

REQUEST FOR BOARD ACTION

**HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: December 7, 2020

SUBJECT: Budget Amendment – Capital Reserve Fund

PRESENTERS: Amy Brantley, Assistant County Manager

ATTACHMENTS: Yes
1. Budget Amendment

SUMMARY OF REQUEST:

The Board is requested to approve a Budget Amendment, appropriating \$30,000 from the Capital Reserve Fund. These monies will be used to fund renovations at the 95 Courthouse for the Congressional District Office.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached Budget Amendment as presented.

Suggested Motion:

I move the Board approve the budget amendment as presented, appropriating \$30,000 from the Capital Reserve Fund.



LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY

Department: Facility Services

Please make the following line-item transfers:

What expense line-item is to be increased?

| Account | Line-Item Description | Amount |
|----------------------|---------------------------------|-----------------|
| <u>215400-598011</u> | <u>TRANSFER TO GENERAL FUND</u> | <u>\$30,000</u> |
| <u>115419-538100</u> | <u>PROFESSIONAL SERVICES</u> | <u>\$30,000</u> |
| <u> </u> | <u> </u> | <u> </u> |
| <u> </u> | <u> </u> | <u> </u> |
| <u> </u> | <u> </u> | <u> </u> |

What expense line-item is to be decreased? Or what additional revenue is now expected?

| Account | Line-Item Description | Amount |
|----------------------|--|-----------------|
| <u>214400-401000</u> | <u>FUND BALANCE APPROPRIATED</u> | <u>\$30,000</u> |
| <u>114980-402100</u> | <u>TRANSFER FROM CAP. RESERVE FUND</u> | <u>\$30,000</u> |
| <u> </u> | <u> </u> | <u> </u> |
| <u> </u> | <u> </u> | <u> </u> |
| <u> </u> | <u> </u> | <u> </u> |

Justification: Please provide a brief justification for this line-item transfer request.
TO BUDGET FOR RENOVATIONS AT THE 95 COURTHOUSE FOR THE CONGRESSIONAL DISTRICT OFFICE. APPROVED BY BOC 12.7.2020

Authorized by Department Head

Date

Authorized by Budget Office

Date

Authorized by County Manager

Date

| | |
|----------------------------|-------|
| <i>For Budget Use Only</i> | |
| Batch # | _____ |
| BA # | _____ |
| Batch Date | _____ |