

**REQUEST FOR BOARD ACTION
HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: February 17, 2021

SUBJECT: Budget Amendment – Public Transit

PRESENTERS: Autumn Radcliff, Planning Director
Samantha Reynolds, Finance Director

ATTACHMENTS: 1. Budget Transfer Request

SUMMARY OF REQUEST:

In June of 2020, the Board of Commissioners approved the FY2021 transit budget with sufficient funding for the new CNG transit buses. Due to the long-term nature of the bus purchase, the Finance Department recorded transactions related to the CNG buses in a capital project fund as the expenditures were expected to span multiple fiscal years.

The Board is requested to approve a Budget Amendment to appropriate additional funding to be received from the Federal Transit Administration - including some CARES Act funding which was originally budgeted in the Public Transit Fund. These funds, including funds previously budgeted will cover the cost of CNG buses and bus components.

BOARD ACTION REQUESTED:

The Board of Commissioners is requested to approve the budget amendment as presented.

Suggested Motion:

I move that the Board approve the budget amended as presented, increasing funding in the Capital Projects fund for the purchase of CNG buses and bus components.

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: PUBLIC TRANSIT

Please make the following line-item transfers:

What expense line-item is to be increased?

| Account | Line-Item Description | Amount | |
|---------------------------|------------------------------------|-----------------|----------|
| <u>405400-553000-2004</u> | <u>CAPITAL OUTLAY - VEHICLES</u> | <u>\$27,226</u> | |
| <u>334497-454021-3310</u> | <u>FED FTA - CARES ACT FUNDING</u> | <u>\$7,740</u> | |
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| <u> </u> | <u> </u> | <u> </u> | \$34,966 |

What expense line-item is to be decreased? Or what additional revenue is now expected?

| Account | Line-Item Description | Amount | |
|---------------------------|--|-----------------|----------|
| <u>404400-458100-2004</u> | <u>FEDERAL FTA GRANT FUNDS</u> | <u>\$16,963</u> | |
| <u>404400-454021-2004</u> | <u>FEDERAL FTA - CARES ACT FUNDING</u> | <u>\$10,263</u> | |
| <u>335497-553000-3310</u> | <u>CAPITAL OUTLAY - VEHICLES</u> | <u>\$7,740</u> | |
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| <u> </u> | <u> </u> | <u> </u> | \$34,966 |

Justification: *Please provide a brief justification for this line-item transfer request.*

PUBLIC TRANSIT BUSES AND ALL ITEMS AFFIXED ARE TO BE PAID FOR OUT OF CAPITAL PROJECTS FUND - A MULTI-YEAR FUND. THIS BUDGET AMENDMENT ADJUSTS THE FUNDING SOURCE TO ACTUAL AMOUNTS TO BE EXPENDED AND ELIMINATES BUDGETED ITEMS IN PUBLIC TRANSIT FUND, WHERE FUNDING WAS ORIGINALLY BUDGETED. BOC APPROVED 2.17.2021

Authorized by Department Head

Date

Authorized by Budget Office

Date

Authorized by County Manager

Date

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| <i>For Budget Use Only</i> | |
| Batch # | _____ |
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| Batch Date | _____ |