

COMMISSIONER UPDATES - #6

SUBJECT: Deed Scanning Project
PRESENTER: Commissioner Hill
ATTACHMENTS: No

BACKGROUND INFORMATION:

At the Board's January 20, 2021 meeting, Commissioner Hill discussed a Quote the Register of Deeds had received to scan the remaining Deed books that had not been digitized, as well as ensure that all Deed books have database searchable index records. The quote included:

<u>Document Book Scanning</u>	
Deed Books 1-199	\$57,675
<u>Back Indexing of All Deed Books prior to 1978</u>	
1962 to 1978	\$69,020
1949 to 1961	\$38,010
Formation of County to 1948	\$80,825

STAFF RESEARCH:

The funding for scanning Deed Books 1-199 was approved within the current year (FY21) budget. The Register of Deeds has worked with the Finance Director and Purchasing Agent on posting an RFP for those scanning services, and will update the Board on the status of that portion of the project.

Register of Deeds Lee King will also discuss the back indexing project, and potential phasing of those projects as they span the fiscal year.

The Board is requested to discuss, and direct staff accordingly.