b>Amount Collected:</b>	<b>\$1,746,419.46</b>

99.79%

**Henderson County FY25 Budget Analysis:**

<b><u>Budget Ordinance</u></b>		<b><u>Revenue Collected</u></b>	
Ad Valorem:	\$103,559,409.00	Ad Valorem:	\$24,663,245.41
Prior Years:	\$1,041,250.00	Prior Years:	\$288,771.07
<b>Budget Total:</b>	<b>\$104,600,659.00</b>	<b>YTD Revenue:</b>	<b>\$24,952,016.48</b>



**2024.121 Pending Releases & Refunds**

The Assessor reviewed the pending releases and refunds and concluded that these findings were in order. Supporting documentation is on file in the County Assessor’s Office.

The pending release and refund requests were submitted for approval by the Henderson County Board of Commissioners.

<b>Type:</b>	<b>Amount:</b>
Total Taxes Released from the Charge	\$ 6,871.31
Total Refunds as a result of the Above Releases	\$ 324.06

Motion:

*I move the Board approve the Combined Release/Refund Report as presented.*

**County Financial Report – August 2024**

The August 2024 County Financial and Cash Balance Reports were provided for the Board’s review and approval.

The following were explanations for departments/programs with higher budgets to actual percentages for the month of August:

- Administrative Services – timing of payment of board approved expenditures
- Human Resources - timing of payment of board approved expenditures
- Finance – timing of payment of board approved expenditures
- County Assessor – timing of payment of board approved expenditures
- Tax Collector – timing of payment of board approved expenditures
- Legal – timing of payment of board approved expenditures
- Register of Deeds – timing of payment of board approved expenditures
- Information Technology – timing of payment of board approved expenditures
- Sheriff Department - timing of payment of board approved expenditures
- Detention Facility - timing of payment of board approved expenditures
- Building Services - timing of payment of board approved expenditures
- Wellness Clinic - timing of payment of board approved expenditures
- Emergency Medical Services - timing of payment of board approved expenditures
- Rescue Squad – payment of 1<sup>st</sup> quarter Board appropriations
- Planning - timing of payment of board approved expenditures
- Code Enforcement - timing of payment of board approved expenditures
- Site Development - timing of payment of board approved expenditures
- Project Management - timing of payment of board approved expenditures
- Public Health - timing of payment of board approved expenditures
- Environmental Health - timing of payment of board approved expenditures
- Mental Health – payment of 1<sup>st</sup> quarter Board approved appropriation
- Social Services - timing of payment of board approved expenditures
- Juvenile Justice Programs - timing of payment of board approved expenditures
- Veterans Services - timing of payment of board approved expenditures
- Public Library – timing of payment of board approved expenditures

Approved: November 4, 2024



- Recreation – timing of payment of board approved expenditures
- Public Education – payment of 2 of 10 annual appropriations made to the public school system
- Non-Departmental - timing of payment of board approved expenditures
- Year-to-date Net Revenues under Expenditures for the Emergency Telephone System (911) Fund was due to utilizing fund balance appropriations for FY25.
- Year to Date Net Revenues under Expenditures for the Public Transit Fund were due to the timing of disbursements in FY25.
- Year to Date Net Revenues under Expenditures for the Misc. Other Governmental Activities Fund is due to the timing of fines and forfeitures disbursements in FY25.
- Year to Date Net Revenues under Expenditures for the Opioid Fund is due to the timing of Opioid Settlement receipts and disbursement of approved expenditures in FY25.
- Year to Date Net Revenues under Expenditures for the Etowah Sewer Fund is due to the timing of collection receipts and disbursements of approved expenditures in FY25.

HENDERSON COUNTY  
FINANCIAL REPORT  
AUGUST 2024

GENERAL FUND REVENUES						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
General Fund	205,293,753.00	20,303,514.89	22,917,567.64	11.2%	-	22,917,567.64

GENERAL FUND EXPENDITURES						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
Governing Body	671,803.00	58,437.18	100,085.88	14.90%	-	100,085.88
Dues/Non Profit Contributions	1,055,544.00	133,359.18	170,905.74	16.19%	-	170,905.74
County Manager	466,644.00	34,375.47	58,557.57	12.55%	-	58,557.57
Administrative Services	829,103.00	78,867.96	147,880.56	17.84%	-	147,880.56
Human Resources	1,527,684.00	158,911.81	275,179.19	18.01%	21,864.00	297,043.19
Electons	1,241,838.00	79,776.37	183,370.61	14.77%	60,560.00	243,930.61
Finance	1,421,108.00	135,045.01	249,579.35	17.56%	-	249,579.35
County Assessor	2,184,868.00	210,249.06	390,063.86	17.85%	28,946.64	419,010.50
Tax Collector	593,939.00	63,764.54	110,570.93	18.62%	-	110,570.93
Legal	1,107,787.00	138,717.21	240,820.09	21.74%	-	240,820.09
Register of Deeds	783,052.00	82,955.91	157,823.63	20.15%	24,961.00	182,784.63
Facility Services	6,222,214.00	504,977.78	782,640.89	12.58%	382,379.18	1,165,020.07
Garage	461,539.00	20,588.84	50,861.81	11.02%	-	50,861.81
Court Facilities	153,000.00	12,740.05	15,146.08	9.00%	-	15,146.08
Information Technology	6,286,966.00	551,922.18	1,333,372.09	21.21%	846,510.77	2,179,882.86
Sheriff Department	25,314,298.00	2,570,318.23	4,524,573.17	17.87%	176,983.10	4,701,556.27
Detention Facility	7,251,349.00	711,762.98	1,230,104.52	16.96%	486,506.49	1,716,611.01
Emergency Management	948,725.00	83,121.64	150,252.40	15.84%	50,562.41	200,814.90
Fire Services	1,097,642.00	55,398.47	101,295.76	9.23%	-	101,295.76
Building Services	1,863,208.00	185,177.13	314,564.89	16.88%	-	314,564.89
Wellness Clinic	1,533,962.00	181,483.79	305,806.30	19.94%	133,959.23	439,765.53
Emergency Medical Services	13,662,702.00	1,440,879.99	2,382,527.24	17.44%	177,925.94	2,560,453.18
Animal Services	984,647.00	79,036.18	129,461.56	13.15%	6,529.38	135,990.94
Rescue Squad	782,750.00	1,659.72	199,870.19	25.53%	-	199,870.19
Forestry Services	133,168.00	-	-	0.00%	-	-
Soil & Water	752,601.00	58,181.23	93,979.43	12.49%	103,000.00	196,979.43
Planning	1,123,598.00	119,515.62	207,740.25	18.49%	31,400.00	239,140.25
Code Enforcement	353,444.00	35,190.44	62,437.96	17.67%	20,000.00	82,437.96
Site Development	234,739.00	23,273.65	41,625.16	17.73%	-	41,625.16
Heritage Museum	100,000.00	8,333.33	16,666.66	16.67%	-	16,666.66
Cooperative Extension	843,323.00	53,995.82	125,520.36	14.88%	-	125,520.36
Project Management	267,161.00	28,933.07	48,966.44	18.33%	-	48,966.44
Economic Development	2,097,190.00	108,500.00	108,500.00	5.17%	-	108,500.00
Public Health	11,758,944.00	1,130,348.11	2,019,409.68	17.17%	461,522.63	2,480,932.31
Environmental Health	1,889,599.00	189,095.37	332,178.41	17.58%	-	332,178.41
H&CC Block Grant	863,502.00	63,572.75	63,572.75	7.36%	-	63,572.75
Medical Services - Autopsies	95,000.00	7,100.00	-	0.00%	-	-
Strategic Behavioral Health	473,611.00	27,927.88	51,350.26	10.84%	-	51,350.26
Mental Health Services	528,612.00	-	132,153.00	25.00%	-	132,153.00
Rural Transportation Assist Program	201,384.00	-	-	0.00%	-	-
Social Services	23,598,432.00	2,301,571.80	4,016,705.47	17.02%	89,512.40	4,106,217.87
Juvenile Justice Programs	306,020.00	52,339.00	60,550.00	19.79%	-	60,550.00
Veterans Services	241,124.00	22,520.91	40,268.05	16.70%	-	40,268.05
Library	4,194,022.00	444,386.72	874,429.69	20.85%	406,198.96	1,280,628.65
Recreation	3,185,348.00	291,929.12	685,235.65	21.51%	114,062.60	799,298.25
Public Education	42,378,000.00	4,116,966.67	8,296,433.34	19.58%	-	8,296,433.34
Debt Service	22,527,198.00	-	-	0.00%	-	-
Non-Departmental	955,510.00	424,470.01	424,470.01	44.42%	-	424,470.01
Interfund Transfers	7,745,851.00	644,654.26	1,290,141.85	16.66%	-	1,290,141.85
<b>TOTAL</b>	<b>205,293,753.00</b>	<b>17,726,332.44</b>	<b>32,597,646.82</b>		<b>3,623,384.73</b>	<b>36,221,031.55</b>

Net Revenues over (under) Exp. - 2,577,182.45 (9,680,079.18) (3,623,384.73) (13,303,463.91)



HENDERSON COUNTY  
FINANCIAL REPORT  
AUGUST 2024

APPROPRIATIONS DETAIL						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>SOCIAL SERVICES</b>						
Staff Operations	19,855,443.00	2,033,328.94	3,528,425.35	17.8%	89,512.40	3,617,937.75
Federal & State Programs	3,642,989.00	261,925.68	480,179.27	13.2%	-	480,179.27
General Assistance	100,000.00	6,317.20	8,100.85	8.1%	-	8,100.85
<b>TOTAL</b>	<b>23,598,432.00</b>	<b>2,301,571.80</b>	<b>4,016,705.47</b>		<b>89,512.40</b>	<b>4,106,217.87</b>
<b>EDUCATION</b>						
Schools Current/Capital Expense	36,628,000.00	3,637,800.00	7,338,100.00	20.0%	-	7,338,100.00
Blue Ridge Community College	5,750,000.00	479,166.67	958,333.34	16.7%	-	958,333.34
<b>TOTAL</b>	<b>42,378,000.00</b>	<b>4,116,966.67</b>	<b>8,296,433.34</b>		-	<b>8,296,433.34</b>
<b>DEBT SERVICE</b>						
Public Schools	11,321,925.00	-	-	0.0%	-	-
Blue Ridge Community College	3,218,681.00	-	-	0.0%	-	-
Henderson County	7,988,592.00	-	-	0.0%	-	-
<b>TOTAL</b>	<b>22,527,198.00</b>	-	-		-	-
<b>INTERFUND TRANSFERS</b>						
Capital Projects Fund	200,000.00	20,833.34	37,500.01	18.8%	-	37,500.01
Capital Reserve Fund	1,254,919.00	104,576.58	209,153.16	16.7%	-	209,153.16
Fire Districts Fund	60,000.00	-	5,000.00	8.3%	-	5,000.00
HCPS MRTS	3,603,500.00	300,291.67	600,583.34	16.7%	-	600,583.34
BRCC MRTS	2,301,750.00	191,812.50	383,625.00	16.7%	-	383,625.00
Solid Waste	325,682.00	27,140.17	54,280.34	16.7%	-	54,280.34
<b>TOTAL</b>	<b>7,745,851.00</b>	<b>644,654.26</b>	<b>1,290,141.85</b>		-	<b>1,290,141.85</b>

SPECIAL REVENUE FUNDS						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>FIRE DISTRICTS FUND</b>						
Revenues:	16,878,915.00	2,658,933.03	2,758,737.90	16.3%	-	2,758,737.90
Expenditures:	16,878,915.00	158,746.19	158,746.19	0.9%	-	158,746.19
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>2,500,186.84</b>	<b>2,599,991.71</b>		-	<b>2,599,991.71</b>
<b>REVALUATION RESERVE FUND</b>						
Revenues:	1,413,172.00	130,708.35	264,812.49	18.7%	-	264,812.49
Expenditures:	1,413,172.00	109,232.19	240,025.07	17.0%	173,380.00	413,405.07
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>21,476.16</b>	<b>24,787.42</b>		<b>(173,380.00)</b>	<b>(148,592.58)</b>
<b>EMERGENCY TELEPHONE SYSTEM (911) FUND</b>						
Revenues:	360,945.00	27,212.65	30,067.20	8.3%	-	30,067.20
Expenditures:	360,945.00	34,958.58	106,646.05	29.5%	32,012.88	138,658.93
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>(7,745.93)</b>	<b>(76,578.85)</b>		<b>(32,012.88)</b>	<b>(108,591.73)</b>
<b>PUBLIC TRANSIT FUND</b>						
Revenues:	1,418,890.00	8,051.47	8,051.47	0.6%	-	8,051.47
Expenditures:	1,418,890.00	71,922.71	71,922.71	5.1%	94,685.00	166,607.71
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>(63,871.24)</b>	<b>(63,871.24)</b>		<b>(94,685.00)</b>	<b>(158,556.24)</b>
<b>MISC. OTHER GOVERNMENTAL ACTIVITIES</b>						
Revenues:	1,074,000.00	33,040.90	43,977.54	4.1%	-	43,977.54
Expenditures:	1,074,000.00	33,029.19	89,995.35	8.4%	-	89,995.35
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>11.71</b>	<b>(46,017.81)</b>		-	<b>(46,017.81)</b>
<b>ARPA FUND</b>						
Revenues:	-	79,796.76	215,952.62	0.0%	-	215,952.62
Expenditures:	-	-	-	0.0%	-	-
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>79,796.76</b>	<b>215,952.62</b>		-	<b>215,952.62</b>
<b>OPIOID FUND</b>						
Revenues:	1,044,793.00	21,713.90	49,124.42	4.7%	-	49,124.42
Expenditures:	1,044,793.00	29,930.41	55,616.58	5.3%	4,000.00	59,616.58
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>(8,216.51)</b>	<b>(6,492.14)</b>		<b>(4,000.00)</b>	<b>(10,492.14)</b>

CAPITAL PROJECTS						
	BUDGET	CURRENT MONTH	PROJECT TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>EDNEYVILLE ELEMENTARY SCHOOL PROJECT (1702)</b>						
Revenues:	28,854,136.00	2,733.76	27,947,391.00	104.1%	-	27,947,391.00
Expenditures:	28,854,136.00	-	26,959,829.76	100.4%	-	26,959,829.76
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>2,733.76</b>	<b>987,561.24</b>		-	<b>987,561.24</b>
<b>HENDERSONVILLE HIGH SCHOOL PROJECT - 2019 (1903) - PROJECT COMPLETE</b>						
Revenues:	60,442,694.00	-	61,181,021.22	101.2%	-	61,181,021.22
Expenditures:	60,442,694.00	-	60,940,000.37	100.8%	-	60,940,000.37
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>-</b>	<b>241,020.85</b>		-	<b>241,020.85</b>

ENTERPRISE FUNDS						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>SOLID WASTE LANDFILL FUND</b>						
Revenues:	10,144,975.00	814,977.71	1,633,108.57	16.1%	-	1,633,108.57
Expenditures:	10,144,975.00	1,247,016.64	1,525,250.38	15.0%	11,772,640.58	13,297,890.96
Net Revenues over (under) Exp	-	(432,038.93)	107,856.19		(11,772,640.58)	(11,664,784.39)
<b>JUSTICE ACADEMY SEWER FUND</b>						
Revenues:	70,006.00	7,471.98	15,920.59	22.7%	-	15,920.59
Expenditures:	70,006.00	6,325.74	6,504.07	9.3%	11,258.00	17,762.07
Net Revenues over (under) Exp	-	1,146.24	9,416.52		(11,258.00)	(1,841.48)
<b>ETOWAH SEWER FUND</b>						
Revenues:	182,602.00	-	-	0.0%	-	-
Expenditures:	182,602.00	697.64	697.64	0.4%	33,600.00	34,297.64
Net Revenues over (under) Exp	-	(697.64)	(697.64)		(33,600.00)	(34,297.64)

HENDERSON COUNTY  
CASH BALANCE REPORT  
AUGUST 2024

Fund(s)	07/31/24	Debits	(Credits)	08/31/24
	Beg. Cash			Ending Cash
	Balance	Revenues	Expenditures	Balance
General	\$ 82,542,795.73	\$ 29,343,902.91	\$ (23,813,263.93)	\$ 88,073,434.71
Special Revenue	43,450,367.74	3,089,610.05	(1,076,825.58)	\$ 45,463,152.21
Capital Projects	24,650,804.49	99,692.24	(4,826,846.55)	\$ 19,923,650.18
Enterprise	2,814,938.12	847,630.20	(1,436,036.18)	\$ 2,226,532.14
HCPS - Maint. and Repair	7,464,942.88	300,291.67	-	\$ 7,765,234.55
BRCC - Maint. and Repair	2,453,493.72	191,812.50	-	\$ 2,645,306.22
Custodial	525,065.57	3,034,416.55	(315,973.26)	\$ 3,243,508.86
Total	<u>\$ 163,902,408.25</u>	<u>\$ 36,907,356.12</u>	<u>\$ (31,468,945.50)</u>	
Total cash available as of	8/31/2024			<u>\$ 169,340,818.87</u>

Motion:

*I move the Board approve the August 2024 County Financial Report and Cash Balance Report as presented.*

**Henderson County Public Schools Financial Report – August 2024**

The Henderson County Public Schools August 2024 Local Current Expense Fund / Other Restricted Funds Report was provided for the Board’s information.



**HENDERSON COUNTY PUBLIC SCHOOLS  
LOCAL CURRENT EXPENSE/OTHER RESTRICTED FUNDS  
as of August 31, 2024**

	LOCAL CURRENT EXPENSE FUND	OTHER RESTRICTED FUND		
<b>REVENUES:</b>				
	YTD Activity	YTD Activity	Combined Total	Prior YTD
3200 State Sources	\$ -	\$ 8,000	\$ 8,000	\$ -
3700 Federal Sources-Restricted	-	37,011	37,011	104,304
3800 Other Federal-ROTC	-	-	-	-
4100 County Appropriation	7,075,600	-	7,075,600	6,575,600
4200 Local -Tuition/Fees	-	3,615	3,615	2,280
4400 Local-Unrestricted	45,592	27,448	73,040	102,961
4800 Local-Restricted	-	27,152	27,152	24,947
4900 Fund Balance Appropriated/Transfer From school	-	1,863	1,863	401
<b>TOTAL FUND REVENUES</b>	\$ 7,121,192	\$ 105,088	\$ 7,226,281	\$ 6,810,493
<b>EXPENDITURES:</b>				
<b>Instructional Services:</b>	YTD Activity	YTD Activity	Combined Total	Prior YTD
5100 Regular Instructional Services	\$ 875,691	\$ 90,999	\$ 766,689	\$ 584,762
5200 Special Populations Services	11,948	103,124	115,072	67,742
5300 Alternative Programs and Services	8,462	130,104	138,566	35,869
5400 School Leadership Services	403,565	11,418	414,984	413,808
5500 Co-Curricular Services	42,137	6,452	48,589	34,671
5800 School-Based Support Services	224,743	7,131	231,874	205,742
<b>Total Instructional Services</b>	\$ 1,366,546	\$ 349,228	\$ 1,715,774	\$ 1,342,594
<b>System-Wide Support Services:</b>				
6100 Support and Development Services	\$ 56,841	\$ 13,198	\$ 70,039	\$ 71,258
6200 Special Population Support	12,918	18,158	31,076	52,440
6300 Alternative Programs	19,439	431	19,870	15,120
6400 Technology Support Services	226,677	7,715	234,392	297,922
6500 Operational Support Services	1,323,317	22,302	1,345,620	1,366,138
6600 Financial and Human Resource Services	1,770,415	38,918	1,809,334	1,374,060
6700 Accountability Services	31,736	1,200	32,936	32,674
6800 System-Wide Pupil Support Services	74,054	538	74,593	57,999
6900 Policy, Leadership and Public Relations	131,352	13,420	144,771	144,884
<b>Total System-Wide Support Services</b>	\$ 3,646,749	\$ 115,880	\$ 3,762,630	\$ 3,412,485
<b>Ancillary Services:</b>				
7100 Community Services	\$ 388	\$ 28,789	\$ 29,176	\$ 16,097
7200 Nutrition Services	388	-	388	8,508
<b>Total Ancillary Services</b>	\$ 775	\$ 28,789	\$ 29,564	\$ 24,605
<b>Non-Programmed Charges:</b>				
8100 Payments to Other Governmental Units	\$ -	\$ -	\$ -	\$ 209,824
8400 Interfund Transfers	-	300	300	300
8600 Educational Foundations	-	-	-	976
<b>Total Non-Programmed Charges</b>	\$ -	\$ 300	\$ 300	\$ 211,101
<b>TOTAL FUND EXPENDITURES</b>	\$ 5,014,070	\$ 494,197	\$ 5,508,267	\$ 4,990,785

Motion:

*I move the Board approve the August 2024 Henderson County Public Schools Financial Report and Cash Balance Report as presented.*

**Notification of Vacancies**

The Notification of Vacancies was provided for the Board’s information. They will appear on the next agenda under “Nominations.”

**1. Laurel Park Planning Board – 1 vac.**

Position # 1 – Resides in Laurel Park ETJ

**2. Laurel Park Zoning Board of Adjustment – 2 vacs.**

Position # 1 - Resides in Laurel Park ETJ

Position # 2 - Resides in Laurel Park ETJ



**Preliminary Consideration Offer to Purchase Property – Tax Foreclosed Property Oleta Rd**

Marvin Gilmore has offered to purchase 0.67 acres, more or less, located off Oleta Road in Blue Ridge Township, in Henderson County. This matter was on the agenda for preliminary review and, if desired, preliminary acceptance only. The offer included a total deposit of \$700.00, based on an offer of \$500.00 plus publication costs.

Henderson County obtained its interest in this property via a tax foreclosure sale in 1983. No taxes have been received on the property since that time.

If the Board agrees to provisionally accept the offer, it will be subject to a newspaper advertisement and a ten-day period for upset bids.

If an upset bid is received, a new advertisement is placed, and the process continues until the bidding ends. Once done, or if no upset bids are received, the matter comes back before this board for a final decision on the sale.

Motion:

*I move that the Board give provisional acceptance to this offer, subject to upset bids.*

**Preliminary Offer to Purchase Property – Tax Foreclosed Property – High Vista**

Deresa Stroud and Felicia Culbreth offered to purchase Lot 160 in the High Vista Subdivision, constituting 1.16 acres, more or less, located on Chestnut Ridge Road in near the Buncombe County line in Mills River Township, in Henderson County. This matter is on your agenda for preliminary review and, if desired, preliminary acceptance only. The offer included a total deposit of \$1,000.00, based on an offer of \$1,000.00 plus an advance of publication costs.

Henderson County obtained its interest in this property via a tax foreclosure sale in 2017. No taxes have been received on the property since that time.

If the Board agrees to provisionally accept this offer, it will be subject to newspaper advertisement and a ten-day period for upset bids.

If an upset bid is received, a new advertisement is placed, and the process continues until the bidding ends. Once done, or if no upset bids are received, the matter comes back before this board for a final decision on the sale.

Motion:

*I move that the Board give provisional acceptance to this offer, subject to upset bids.*

**Use of Courtroom Eagle Scout Court of Honor**

Boy Scouts Troop 601 submitted a request to use the Commissioner’s Meeting Room (Courtroom) on Sunday, December 29, 2024, from 2 p.m. to 5 p.m. for their Eagle Scout Court of Honor.

Motion:

*I move that the Board approve the use of the Commissioner's Meeting Room (Courtroom) on Sunday, December 29, 2024, from 2 pm to 5 pm.*

**2024.122 Budget Amendment – Unspent Funds Transfer Hendersonville High School**

To date, \$241,020 in unspent sales tax reimbursements remain related to Henderson County’s 2020 limited obligation bonds for Hendersonville High School’s capital project. According to the installment financing contract, unspent funds must be applied against future debt service payments for that specific project as they become due.

The debt service principal payment for Hendersonville High School for FY25 is \$2,630,000.

The Board was requested to approve a budget amendment to transfer \$241,020 from the Hendersonville High School project in the Capital Projects fund to the general fund to be applied against the FY25 debt service payment.

Motion:

*I move the Board approve the budget amendment to transfer the unspent funds to the general fund.*

**2024.123 Budget Amendment - Project Management Position**

The Board was requested to approve a budget amendment to fund nine (9) months of salary and benefits for a full-time Administrative Assistant position within the Project Management Department.

Motion:

*I move the Board approve the attached budget amendment as presented.*

**Designation of Voting Delegate to the NCACC Legislative Goals Conference**

The Board was requested to designate Commissioner Rebecca McCall as Henderson County’s Voting Delegate to the NCACC Legislative Goals Conference being held November 14-15, 2024, in Wake County.

Motion:

*I move the Board designate Commissioner Rebecca McCall as the Designated Voting Delegate to the NCACC Legislative Goals Conference.*

**Architect Contract Approval – Agricultural Services Building**

The Board was requested to approve the proposal from McMillan, Pazdan, Smith Architecture for the Advanced Planning through the Schematic Design Phase and authorize staff to proceed into the programming phase of the HC Agricultural Services Building

Motion:

*I move the Henderson County Board of Commissioners approve the proposal from McMillan, Pazdan, Smith Architecture, for the Henderson County Agricultural Services Building Advanced Planning through Schematic Design, and direct Staff to proceed.*

**Architect Contract Approval – Health and Human Services Building Shell Space Upfit**

The Board was requested to approve Clark Nexsen's proposal for the Advanced Planning and Architectural Services and authorize staff to proceed into the programming phase of the HC Health and Human Services Building Shell Space Upfit.

Motion:

Approved: November 4, 2024

*I move the Henderson County Board of Commissioners approve the proposal from Clark Nexsen, for the Henderson County Health and Human Services Building Shell Space Upfit, for Advanced Planning and Architectural Services and direct Staff to proceed.*

#### **2024.124 Transportation Advisory Committee Bylaws**

The Transportation Advisory Committee (TAC) met on Wednesday, September 18, 2024, and unanimously recommended approval of the amendments presented to their committee bylaws. The TAC requested the Board adopt the amendments officially. The amendments included a clarification concerning eligibility for maintaining the appointment of at-large members and a change to the committee's minutes to allow for more accurate and transparent records.

Motion:

*I move to approve the proposed amendments to the TAC bylaws.*

#### **Farmland Preservation Grant – Application Authorization**

Staff was preparing to apply for a Farmland Preservation Grant once it became available. Staff requested authorization from the Board in advance to submit the application.

Motion:

*I move the Board authorize staff to apply for a Farmland Preservation Grant once available.*

*Vice-Chair Edney made the motion to approve the consent agenda as presented. All voted in favor, and the motion carried.*

#### **DISCUSSION**

##### **Hurricane Helene Update**

County Manager John Mitchell opened the discussion by reading a passage from "From the Banks of the Oklawaha," by Frank L. Fitzsimmons, discussing the 1916 Flood in Henderson County. *It was described as the greatest disaster that had ever happened to the county and all of WNC. That flood began on July 4th of 1916, when it rained for ten days and ten nights. Streams and rivers were out of their banks, and water covered all the low-bottom farmlands. By July 16<sup>th</sup>, the railroad tracks and trestles had washed away. Houses and barns that were close to creek banks were washed away.* Mitchell encouraged everyone to read the passage in its entirety in the book "From the Banks of the Oklawaha" by Frank L. Fitzsimmons, which was available at the Henderson County Public Library. He felt it important to start with the story and recognize that the county had been through a devastating flood before. He said the flooding from Hurricane Helene was the largest natural disaster in the history of the County by far; many were hurt, and many have suffered great loss and continue to suffer. Mitchell then shared excerpts from the first Board of Commissioner's meeting that was held after the 1916 flood.



# 1916 Flood BOC Meeting Minutes

- Held August 7, 1916, with John A. Maxwell, Chairman, John T. Staton, and John Russell
- To construct and repair roads and bridges recently destroyed and damaged by floods, a sum of \$25,000 is necessary.
- County resolved to borrow funds sufficient to construct and repair roads and bridges, payable in periodical installments.
- Installments consist of \$2,000 beginning in 1919 to 1930 and \$1,000 in 1931.
- Bonds are to be sold in \$500 increments, bearing the corporate seal of Henderson County, signed by the Chairman and Clerk to the Board.

Mr. Mitchell said Emergency Operations staff had been working nonstop since the disaster began, even before with the heavy rains that occurred the day before the storm. All county staff have worked for twelve days since the storm hit to secure the county and will continue.

## Hurricane Helene Policy Group Briefing 10/7/2024



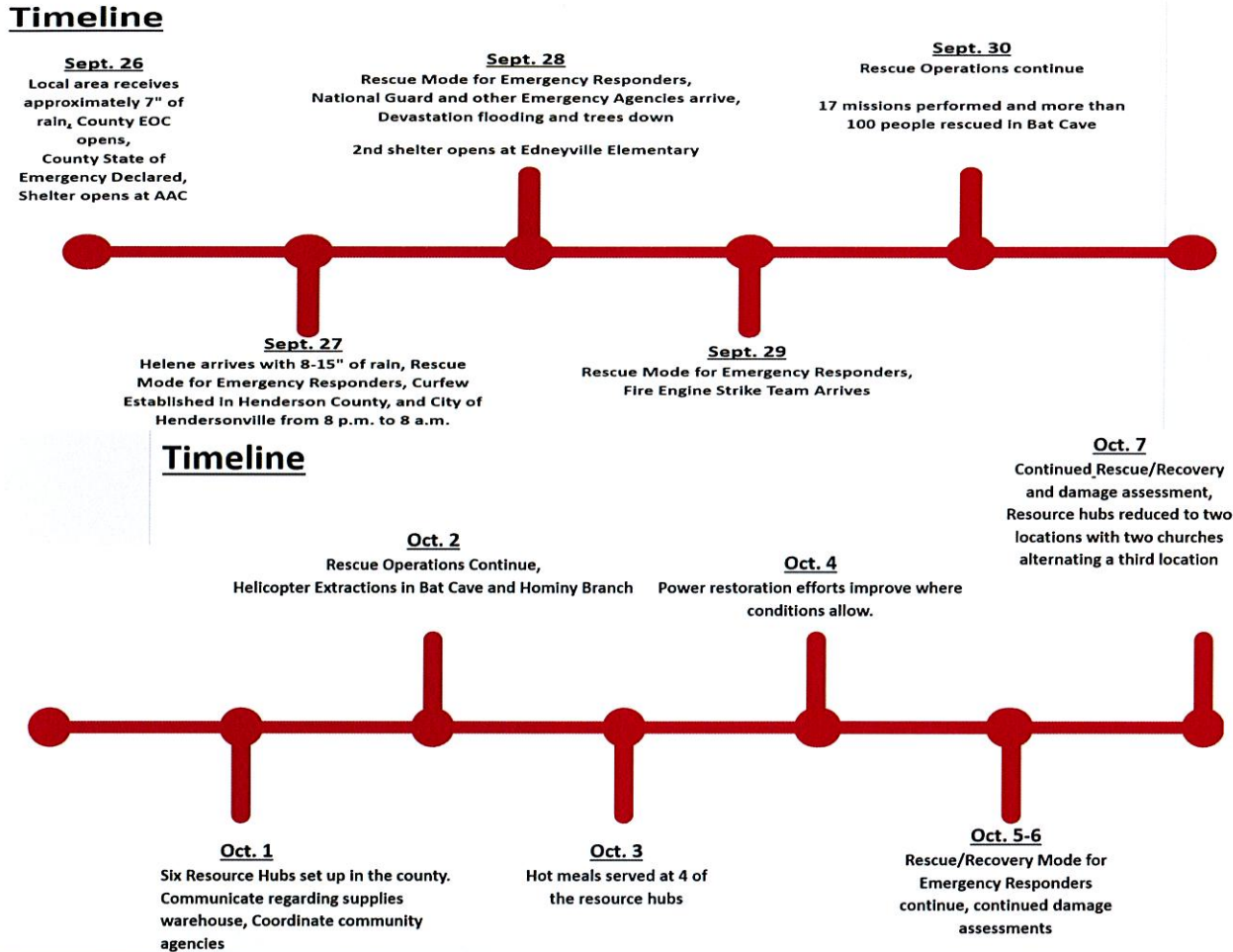
Public Safety Director Jimmy Brissie presented the Board with the timeline and statistics from Hurricane Helene. He said the county had flooding on Thursday, September 26, before the remnants of Hurricane Helene got to Henderson County. On Friday, the county received eight to fifteen inches of rain. The south side of the county was essentially cut off from the north side of the county. A boat shuttle was set up on September 27<sup>th</sup> to move patients from the south side of town to the hospital to receive the care needed. There was contemplation of setting up a field hospital on Highway 176 to treat patients. That pace continued for several days. The second shelter was opened at Edneyville Elementary School. Additional responders arrived on the 29<sup>th</sup> from Eastern NC to assist. As the weather improved, aircraft missions began to evacuate people from Bat Cave and the isolated lower parts of Edneyville and Gerton. North Henderson and the Justice Academy were utilized to offload the survivors and get them the needed help. At one point, there were thirty aircraft operating in the air simultaneously. Six resource hubs were set up in the community to get food and water to the citizens. Much of the infrastructure in the county is gone; Duke Energy is rebuilding a power grid, and NC DOT is rebuilding highways.

Approved: November 4, 2024



Once it was determined that most rescues had been performed, door-to-door damage assessments began. To date, working with the fire department, building inspectors, and the tax office, 230 structures have been affected: 220 with minor damage, 306 with major damage, and 70 destroyed. Brissie said the documentation was just beginning and expects those numbers to increase.

### Timeline



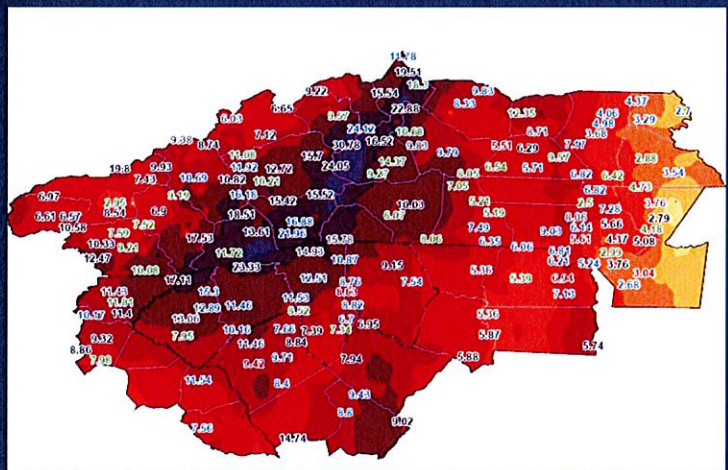
### Rainfall

#### Before and During Helene

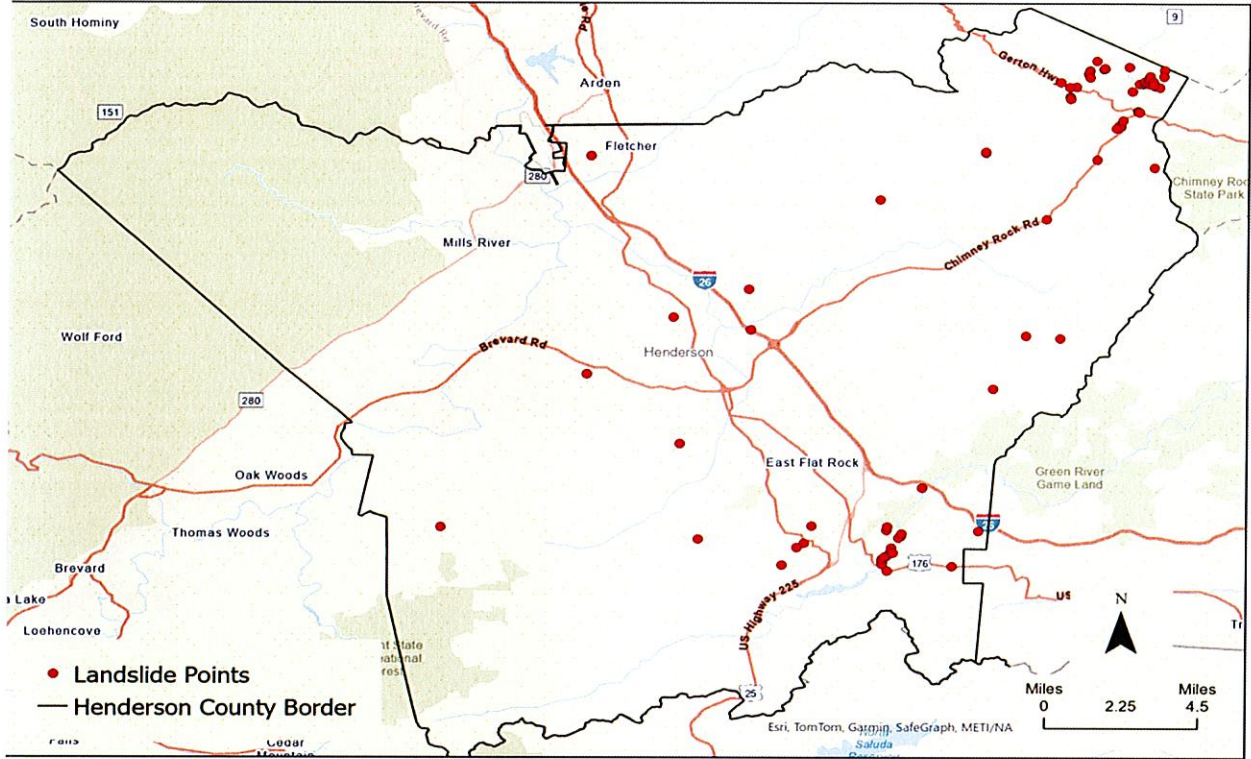
8 AM 9/24 to 8 AM 9/28

A total range of roughly 15 to 22 inches of rain fell in Henderson County during the event.

Largest rainfalls occurred along the Blue Ridge Escarpment and eastern portions of Henderson County.



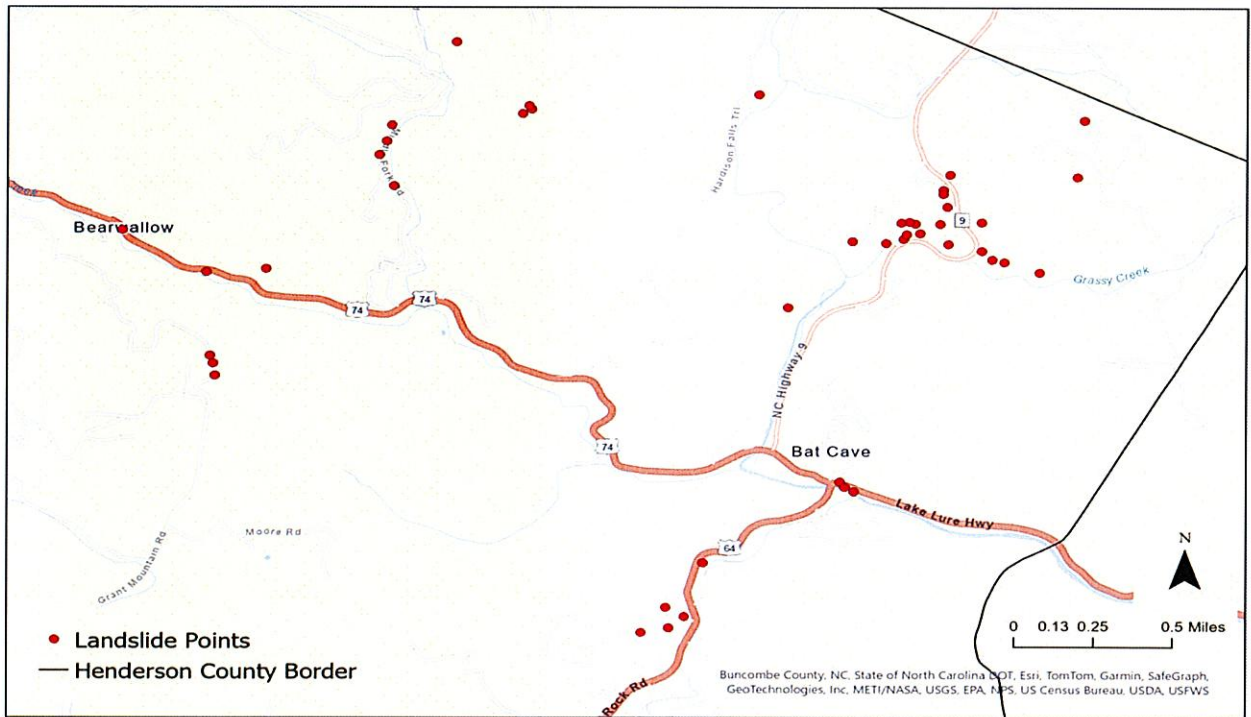
Source: National Weather Service



### Henderson County Landslides as of Hurricane Helene

\*This only includes landslides confirmed by USGS. Data collection and analysis is ongoing.

Henderson County Situation Unit  
10/7/2024  
Data Source: USGS



### N.E. Henderson County Landslides as of Hurricane Helene

\*This only includes landslides confirmed by USGS. Data collection and analysis is ongoing.

Henderson County Situation Unit  
10/7/2024  
Data Source: USGS





## Current Priorities

- Continued Damage Assessments
- Recovery Housing
- Resource Hub Transition Plan
- Long term needs for communities with limited road access



## Priority Response Regions

- Bat Cave & Gerton – Remains top area of concern
- Other Areas:
  - Deep Gap Road Area – Dana Fire District
  - Flood prone areas in Etowah – [Horse Shoe Fire District](#)

# Overview of Stats

- 911 Call Center received an excess of 4,000 calls over the storm period.
- 22,023 customers out of power as of 10/7
  - Less than 100 of the total 69,281 customers had power at the storm's peak
- 7 total fatalities in Henderson County as of 10/7



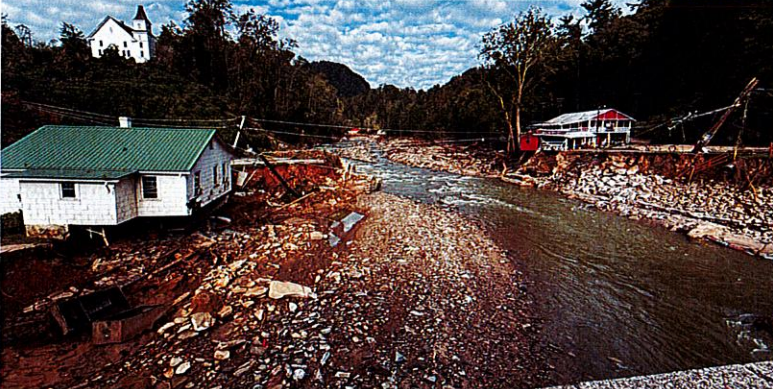
# Community Impacts

Bat Cave & Edneyville Area



# Community Impacts

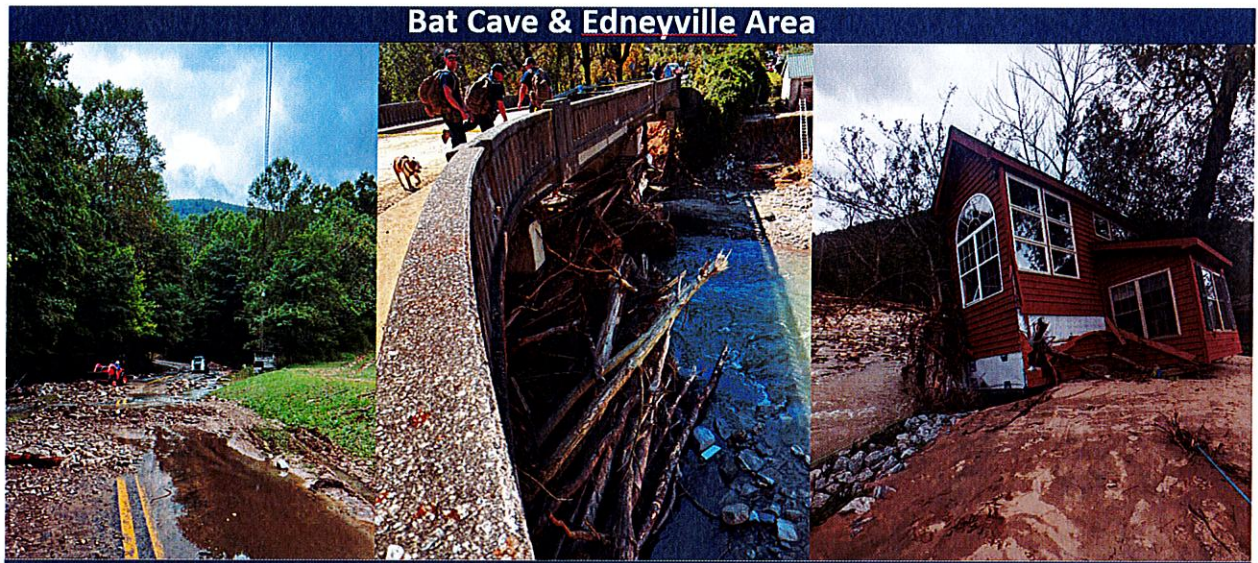
Bat Cave & Edneyville Area



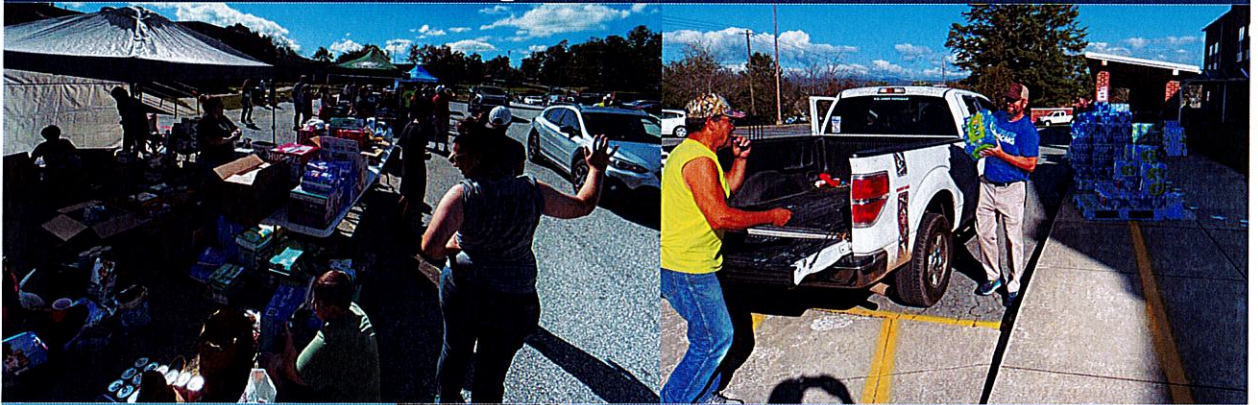
Bat Cave & Edneyville Area







# Community Resource Hubs



# County Donation Collection Site





On Friday, the county obtained the use of a 150,000-square-foot warehouse off Upward Road on I26. That same day, forty National Guard Troops were sent to help manage the space; another twenty members were later sent. Between the State National Guard and Air Guard, over 200 National Guard troops operated in the county.

## Current & Anticipated Actions

### Current

- Establish long term recovery needs for communities with limited road access.
- Debris pile searches along the Rocky Broad River.
- Conduct countywide damage assessments in partnership with Building Services, Tax Assessors first responders and National Guard.



## Anticipated

- Resource Hub Transition Plan, support local nonprofits and community organizations distribution efforts.
- Identify long-term housing solutions for individuals who are displaced from homes.
- Support FEMA damage assessment being conducted in community.

NC DOT Division Engineer Wanda Payne provided the following updates on road conditions and closures in Henderson County:

- NC DOT was in the process of entering into an MOA with Henderson County for debris removal
- Grant Mountain Road and Bearwallow Mountain Road were currently open to 74A
- US 74A was open
- Bridge Construction Crews will begin working tomorrow on the bridge at US74A and Hwy 64
- 480 slides had been identified
- Some of the bigger slides included: Finley Cove Rd, David Mountain Rd, Middlefork Road, Green River Cove, and Pleasant Grove Church Rd.
- There are fifteen bridge replacements under contract and forty additional structures that were damaged and will be replaced
- DOT officials are trying to determine how to approach the reconstruction and repairs needed in the Gerton/Bat Cave area. They are attempting to get a contract in place that would be more of a corridor replacement and repair and rebuild. That would include working with Division 13 going into Buncombe County on NC9 and also into the Lake Lure area.
- There were nine crews that were currently working in Henderson County; six of which are internal to Division 14 and three from Division 3 (Wilmington). Two bridge crews will arrive Wednesday from Division 2 (Greenville, NC) and another road crew from Division 9 (Winston-Salem).

Sheriff Lowell Griffin praised the coordination and harmony of all the entities that worked together and all the facets of government that came together for a common goal. He said people on his staff had flood damage, trees on their houses, and some who had lost everything, yet they still came to work and completed their assignments. He said during the height of the storm, dispatch had every console full while extra people sat on the floor to help answer the intense barrage of phone calls that lasted for days. They listened to endless pleas for help and, at one point, were just 15 calls short of having over 1,000 911 calls on active calls on the screen at one time. He said the detention facility had experienced a total power outage and maintained order using only flashlights to light their way; they even served a meal using only flashlights. Dispatch and detention had officers who worked multiple days in a row with only short naps between duty cycles as their relief officers could not reach the office.

Sheriff Griffin called on local agencies to come in and provide help, such as state probation,

wildlife, agents from SBI, and ALE agents stepping in to help with security needs. A group of officers from the Charleston PD was in town assisting the Sheriff's office staff. In closing, he read a letter that he sent to his staff over the past weekend, in which he encouraged all Staff to utilize the mental wellness programs available.

Sheriff Griffin said there had been some looting incidents, and those would be investigated.

Henderson County Public Schools Superintendent Mark Garrett provided an update on the status of school operations.

- Atkinson Elementary School sustained the most damage of any school in the county. There was water in the building, and the flooring needed to be replaced. Once school resumes, those students must be relocated while the repairs are made. He expects repairs to take approximately two months.
- East Henderson High School had tree damage to a couple of buildings outside the stadium, and some of the stands in the stadium had been hit. Repairs were already underway.
- After the storm, East Henderson High, North Henderson High, Rugby Middle, and Etowah Elementary were utilized as distribution sites.
- All teachers and staff had been accounted for.
- HCPS delivered fuel using their mobile fuel truck.

#### Next Steps

- Get kids back to school – possibly next week (the week of October 14).
- PSPM Childcare was opened this week for emergency management personnel and hospital employees.
- Finding families and students. Schools are going name by name with their students to connect and check in with them to see how and where they are and what needs they may have.
- Schools were utilizing nine minivans to deliver supplies to families who could not reach distribution hubs.
- Sugarloaf Elementary School opened a site for donations and supply pick-up.
- Athletic practices resumed today to offer some normalcy to the kids.
- HCPS is working with the Education Foundation to offer a donation link for current and long-term needs.

Mr. Garrett said the relationships and partnerships that existed before this storm were instrumental in our ability to weather it. In closing, Garrett cautioned that the county's roads had changed as a result of the hurricane, and bus routes would not be the same.

Pardee Chief Executive Officer and President Jay Kirby provided an update on Pardee Hospital. He said the lights flickered, and the generators came on; the hospital never lost water. Communication was challenging at times. He highlighted some of the support the hospitals received:

- The Governor called to ensure that both Pardee and Mission Health would have power restored that same day.
- Mission's laundry went down because they lost water. Jimmy Brissie was informed and Tide trucks were sent so laundry could resume.

Mr. Kirby said he had no dramatic stories other than steady, calm, and purposeful leadership. He shared that forty team members had completely lost their homes, some of which were still reporting to work. They had left their husbands, children, and families and slept in the hospital for four days to be there when the men and women on the front lines brought victims from the storm in to receive care.

Kirby closed with the following points:

1. UNC Healthcare stepped up. They sent doctors, nurses, pallets of food, linen trucks, and medications.
2. WNC needs a strong Mission Healthcare; there is no redundancy of tertiary care facilities in WNC. We rely on Mission for all tertiary care in our region. Pardee Hospital needs enhanced stroke capabilities, cardiovascular care, trauma care, and women's and children's services. Redundancy of tertiary care is needed in WNC.

Charman McCall noted that Baxter Healthcare in Marion was temporarily shut down, which was concerning as this facility manufactures 70% of the IV bags used in the United States. Mr. Kirby expects there to be a "rationing" of surgeries. The bags will be available for emergency and immediate surgeries. Elective surgeries like cataracts, knee and hip replacements, and cosmetic procedures will be pushed back to ensure that emergency cases continue.

City of Hendersonville Manager John Connet shared the following regarding the city's utility system.

- At the height of the storm, the Mills River intake, which supplies 60% of our water, was completely underwater.
- The wastewater plant was completely underwater.
- Many pump stations were underwater or without power.
- The city stored ten million gallons of water in its reservoirs. However, a lot of water was lost due to water line breaks.
- 92% of customers have clean, fresh drinking water. 5.5% of those are under a system pressure advisory.
- 879 customers in the Hoopers Creek area do not have water.
- 99 out of 113 facilities, such as pump stations, hydro stations, and tanks, are fully operational. He expects most of those will come online once power is restored in Laurel Park and Bearwallow.
- The Etowah Community never lost water.

Mr. Connet said conversations had begun about how the city of Hendersonville could help the city of Asheville, either through bulk water or through system delivery.

Despite losing three employees before the storm, County Engineer Marcus Jones said Solid Waste opened the Monday after the storm and had been operating on its normal schedule. One of the employees at Solid Waste lost her house in the storm, but she has returned to work and has been contributing greatly to the cause.

Mr. Jones said the record tonnage had been broken by 50% to date; the department has processed 900 tons of trash. Staff has received a lot of positive feedback about the Board's waiver of the tipping fee for storm debris. The transfer station on Stoney Mtn Road is open for business they are taking storm debris and regular trash. To augment the transfer station, they are going to have

two vegetative debris sites open for the contractor hired to collect the debris for the county. That contractor, SDR, mobilized Tuesday onsite. The two debris sites will not be open to the public as the debris contractor (SDR), municipalities, and DOT will utilize them. He said citizens could put their vegetative and storm debris on the right-of-way on the road in front of them, and the county would pick it up for no charge.

Commissioner Hill said the county should have sites for local graders and tree companies to dispose of debris. Mr. Jones was confident that the landfill could handle this after the two sites for the two vegetative sites for the contractor and municipalities opened. Commissioner Lapsley agreed with Hill that an alternative to the landfill needed to be found. He said he lived close to the landfill, and traffic was backing up to 191 to enter the landfill. He had received calls that day asking if anything could be done to help the process move faster. If there was some way to address the problem, he said we owe it to the community to figure it out.

Chairman McCall said two additional items needed to be addressed.

#### **Project Positions – Disaster Response/County Operations (Add on)**

Henderson County will continue to experience operational pressures in response to and recovery from Hurricane Helene. Due to these pressures and to ensure the continuity of all county operations, 20 project positions are requested as support. These project positions are to support both disaster response and regular county operations and could include assistance for Emergency Management, Buildings Services, Facilities Services, Department of Social Services, etc. Assignment of project positions will be made at the County Manager's discretion.

The term of these project positions was expected to expire in six months on March 31, 2025.

*Commissioner Lapsley made the motion for the Board to approve 20 project positions for county operations related to the disaster of Hurricane Helene. All voted in favor, and the motion carried.*

#### **Hurricane Helene – Employee Pay for Hours Worked (Add on)**

Henderson County issued a proclamation of a State of Emergency on September 26, 2024, at 8:00 am based on the approach and potential impacts of Hurricane Helene. At that time and to the current day, dedicated county staff have devoted countless hours to response and relief efforts related to the devastation of Hurricane Helene.

Staff requested the Board authorize all employees' payment for all hours worked during the State of Emergency. This includes hours exceeding standard hours currently paid to exempt employees. This request excludes the County Manager.

*Chairman McCall made the motion that the Board approve payment of all hours worked to County staff participating in the response and relief efforts. All voted in favor, and the motion carried.*

#### **COMMISSIONER UPDATES**

Chairman McCall shared that John Mitchell was on vacation when Hurricane Helene ripped through our county but left his family at the coast to return home to ensure he could manage the necessary actions of county business. She expressed her thanks to the level of dedication of the



county manager, assistant county manager, and all staff in the days following the storm.

Commissioner Lapsley echoed Mrs. McCall's remarks. He felt it necessary to emphasize to the taxpayers that the Board had just authorized additional expenditures for employees and project positions and that the county's budget would have to cover an unknown amount of unanticipated expenditures related to this event. He said the Board's work was to ensure sufficient reserve funds were included in every year's budget to handle events such as the hurricane. He said the county was in good financial shape and could handle the additional expenditures.

Commissioner Hill echoed comments regarding staff and expressed his appreciation to law enforcement, volunteer fire departments, rescue squads, EMS, and volunteers from all over the Southeast who had pitched in to help in any way they could following the storm.

Commissioner Andreotta also echoed comments made by fellow Board members regarding staff. He encouraged everyone to get to know their neighbors so that in situations like this, we could all band together to care for one another. He encouraged people to practice self-care.

Vice-Chair Edney thanked the employees and the families of all the employees who had worked countless hours. He believed this flood to be much worse than the 1916 flood.

Chairman McCall added that our Senator and State Representatives had supported the county during this disaster in many important operational aspects.

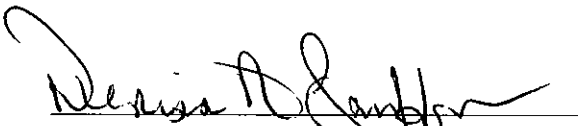
**COUNTY MANAGER'S REPORT**

John Mitchell thanked all county departments and all employees for their hard work and dedication. Henderson County did not close; it will never close, and the many projects we were engaged in will continue.

*Vice-Chair Edney made the motion to go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a)(6). All voted in favor, and the motion carried.*

**CLOSED SESSION**

**ADJOURN**

  
Denisa A. Lauffer, Clerk to the Board

  
Rebecca McCall, Chairman

**During the October 7, 2024, regular meeting, the Board enacted the following:**

- 2024.120 State of Emergency Ratification**
- 2024.121 Pending Releases and Refunds**
- 2024.122 Budget Amendment – Unspent Funds Transfer Hendersonville High School**
- 2024.123 Budget Amendment - Project Management Position**
- 2024.124 Transportation Advisory Committee Bylaws**

HENDERSON COUNTY  
NORTH CAROLINA

Before the Board of Commissioners

RESOLUTION AND RATIFICATION

BOARD OF COMMISSIONERS ENACTMENT 2024- 120

WHEREAS, a state of emergency on account of Hurricane Helene was declared in Henderson County as of 8:00 a.m. on 27<sup>th</sup> of September, 2024; and,

WHEREAS, the Hurricane Helene storm and associated flooding have caused damages to Henderson County, its citizens and its infrastructure unprecedented in modern times; and,

WHEREAS, the staff of Henderson County has worked tirelessly to try to coordinate the protection of the lives of its citizens and, where possible, their property, during the state of emergency; and,

WHEREAS, this work has involved emergency and exigent operations, subject to final approval of this Board.

NOW, THEREFORE, IT IS RESOLVED by the Henderson County Board of Commissioners that all the acts of the County and its staff, including all contracts, resolutions and proclamations, done in providing the protection referred to above are hereby ratified and affirmed as official and appropriate acts of the County.

This the 7<sup>th</sup> day of October, 2024.

HENDERSON COUNTY BOARD OF COMMISSIONERS

By: Rebecca McCall  
REBECCA McCALL, Chair

Attest:

Rebecca D. Smith  
Clerk to the Board of Commissioners



# Henderson County Board of Commissioners

1 Historic Courthouse Square • Suite 1 • Hendersonville, NC 28792  
Phone (828) 697-4808 • Fax (828) 692-9855 • [www.hendersoncountync.gov](http://www.hendersoncountync.gov)

**Rebecca K. McCall**  
Chairman  
**J. Michael Edney**  
Vice-Chairman



**William G. Lapsley**  
**Daniel J. Andreotta**  
**David H. Hill**

October 7, 2024

Harry Rising, Assessor  
Henderson County Assessor's Office  
200 N. Grove Street, Suite 102  
Hendersonville, NC 28792

Dear Mr. Rising:

Attached, please find tax release requests in the amount of \$6,871.31 and tax refund requests in the amount of \$324.06 reviewed at the Henderson County Board of Commissioners' Meeting on Monday, October 7, 2024. All Releases and refunds were approved.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca McCall".

Rebecca McCall, Chairman  
Henderson County Board of Commissioners

RM/dal

enclosures

# NCPTS Pending Release/Refund Report. Wednesday, September 25, 2024\*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
ACN TRANSPORT LLC	0003107890-2024-2024-0000	T/P SUBMITTED REQUEST FOR RELEASE/REFUND FOR 2021 FRHT TR. BILL OF SALE WAS INCLUDED IN THE LISTING IN JANUARY. CLERICAL ERROR.	(\$145,340)	9135	ZMORGAN	48 N RIVER RD FLETCHER NC 28732	COUNTY	TAX LATE LIST FEE TOTAL:	\$2,644.34 \$62.64 \$689.06	\$0.00 \$0.00 \$0.00	\$626.42 \$62.64 \$152.61	\$0.00 \$0.00 \$0.00
						FLETCHER FIRE TAX		LATE LIST FEE TOTAL:	\$644.21 \$15.26	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00
										ABSTRACT TOTAL:	\$856.93	\$0.00
ALLEY, ROBERT JAY	0003096782-2024-2024-0000	T/P SUBMITTED INFORMAL APPEAL REGARDING THE 2023 SPRINGDALE CAMPER. IT IS BEING TAXED THROUGH TAX & TAG PROGRAM PER STARS AS ACTIVE.	(\$43,737)	9123	ZMORGAN	153 RAY FREEMAN RD GERTON NC 28735	COUNTY	TAX LATE LIST FEE TOTAL:	\$223.72 \$0.00 \$188.51	\$0.00 \$0.00 \$0.00	\$188.51 \$0.00 \$188.51	\$0.00 \$0.00 \$0.00
						GERTON FIRE TAX		LATE LIST FEE TOTAL:	\$70.07 \$0.00	\$0.00 \$0.00	\$59.04 \$0.00	\$0.00 \$0.00
										ABSTRACT TOTAL:	\$247.55	\$0.00
ATKINSON, DONALD	0000122199-2024-2024-0000	APPEALING THE VALUE OF THE TRAVEL TRAILER IN JAYMAR RV PARK. LOWERING VALUE TO \$15,000.	(\$45,000)	9143	RJONES	140 L I19 JAYMAR PARK DR HENDERSONVILLE NC 28792	COUNTY	TAX LATE LIST FEE TOTAL:	\$258.60 \$0.00 \$193.95	\$0.00 \$0.00 \$0.00	\$193.95 \$0.00 \$193.95	\$0.00 \$0.00 \$0.00
						EDNEYVILLE FIRE TAX		LATE LIST FEE TOTAL:	\$69.00 \$0.00	\$0.00 \$0.00	\$51.75 \$0.00	\$0.00 \$0.00
										ABSTRACT TOTAL:	\$245.70	\$0.00
BROWN, NORMAN KENNETH	0003085317-2024-2024-0000	MOBILE HOME WAS SOLD OFF OF PARCEL# 1016522 IN 2023. SHOULD NOT BE ON TAX BILL.	(\$45,000)	9136	TCANNON	346 RIVER LOOP RD MILLS RIVER NC 28759	COUNTY	TAX LATE LIST FEE TOTAL:	\$748.22 \$0.00 \$429.28	\$0.00 \$0.00 \$0.00	\$429.28 \$0.00 \$429.28	\$0.00 \$0.00 \$0.00
										ABSTRACT TOTAL:	\$429.28	\$0.00
CADWELL, JESSICA LEIGH	0003110905-2024-2024-0000	TAXPAYER IS APPEALING THE VALUE OF THE RV IN JAYMAR PARK. WE ARE LOWERING THE VALUE PER NADA	(\$99,600)	9138	RJONES	140 L57A JAYMAR PARK DR HENDERSONVILLE NC 28792	COUNTY	TAX	\$150.63	\$0.00	\$116.59	\$0.00
						EDNEYVILLE FIRE TAX		LATE LIST FEE TOTAL:	\$15.06 \$40.19	\$0.00 \$0.00	\$11.66 \$128.25	\$0.00 \$0.00
										ABSTRACT TOTAL:	\$162.47	\$0.00
CAPALBO, ROSEMARY SUSAN	0000630390-2024-2024-0000	VOIDED PER APPEAL- NEW OWNER PER STARS TRANSFER DATE 10/3/2023. NEW ABSTRACT # 3116317	(\$27,050)	9140	RJONES	45 SPRUCE PATH LN HENDERSONVILLE NC 28739	COUNTY	TAX LATE LIST FEE TOTAL:	\$69.57 \$6.96 \$69.57	\$0.00 \$0.00 \$0.00	\$69.57 \$6.96 \$76.53	\$0.00 \$0.00 \$0.00
										ABSTRACT TOTAL:	\$76.53	\$0.00
										ABSTRACT TOTAL:	\$76.53	\$0.00

\*Adjustments submitted for approval on or before



# NCPTS Pending Release/Refund Report. Wednesday, September 25, 2024\*

OWNER	ABSTRACT	NOTE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEW TYPE	BILLED	PAID	RELEASE	REFUND
CHARLES, VINCENT JOHN TRUSTEE	0003109443-2024-2024-0000	HOME WAS ASSESSED AND NOT REMOVED FROM PARCEL 10009935.	9131	TCANNON	1561 LITTLE CREEK RD HENDERSONVILLE NC 28792	COUNTY	TAX LATE LIST FEE TOTAL:	\$27.98 \$0.00 \$27.98	\$0.00 \$0.00 \$0.00	\$373.25 \$0.00 \$373.25	\$0.00 \$0.00 \$0.00
					EDNEVILLE FIRE		TAX LATE LIST FEE TOTAL:	\$140.88 \$0.00 \$140.88	\$0.00 \$0.00 \$0.00	\$99.59 \$0.00 \$99.59	\$0.00 \$0.00 \$0.00
									ABSTRACT TOTAL:	\$172.84	\$0.00
DEPARTMENT OF TRANSPORTATION	0003113718-2024-2024-0000	THIS PARCEL WAS TRANSFERRED TO NC DOT 6/22/2023 AND SHOULD HAVE BEEN EXEMPT FOR 2024	9115	NBROWN	0 NO ADDRESS ASSIGNED HENDERSONVILLE NC 28791	COUNTY	TAX LATE LIST FEE TOTAL:	\$147.83 \$0.00 \$147.83	\$0.00 \$0.00 \$0.00	\$147.83 \$0.00 \$147.83	\$0.00 \$0.00 \$0.00
					MOUNTAIN HOME FIRE		TAX LATE LIST FEE TOTAL:	\$39.45 \$0.00 \$39.45	\$0.00 \$0.00 \$0.00	\$39.45 \$0.00 \$39.45	\$0.00 \$0.00 \$0.00
									ABSTRACT TOTAL:	\$187.28	\$0.00
DIDOVETS, RUVYM	0003116078-2024-2024-0000	TAXPAYER FILED AN INFORMAL APPEAL BECAUSE HE SOLD BOAT IN 2023. VOIDED BOAT PER BILL OF SALE.	9120	KOLVER	114 PINEHURST DR HENDERSONVILLE NC 28792	COUNTY	TAX LATE LIST FEE TOTAL:	\$32.33 \$3.23 \$35.56	\$0.00 \$0.00 \$0.00	\$32.33 \$3.23 \$35.56	\$0.00 \$0.00 \$0.00
					MOUNTAIN HOME FIRE		TAX LATE LIST FEE TOTAL:	\$8.63 \$0.86 \$9.49	\$0.00 \$0.00 \$0.00	\$8.63 \$0.86 \$9.49	\$0.00 \$0.00 \$0.00
									ABSTRACT TOTAL:	\$45.05	\$0.00
ELLIE NAVARRO PHOTOGRAPHY, LLC	0003097801-2024-2024-0000	VOIDED ABSTRACT, BUSINESS CLOSED 12/2023	9119	YGONZALEZ	326 N WHITTET ST HENDERSONVILLE NC 28739	COUNTY	TAX LATE LIST FEE TOTAL:	\$44.75 \$1.47 \$46.22	\$0.00 \$0.00 \$0.00	\$45.05 \$44.75 \$44.75	\$0.00 \$0.00 \$0.00
									ABSTRACT TOTAL:	\$49.22	\$0.00
GALLOWAY, MARY HELEN TINSLEY	0002867514-2024-2024-0000	HOME ON PARCEL 400129 WAS A TOTAL LOSS PER FIRE REPORT IN DECEMBER OF 2023 FROM FIRE MARSHALL. HOME SHOULD HAVE BEEN REMOVED FROM PROPERTY VALUE BEFORE JANUARY 1, 2024.	9134	TCANNON	188 SHALOM LN HENDERSONVILLE NC 28739	COUNTY	TAX LATE LIST FEE TOTAL:	\$576.68 \$0.00 \$576.68	\$576.68 \$0.00 \$576.68	\$268.08 \$0.00 \$268.08	\$0.00 \$0.00 \$0.00
					VALLEY HILL FIRE		TAX LATE LIST FEE TOTAL:	\$120.42 \$0.00 \$120.42	\$120.42 \$0.00 \$120.42	\$55.98 \$0.00 \$55.98	\$0.00 \$0.00 \$0.00
									ABSTRACT TOTAL:	\$55.98	\$0.00
GALLOWAY, SHANE	0000010949-2024-2024-0000	VOIDED FOR 2024 PER THIS MOBILE HOME WAS REPOSSESSED 2009- NEW ABSTRACT # 3116318	9141	ROONES	3372 TURNPIKE RD HORSE SHOE NC 28742	COUNTY	TAX LATE LIST FEE TOTAL:	\$93.43 \$9.34 \$102.77	\$0.00 \$0.00 \$0.00	\$324.06 \$93.43 \$93.43	\$0.00 \$0.00 \$0.00
					ETOWAH-HORSESHOE FIRE		TAX LATE LIST FEE TOTAL:	\$24.93 \$2.49 \$27.42	\$0.00 \$0.00 \$0.00	\$24.93 \$2.49 \$27.42	\$0.00 \$0.00 \$0.00
									ABSTRACT TOTAL:	\$130.19	\$0.00
									ABSTRACT TOTAL:	\$130.19	\$0.00

\*Adjustments submitted for approval on or before



**NCPTS Pending Release/Refund Report. Wednesday, September 25, 2024\***

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
GARREN, JIMMY P TRUSTEE	0002857514-2024-2024-0000	PARCEL NUMBER 9957352 AND 10002352 WERE MAPPED INCORRECTLY WHICH PUT THE HOUSE ON PARCEL 9957352. THE HOUSE SHOULD HAVE BEEN BILLED TO PARCEL 10002352.	(\$223,700)	9129	TCANNON	424 N BEARWALLOW RD FLETCHER NC 28732	COUNTY	TAX LATE LIST FEE TOTAL: FLETCHER FIRE TAX LATE LIST FEE TOTAL:	\$2,382.14 \$0.00 \$0.00 \$580.34 \$0.00 \$234.89	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$1,199.04	\$964.15 \$0.00 \$0.00 \$964.15 \$234.89	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
<b>OWNER TOTAL:</b>												
GIBSON, DILLON	0003099618-2024-2024-0000	VOIDING THIS TINY HOME, WAS SOLD MARCH 27, 2023- NEW OWNER IS ON ABSTRACT #3116267	(\$67,092)	9114	RIONES	21 10 ACONY BELL WAY MILLS RIVER NC 28759	COUNTY	TAX LATE LIST FEE TOTAL:	\$289.17 \$28.92 \$318.09	\$0.00 \$0.00 \$0.00	\$1,199.04 \$289.17 \$28.92 \$318.09	\$0.00 \$0.00 \$0.00 \$0.00
<b>OWNER TOTAL:</b>												
GOODRICH, DANNY LEROY	0003116197-2024-2024-0000	TAXPAYER BROUGHT IN A RECEIPT SHOWING THAT BOAT WAS TAXED IN POLK COUNTY. PROPERTY WAS VOIDED.	(\$57,092)	9145	KOLIVER	228 SCARLETS MTN RD FLAT ROCK NC 28731	COUNTY	TAX LATE LIST FEE TOTAL: DANA FIRE LATE LIST FEE TOTAL:	\$136.58 \$13.66 \$150.24 \$44.36 \$44.44 \$88.80	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$48.80	\$318.09 \$136.58 \$13.66 \$150.24 \$44.36 \$44.44 \$88.80 \$199.04	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
<b>OWNER TOTAL:</b>												
GROOMS, COY DEWAYNE	0003115539-2024-2024-0000	TRAILER VOIDED. PROPERTY WAS SOLD ON 12/09/2023	(\$31,689)	9137	KOLIVER	3542 BREVARD RD HENDERSONVILLE NC 28739	COUNTY	TAX LATE LIST FEE TOTAL: ETOWAH-HORSESHOE FIRE LATE LIST FEE TOTAL:	\$163.74 \$16.37 \$180.11 \$43.69 \$4.37 \$48.06	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$48.06	\$199.04 \$163.74 \$16.37 \$180.11 \$4.37 \$48.06	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
<b>OWNER TOTAL:</b>												
HOLLOWAY, WILLIAM MATTHEW	0003103368-2024-2024-0000	T/P SUBMITTED AN INFORMAL APPEAL REGARDING THE VESSEL. THEY NO LONGER OWN THE BOAT AND A BILL OF SALE WAS PROVIDED.	(\$3,800)	9121	ZMORGAN	989 FOSTER CREEK RD HORSE SHOE NC 28742	COUNTY	TAX LATE LIST FEE TOTAL: MILLS RIVER FIRE LATE LIST FEE TOTAL:	\$99.96 \$0.00 \$99.96 \$23.19 \$0.00 \$23.19	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$22.83 \$99.96 \$0.00 \$99.96 \$23.19	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
<b>OWNER TOTAL:</b>												
JOHN R. TIERNEY, LLC	0003097737-2024-2024-0000	ALL PROPERTY LISTED ON ABSTRACT # 3107983	(\$23,192)	9118	YGONZALEZ	80 BUNGALOW LN FLAT ROCK NC 28731	COUNTY	TAX LATE LIST FEE TOTAL:	\$11.53 \$1.15 \$12.68	\$0.00 \$0.00 \$0.00	\$123.15 \$11.53 \$1.15 \$12.68	\$0.00 \$0.00 \$0.00 \$0.00
<b>OWNER TOTAL:</b>												

\*Adjustments submitted for approval on or before

# NCPTS Pending Release/Refund Report. Wednesday, September 25, 2024\*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	STATUS ADDRESS	TAX/DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
KING, FORREST	0003108921-2024-2024-0000	PARCEL 10009454 IS OWNED BY FORREST AND VERA KING. THE MOBILE HOME ON THE PROPERTY WAS TAXED AS REAL PROPERTY AND ALSO PERSONAL PROPERTY. BRANDON FORREST GODMAN IS THE OWNER OF THE MOBILE HOME WHICH MAKES IT PERSONAL PROPERTY.	(\$99,500)	9132	TCANNON	113 BRANDON FOREST RD HENDERSONVILLE NC 28792	COUNTY	TAX LATE LIST FEE TOTAL:	\$568.92 \$0.00 \$568.92	\$0.00 \$0.00 \$0.00	\$428.85 \$428.85 \$114.43	\$0.00 \$0.00 \$0.00
KUCHARCHUK, SPENCER LANE	0003095628-2024-2024-0000	TAXPAYER FILED AN INFORMAL APPEAL. VOIDED BOAT BECAUSE TAXPAYER SUBMITTED A BILL OF SALE FOR PREVIOUS TAX YEAR.	(\$99,500)	9117	KOLIVER	109 S MILLS GAP RD HENDERSONVILLE NC 28792	COUNTY	TAX LATE LIST FEE TOTAL:	\$14.03 \$1.40 \$15.43	\$0.00 \$0.00 \$0.00	\$543.28 \$14.03 \$15.43	\$0.00 \$0.00 \$0.00
	<b>OWNER TOTAL:</b>									ABSTRACT TOTAL:	\$543.28	\$0.00
LAUGHTER, JERRY C	0002852229-2024-2024-0000	HOME BURNT DOWN 10/23/2023 AND SHOULD HAVE BEEN REMOVED FROM THE RECORD.	(\$97,400)	9144	TCANNON	95 OAK RIDGE RD HENDERSONVILLE NC 28792	COUNTY	TAX LATE LIST FEE TOTAL:	\$564.18 \$0.00 \$564.18	\$0.00 \$0.00 \$0.00	\$19.54 \$19.54 \$0.00	\$0.00 \$0.00 \$0.00
	<b>OWNER TOTAL:</b>									ABSTRACT TOTAL:	\$19.54	\$0.00
MCCLAIN, JOHN THOMAS	0002917590-2024-2024-0000	VOIDED BOAT, GO OUTDOORS SHOWS SOLD/OUT OF STATE & T/P SENT BILL OF SALE.	(\$97,400)	9148	KOLIVER	153 FAIRWAY FALLS RD MILLS RIVER NC 28759	COUNTY	TAX LATE LIST FEE TOTAL:	\$14.67 \$1.47 \$16.14	\$0.00 \$0.00 \$0.00	\$531.80 \$14.67 \$1.47	\$0.00 \$0.00 \$0.00
	<b>OWNER TOTAL:</b>									ABSTRACT TOTAL:	\$16.14	\$0.00
MUNDY, DEREK SHAUN	0003100239-2024-2024-0000	TRACT VOIDED DUE TO CLERICAL ERROR PROPERTY SOLD ON OCTOBER 16, 2023 AS NOTED ON 2024 LISTING FORM.	(\$3,403)	9147	ZMORGAN	8 BEAR ROCK RD HENDERSONVILLE NC 28739	COUNTY	TAX LATE LIST FEE TOTAL:	\$304.31 \$30.43 \$334.74	\$0.00 \$0.00 \$0.00	\$16.14 \$71.50 \$7.15	\$0.00 \$0.00 \$0.00
	<b>OWNER TOTAL:</b>									ABSTRACT TOTAL:	\$95.07	\$0.00
ROSS, MARK ANTHONY	0003088940-2023-2023-0000	ABSTRACT VOIDED DUE TO CLERICAL ERROR PROPERTY SOLD ON OCTOBER 16, 2023 AS NOTED ON 2024 LISTING FORM.	(\$702)	9133	ZMORGAN	58 SAMARA DR HENDERSONVILLE NC 28739	COUNTY	TAX LATE LIST FEE TOTAL:	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$95.07 \$3.03 \$0.00	\$0.00 \$0.00 \$0.00
	<b>OWNER TOTAL:</b>									ABSTRACT TOTAL:	\$3.66	\$0.00

\*Adjustments submitted for approval on or before



## NCPTS Pending Release/Refund Report. Wednesday, September 25, 2024\*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
SMITH, ROBERT REGINALD	0003092888-2024-2024-0000	T/P SUBMITTED INFORMAL APPEAL SINCE THE UL WAS LOCATED IN UNION MILLS, NC. PER STARS, UL IS SHOWING IN RUTHERFORD COUNTY, NC. VOIDING ABSTRACT.	(\$2,580)	9116	ZMORGAN	440 KATIE DR HENDERSONVILLE NC 28792	COUNTY	TAX	\$11.12	\$0.00	\$11.12	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								TOTAL:			\$11.12	
								TAX	\$3.35	\$0.00	\$3.35	
						BLUE RIDGE FIRE						
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
								TOTAL:			\$3.35	\$0.00
								ABSTRACT TOTAL:		\$14.47	\$14.47	\$0.00
								TAX	\$17.43	\$0.00	\$17.43	\$0.00
								LATE LIST FEE	\$1.74	\$0.00	\$1.74	\$0.00
								TOTAL:			\$19.17	\$0.00
								ABSTRACT TOTAL:		\$19.17	\$19.17	\$0.00
								TAX	\$23.98	\$0.00	\$23.98	\$0.00
								LATE LIST FEE	\$2.40	\$0.00	\$2.40	\$0.00
								TOTAL:			\$26.38	\$0.00
								ABSTRACT TOTAL:		\$26.38	\$26.38	\$0.00
								TAX	\$62.14	\$0.00	\$62.14	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
								TOTAL:			\$17.76	\$0.00
								TAX	\$16.58	\$0.00	\$16.58	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
								TOTAL:			\$4.74	\$0.00
								ABSTRACT TOTAL:		\$4.74	\$4.74	\$0.00
								TAX	\$775.80	\$0.00	\$775.80	\$0.00
								TOTAL:			\$22.50	\$0.00
								ABSTRACT TOTAL:		\$22.50	\$22.50	\$0.00
								TAX	\$27.88	\$0.00	\$27.88	\$0.00
								TOTAL:			\$306.63	\$0.00
								TAX	\$90.55	\$0.00	\$90.55	\$0.00
								LATE LIST FEE	\$9.05	\$0.00	\$9.05	\$0.00
								TOTAL:			\$95.60	\$0.00
								ABSTRACT TOTAL:		\$95.60	\$95.60	\$0.00
								TAX	\$64.67	\$0.00	\$64.67	\$0.00
								LATE LIST FEE	\$6.47	\$0.00	\$6.47	\$0.00
								TOTAL:			\$71.14	\$0.00
								ABSTRACT TOTAL:		\$71.14	\$71.14	\$0.00
								TOTAL:			\$71.14	\$0.00
								ABSTRACT TOTAL:		\$71.14	\$71.14	\$0.00
								TOTAL:			\$6,871.31	\$324.06
								ABSTRACT TOTAL:		\$6,871.31	\$6,871.31	\$0.00

\*Adjustments submitted for approval on or before

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** October 7, 2024

**SUBJECT:** Budget Amendment - Unspent Funds Transfer  
Hendersonville High School

**PRESENTER:** Samantha Reynolds, Financial Services Director

**ATTACHMENTS:** Yes  
1. Budget Amendment

**SUMMARY OF REQUEST:**

To date, \$241,020 in unspent sales tax reimbursements remains related to Henderson County's 2020 limited obligation bonds for Hendersonville High School's capital project. According to the installment financing contract, unspent funds must be applied against future debt service payments for that specific project as they become due.

The debt service principal payment for Hendersonville High School for FY25 is \$2,630,000.

The Board is requested to approve the budget amendment to transfer \$241,020 from the Hendersonville High School project in the Capital Projects fund to the general fund to be applied against the FY25 debt service payment.

**BOARD ACTION REQUESTED**

The Board is requested to approve the budget amendment as presented.

***SUGGESTED MOTION:***

*I move the Board approve the budget amendment to transfer the unspent funds to the general fund.*





**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** October 7, 2024

**SUBJECT:** Budget Amendment - Project Management Position

**PRESENTER:** Samantha Reynolds, Financial Services Director

**ATTACHMENTS:** Yes  
1. Budget Amendment

**SUMMARY OF REQUEST:**

The Board is requested to approve the attached budget amendment to fund nine (9) months of salary and benefits for a full-time Administrative Assistant position within the Project Management Department.

**BOARD ACTION REQUESTED**

The Board is requested to approve the budget amendment as presented.

***SUGGESTED MOTION:***

*I move the Board approve the attached budget amendment as presented.*





## AMENDED BYLAWS AND RULES OF PROCEDURE FOR THE TRANSPORTATION ADVISORY COMMITTEE

I. **CHARTER.** On the 17<sup>th</sup> day of February 2000, the Henderson County Board of Commissioners approved the charter for the Transportation Advisory Committee (hereinafter referred to as the "Committee"), **appointed members to the Committee**, and subsequently approved ~~an~~ **amendments** to that charter on February 4, 2008, **October 7, 2013, and October 7, 2024** ~~and appointed members to the Committee~~. The terms of the amended February 4, 2008, charter shall govern the activities of the Committee, and to the extent that these bylaws conflict with the charter, the terms of the charter shall control.

II. **PURPOSE.** The purpose of the Committee is to advise the Board of Commissioners on matters related to transportation within Henderson County. The Committee should assess the transportation needs of the County and suggest methods to address these issues. The Committee should work with the NCDOT Division and District Offices, as well as the Planning Department on such projects as long-range planning, specific project planning, major and minor street/road improvement projects, road and bridge safety, and alternative transportation.

### III. MEETINGS.

- A. **Meetings to be Open.** It is the public policy of North Carolina and Henderson County that the hearings, deliberations, and actions of this Committee be conducted openly. Except as allowed by NCGS 143-318.11, each meeting of the Committee shall be open to the public, and any person is entitled to attend such a meeting. The Committee may allow time on the agenda for citizens to be heard at meetings regarding specific issues within the time constraints set by the Chair. However, the public's right to attend such a meeting does not necessarily entitle the public to participate in the meeting.
- B. **Regular Meetings.** The Committee shall hold meetings according to a schedule which shall be determined at the last meeting of the calendar year. The schedule shall be posted on the County's website. Meetings shall be held at a regular time and day as selected by the Committee and in compliance with other provisions regulating notice of meetings. Meetings shall be held in the King Street Meeting Room of the Henderson County Administration Building located at 100 North King Street in Hendersonville, North Carolina. The schedule of the regular meetings of the Committee shall be kept on file with the Secretary of the Committee and shall be filed with the Clerk to the Henderson County Board of Commissioners. The Committee shall have the authority to change the schedule of regular meetings and/or to change the date of a particular regularly scheduled meeting without the necessity of approval of the Board of Commissioners. If the Committee changes the schedule of regular meetings, the Secretary shall forward a copy of the new schedule to the Clerk to the Board of Commissioners at least seven (7) days prior to the first meeting held pursuant to the new schedule. If a particular regularly scheduled meeting is changed,



the secretary shall comply with the notice provisions of paragraph C below (Special Meetings).

- C. **Special Meetings.** The Chair of the Committee or the majority of the members of the Committee may at any time call a special meeting of the Committee by signing a notice setting the time and place of the meeting and the subjects to be considered. Such notice must be posted on the bulletin board located in the front lobby of the Henderson County Courthouse, posted on the bulletin board for the County Administration Building, mailed or delivered to each newspaper, wire service, radio station, and television station which has filed a written request for notice with the Secretary, mailed or delivered to any entity or person that has requested to be on the Committee's sunshine list as prescribed by law and delivered to all members of the Committee, all to occur at least 48 hours before the meeting. Only the business that is specified in the notice of the meeting may be transacted during a special meeting unless all members (not simply a quorum) are present and consent to the addition of other matters or those members absent have filed a waiver with the Secretary to the Committee.
- D. **Presiding Officer.** The presiding officer of each meeting of the Committee shall be the Chair of the Committee. In situations where the Chair is unavailable or unable to participate in the meeting or any particular matter before the Committee, the Vice-Chair shall preside. In the event that neither the Chair nor the Vice-Chair is available, the members of the Committee, by affirmative vote of the majority, may appoint an acting Chair who shall have all powers of the Chair while acting as presiding officer.
- E. **Meeting Conduct.** Meetings will be conducted according to Small Government Rules of Procedure.

**IV. MEMBERSHIP.** The Committee shall consist of a total of 11 members, including one (1) MPO Board representative from: (1) City of Hendersonville, (2) Town of Fletcher, (3) Town of Laurel Park, (4) Town of Mills River, and (5) Village of Flat Rock; two MPO Board representatives from Henderson County, and four at-large members, or other elected representatives from local governments. **At-large members shall be Henderson County residents and shall notify the Clerk to the Board if their residency status changes.** County and municipal staff may serve as alternate members to vote in the absence of the regular member from that local government. The municipalities may appoint one staff person to serve as ex-officio member to increase communication. The County Planning Director, or his designee, shall serve as an ex-officio member to serve as the county staff representative. At-large members shall serve two year appointments. Positions 1 and 2 shall initially be appointed for 1 year and two years thereafter. Positions 3 and 4 shall be appointed for a two year term and two years thereafter. Vacancies occurring on the Committee shall be filled by the Henderson County Board of Commissioners for the applicable unexpired term.

**V. DUTIES.** Duties of the Committee will be as assigned by the Henderson County Board of Commissioners.

**VI. SELECTION OF THE CHAIR AND VICE CHAIR.** The Chair shall be selected by the Board of Commissioners if so desired. The Chair may also be elected by the Committee. The Vice Chair shall be elected by a majority vote of the Committee.

**VII. POWERS AND DUTIES OF THE CHAIR AND VICE-CHAIR.** The Chair shall preside at all meetings of the Committee but shall also have the right to engage in discussion and vote on any matter before the Committee unless otherwise excused. The Chair shall have the power to call a special meeting, rule on procedural matters during a meeting, call a brief recess of a meeting at any time, and adjourn a meeting in an emergency. At any other time, adjournment shall be by motion, duly approved. The Vice-Chair shall have all powers and perform all the duties of the Chair in his or her absence.

**VIII. DUTIES OF THE SECRETARY.** The staff person assigned to the Committee shall serve as the Secretary of the Committee and shall perform the following: (1) ensure that all meetings of the Committee are properly noticed as outlined above; (2) maintain the sunshine list which is a list of those persons or entities that have filed a written request indicating a desire to receive notice of all special meetings of the Committee; (3) take and record all actions of the Committee and draft minutes of the meetings accordingly; (4) forward a copy of the minutes as they are approved to the Clerk to the Board of Commissioners; (5) maintain an accurate list of members of the Committee, submitting to the Clerk to the Henderson County Board of Commissioners a monthly attendance report for its members and notifying said Clerk of any resignations of any of its members, or any other change in membership of the Committee.

**IX. ATTENDANCE.** All members of the Committee are expected to attend the regular and/or special meetings of the Committee. Any member not able to attend must notify the Secretary in advance of the meeting. Any member who fails to regularly attend the meetings of the Committee may be subject to consideration for removal from the Committee by the Henderson County Board of Commissioners.

**X. REPORTS.** The Committee shall make a report to the Henderson County Board of Commissioners and the Local Government Committee for Cooperative Action (LGCCA) at least annually. The Committee shall make reports to the Board of Commissioners and LGCCA as needed or as requested.

**XI. ACTION BY THE COMMITTEE.**

**A. Quorum.** A two thirds majority of the members shall constitute a quorum. No action of the Committee may be taken at any meeting where less than a quorum is present. Once a quorum is established, it will not be defeated if members leave.

**B. Motions.** Action of the Committee may be taken upon a motion made by any member, including the Chair, without the need for a second. A motion shall be adopted if approved by the affirmative vote of a majority of the members present and not excused after the discussion of the motion by the members.



**XII. VOTING.**

- A. **Duty to Vote.** It is the duty of each member, including the Chair, to vote unless otherwise excused. The Committee may excuse members from voting on any matter involving their own financial interest or official conduct or when a member has indicated an inability to be impartial in any quasi-judicial matter before the Committee.
- B. **Abstentions.** Should a member fail to vote on any matter before the Committee without having been excused from such a vote, such abstention will count as an affirmative vote.

**XIII. MINUTES.** Minutes shall be kept of all meetings of the Committee. **The meeting recording shall serve as the official meeting minutes.** The Secretary of the Committee shall ~~present such minutes~~ **draft a meeting summary and submit it for** to the Committee for approval. **Committee meeting minutes of the meetings and summaries of the Committee** shall be public records. The Secretary shall be responsible for sending a copy of all approved ~~minutes~~ **meeting summaries** to the Clerk to the Board of Commissioners.

**XIV. AMENDMENTS.** The Committee may amend these bylaws by action of the Committee provided however, those amendments shall not be effective until they are approved by the Henderson County Board of Commissioner. The Secretary shall be responsible for sending a copy of all approved minutes to the Clerk to the Board of Commissioners.

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Beau Waddell  
Transportation Advisory Committee Chair

APPROVED BY THE HENDERSON COUNTY BOARD  
OF COMMISSIONERS ON THE

7<sup>th</sup> DAY OF October, 2024

  
Rebecca McCall, Commission Chair