

# REQUEST FOR BOARD ACTION

## HENDERSON COUNTY

### BOARD OF COMMISSIONERS

**MEETING DATE:** November 5, 2018

**SUBJECT:** Vendor Selection and Budget Amendment - Library RFID project

**PRESENTER:** Trina Rushing, Library Director

**ATTACHMENTS:**

1. Vendor Selection
2. Budget Amendment

#### **SUMMARY OF REQUEST:**

The Library has been awarded the first year Library Services Technology Act (LSTA) grant funds in the amount of \$75,733 with matching funds of \$25,340 provided by the Friends of the Library for a project total of \$101,073. This grant covers the supply, installation and training of a Radio Frequency Identification (RFID) & Self-Check System for the Main Library and Fletcher Library.

During the September 19, 2018 Board of County Commissioners meeting, the Board approved Tech Logic as the RFID Vendor of choice. However, due to omissions in the bid packet and initial submissions, all submissions were rejected and the project was re-bid. The second bidding for this project was conducted from October 17, 2018 through October 25, 2018. After review of proposals by Library and IT staff, it was determined that the proposal submitted by Tech Logic once again best meets the project requirements.

The total grant appropriated funds for this project are \$75,733. The attached budget amendment in the amount of \$75,733 places these funds into the appropriate line item budgets so that they may be expended according to grant guidelines.

#### **BOARD ACTION REQUESTED:**

The Board is requested to approve Tech Logic as the vendor for the Library RFID project and approve the budget amendment in the amount of \$75,733 as presented.

#### **SUGGESTED MOTION:**

*I move that the Board approve Tech Logic as the vendor for the Library RFID project and approve the budget amendment in the amount of \$75,733 as presented.*

Attachment 1

**RFP: Library Radio Frequency Identification (RFID) Project – Issued 10.17.18**

**Submitting Vendors:**

**Bibliotheca (Submitted 'No Bid' response)**

Contact: George Duncan  
3169 Holcombe Bridge Rd., Ste. 200  
Norcross, GA 30071

**D-Tech International**

Contact: Trilly Roper  
251 Ranger Road, Unit 1  
Rio Grande, NJ 08242

**Tech Logic**

Contact: Tim Granquist  
835 Hale Avenue North  
Oakdale, Minnesota 55128

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



Department: Library

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115611 512600</u>	<u>Salaries &amp; Wages - Temp PT</u>	<u>\$4,800</u>
<u>115611 526020</u>	<u>Dept Supplies - Nonexpendable</u>	<u>\$18,765</u>
<u>115611 547500</u>	<u>Rental of Equipment</u>	<u>\$950</u>
<u>115611 526000</u>	<u>Dept Supplies &amp; Materials</u>	<u>\$41,285</u>
<u>115611 538100</u>	<u>Professional Services</u>	<u>\$9,933</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114611 458003</u>	<u>LSTA Technology Grant</u>	<u>\$75,733</u>

**Justification:** Please provide a brief justification for this line-item transfer request.

This amendment places LSTA grant appropriated funds in the appropriate line item budget so that funds may be expended according to grant guidelines. This amendment is for Federal Award ID # LS-00-18-0034-18 with state project code NC-18-23.

Cirina M Rushing  
Authorized by Department Head

11/5/2018

Date

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Authorized by Budget Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by County Manager

\_\_\_\_\_  
Date

For Budget Use Only	
Batch #	_____
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