

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: January 16, 2019

SUBJECT: Budget Amendment – Portable Restroom Units

PRESENTER: Amy Brantley, Assistant County Manager

ATTACHMENTS: Yes

1. Budget Amendment

SUMMARY OF REQUEST:

At the January 7, 2019 meeting, the Board approved the purchase of two (2) six station commercial restroom trailers with winter package. The cost of each, including shipping, is \$51,440. The Board is requested to approve a Budget Amendment, transferring \$102,880 from the Capital Reserve Fund to the General Fund- Recreation, to fund this purchase.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached Budget Amendment as presented transferring funds from the Capital Reserve Fund to the General Fund for the purchase of two commercial restroom trailers approved by the Board on January 7, 2019.

Suggested Motion:

I move the Board approve the Budget Amendment as presented, transferring funds from the Capital Reserve Fund to the General Fund for the purchase of two commercial restroom trailers approved by the Board on January 7, 2019.



**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**

Department: Recreation

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115612-551000</u>	<u>Capital Outlay - Equipment</u>	<u>\$102,880</u>
<u>215400-598011</u>	<u>Transfer to General Fund</u>	<u>\$102,880</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114980-402100</u>	<u>Transfer from Capital Reserve Fund</u>	<u>\$102,880</u>
<u>214400-401000</u>	<u>Fund Balance Appropriated</u>	<u>\$102,880</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

Justification: Please provide a brief justification for this line-item transfer request.

Transfer Funds from the Capital Reserve Fund to Recreation – Capital Outlay Equipment for two commercial restroom trailers with winter package

Budget 1/16/2019

Authorized by Department Head _____ Date

Authorized by Budget Office _____ Date

Authorized by County Manager _____ Date

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____