

MINUTES

**STATE OF NORTH CAROLINA
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS
MONDAY, JUNE 6, 2022**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were Chairman William Lapsley, Vice-Chair Rebecca McCall, Commissioner Daniel Andreotta, Commissioner David Hill, County Manager John Mitchell, Assistant County Manager Amy Brantley, Attorney Russ Burrell, and Clerk to the Board Denisa Lauffer.

Absent: Commissioner J. Michael Edney

Also present were: Director of Business and Community Development Christopher Todd, Finance Director Samantha Reynolds, Budget Manager/Internal Auditor Sonya Flynn, Engineer Marcus Jones, Sheriff Lowell Griffin, Emergency Management/Rescue Coordinator Jimmy Brissie, Budget Analyst Jennifer Miranda, Planning Director Autumn Radcliff, Register of Deeds Lee King, DSS Director Jerrie McFalls, IT Director Mark Seelenbacher, Floodplain Administrator Toby Linville, Environmental Health Supervisor Seth Swift, Code Enforcement Director Matt Champion, Elections Director Karen Hebb, Fire Marshal Kevin Waldrup, Human Resources Director Karen Ensley, Building Services Director Crystal Lyda, Cooperative Extension Director Terry Kelley, Assistant Engineer Deb Johnston, and PIO Kathy Finotti – videotaping, Deputies John Ashe and Chris Barber provided security.

CALL TO ORDER/WELCOME

Chairman Lapsley called the meeting to order and welcomed all in attendance.

INVOCATION

Commissioner David Hill provided the invocation.

PLEDGE OF ALLEGIANCE

Kinsley Lance with the Young Naturalist 4-H Club led the Pledge of Allegiance to the American Flag.

INFORMAL PUBLIC COMMENTS

1. Andrew Clark, the current Legislative Director for the Disabled American Veterans Beddingfield Chapter 14, spoke regarding the services offered by the organization.
2. Rachel Poller spoke about the need for additional funding in the County budget for mental health services.
3. Karl Kessler spoke in opposition to the County's use of electronic voting machines.
4. Gayle Kemp spoke in regards to growing gun violence.

DISCUSSION/ADJUSTMENT OF AGENDA

Commissioner Hill made the motion to approve the consent agenda as presented. All voted in favor, and the motion carried.

CONSENT AGENDA consisted of the following:

Approval of Minutes

Draft minutes were presented for Board review and approval of the following meeting(s):

May 18, 2022 - Regularly Scheduled Meeting

May 25, 2022 – Special Called Joint Meeting with the Planning Department

Motion:

I move the Board approve the minutes of May 18, 2022, and May 25, 2022.

Tax Collector’s Report

The report from the office of the Tax Collector was provided for the Board’s information.

Henderson County Tax Collector

200 NORTH GROVE STREET, SUITE 66

HENDERSONVILLE, NC 28792

PHONE: (828) 697-5595 | FAX: (828) 698-6153

Henderson County Board of Commissioners

1 Historic Courthouse Square, Suite 1

Hendersonville, NC 28792

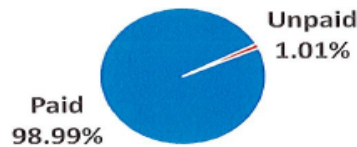
Friday, May 27, 2022

Re: Tax Collector’s Report to Commissioners - Meeting Date June 6, 2022

Please find outlined below collections information through May 26, 2022 for 2021 real and personal property bills mailed on August 27th. Vehicles taxes are billed monthly by NC DMV.

Henderson County Annual Bills (Real and Personal Property):

2021 Beginning Charge:	\$88,218,513.92
Discoveries & Imm. Irreg.:	\$1,341,302.75
Releases & Refunds:	(\$1,131,162.92)
<u>Net Charge:</u>	<u>\$88,428,653.75</u>
Unpaid Taxes:	\$892,091.63
Amount Collected:	\$87,536,562.12



Henderson County Registered Motor Vehicles (As Collected by NC DMV):

Net Charge:	\$7,122,162.05
Unpaid Taxes:	\$16,041.98
Amount Collected:	\$7,106,120.07

99.77%

Henderson County FY22 Budget Analysis:

	<u>Budget Ordinance</u>	<u>Revenue Collected</u>
Ad Valorem:	\$91,127,728.00	\$94,642,682.19
Prior Years:	\$980,000.00	\$964,662.72
Budget Total:	\$92,107,728.00	YTD Revenue: \$95,607,344.91



2022.62 Pending Releases and Refunds

The Assessor has reviewed the pending releases and refunds. As a result of that review, it is the opinion of the Assessor that these findings were in order. Supporting documentation is on file in the County Assessor’s Office.

The pending release and refund requests were submitted for approval by the Henderson County Board of Commissioners.

Approved:

Type:	Amount:
Total Taxes Released from the Charge	\$ 1,345.27
Total Refunds as a result of the Above Releases	\$ 632.37

Motion:

I move the Board approve the Combined Release/Refund report as presented.

County Financial Report/Cash Balance Report – April 2022

The April 2022 County Financial and Cash Balance reports were attached for the Board's review and approval.

The following are explanations for departments/programs with a higher budget to actual percentages for the month of April:

- Dues/Non-Profits – payment of 4th quarter Board appropriations
- Administrative Services – the timing of approved employee payroll
- Emergency Management –the timing of Board approved purchases and employee payroll expenditures
- Wellness – the timing of payment for Board approved contracted services and medical supplies and equipment
- Emergency Medical Services – the timing of Board approved purchases
- Rescue Squad – payment of 4th quarter Board appropriations
- Site Development – the timing of approved employee payroll
- Cooperative Extension – the timing of Board approved contracted services
- Project Management – the timing of approved employee payroll
- Agri-business – excess operating expenditures to be covered by membership fees
- Mental Health – payment of 4th quarter Board appropriations
- Juvenile Justice – the timing of provider appropriations
- Public Education – payment of 10 of 10 annual appropriations made to the public school system
- Non-Departmental – occupancy tax transmittal trending above budgeted amounts

Year to Date Net Revenues under Expenditures for the Miscellaneous Other Governmental Activities Fund were due to the timing of Improvement Guarantees Payout during the current fiscal year that was deposited in a prior fiscal year.

Year to Date Net Revenues under Expenditures for the Justice Academy Sewer Fund were due to the timing of budgeted minor equipment for the sewer fund.

Motion:

I move that the Board of Commissioners approve the April 2022 County Financial Report and Cash Balance Report as presented.

Approved:

Henderson County Public Schools Financial Reports – April 2022

The Henderson County Public Schools April 2022 Local Current Expense Fund / Other Restricted Funds Report was attached for the Board’s information.

**HENDERSON COUNTY PUBLIC SCHOOLS
LOCAL CURRENT EXPENSE/OTHER RESTRICTED FUNDS
as of April 30, 2022**

	LOCAL CURRENT EXPENSE FUND		OTHER RESTRICTED FUND		Combined Total	Prior YTD
	Budget	YTD Activity	Budget	YTD Activity		
REVENUES:						
3200 State Sources	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ 9,000
3700 Federal Sources-Restricted	-	-	996,737	586,201	586,201	438,162
3800 Other Federal-ROTC	-	-	144,000	128,067	128,067	103,797
4100 County Appropriation	29,928,000	29,928,000	-	-	29,928,000	28,928,000
4200 Local -Tuition/Fees	-	-	65,000	30,485	30,485	12,595
4400 Local-Unrestricted	678,000	505,345	149,218	135,794	641,139	467,314
4800 Local-Restricted	-	-	705,496	747,968	747,968	538,114
4900 Fund Balance Appropriated/Transfer From school	159,250	-	178,023	-	-	-
TOTAL FUND REVENUES	\$ 30,765,250	\$ 30,433,345	\$ 2,242,474	\$ 1,632,516	\$ 32,065,861	\$ 30,496,982
EXPENDITURES:						
Instructional Services:						
5100 Regular Instructional Services	\$ 9,520,278	\$ 5,535,865	\$ 437,619	\$ 345,692	\$ 5,881,557	\$ 5,128,528
5200 Special Populations Services	1,235,868	648,740	565,081	230,454	879,194	828,138
5300 Alternative Programs and Services	248,160	144,074	323,369	226,485	370,560	239,056
5400 School Leadership Services	2,650,382	2,106,309	24,724	17,193	2,123,501	2,106,845
5500 Co-Curricular Services	822,101	591,681	11,865	5,376	597,058	540,072
5800 School-Based Support Services	1,498,867	1,080,793	77,666	40,580	1,121,373	1,011,102
Total Instructional Services	\$ 15,975,656	\$ 10,107,462	\$ 1,440,323	\$ 865,780	\$ 10,973,242	\$ 9,851,743
System-Wide Support Services:						
6100 Support and Development Services	\$ 286,738	\$ 222,224	\$ 500	\$ 8,149	\$ 230,373	\$ 216,201
6200 Special Population Support	219,444	175,900	6,427	1,294	177,194	154,575
6300 Alternative Programs	81,780	59,351	431	431	59,782	65,838
6400 Technology Support Services	1,280,454	1,069,919	139,546	153,116	1,223,035	1,132,853
6500 Operational Support Services	7,796,074	5,854,398	292,455	235,605	6,090,003	5,404,580
6600 Financial and Human Resource Services	1,772,684	1,648,068	63,679	45,557	1,693,625	1,480,144
6700 Accountability Services	210,748	177,258	38,000	38,000	215,258	59,854
6800 System-Wide Pupil Support Services	331,253	263,153	538	538	263,691	168,264
6900 Policy, Leadership and Public Relations	724,550	569,373	13,220	13,220	562,593	580,492
Total System-Wide Support Services	\$ 12,703,728	\$ 10,039,645	\$ 554,795	\$ 495,909	\$ 10,535,554	\$ 9,262,600
Ancillary Services:						
7100 Community Services	\$ 388	\$ 388	\$ 163,573	\$ 130,140	\$ 130,528	\$ 122,095
7200 Nutrition Services	185,481	68,855	-	-	68,855	93,265
Total Ancillary Services	\$ 185,869	\$ 69,243	\$ 163,573	\$ 130,140	\$ 199,383	\$ 215,361
Non-Programmed Charges:						
8100 Payments to Other Governments	\$ 1,900,000	\$ 1,671,006	\$ -	\$ -	\$ 1,671,006	\$ 1,499,022
8400 Interfund Transfers	-	-	11,563	11,209	11,209	13,164
8500 Contingency	-	-	-	-	-	-
8600 Educational Foundations	-	-	72,221	46,498	46,498	62,403
Total Non-Programmed Charges	\$ 1,900,000	\$ 1,671,006	\$ 83,784	\$ 57,707	\$ 1,728,713	\$ 1,574,589
TOTAL FUND EXPENDITURES	\$ 30,765,250	\$ 21,887,355	\$ 2,242,474	\$ 1,549,537	\$ 23,436,892	\$ 20,904,292

Motion:

I move that the Board of Commissioners approve the Henderson County Public Schools April 2022 Financial Reports as presented.

Notification of Vacancies

The Notification of Vacancies was provided for the Board’s information. They will appear on the next agenda under “Nominations.”

1. Environmental Advisory Committee – 4 vacs.
Positions #1, 2, 5, and 7
2. Fire and Rescue Advisory Committee – 2 vacs.
Positions #3 and 4
3. Greater Asheville Regional Airport Authority Board – 1 vac.
Position #2

Approved:

4. Henderson County Board of Health – 3 vacs.
Positions #2, 9, and 11
5. Henderson County Historic Courthouse Corporation dba/ Heritage Museum – 4 vacs.
Positions #3, 7, 8, and 9
6. Henderson County Rail – Trail Advisory Committee – 3 vacs.
Positions #1, 4, and 7
7. Hendersonville City Zoning Board of Adjustment – 1 vac.
Position #1
8. Historic Resources Commission – 3 vacs.
Positions #2, 6, and 8
9. Hospital Corporation Board of Directors/UNCH – 2 vacs.
Position # 10 (Henderson County Nominating Body)
Position # 11 (Henderson County Nominating Body)
10. Juvenile Crime Prevention Council – 10 vacs.
Positions #1, 2, 5, 6, 7, 14, 15, 17, 21, and 24
11. Library Board of Trustees – 5 vacs.
Positions # 2, 5, 6, 7, and 9
12. Mountain Area Workforce Development Board – 3 vacs.
Positions # 1, 3, and 4
13. Nursing/Adult Care Home Community Advisory Committee – 1 vac.
Position #3
14. Social Services Board – 1 vac.
Position #1
15. Tourism Development Authority – 1 vac.
Position #1

2022.63 Reappointment of Assessor and Tax Collector

On August 1, 2016, the Board appointed Darlene Burgess as Assessor and Tax Collector for an initial two-year period, and on June 4, 2018, reappointed her for an additional four-year period. Ms. Burgess meets all the requirements of NCGS §105-294 to be reappointed to serve an additional regular term of four (4) years. Ms. Burgess also meets the qualifications listed in NCGS §105-349 for appointment as Henderson County Tax Collector.

Motion:

I move the Board appoint Darlene Burgess as Assessor and Tax Collector of Henderson County for a term of four years, through the end of June 2026.

2022.64 Establish Special Revenue Fund – Opioid Settlement Fund

The Memorandum of Agreement (MOA) between Henderson County and the State of NC was executed as a State-Subdivision Agreement under the National Opioid Settlement Agreement. This MOA governs how opioid settlement funds received by Henderson County are to be spent. The MOA requires a Special Revenue Fund to be established in order to receive any of the opioid settlement funds.

Approved:

In anticipation of the receipt of the first round of payments this spring, the Board is requested to establish a new Special Revenue Fund to account for the Opioid Settlement Funds. Once funds are received, the Board will be presented with a Budget Amendment in accordance with the stated plan for opioid remediation activities within Henderson County, as appropriate.

Motion:

I move the Board establish a new Special Revenue Fund for the Opioid Settlement Funds.

2022.65 Home & Community Care Block Grant Funds – FY23 Funding Reallocations

At the May 19, 2021, Board of Commissioners' meeting, the FY22 county funding plan for the Home & Community Care Block Grant was approved. One of the area providers – Premier Home Health Care – has been unable to utilize all of its allocated funding and has returned \$43,692 for reallocation.

Motion:

I move the Board approve the reallocation of \$20,000 in funds returned by Premier Home Health Care to DSS and the remaining balance of \$23,692 to the Council on Aging.

2022.66 Home & Community Care Block Grant Funds – FY23 County Funding Plan

Each year, the Board of Commissioners is required to adopt a Funding Plan for the Home & Community Care Block Grant for Older Adults and identify the lead office or agency responsible for coordinating the County Funding Plan. The Home & Community Care Block Grant is a State/Federal program administered at the local level. The proposed Funding Plan supports the service priorities identified for the current planning cycle.

At this time, the HCCBG funding for FY2023 is estimated to be \$811,317.

Motion:

I move the Board appoint the County Manager's office as the Lead Agency and approve the proposed FY23 Funding Plan.

Offer to Purchase Tax-Foreclosed Property

Todd Sherman offered to purchase 0.08 acres on Jones Street in the City of Hendersonville, which offer was preliminarily accepted by this Board. His offer included a deposit of \$150.00, based on an offer of \$1,000.00.

The Board gave provisional acceptance to this offer, subject to an advertisement for upset bids. The notice of the offer and request for upset bids was published on May 11 in the *Hendersonville Lightning*.

No upset bid was received.

Under your procedures and the General Statutes, once provisional acceptance has occurred and no upset bids are received after published notice, the matter comes back before this board for a final decision on the sale.

Motion:

I move that the Board give final acceptance to the offer of Todd Sherman to purchase the parcel described in this agenda item and direct that the Chairman and staff execute a quitclaim deed for this property upon payment of all sums due under this offer.

Approved:

2022.67 Budget Amendment – Correction

An incorrect account coding was used in error for a budget amendment previously approved by the Board on April 20, 2022, involving the transfer of funding to the Capital Projects Fund to establish a revolving vehicle fund. This revised Budget Amendment is presented to correct that error.

Motion:

I move the Board approve the correction budget amendment as presented.

Juvenile Crime Prevention Council County Plan FY 2022-2023

The Henderson County Juvenile Crime Prevention Council (JCPC) has approved funding for local juvenile crime prevention programs. These funds for the Fiscal Year 2022-2023 in the amount of \$266,020 are available for this purpose through the State of North Carolina. Each program is required to provide a 30% match.

The programs approved by the JCPC are as follows:

1. JCPC Administration Expenses	\$ 5,400
2. Blue Ridge Literacy Council	\$ 32,000
3. Kids at Work	\$ 80,421
4. Hendersonville Boys and Girls Club	\$ 39,600
5. Vocational Directions	\$ 72,599
6. Deferred funding*	<u>\$ 36,000</u>
Total:	\$266,020

**\$30,000 was approved to fund Trinity Shelter; however, they closed their doors in May 2022 due to a lack of staffing. In addition, \$6,000 was re-advertised for the purpose of securing applicants to provide psychological assessments. The RFP process for funding is still in process. Per state guidelines, JCPC has until December 2022 to re-allocate these funds.*

These program applications have been recommended for approval to the Board of Commissioners by Henderson County JCPC.

The Henderson County JCPC has approved the 2022-2023 County Plan for Henderson County. This County Plan has been recommended for approval to the Board of Commissioners by the JCPC.

Motion:

I move that the Board approves the JCPC recommendations for both the FY 2022-2023 Annual Plan and the distribution of the FY 2022-2023 Juvenile Crime Prevention Program Funds.

Sugarloaf Road – Repeated Nuisance

N.C. Gen. Stat. §153A-140.2 reads as follows:

§ 153A-140.2. Annual notice to chronic violators of public nuisance ordinance.

A county may notify a chronic violator of the county's public nuisance ordinance that, if the violator's property is found to be in violation of the ordinance, the county shall, without further notice in the calendar year in which notice is given, take action to remedy the violation, and the expense of the action shall become a lien upon the property and shall be collected as unpaid taxes. The notice shall be sent by certified mail. A chronic violator is a person who owns property whereupon, in the previous calendar year, the county gave notice of violation at least three times under any provision of the public nuisance ordinance.

Approved:

Certain property, located at 2794 Sugarloaf Road, Hendersonville, owned as indicated on GIS by Donald R. Heaton and wife, Cathy J. Heaton, has been cited for violation of the County's Nuisance Ordinance (Chapter 52 of the Henderson County Code) on February 17, 2022, March 25, 2022, and April 26, 2022. County staff has been informed that the property is now owned by Cathy J. Heaton but occupied by others.

Motion:

I move that the Board give the proposed notice to the property owner in this matter.

Vice-Chair McCall made the motion to adopt the consent agenda as presented. All voted in favor, and the motion carried.

PUBLIC HEARINGS

2022.68 Public Hearing to Close a Portion of N Cureton Place (Cureton Place Extension) Right of Way

Chairman Lapsley made the motion to go into public hearing. All voted in favor, and the motion carried.

Planning and Property Addressing staff have received petitions to close a portion of N Cureton Place (Cureton Place Extension. Under North Carolina General Statute (NCGS) 153A-241, counties have the power to close any public road or easement, not within a city, except public roads or easements for public roads under the control of the Department of Transportation. To close any road, the Board must:

- Vote to adopt a resolution declaring its intent to close the public road or easement.
- Call and notice a public hearing on closing the road or easement, with notice "reasonably calculated to give full and fair disclosure of the proposed closing to be published once a week for three successive weeks before the hearing, a copy of the resolution to be sent by registered or certified mail to each owner as shown on the county tax records of property adjoining the public road or easement who did not join in the request to have the road or easement closed, and a notice of the closing and public hearing to be prominently posted in at least two places along the road or easement."
- Hold the public hearing, where the Board must "hear all interested persons who appear with respect to whether the closing would be detrimental to the public interest or any individual property rights."
." Then, if the Board "is satisfied that closing the public road or easement is not contrary to the public interest and (in the case of a road) that no individual owning property in the vicinity of the road or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property, the Board may adopt an order closing the road or easement."
- File a copy of the Board's order with the Register of Deeds.

Approved:

LDC Text Amendment (TX-2022-02)

Recommended changes are highlighted in red.

Personal Storage Structures

Summary: The Planning Board request an amendment to allow for personal storage structures (not for commercial uses) on vacant parcels. The LDC allows for accessory structures with a principal home or business but does not allow for these types of structures on vacant parcels. This amendment would allow a property owner to build a structure, for example a garage, for personal storage.

Amend the Table of Permitted and Special Uses as follows.

1. Residential Uses	R1	R2	R2R	R3	R4	OI	LC	CC	RC	I	SR
Personal Storage Structure	P	P	P	P	P	P	P	P	P	P	1.14

§42-62. Supplemental Requirements to the Table of Permitted and Special Uses

SR 1.14. Personal Storage Structure

- (1) Any lot may have a personal storage structure. If a lot is two (2) or more acres in size, there can be one such structure per acre.
- (2) A personal storage structure may include one (1) bathroom facility and may not include a kitchen facility or be used as a residence or for the purpose of operating a business.
- (3) Personal storage structure footprint may not exceed 24% total parcel size.
- (4) Personal storage structures shall only be for the use by the property owner.
- (5) The use shall meet the front or ROW setback of the applicable zoning district (without a principal structure or use) and must be setback a minimum of 15 (fifteen) feet from the *side and rear* property lines.

Public Input: There was none.

Chairman Lapsley made the motion to go out of public hearing. All voted in favor, and the motion carried.

Commissioner Hill requested the following revisions be considered:

SR 1.14. Personal Storage Structure

- (1) Revise “any lot may have a personal storage structure” to “any lot may have personal storage structure(s).” Strike language “there can be one structure per acre.”
- (2) Strike language “may not include a kitchen facility.”
- (3) Strike language “Personal storage structure footprint may not exceed 24% total parcel size.”
- (4) Strike language “Personal storage structures shall only be for the use by the property owner.”
- (5) Revise to use verbiage consistent with other zoning districts “Setbacks for accessory structures, 5’ side & rear and 10’ front from the edge of the right-of-way.”

Approved:

Additionally, Commissioner Hill requested current verbiage in SR12.1, which refers to portable storage units, be revised regarding the duration and number of buildings allowed per parcel.

After discussion, it was the consensus of the Board to send this matter back to the Planning Board to address the revisions proposed by Commissioner Hill. The Planning Board will review the recommended revisions and bring this matter back before the Board at the July 20, 2022 meeting.

Commissioner Hill made a motion to send the Land Development Code (LDC) Text Amendments (TX-2022-02) Personal Storage Structures back to the Planning Board to address the comments from Commissioner Hill. All voted in favor, and the motion carried.

2022.70 Public Hearing – FY2022-2023 Budget

Chairman Lapsley made the motion to go into public hearing. All voted in favor, and the motion carried.

The Board of Commissioners was requested to hold the Public Hearing on the FY 2022-2023 Budget. Following the public hearing, the Board was requested to continue discussions with regard to the FY 2022-2023 Budget.

Public Input: There was none.

Chairman Lapsley made the motion to go out of public hearing. All voted in favor, and the motion carried.

FY 2022-2023 Expenditures

FY 22-23 Recommended Budget	\$ 178,365,545
Revisions from the May 18, 2022 Budget Workshop	+ \$ 1,029,766
TOTAL FY 22-23 Expenditures	\$ 179,395,311

FY 2022-2023 Revenues

FY 22-23 Recommended Fund Balance Appropriated	\$ 17,961,329
Revisions from the May 18, 2022 Budget Workshop	+ \$ 780,431
Revision since May 18, 2022	- \$ 55
TOTAL FY 22-23 Fund Balance Appropriated	\$ 18,741,705

Approved:

FY 2022-2023 Fund Balance

Fund Balance Available over 12% \$ 25,773,775

Proposed Fund Balance Allocation - \$ 18,741,705

Remaining Fund Balance over 12% \$ 7,032,070

Henderson County FY 2022-2023 Budget Tally

FY 2022-2023 Manager Proposed Budget as Presented May 2, 2022						Total Budget	Fund Balance Appropriation				
						\$ 178,365,545	\$ 17,961,329				
Staff Recommendations in advance of 05.18.22 Discussions											
		REVENUE		EXPENDITURE							
		Reductions	Additions	Reductions	Additions						
1	Additional Ad Valorem Taxes based on updated Valuation		\$ 630,335			\$ 178,365,545	\$ 17,961,329				
2	Transfer to HCPS MRTS (3c TRE) - 3c increase = \$33,708				\$ 33,708	\$ 178,399,253	\$ 17,364,702				
3	Transfer to BRCC MRTS (2c TRE) - 2c increase = \$22,472				\$ 22,472	\$ 178,421,725	\$ 17,387,174				
4	Transfer to Capital Reserve Fund (1c TRE) - 1c increase = \$11,236				\$ 11,236	\$ 178,432,961	\$ 17,398,410				
5	Economic Development - Partnership Match for EIF (Total \$77,500)				\$ 38,649	\$ 178,471,610	\$ 17,437,059				
6	Recommended funding for United Way (consistent with FY22 funding)				\$ 10,000	\$ 178,481,610	\$ 17,447,059				
7	Soil & Water Conservation Grants - Reduce grant revenue	\$ 81,000				\$ 178,481,610	\$ 17,528,059				
8	Health Department - Dogwood Health Trust Grant	\$ 300,000				\$ 178,481,610	\$ 17,828,059				
9	Health Department - COSSAP Grant				\$ 300,000	\$ 178,781,610	\$ 18,128,059				
Totals following Staff recommendations						\$ 381,000	\$ 630,335	\$ -	\$ 416,065	\$ 178,781,610	\$ 18,128,059

BOC Meeting held May 18, 2022						Total Budget	Fund Balance Appropriation				
						\$ 178,781,610	\$ 18,128,059				
Budget Revisions Based on 05.18.22 Discussions											
		REVENUE		EXPENDITURE							
		Reductions	Additions	Reductions	Additions						
1	Fund Non-Profit Aspire Youth & Family - Kids at Work! (McCall)				\$ 21,664	\$ 178,803,274	\$ 18,149,723				
2	Fund Non-Profit Aspire Youth & Family - Vocational Directions (McCall)				\$ 16,680	\$ 178,819,954	\$ 18,166,403				
3	Fund Non-Profit Open Arms Crisis Pregnancy Center (McCall)				\$ 20,000	\$ 178,839,954	\$ 18,186,403				
4	Fund Non-Profit Only Hope WNC - both applications (Edney)				\$ 14,000	\$ 178,853,954	\$ 18,200,403				
5	Fund Non-Profit Boys and Girls Club (Lapsley)				\$ 5,000	\$ 178,858,954	\$ 18,205,403				
6	Fund Non-Profit Children and Family Resource Center (Lapsley)				\$ 2,660	\$ 178,861,614	\$ 18,208,063				
7	Fund Non-Profit Council on Aging (Lapsley)				\$ 3,925	\$ 178,865,539	\$ 18,211,988				
8	Fund Non-Profit Interfaith Assistance Ministry (Lapsley)				\$ 15,000	\$ 178,880,539	\$ 18,226,988				
9	Fund Non-Profit Safelight (Lapsley)				\$ 2,500	\$ 178,883,039	\$ 18,229,488				
10	Fund Non-Profit St. Gerard House (Lapsley)				\$ 10,000	\$ 178,893,039	\$ 18,239,488				
11	Fund Non-Profit The Free Clinics (Lapsley)				\$ 2,355	\$ 178,895,394	\$ 18,241,843				
12	Fund HCSO Courthouse Deputy - Salary and Benefits (Edney)				\$ 62,572	\$ 178,957,966	\$ 18,304,415				
13	Fund HCSO Courthouse Deputy - Vehicle and Equipment (Edney)				\$ 54,738	\$ 179,012,704	\$ 18,359,153				
14	Fund HCSO Courthouse Deputy - Technology (Edney)				\$ 9,914	\$ 179,022,618	\$ 18,369,067				
15	Fund First Contact Ministries Contract in Detention Center (McCall)				\$ 150,000	\$ 179,172,618	\$ 18,519,067				
16	Fund HR Analyst Salary and Benefits (Edney)				\$ 72,905	\$ 179,245,523	\$ 18,591,972				
17	Fund HR Analyst Office Desk (Edney)				\$ 2,400	\$ 179,247,923	\$ 18,594,372				
18	Fund HR Analyst IT Equipment (Edney)				\$ 3,600	\$ 179,251,523	\$ 18,597,972				
19	Fund Rescue Squad Additional Operating Expenses (Hill)				\$ 76,390	\$ 179,327,913	\$ 18,674,362				
20	Fund Cooperative Extension Agriculture Program Assistant Salary (McCall)				\$ 51,253	\$ 179,379,166	\$ 18,725,615				
21	Add additional 2.5% to Cooperative Extension Salary - anticipated State raise July 1st (McCall)				\$ 16,145	\$ 179,395,311	\$ 18,741,760				
22	Revised Ad Valorem Tax Base (Revised June 3, 2022)		\$ 55			\$ 179,395,311	\$ 18,741,705				
As of June 6, 2022						\$ -	\$ 55	\$ -	\$ 613,701	\$ 179,395,311	\$ 18,741,705

Approved:

FY 2022-2023 Recommended Budget

Outstanding Budgetary Issues

- Capital Projects/Economic Development – to be funded in FY22
- Henderson County Public Schools
- Funding City of Hendersonville School Resource Officers

DISCUSSION

FY 2023 Budget Ordinance (Tabled)

The Board was requested to continue discussions with regard to the FY 2022-2023 Budget. Staff presented the FY 2022-2023 Budget Ordinance for adoption.

A couple of years ago, Vice-Chair McCall stated that the Board increased the maintenance budget for Henderson County Public Schools from 1 million to 1.5 million. The intention of the increase was to ensure that better care was taken of the facilities to minimize the need for costly remedial repairs. Reviewing HCPS' current budget request for FY2023, she said items listed in the maintenance portion of the budget request included items unrelated to building maintenance (i.e., musical instruments). Vice-Chair McCall directed staff to obtain a breakdown from HCPS of how money budgeted for maintenance repair has been spent.

Vice-Chair McCall requested Henderson County Public School Board members review how the approximately 22 million dollars that will be received from the Federal Government may be utilized in meeting some of the requirements included in their current budget request, which is 1.8 million dollars more than the FY2022 request.

Commissioner Andreotta made the motion that the FY 2023 Budget Ordinance discussion be tabled and brought back before the Board at the June 15, 2022 meeting. All voted in favor, and the motion carried.

Board of Elections - Update

Board of Elections Director Karen Hebb provided the Board with an update on the recent Primary Elections in Henderson County. She provided a handout that included a breakdown of all the votes cast in the past election, including voter history that was received. (Copy attached to these minutes). Audit results proved election results were 100% correct. 23,721 people voted as opposed to 16,000 voters in the 2018 election. The voters that voted at "one-stop" exceeded 10,000 votes as opposed to 5,000 in 2018. Absentee ballots were a popular method of voting for this past election, with 626 returned in this year's election, compared to 123 ballots in the 2018 election. There were no machine failures or other issues with this election.

Approved:

Karen Hebb informed the Board that before every election, all voting machines are tested for accuracy using test ballots; the test ballots are then hand-counted by elections staff. In addition, the Friday prior to the election, the State Board of Elections randomly selects two area precincts for an audit. This past election, The Etowah and Long John Mountain precincts, were chosen; both precincts had 100% identical hand-counted total versus electronic voting machine totals.

2022.72 Henderson County Hospital Corporation Borrowing Resolutions

Resolutions are required in support of the upcoming borrowing on behalf of Henderson County Hospital Corporation. As in every borrowing under the master indenture cited in the resolutions, the Hospital Corporation is wholly responsible for the repayment of these borrowings.

Pardee Hospital President and Chief Executive Officer Jay Kirby provided the Board with the following update on Pardee/UNC Health Care’s Budget and bonds.

When Crossing the Street, Hold Hands....

- **Pardee & BRCC provided 31,963 Covid 19 Vaccines to our community by partnering to meet the needs of our community.**
- **Pardee with financial support from Henderson County provided 1,514 infusions for Covid positive patients in our area.**
- **Pardee will provide \$100,000 per year for the next three years to support a new faculty position for BRCC’s nursing program expansion**

FY 2023 Consolidated Budget

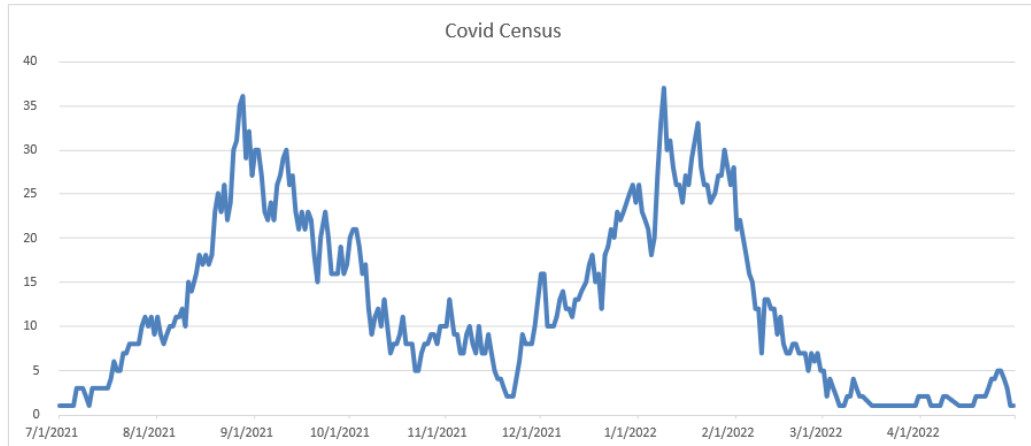
	Actual FY 2021	Projection FY 2022	Budget FY 2023
Operating Revenue			
Net Patient Service Revenue	280.346	313.293	330.794
Other Operating Revenue	6.668	9.898	7.964
Net Operating Revenue	287.014	323.191	338.758
Operating Expense			
Salaries & Benefits	122.946	152.675	150.684
Medical & Surgical Supplies & Drugs	74.983	87.855	88.949
All Other Expenses	84.556	94.535	99.105
Total Operating Expenses	282.485	335.065	338.738
Operating Income (Loss)	4.529	(11.874)	0.020
<i>Operating Margin</i>	1.58%	-3.7%	0.0%
Total Nonoperating Gain (Loss)	12.235	2.380	3.259
Net Income (Loss)	16.764	(9.494)	3.279
<i>Net Margin</i>	5.84%	-2.9%	1.0%

\$ Millions



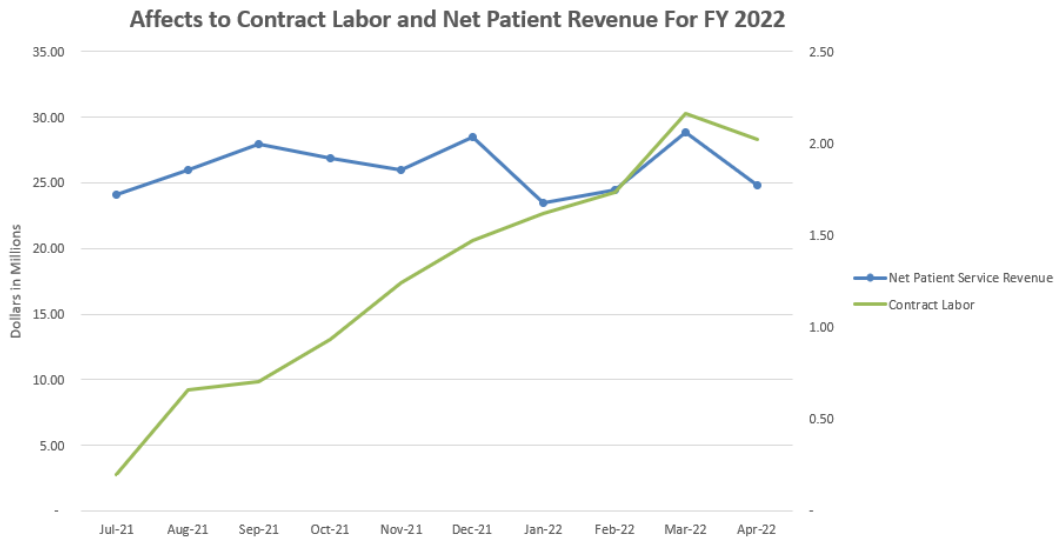
Approved:

Two COVID Waves



_____ made the motion to adopt the proposed resolutions. All voted in favor, and the motion carried.

The Second Wave was the most impactful....



Chairman Lapsley made the motion the Board adopt the proposed resolutions. All voted in favor, and the motion carried.

Smart Gov Permitting Software Implementation

At the June 16, 2021 meeting, the Board approved a contract with Dude Solutions for a new permitting software system. Since that time, County Staff from Information Technology, Building Services, Planning,

Approved:

Code Enforcement, Environmental Health, and Emergency Services have been working on implementing the new system, which is expected to go live on June 20, 2022.

Floodplain Administrator Toby Linville presented information on how this new software system will provide greater accessibility to the public and allow quicker review times. Documents and permit information will be available online, and the new system will interface with existing systems in the Finance and the Tax Departments. Additionally, the system will allow greater data analysis to help small business owners, citizens, and the government direct resources.

SmartGov Ecosystem

Back Office

Public Portal

Mobile Application

P&I History

- Purchased 2004
- Program has become unstable, obsolete and unsupported
- Operates in Windows Explorer in version 6

Software RFP

- RFP Process began in 2016
- 5 bids
- Dude Solutions/Brightly/Smartgov lowest responsive bidder
- Lowest Annual Cost/Implementation Fees

Dashboard

- All Departments
- Workspace
- Favorites
- Permitting
- Code Enforcement
- Licensing
- Resourcing/Inspections
- Comman
- Accounts
- Receipts
- Administration
- Recent

Permit Counts

Month	Submitted	Issued
Nov	45	10
Dec	20	5
Jan	85	10
Feb	60	10

Average Days To Issue

Month	Average Days To Issue
Nov	85
Dec	60
Jan	20
Feb	5

User To Do List

Searching on: Type: Permit Address: Case Number

Select User or Group: PERMIT TECH REVIEW GROUP

Id	Case Number	Address	Task	Case Type	Status	Status Date	Due Date	User/Version
1	2020035	4670 N HIGHWAY 34	APPLICATION COMPLETENESS REVIEW	HOTEL/RESORT PROJECTS	PENDING	01/01/2020		PERMIT TECH REVIEW GROUP
2	2020041	4027 N POPLAR ST	APPLICATION COMPLETENESS REVIEW	BUILDING PERMIT	PENDING	01/30/2020		PERMIT TECH REVIEW GROUP
3	2020072	600 N (NARD) WAY	APPLICATION COMPLETENESS REVIEW	BUILDING PERMIT	PENDING	01/20/2020		PERMIT TECH REVIEW GROUP

Quick access to statistics and User To Do List

Permitting

Current processing time is 3 day (in review 1 day)

Project Name: Smith Deck Replacement
 Project Description: Replacement of decking and railing on the south deck

Permit Number: 20200076
 Permit Type: BUILDING PERMIT
 Status: ROUTED FOR REVIEW
 Process Date: Technically Complete

Applicant: Chapin, Sam
 Primary Contact: Chapin, Sam
 Primary Contractor: [blank]
 Last Activity: 02/11/2020 08:33

Parent Permit: [blank]
 Assigned To: User: DARA FLORIO
 Fee Task: [blank]

Submitted: 02/11/2020 Application is 1 day old
 Completed: 02/13/2020 0 of 3 submittals received.
 Approved: [blank] 0 of 1 (70%) steps approved.
 Ready: [blank] \$15.00 paid (67%), \$15.00 due.
 Issued: [blank]
 Printed: [blank] 0 of 5 inspections completed.
 Closed: [blank] 30.00 deferred fees due.
 Expires: 08/08/2020 Exp Override: [blank]

Site Address: 9055 N JOHNSON CT, MARICOPA

Buttons: Home, Search, Quick, Reports, Audit, Change Permit Number, Copy, Change Permit Type, Cancel Permit

Track permit status, contacts, and parcels, fees, and approval steps

Permitting

Main Workflow Submittals Fees Contractors Contacts Details Valuations Parcels Inspections Notes

Permit #: 20200076 Status: ROUTED FOR REVIEW Contact: Chapin, Sam Site Address: 9055 N JOHNSON CT
 Type: BUILDING PERMIT Project: Jensen House Contractor: MARICOPA, NC 85139

Display Worklist: Administrative Reviews Final

Name	Workflow Step Status	Status Date	Status By	Assigned	Due Date	Required	Hours
PLANNING DEPT REVIEW	APPROVED*	02/11/2020	Helen Wytko	PLANNING & ZONING	02/19/2020	Required for Approval	3.50
HEALTH DEPARTMENT REVIEW	PENDING	02/11/2020			02/19/2020	Required for Approval	0
ENGINEERING DEPT REVIEW	PENDING	02/11/2020			02/19/2020	Required for Approval	0
NOTICE COMPLETE	PENDING	08/01/2020				Required for Approval	0
HEARING EXAMINER PROCESS	PENDING				08/31/2020	Required for Approval	0

Step Maintenance Total Hours: 3.50

Track reviews, revision requests, and project timelines

Permitting

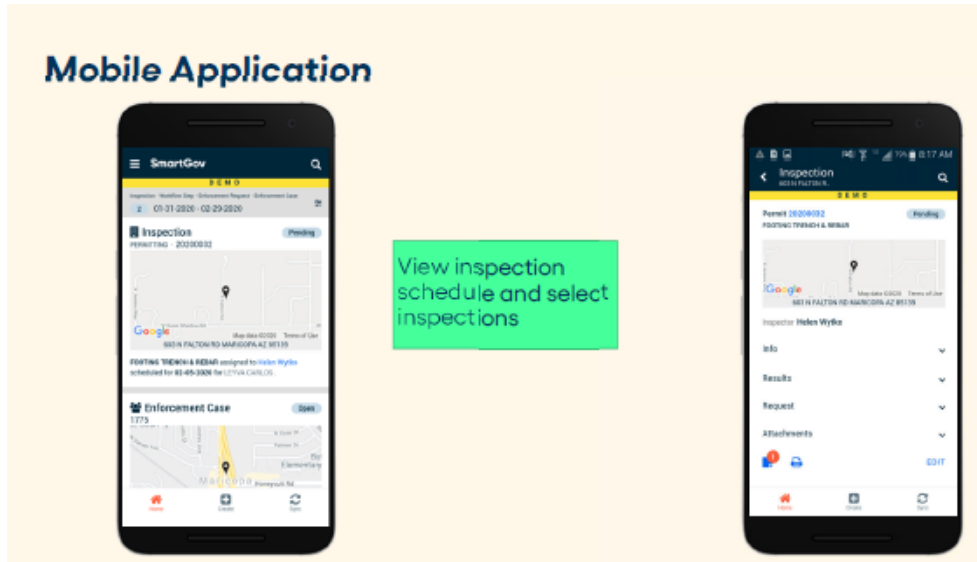
Fee Code	Partial Fee Status	Rebate On	Current Value	Calc Value	Q	E	C	F	D	Amount Paid	Fee Amount
BUILDING PERMIT	Ready		180000.00	180000.00							\$1,797.00
BUILDING PLAN REVIEW	Complete		180000.00	180000.00							\$1,299.00
INSURANCE/COBALT	Ready	Mathematical/Performance	40000.00	40000.00							\$201.00
PLUMBING/COBALT	Ready	Planning/Performance	20000.00	20000.00							\$89.00
STATE BUILDING CODE ENFORCEMENT	Ready		0.00	0.00							\$0.00

Buttons: Home, Search, Quick, Reports, EDC AIR, CHECK PROCESS, PROJECT HISTORY

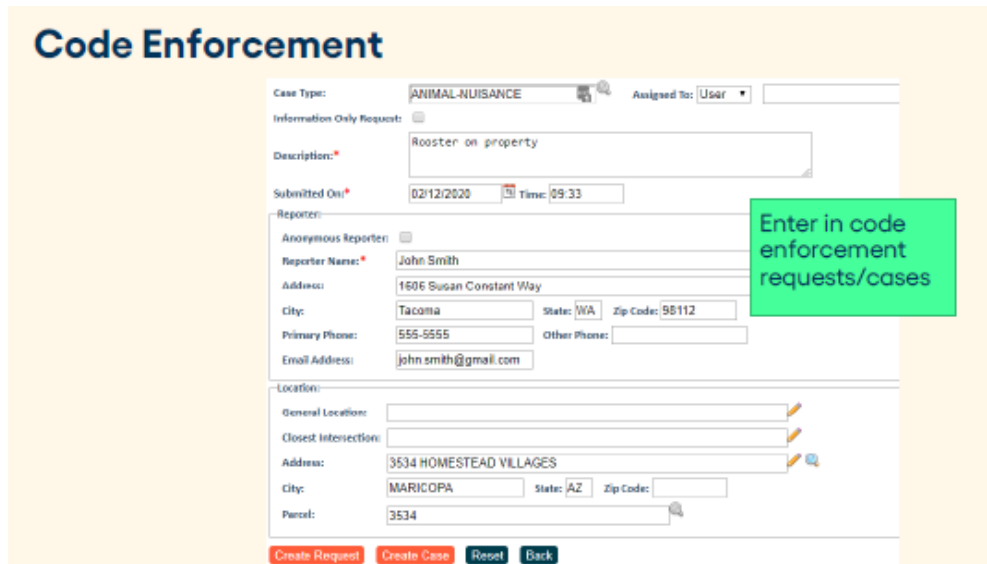
Summary: All Paid \$500 Total Fees \$5,127.00

Collect, process, and track fees

Approved:



The mobile application will allow users to view scheduled inspections, inspection results, and code violations in real-time. Users may search for permits, view job details, and access plans directly from their smartphones.



Code Enforcement Solutions

Generate infractions or violation letters

CODE COMPLIANCE DIVISION
18070 Collins Avenue
Cary, NC 27518
Phone: (919) 674-8733
Fax: (919) 674-8733

UNIFORM CIVIL VIOLATION NOTICE

CDEF2019-237			INSTRUCTIONS
Date/Time Issued 05/17/2019 14:46:00	Code Enforcement Officer Dustin Elliott	Badge # 1160	<ol style="list-style-type: none"> 1. Questions on this uniform civil violation shall be directed to: COMMUNITY DEVELOPMENT DEPARTMENT CODE COMPLIANCE DIVISION (305) 792-1760 2. Payments and/or Requests for hearing shall be submitted in writing and directed to: COMMUNITY DEVELOPMENT DEPARTMENT CODE COMPLIANCE DIVISION (305) 792-1760 3. ** Payment of the penalty does not constitute a correction of the violation. ** 4. Hearings will be set for the next regularly scheduled hearing date or as soon thereafter as is practical and all parties will be notified at the mailing address shown on this notice. No additional civil penalties will accrue if a request for hearing is received within seven (7) calendar days, as provided for in the city ordinance 2001-141. 5. You may appear with or without counsel, and produce
Name of Violator(s) SAM CHAPIN		Folio Number 31222110241470	
Mailing Address of Violator(s) 301 174TH ST APT 912 Cary, NC 27518		Repeat/Recurring Violation? Yes No	
<p>This notice summons you to answer the complaint that on 03/14/2019 at 12:30 PM you committed a violation of Section 183-1 (A) PERMITS REQUIRED of the Code of Ordinances of the City of Sunny Isles Beach as adopted, to wit:</p> <p>Obtain required building permit prior to commencing any work: change a building structure, conduct work in the public right-of-way, alter land, water or beach sand. Daily fine of \$500.00.</p>			

Recurring Inspections

- All Departments
- Workspace
- Permitting
- Code Enforcement
- Licensing
- Recurring Inspections
- Grassy Recurring Inspection Account
- Search Recurring Inspection Accounts
- Search Recurring Inspections
- Search Historical Recurring Inspections
- Recurring Inspection Reports
- Common
- Accounts
- Receipts
- Administration
- Recent

Account Number: F00390000 Recurring Inspection Type: ANNUAL FIRE INSPECTION - GENERAL Due Date: 07/31/2020

Account Status: ACTIVE

Status: PENDING Add Note Last Activity: 01/09/2017 08:30

Process State: Reading Initiated Date: 06/18/2016 35

Assigned to: User Completed: 06/18/2016 35

Primary Contact: DURLANDY OF GRACE

Location: CHURCH

Site Address: 40925 SANTI RD Verify Address and Coordinates

Site City: MARICOPA Latitude: Longitude: State: AZ Zip Code: 85138

Inspection Area: Enter: Primary Permit: 51327170

Inspection Type: ANNUAL FIRE INSPECTION Inspection Status: ASSIGNED Inspection Date: 06/18/2016

Done Reset Recd. Reports Audit Cancel Recurring Inspection

Create recurring inspection to track long term items like annual fire inspections

Public Portal

Accept applications online

Collect details and information necessary to process a permit

A Commercial new building

Estimated Fees: **\$450⁰⁰**
Additional fees may be required.

Building Department: COMMERCIAL 21-0010
Permit Number: COMMERCIAL 21-0010
Current Status: Not Submitted

Please complete the following information to submit your permit application.

My Project Done

Please verify the address and provide a project name and description.

Location: 40925 N SANDERS WAY Permit: 513244236 Created: 3/3/2021
MARICOPA, AZ 85138 Approved: --- Issued: ---
Expires: 6/1/2022

Give your project a name:

Describe the purpose of the permit:

Permit Contacts Done

Permit Contractors Not Complete

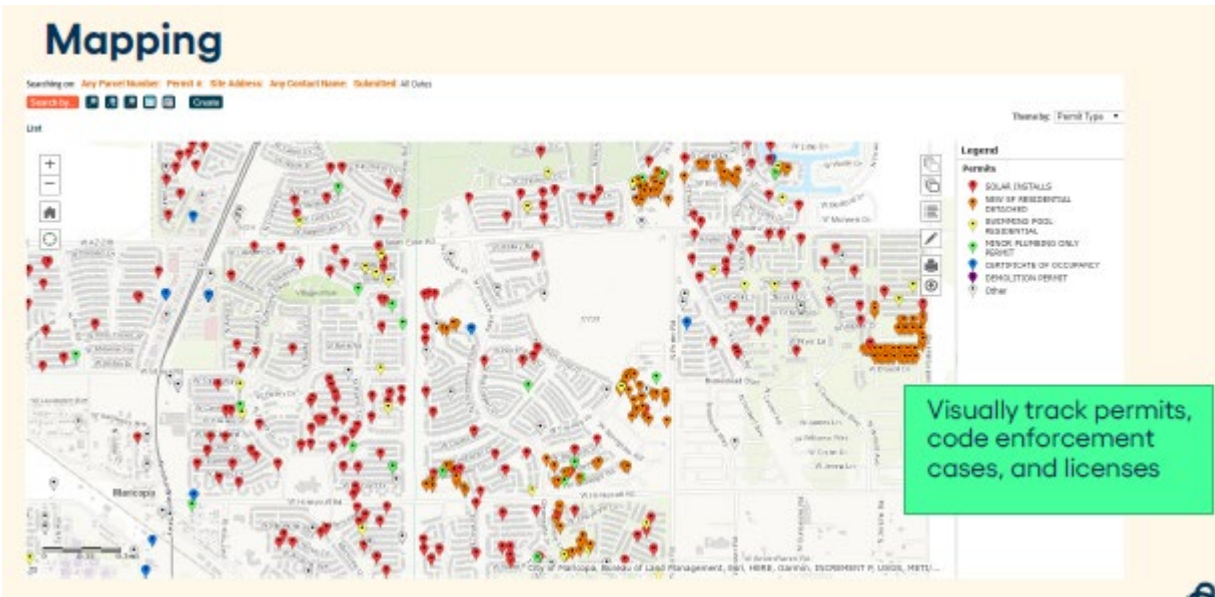
Permit Details Not Complete

Estimated Fees: **\$450⁰⁰**

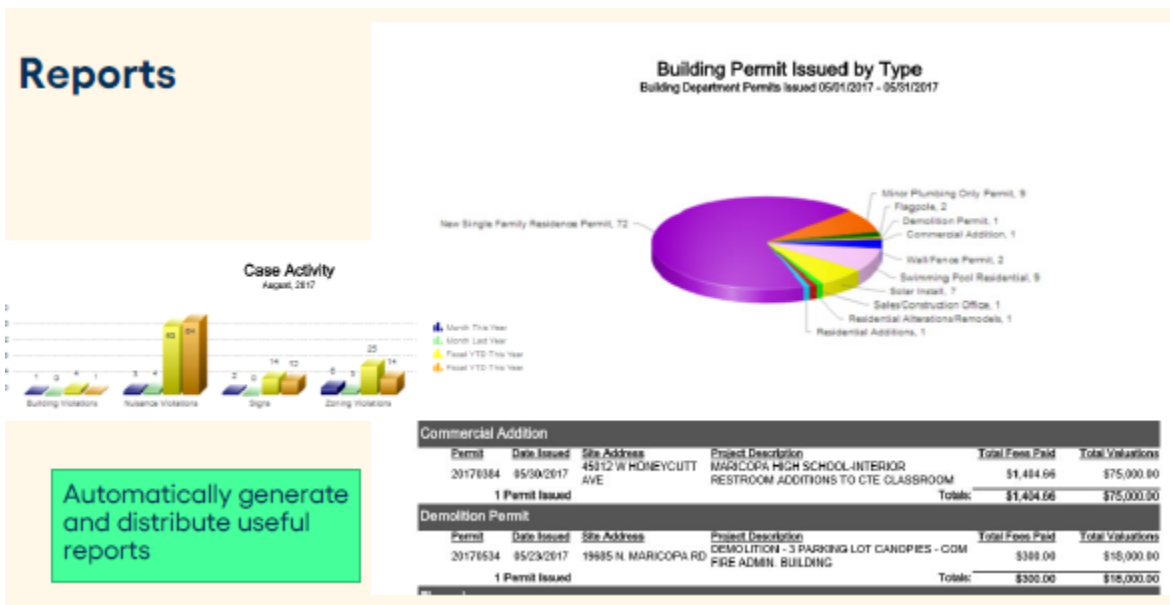
Permit applicants can upload electronic documents and submittals. Citizens may request inspections, view inspection results, correction notices, and notes from the inspector.

Applicants will have the option to pay permit fees online or in person at the Permit Center office.

This software allows users to view all activity on a parcel in one place.



Over 150 comprehensive reports and staff can create custom reports through an ad-hoc report builder.



Approved:

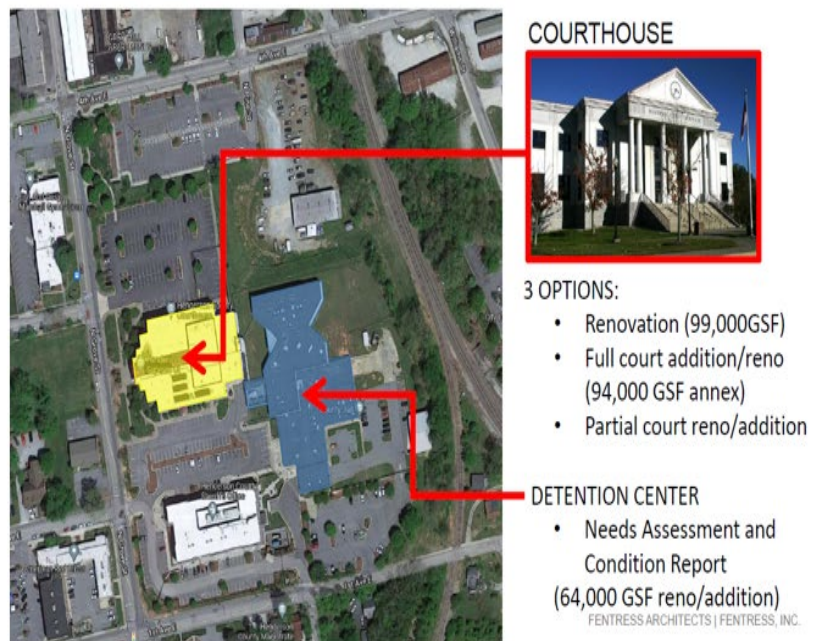
The Implementation Plan is as follows:

- GoLive June 20, 2022
- Present to WNC Homebuilders/Hendersonville Board of Realtors in July
- Work with User Groups to provide training in July and August
- Public Portal Training in August

Selection of Courthouse and Detention Center Architect

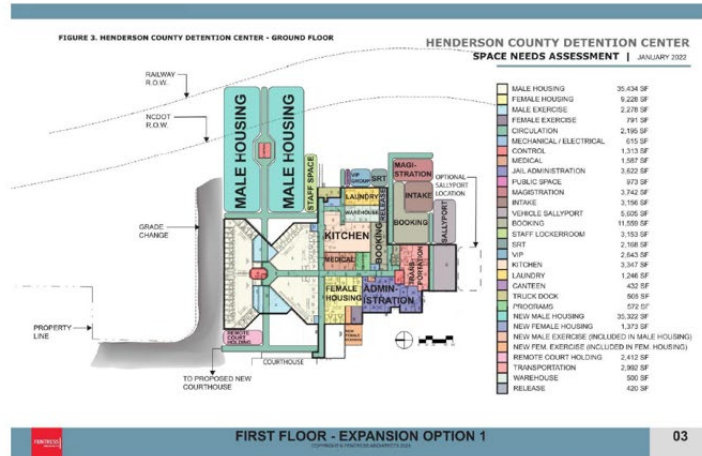
On January 26th, 2022, a Request for Qualifications for architectural services for the Courthouse Expansion and Detention Center Annex was posted. The overall project scope includes designs that address all necessary repairs and replacements of all building systems components, including but not limited to HVAC, plumbing, electrical, structural, interior, and exterior finishes, and parking, associated with a yet-to-be finalized design criteria and scope. Also included in the scope of the project was the necessary programming with Henderson County to provide a proposed design with cost estimates and schedules for approval, as well as the necessary Construction Administration once the project is bid and awarded to ensure project success. Proposals were due February 10th, 2022, and subsequently received and reviewed by Staff.

At the March 7th meeting of the Board of Commissioners, the Board approved the selection of Fentress Architects as the most qualified firm and directed to Staff to negotiate an agreement. Fentress Architects proposed a fee of 8.87%, based on the proposed construction cost.



Approved:

DETENTION CENTER EXPANSION



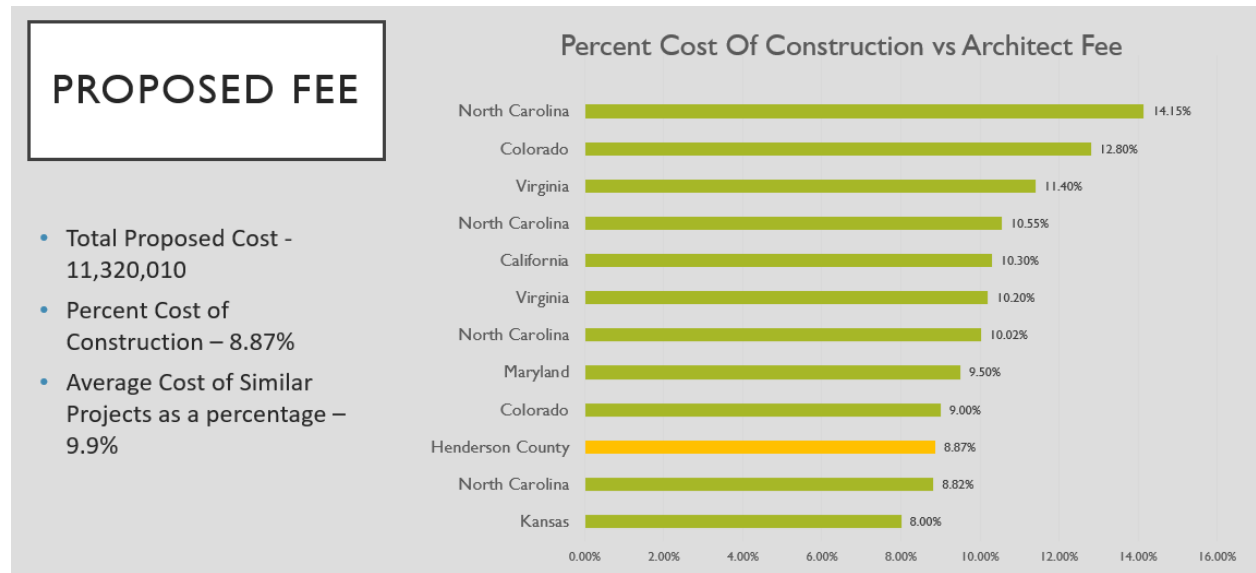
COURTHOUSE RENOVATION AND NEW ANNEX



PROPOSED PROJECT TIMELINE

- Notice To Proceed June 1, 2022
- Concepts / Basis of Design June 2022 – September 2022
- Schematic Design October 2022 – February 2023
- CMAR Procurement January 2023 – May 2023
- Design Development March 2023 – August 2023
- Site Plan Approval Period May 2023 – November 2023
- Construction Documents August 2023 – October 2024
- Permitting and CMAR Buy-out March 2024 – October 2024
- Construction Activities May 2024 – April 2027

Approved:



PROPOSED FEE CONTINUED

Name	Location	Cost	Fee	% Of Const/Fee	New/Renovation
Courthouse	Virginia	\$43,000,000	\$4,885,953	11.40%	Addition/Renovation
Justice Center	Colorado	\$25,498,046	\$2,286,874	9.0%	New Construction
Courthouse	Maryland	\$89,926,000	\$8,534,090	9.5%	New Construction
Justice Center	Colorado	\$14,200,000	\$1,813,549	12.8%	New Construction
Courthouse	Virginia	\$120,000,000	\$12,232,032	10.2%	New Construction
Courthouse	California	\$95,195,433	\$9,792,873	10.3%	New Construction
Courthouse	Kansas	\$148,836,969	\$11,906,958	8.0%	New Construction
Courthouse	North Carolina	\$109,690,000	\$11,569,000	10.55%	New Construction
Courthouse	North Carolina	\$31,275,593	\$3,133,150	10.02%	Addition/Renovation
Detention Center	North Carolina	\$10,019,850	\$1,418,250	14.15%	Addition/Renovation
Detention Center	North Carolina	\$9,043,455	\$797,950	8.82%	New Construction
Henderson County Courthouse and Detention Center	North Carolina	\$127,600,000	\$11,320,010	8.87%	Addition/Renovation

The Board heard from Steven White with Fentress Architects regarding the proposed contract for the design and renovations of the Henderson County Courthouse and Detention Facility. The Board negotiated the proposed fee for the project and made a counteroffer to Fentress’ initial offer of \$11,320,010. The Board’s counteroffer was \$10,208,000. Fentress will give a response within seven days, and this matter will be discussed again at the Board’s June 15, 2022 meeting.

NOMINATIONS AND APPOINTMENTS

1. EMS Peer Review Committee – 1 vac.
There were no nominations, and this item was rolled to the next meeting.
2. Hendersonville Planning Board – 1 vac.

Vice-Chair McCall nominated Andrea Martin for position #1. All voted in favor, and the motion carried.

Approved:

3. Hendersonville City Zoning Board of Adjustment – 1 vac.
There were no nominations, and this item was rolled to the next meeting.

4. Henderson County Historic Courthouse dba/Heritage Museum – 1 vac.

Vice-Chair McCall nominated Bessie Mae Levi-Bright for position #1. All voted in favor, and the motion carried.

5. Home and Community Block Grant Committee – 2 vacs.
There were no nominations, and this item was rolled to the next meeting.

6. Hospital Corporation Board of Directors/UNCH – 3 vacs.
Vice-Chair McCall nominated Debbie Bell for reappointment to position #9, Brittany Brady for reappointment to position #10, and Dr. Thomas Eisenhauer for reappointment to position #11. All voted in favor, and the motion carried.

7. Juvenile Crime Prevention Council – 3 vacs.

Vice-Chair McCall nominated Dominic Garren for position #12. All voted in favor, and the motion carried.

8. Nursing/Adult Care Home Community Advisory Committee – 10 vacs.
There were no nominations, and this item was rolled to the next meeting.

Chairman Lapsley nominated existing Henderson Tourism Authority member William Richard Rhodes as Chairman of the Henderson Tourism Development Authority. All voted in favor, and the motion carried.

COMMISSIONER UPDATES

Commissioner Hill congratulated all recent High School and College graduates and asked that we all remember this day, June 6, as the 78th Anniversary of D-Day.

Vice-Chair McCall informed fellow Board members that the NCACC District 16 & 17 meeting would be held on June 23, 2022, in Sylva, NC. She encouraged her colleagues to attend.

Chairman Lapsley shared that he recently attended the Vaya Board meeting and that the Board has passed their \$982,010,350 budget.

Chairman Lapsley shared that \$341,000 Opioid Settlement funds were received last week.

COUNTY MANAGER'S REPORT

County Manager John Mitchell said the County's Fourth of July celebration was coming up and invited all to come and enjoy the festivities and fireworks. Additionally, he shared that the ribbon cutting for the POPAT Building at BRCC will be held on July 12, 2022, and the ribbon-cutting for Hendersonville High School will be held in August 2022.

IMPORTANT DATES

Approved:

CLOSED SESSION

Chairman Lapsley made the motion that the Board go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a)(3)(4).

1. Pursuant to N.C. Gen. Stat. § 143-318.11(a)(3) to consult with an attorney employed or retained by the Board in order to preserve the attorney-client privilege between the attorney and the Board.
2. Pursuant to N.C. Gen. Stat. § 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body.

Chairman Lapsley made to motion to go out of closed session and adjourn at 8:55 p.m. All voted in favor, and the motion carried 5-0.

ADJOURN

Denisa A. Lauffer, Clerk to the Board

William Lapsley, Chairman

Approved: