# **REQUEST FOR BOARD ACTION**

# HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE:	October 5, 2020
SUBJECT:	Budget Amendment – Restricted Fund Balance for Adoption Assistance Incentive
PRESENTERS:	Samantha R. Reynolds, Finance Director
ATTACHMENTS:	Yes 1. Budget Amendment

# SUMMARY OF REQUEST:

Staff is requesting the Board approve the attached budget amendment which appropriates fund balance for unused DSS Adoption Assistance Incentive funds. These funds are distributed by the Department of Health and Human Services, restricted for use in adoption assistance activities and incentives. The amounts reflected in the budget amendment are the unspent portion of restricted disbursements from FY2020, to be carried over and spent in FY2021.

## **BOARD ACTION REQUESTED:**

The Board is requested to approve the attached budget amendment to appropriate restricted fund balance for Adoption Assistance Incentive funds.

#### Suggested Motion:

I move the Board approve the budget amendment to appropriate restricted fund balance for Adoption Assistance Incentive funds as presented.



#### Department: FINANCE

Please make the following line-item transfers:

#### What expense line-item is to be increased?

Account 115535-539923	Line-Item Description ADOPTION ASSISTANCE INCENTIVE	Amount \$252,900
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What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description FUND BALANCE APPROPRIATED -	Amount
114990-401003	ADOPTION ASSISTANCE	\$252,900

**Justification:** Please provide a brief justification for this line-item transfer request.

APPROPRIATE FUND BALANCE FOR UNUSED DSS ADOPTION ASSISTANCE INCENTIVE FUNDS, DISTRIBUTED BY DHHS AND RESTRICTED FOR USE IN ADOPTION ASSISTANCE ACTIVITIES AND INCENTIVES. APPROVED BY BOC 10.5.2020.

	10.5.2020	
Authorized by Department Head	Date	For Budget Use Only
		Batch #
Authorized by Budget Office	Date	BA #
		Batch Date
Authorized by County Manager	Date	