

# REQUEST FOR BOARD ACTION

## HENDERSON COUNTY BOARD OF COMMISSIONERS

**MEETING DATE:** March 7, 2022

**SUBJECT:** Jackson Park Playground Consultant Selection

**PRESENTER:** Carleen Dixon, Director of Parks and Recreation

**ATTACHMENTS:**

1. List of Submittal Consultants
2. Selection Committee
3. Recreation Advisory Board Recommendation

### SUMMARY OF REQUEST:

At the December 6, 2021, Board of Commissioners meeting, Tommy Laughter presented a plan to fund-raise for an All-Inclusive Playground to be located in Jackson Park. The Board voted to support this project and allocated up to \$50,000 for consultant fees to lay the cornerstone of the Jackson Park All-Inclusive Playground Project.

An RFQ for architectural/engineering services was developed and closed on Friday, January 21, 2022. The selection committee reviewed the proposals, and the outcome of this review was shared with the Recreation Advisory Board at the February 8, 2022, meeting. After careful review and reference checks, Progressive, AE was identified as the recommended firm. The Recreation Advisory Board made a motion recommending that the County Commissioners select the top-rated firm from the selection committee, Progressive, AE.

Board approval is needed to authorize staff to proceed with this selection and negotiation of a contract. This contract will be brought back before the board at a future meeting.

### BOARD ACTION REQUESTED:

The Board is requested to select Progressive, AE as the recommended firm and authorize staff to proceed with all required documents and contracts.

#### **Suggested Motion:**

*I move that the Henderson County Board of Commissioners select Progressive, AE as the consulting firm for the All-Inclusive Playground at Jackson Park and authorize staff to proceed with all required documents and contracts.*

## **List of Submittal Consultants**

1. Domokur
2. Learning Landscapes
3. McGill
4. Stewart
5. RVE, Inc
6. Progressive, AE

Submittals that did not get considered:

1. McAdams – LATE

## **Selection Committee**

1. Autumn Radcliff – Planning Director
2. Jason Kilgore – Parks Supervisor
3. Carlen Dixon – Park & Recreation Director

## **Recreation Advisory Board Recommendation**

Terry Maybin made a motion to support the recommendation for Progressive, AE to be selected as the design firm to be brought to the County Commissioners for approval. Hunter Marks seconded this motion. The motion was unanimously approved.

Voting members in attendance at this meeting included: Jeff Donaldson, Terry Maybin, Tricia King, Philip Ellis, Katie Breckheimer, Hunter Marks, and Corum Smith.