

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: May 20, 2020

SUBJECT: 95 Courthouse Space Needs Assessment - Firm Selection

PRESENTER: Amy Brantley, Assistant County Manager

ATTACHMENTS: No

SUMMARY OF REQUEST:

At the Board's January 15, 2020 meeting, the Board directed Staff to request proposals from qualified firms to conduct assessments of the 95 Courthouse and the Detention Center, focusing on capacity issues. Staff subsequently developed and released separate Request for Qualifications for the facilities. The Request for Qualifications for the Detention Center Needs Assessment was posted on Wednesday, February 5, 2020. Proposals were due on Wednesday, February 26, 2020 by 5:00pm.

Five proposals were submitted for consideration. Those proposals were reviewed by representatives from the Clerk of Court, Public Defender's Office, District Attorney's Office, District Court Judges and the County Manager's Office on Thursday, March 5, 2020. Following that review, the firm of Fentress Incorporated was unanimously selected as the most qualified firm to conduct the assessment.

BOARD ACTION REQUESTED:

The Board is requested to direct Staff to negotiate an agreement with Fentress Inc. for the 95 Courthouse Space Needs Assessment, to be brought back to the Board for final approval.

Suggested Motion(s):

I move the Board direct Staff to negotiate an agreement with Fentress Inc. for the 95 Courthouse Space Needs Assessment, to be brought back to the Board for final approval.