

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 3 September 2024

SUBJECT: North Carolina Office of State Budget and Management – ROD Grant

PRESENTERS: Lee King – Register of Deeds

ATTACHMENTS: Yes
1 – Budget Amendment

SUMMARY OF REQUEST:

The North Carolina Office of State Management and Budget (NCOSMB) is providing a second round of grant funding to local governments in the amount of \$2,714 for the management and preservation of historic records and files. This grant requires a 100% match from local funds. The Board previously approved the application for this grant at the BOC meeting held on 20 July 2022. This is the second time this program has been offered by the State. The previous grant money awarded in 2022 was used to help defray the cost of restoring 5 of the County's oldest deed books from the 1830s and 1840s.

The Register of Deeds is eligible for a second round NCOSMB grant funding to continue with deed book preservation. The Board is requested to approve appropriation of \$2,714 from the Register of Deeds' restricted AEPF fund balance to provide the required match for this grant.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached budget amendment to appropriate ROD restricted fund balance in the amount of \$2,714 for the required NCOSMB grant match to be used for grant management and preservation of historic records and files within the Register of Deeds office.

Suggested Motion:

I move the Board approve the attached Budget Amendment to appropriate fund balance for the NCOSMB grant as outlined above.

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: Register of Deeds

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
115418-539000-9042	Contracted Services	\$5,428
		\$5,428

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
114990-401002-9042	Fund Balance Appropriated - ROD Restrictor	\$2,714
114418-454030-9042	State - NCOSBM Grant	\$2,714
		\$5,428

Justification:

To recognize additional grant funding from the NC Office of State Budget & Management for restoration of old deed books. This grant was previously approved by the Board of Commissioners at their meeting on 20 July 2022. Required match of \$2,714 will come from AEPF fund balance. BOC approved 3 September 2024.

Authorized by Department Head

3-Sep-2024
Date

Authorized by Budget Office

Date

Authorized by County Manager

Date

For Budget Use Only	
Batch #	_____
BA #	_____
Batch Date	_____