

**DRAFT**

**MINUTES**

**STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS  
WEDNESDAY, OCTOBER 17, 2018**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 9:00 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Mike Edney, Vice-Chairman Grady Hawkins, Commissioner Tommy Thompson, Commissioner Charlie Messer, Commissioner William Lapsley, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, Clerk to the Board Teresa L. Wilson, and Attorney Russ Burrell.

Also present were: Internal Auditor Megan Powell, Finance Director Samantha Reynolds, Director of Business and Community Development John Mitchell, Engineer Marcus Jones, Captain Benjy Bryant, Planning Director Autumn Radcliff, Tax Administrator Darlene Burgess, Administrative Assistant Jennifer Miranda, Deputy Tax Collector Luke Small, Appraiser Kevin Hensley, Recreation Director Carleen Dixon, Construction Manager David Berry, Registrar of Deeds Lee King, Purchasing Agent Doug Guffey, Assistant Finance Director Randy Cox, Emergency Management/Rescue Coordinator Jimmy Brissie, Budget Analyst Sonya Matthews, PIO Kathy Finotti – videotaping, Deputy Brad Reece as security.

**CALL TO ORDER/WELCOME**

Chairman Edney called the meeting to order and welcomed all in attendance.

**INVOCATION**

The invocation was provided by Pastor Steve Blanton of Ebenezer Baptist Church.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the American Flag was led by Commissioner Hawkins.

**PUBLIC HEARINGS**

**2019 Schedule of Values, Standards, and Rules for Market Value and Present-Use Value for Ad-Valorem Taxes**

*Commissioner Messer made the motion to go into public hearing regarding the 2019 Schedule of Values, Standards, and Rules for Market Value and Present-Use Value for Ad-Valorem Taxes. All voted in favor and the motion carried.*

A public hearing has been scheduled on 17 October 2018 in the above matter.

At the conclusion of the public hearing, the Board may choose to take action, delay action to a subsequent meeting, or take no action.

Darlene Burgess stated the Board set this public hearing and authorized publication at their September 19, 2018 meeting. The Schedules of Values were made available for public inspection at the Assessor's Offices and hard copies were available at the public library for viewing. It will be on the Board of Commissioners' agenda November 5, 2018 for adoption.

**Public Input**

DATE APPROVED:

1. Ken Fitch feels the impact of the Schedule of Values is great. The process has been an effort with software that hasn't worked well. Darlene Burgess has done a great job. He asked the Board to distribute funds appropriately.

*Commissioner Hawkins made the motion to go out of public hearing. All voted in favor and the motion carried.*

#### **Proposed Right of Way Closure**

*Commissioner Hawkins made the motion to go into public hearing regarding the proposed right-of-way closure. All voted in favor and the motion carried.*

Autumn Radcliff stated planning staff received a petition from Mr. Emery Lorntz and Mr. Roger Gagnon to close a portion of a right of way off Ripley Avenue in the Mountain Home area of Henderson County. The petitioners are requesting a portion of a 60-foot shared right of way to be closed and the property resurveyed to show the closure. The closure only affects the petitioners.

On September 19<sup>th</sup>, 2018, the Board approved a resolution of intent to close the right of way and to hold a public hearing on this closure.

#### Public Input

There was none.

*Commissioner Thompson made the motion to go out of public hearing. All voted in favor and the motion carried.*

*Commissioner Thompson made the motion that the Board approves the closure of the un-opened right of way and sign the Order of Closure. All voted in favor and the motion carried.*

#### **PROCLAMATION – WORLD POLIO DAY**

County Manager Steve Wyatt stated the Henderson County Board of Commissioners are requested to proclaim October 24, 2018, as World Polio Day in Henderson County and encourage all citizens to join the County, Four Seasons Rotary and Rotary International in the fight for a polio-free world.

Tiffany Irvin and Christina Hall were in attendance from the Rotary Club. Both ladies showed their purple pinkies and noted when someone gets a polio shot they get their pinkie nail painted purple showing they have been immunized.

Rotary Club upcoming events:

- 10.23.18 "Pints for Polio"

Hendersonville Rotary Club and Sanctuary Brewing Company are coming together on October 23rd to raise funds and Awareness for World Polio Day 24/10. Our Gold Medal Award Winning Bobby Beer Jr. will be \$5 for the day as we will donate proceeds from the beer to benefit Polio research and awareness!

- 10.24.18 "Purple lights for Polio"

At dusk purple lights will reflect on the Historic Courthouse for 18 minutes and the Proclamation will be read.

- 10.30.18 "Dare to Dream"

Movie for Rotary Club Awareness

*Chairman Edney made the motion that the Board adopt the Proclamation designating October 24, 2018, as World Polio Day in Henderson County. All voted in favor and the motion carried.*

**INFORMAL PUBLIC COMMENTS**

1. John DeGelleke provided a handout and requested the Board ask the NCDOT for a reassessment. He is against the Hwy. 191 widening project which he feels will take property from landowners.
2. Marti Rolo is against the Hwy. 191 widening project. He stated the 2013 and 2018 traffic studies show a 9% decrease in traffic. He asked the Board to request the NCDOT to do another traffic study after the school safety project of 2019.
3. Judith Levinson provided a handout. She is against the Hwy. 191 widening project and feels Hwy. 191 can be improved by widening lanes, adding to shoulders, and adding turning lanes. Traffic will flow better without taking away property. She asked the Board to request that NCDOT reassess the project.
4. Steven Levinson (wife Judith Levinson read his information) is against the Hwy. 191 widening project. He feels sufficient turn lanes and shoulders are all that is necessary. The project needs to be reassessed. The current plan will destroy homes.
5. Howard Bakken agrees with the previous speakers and is against the Hwy. 191 widening project. The NCDOT needs to reassess the project as the need is minimal. He reminded everyone of the 50<sup>th</sup> Anniversary celebration at the Carl Sandburg home today.
6. Phil Rasmussen provided a handout. He is against the Hwy. 191 widening project, and feels the cancelation of the Balfour Project causes a need for a reassess. Four lanes are not needed.

**DISCUSSION/ADJUSTMENT OF CONSENT AGENDA**

*Commissioner Messer made the motion to approve Consent Agenda minus the Budget Amendment Library RFID project, to be removed from the agenda. All voted in favor and the motion carried.*

CONSENT AGENDA consisted of the following:

**Minutes**

Draft minutes were presented for board review and approval of the following meeting(s):

October 1, 2018 - Regularly Scheduled Meeting

Motion:

*I move the Board approves the minutes of October 1, 2018 as presented.*

**Tax Collector's Report**

Deputy Tax Collector Luke Small had presented the Tax Collector's Report to the commissioners dated October 5, 2018 for information only. No action was necessary.

**County Financial Report/Cash Balance Report – August 2018**

The August 2018 County Financial Report and Cash Balance Report were provided for the Board's review and approval.

The following are explanations for departments/programs with higher budget to actual percentages for the month of August:

- Non-Profit Contributions – payment of 2nd quarter Board approved non-profit contributions
- Garage – encumbrances for Board approved capital purchases, fuel costs to be allocated
- IT – annual software/hardware support maintenance contracts, Board approved purchases
- Detention Center – encumbrance for annual correctional health services agreement
- Rescue Squad – payment of 2<sup>nd</sup> quarter Board approved contribution
- Mental Health – 2<sup>nd</sup> quarter Maintenance of Effort (MOE) funding payment to Vaya Health
- Non-departmental – Insurance premiums paid to be allocated to departments

The YTD deficits in the Recreation Parks Improvements is due to the project (and others) being paid from appropriated fund balance in the Capital Projects Fund, primarily from proceeds received from the sale of the Bent Creek property as approved in the prior year's budget.

Motion:

*I move that the Board of Commissioners approves the August 2018 County Financial Report and Cash Balance Report as presented.*

#### **Public Schools Financial Reports – August 2018**

The Henderson County Public Schools August 2018 Local Current Expense Fund/Other Restricted Funds Report was provided to the Board for review and approval.

Motion:

*I move that the Board of Commissioners approves the Henderson County Public Schools August 2018 Financial Reports as presented.*

#### **Budget Amendment – Hurricane Harvey**

During the fall of 2017 Hurricane Harvey struck Texas. As part of an “Emergency Management Assistance Compact” request (EMAC) North Carolina deployed five swiftwater rescue teams to College Station, TX to provide additional support. As part of the response Henderson County sent 18 personnel with equipment to assist our neighbors to the west.

As part of the Statewide Mutual Aid agreement NC Emergency Management provides reimbursement for approved missions. Henderson County Emergency Management staff worked in conjunction with our partner agencies to compile the costs of the deployment which were submitted early 2018. The State provided a partial reimbursement of \$51,587.26 to Henderson County for the costs of the deployment. These funds will be distributed to the deployed Fire Departments, Rescue Squad and to reimburse the County for expenses incurred.

Motion:

*I move the Board approves the budget amendment authorizing the receipt of funds as reimbursement for the Hurricane Harvey deployment and provide reimbursement to the partner agencies as approved in the State reimbursement package.*

#### **Budget Amendment – Register of Deeds – Request to Use ROD Restricted Funds for Automation, Enhancement and Document Preservation**

N.C.G.S. 161-11.3 regulates the retention of 10% of the fees collected by the Register of Deeds office. These funds are to be set aside annually in a non-reverting Automation Enhancement and Preservation Fund and are to be used for computer and imaging technology, and document preservation. The Register of Deeds is requesting that \$27,600 be released from the Automation Enhancement and Preservation Fund to pay for the following expenses:

- \$27,600 for Contracted Services for annual software maintenance renewal.

A Budget Amendment to use the Register of Deeds Restricted General Fund Balance to pay for software maintenance was provided for the Board's consideration.

Motion:

*I move the Board of Commissioners approves the budget amendment to use \$27,600 in Register*

*of Deeds Restricted General Fund Balance.*

**Budget Amendment – Restricted Fund Balance Sheriff’s Department**

Staff is requesting the Board approve the attached budget amendment which appropriates fund balance for unused restricted donations for Sheriff’s Office special funds. These funds are derived from restricted donations, to be used for specific programs, including Pawnbroker, K-9, VIP, STAR and Victim’s Assistance. The amounts reflected in the budget amendment are the unspent portion of restricted donations from FY2018, to be carried over and spent in FY2019.

Motion:

*I move that the Board approves the budget amendment to appropriate restricted fund balance for the special Sheriff’s Office accounts.*

**Bid Award for Purchase of Sheriff Patrol Vehicles**

The Board is requested to approve the low bid and authorize the Sheriff to proceed with purchasing three (3) 2019 Dodge Ram 1500 Classic SSV vehicles. Bidding was conducted between September 12 and September 21, 2018. The bidder with the lowest overall cost was Ilderton Dodge for a total price of \$83,901.00

All three (3) vehicles were approved as part of the Sheriff’s Fiscal Year 2019 budget and meet the Henderson County Vehicle Replacement Plan criteria. \$94,326.00 was budgeted in the FY2019 Budget for the purchase of these vehicles.

Motion:

*I move the Henderson County Board of Commissioners accepts the low bid from Ilderton Dodge for three (3) 2019 Dodge Vehicles and authorize the Sheriff to proceed with the purchase.*

Bids received September 12 through September 21, 2018 / 3 2019 Dodge Vehicles, Model Year 2019

Bid Tabulation					
Formal Bid: (3) 2019 Dodge Vehicles Opened September 21, 2018 at 2:00PM					
Vendor Name	Description of Product Bid	Bid Price Unit Cost	Quantity	Extended Cost	Difference from Low Bid
Ilderton CDJR	2019 1500 Classic SSV Crew Cab 4X4	\$ 27,967.00	3	\$ 83,901.00	
Autostar CDJR of Hendersonville	2019 1500 Classic SSV Crew Cab 4X4	\$ 28,026.00	3	\$ 84,078.00	\$ 177.00

Notes:

- A public notice seeking bids appeared in the Hendersonville Lightning on September 12, 2018.
- The bid includes transportation of the vehicles to Dana Safety Supply for equipment installation and final delivery to the Henderson County Sheriff’s Department.

**Bid Award for Purchase of (5) Ford Vehicles**

The Board is requested to approve the low bid and authorize Finance to proceed with purchasing five (5) 2019 Ford Escape SE 4WD vehicles. Bidding was conducted between August 29 and September 13, 2018. The bidder with the lowest overall cost was Asheville Ford for a total price of \$107,233.35.

Five (5) vehicles were approved in the Fiscal Year 2019 budget and meet the Henderson County Vehicle Replacement Plan criteria. The total FY2019 Budget for the purchase of these vehicles was \$124,150 comprised of the following departmental budgets: Department of Social Services \$26,000, Garage/Motor Pool \$24,150, Reappraisal \$48,000 (2 vehicles), and Wellness \$26,000.

Motion:

*I move the Henderson County Board of Commissioners accepts the low bid from Asheville Ford for five 2019 Ford Escape SE 4WD vehicles and authorize Finance to proceed with the purchase.*

**Bids received August 29-September 13, 2018 / 5 Ford Vehicles, Model Year 2019**

Bid Tabulation					
Formal Bid: (5) Ford Escapes Opened September 13, 2018 at 2:00PM					
Vendor Name	Description of Product Bid	Bid Price Unit Cost	Quantity	Extended Cost	Difference from Low Bid
Asheville Ford	2019 Ford Escape SE 4WD	\$21,446.67	5	\$107,233.35	
Lonnie Cobb Ford	2019 Ford Escape SE 4WD	\$23,384.00	5	\$116,920.00	\$9,686.65
Gwinnett Place Ford	2018 Ford Escape SE 4X4 SUV	\$24,815.00	5	\$124,075.00	\$16,841.65

Notes:

- A public notice seeking bids appeared in the Hendersonville Lightning on August 29, 2018.

**Petition for addition to State road system**

Staff received a petition to add Dallas Drive in Mountain Valley Subdivision to the state road system. It has been the practice of this Board to accept road petitions and forward them to NC Department of Transportation for their review. It has also been the practice of the Board not to ask NCDOT to change the priority for roads on the paving priority list.

Staff reviewed the petition and it appears that all affected property owners or developers have signed the required petitions.

Motion:

*I move that the Board approves the petition and directs staff to forward it to NCDOT.*

**Juvenile Justice Program Revenue**

Staff is requesting that the Board approve a budget amendment which serves to record an additional \$50,000 of juvenile justice grant funding to be disbursed to Barium Springs Home for Children for the Task Level II program. Funds are a pass-through and do not require a match from Henderson County.

Motion:

*I move that the Board approves the budget amendment to appropriate revenues and expenditures for additional Juvenile Justice Program Revenues.*

**Budget Amendment Library RFID project – removed from the agenda.**

**DISCUSSION/ADJUSTMENT OF DISCUSSION AGENDA**

*Commissioner Thompson made the motion to adopt the discussion agenda as presented. All voted in favor and the motion carried.*

### **NOMINATIONS**

#### Notification of Vacancies

1. Henderson Tourism Development Authority – 1 vac.
2. Western Carolina Community Action (WCCA) Board of Directors – 1 vac.

Chairman Edney recognized vacancies and opened the floor for nominations.

Commissioner Thompson requested the rules be suspended and nominated Suzanne Ball for position #8 on the Henderson Tourism Development Authority. *Chairman Edney made the motion to suspend the rules and accept the appointment of Suzanne Ball to position #8 by acclamation. All voted in favor and the motion carried.*

#### Nominations

1. Asheville Regional Housing Consortium – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

2. Hendersonville City Zoning Board of Adjustment – 3 vac.

Chairman Edney nominated Tommy Laughter for position #1. *Chairman Edney made the motion to accept the appointment of Tommy Laughter to position #1 by acclamation. All voted in favor and the motion carried.*

3. Hendersonville Planning Board – 1 vac.

Commissioner Messer nominated James Robertson for position #1. *Chairman Edney made the motion to accept the appointment of James Robertson to position #1 by acclamation. All voted in favor and the motion carried.*

4. Hendersonville Water and Sewer Advisory Committee – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

5. Home and Community Care Block Grant Advisory Committee – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

6. Juvenile Crime Prevention Council – 7 vac.

There were no nominations at this time and this item was rolled to the next meeting.

7. Nursing/Adult Care Home Community Advisory Committee – 4 vac.

There were no nominations at this time and this item was rolled to the next meeting.

8. Senior Volunteer Services Advisory Council – 2 vac.

There were no nominations at this time and this item was rolled to the next meeting.

### **HURRICANE FLORENCE RESPONSE AND IMPACTS**

Emergency Services Director Jimmy Brissie stated during early September 2018 Hurricane Florence was forecasted to impact the southeast United States. The days leading up to landfall created considerable uncertainty related to the areas and significance of impact. As a result, all of North Carolina was bracing for impacts in their local communities. As the storm track became more defined and the impacts to Henderson County were better estimated local public safety organizations increased their posture to brace for the storm. When the impacts were limited to our community partners in Henderson County stood



ready to assist others throughout the State during their time of need.

Director Brissie provided the Board and update on the preparedness, response and recovery efforts taken by Henderson County.

Friday Sept. 7<sup>th</sup>

Discussions begin within North Carolina Emergency Management and partners regarding potential resource needs.

Saturday Sept. 8<sup>th</sup>

Internal discussion start with Henderson County Technical Rescue Team Agencies regarding the potential of deployment to Eastern NC.

Monday Sept. 10<sup>th</sup>

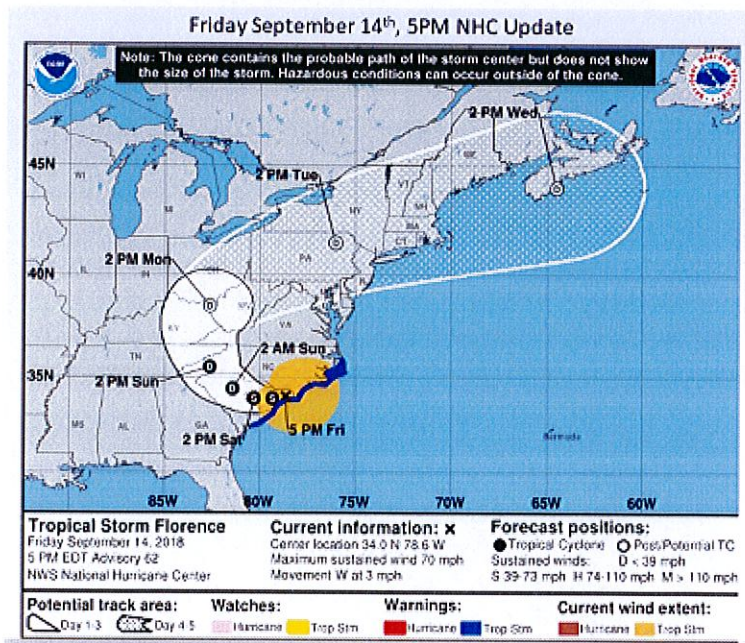
NC Emergency Management begins to evaluate the overall needs across the State based on changing storm models, daily coordination calls begin with the State and National Weather Service. Plans are developed to pre-deploy local resources are reduced based on widespread impacts.

Wednesday Sept. 12<sup>th</sup>

Henderson County leadership evaluates the latest forecasts, regular conference calls begin with local disaster response stakeholders. North Carolina Emergency Management activates our Swiftwater Rescue Team “locally”.

Thursday Sept. 13<sup>th</sup>

Local State of Emergency enacted, county response and recovery plans finalized. The Henderson County Emergency Operating Center was open Sat. 9/15 through Sun 9/16.



Sunday Sept. 16<sup>th</sup>

Based on limited impacts to Henderson County any extra resources are released for unmet needs across the State.



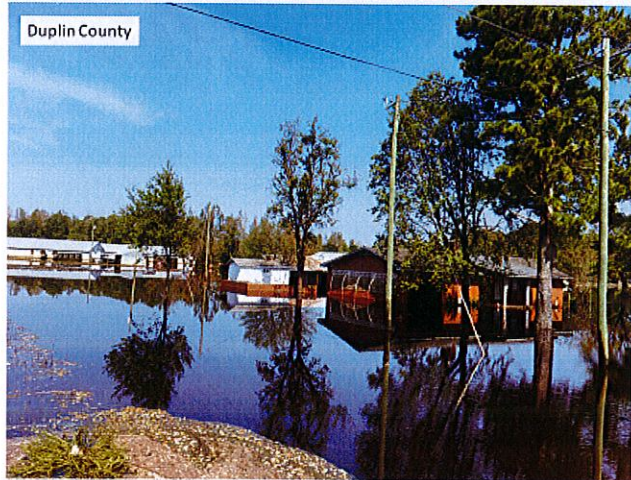
Tuesday Sept. 18<sup>th</sup>

Henderson County deploys the following resources to impacted areas through Fri. Sept. 21<sup>st</sup> in Eastern North Carolina to provide additional support to local agencies:

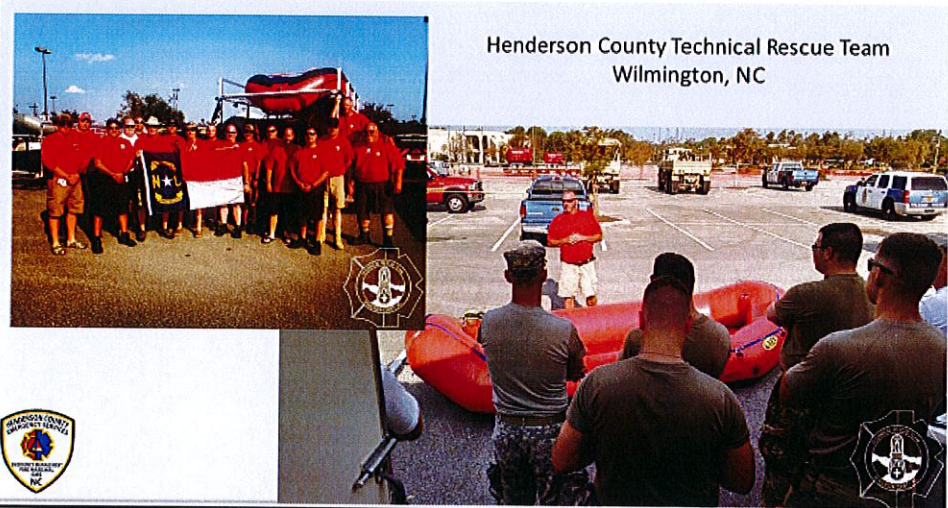
- One Emergency Manager to the Duplin County Emergency Operating Center
- Water Rescue Team to Kinston and ultimately Wilmington, NC.  
Team comprised of 17 personnel from Fire Depts., Rescue Squad and EMS
- Three Public Health nurses to a Robeson County evacuation shelter
- One EMS Paramedic to a Pender County field hospital
- One Emergency Services officer to the NC Helo-Aquatic Rescue Team

Additional resources remained ready to assist as needed.

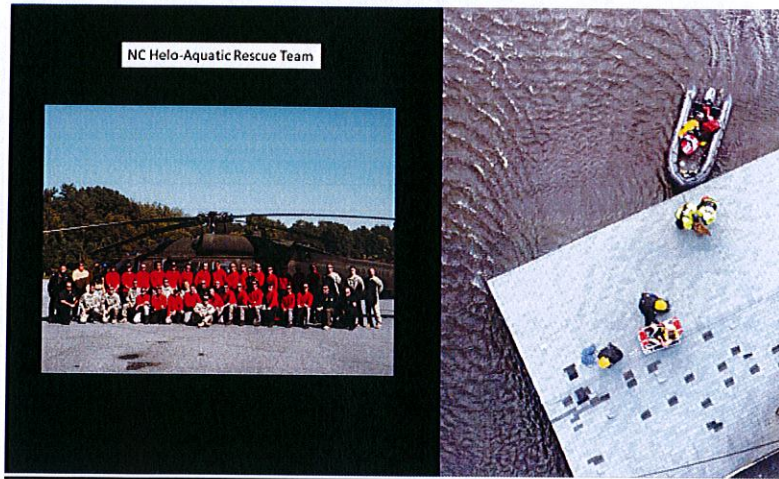
All Henderson County personnel returned from their assignments by Wednesday September 26<sup>th</sup>.



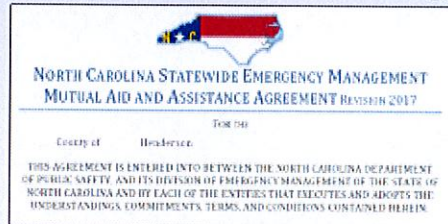








## NC Statewide Mutual Aid Agreement



Statewide “Mutual Aid” is coordinated through County & City Associations, Trade Associations and County Emergency Management Offices.

Terms for providing and receiving mutual aid are identified in a Statewide Mutual Aid Agreement. Reimbursements are available in many cases based on actual costs incurred.

All mutual aid provided is based on meeting the needs of the local jurisdictions first.

### After Action Review

- All disasters begin & end at the local level.
- Preparedness is key to enhancing the resiliency of the community.
- Community members should be prepared to be self sufficient for 72 hours minimum.
- Response and Recovery require a community-wide approach of Citizens, Non-Profits and Government Agencies.
- Henderson County is blessed to have a strong culture of teamwork and collaboration across all disciplines.

Radio was the only means of communication. Two fire departments were flooded and of those two fire departments 23 of the 25 members lost their homes. They were still helping their neighbors.

- 72 teams deployed, some came from as far away as California.
- 106 boats used
- 3 Henderson County public health nurses went to help and stayed in a shelter/171 total nurses
- 7 shelters in Robeson County

- 15,000 people in shelters
- 2 mobile emergency rooms
- 6 ambulance buses (21 person capacity)
- 1 Henderson County staff person helped with helo-aquatic rescue team
- 72 aircrafts used to rescue 342 persons, 685 transportations, and 500,000 pounds of cargo and supplies

Hurricane Michael followed Florence last week as a Category 4 Hurricane. The impact was more than expected, and impacted areas not planned for. Resources were available with limited impact.

Jimmy Brissie stated Henderson County is fortunate, but looking at needs, we need 1-2 more generators. One shelter was without power for three days.

Steve Wyatt noted that alternate shelter sites are being explored as we would like to be over prepared. A shelter without power for three days is not what we need. Henderson County is blessed but we need to do our best and can assist others. As far as manpower we are in good shape. Our Rescue Squad is the best in the state. The support we get from County Government in Henderson County is amazing. Director Jimmy Brissie and his staff are very competent, as well as our Sheriff's Department.

#### **BUDGET AMENDMENT – HOMELAND SECURITY GRANT PROGRAM**

Jimmie Brissie stated each year the United States Department of Homeland Security provides grants to the states for use to enhance all-hazards preparedness for disasters. In North Carolina these grants are dispersed to the Disaster Preparedness Regions (DPR). Within these DPR regions, needs are prioritized and counties sponsor a project. The sponsor County purchases equipment and disperses part of this equipment to partner Counties. The sponsoring County receives 100% reimbursement for the project. During FY18 (Federal FY17) Henderson County sponsored a regional project for the purchase of four (4) "Event Support Trailers". Due to the funding time cycle limitations in the grant the project was unable to be completed during Henderson County's FY18 budget year.

For Fiscal Year 2019 (FFY18) our region applied for two (2) "Prime Mover" trucks. This project, sponsored by Henderson County, will place two heavy duty trucks in Western North Carolina for use moving regional assets during times of disasters. Henderson County will purchase two trucks, maintain one for our use and transfer one to another county. These assets remain available to assist other agencies as needed. The State will provide 100% reimbursement as allowed in the grant for this project.

The Budget Amendment included in the agenda provides for the receipt of the funds and the associated expenditures in accordance with County Policy.

Jimmy Brissie informed the Board of a training session in November, held each year, where emergency personnel have a chance to train with equipment and work in a true environment.

*Commissioner Hawkins made the motion that the Board approves the FY19 budget amendment authorizing the receipt of funds for the Homeland Security Grant Program (HSGP) and the associated purchases for the FFY17 & FFY18 HSGP Grants. All voted in favor and the motion carried.*

#### **UPDATE ON BATCAVE HIGHWAY #9 MUDSLIDE AND POLK COUNTY MUDSLIDE**

Jimmy informed the Board that Highway #9 in Batcave is back open after Hurricane Florence. Polk County is still in recovery. The State did not give FEMA and many private roads were washed away and have now been repaired by homeowners. Polk County was not impacted by Hurricane Florence or Hurricane Michael.

**JACKSON PARK AND ETOWAH PARK FACILITIES**

The Board of Commissioners is requested to discuss Jackson Park and Etowah Park Facilities.

Commissioner Messer shared with the Board that at last week's Recreation Advisory Board meeting facilities were discussed for Jackson Park and Etowah Park. There has been some vandalism at the Etowah Park. Teams are coming in to Jackson Park with the overflow going to Etowah Park. There are needs in both parks for restroom facilities or upgrades. The restroom at Jackson Park is a long way from the soccer field, and the Etowah Park restrooms need repair. Mr. Messer feels we need additional restrooms at Jackson Park between field 4 and field 7 before spring.

Steve Wyatt agrees to the need for additional capacity of restrooms at Jackson Park. We need to cost them out quickly as the spring softball season starts in March. We are eligible for grants but there is not time.

John Mitchell feels this can be addressed by having an architect design new restrooms, use old plans, or even modular bathrooms.

David Berry interjected that the restrooms at Tuxedo Park were around \$135,000. When a contractor does a small project there is more overhead cost. There would not be a problem between field 4 and field 7 to add restrooms as that area does not flood. The Etowah bathroom is in the right location but needs repairs. He has spoken with Dunlap Construction and they think they can do the same restroom at Jackson Park as Tuxedo Park with a 10-15% increase, around \$150,000. An advantage to modular is that they allow flow of water through the buildings. They range between \$88,000 and \$141,000 but do not include the sidewalks or slabs which would be an additional \$35,000. The construction is quicker with modular. Stick built restrooms will run around \$175,000.

Carleen Dixon stated a modular with 4 units runs around \$122,000, and 6 units at \$175,000.

Chairman Edney feels that Seth Swift, of the Health Department, will need to be involved with the Etowah Park facilities. There may be a need for additional drain fields.

Commissioner Lapsley stated that some drain lines are under the fields at Etowah Park. A new pumping station would allow connection to Etowah Sewer Company.

*Commissioner Messer made the motion that the Board direct staff to get information together and bring it back to the Board at the November 5<sup>th</sup> meeting including costs. All voted in favor and the motion carried.*

**COUNTY MANAGER'S REPORT**

County Manager Steve Wyatt informed the Board that November 2, 2018 will be the dedication of the Emergency Services Headquarters. The building will be opened at 10:00 a.m. for tours and everyone will convene at 11:00 a.m. for the dedication ceremony. Everyone is invited. This Board has worked hard on expenditures of public funds. The Emergency Services Headquarters is a tool and the community should be proud of the investment.

**CLOSED SESSION**

The Board is requested to go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a)(4), to discuss matters relating to the location or expansion of industries or other businesses in Henderson County, including agreement on a tentative list of economic development incentives that may be offered by the Board in negotiations, and (a)(6) to consider the qualifications, competence, performance, character,



fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

*Chairman Edney made the motion to go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a)(4)&(6). All voted in favor and the motion carried.*

**ADJOURN**

*Commissioner Thompson made the motion to go out of closed session and adjourn at 11:10 a.m. All voted in favor and the motion carried.*

Attest:

\_\_\_\_\_  
Teresa L. Wilson, Clerk to the Board

\_\_\_\_\_  
J. Michael Edney, Chairman

**Henderson County  
North Carolina**

Before the Board of Commissioners

---

**ORDER CLOSING THE UNOPENED**

**RIGHT-OF-WAY FOR MR. EMERY LORNTZ AND MR. ROGER GAGNON**

THIS MATTER came on for hearing before the Henderson County Board of Commissioners at its regular October 17, 2018, meeting, pursuant to N.C. Gen. Stat. §153A-241, on the issue of closing of the remaining unopened right-of-way off Ripley Avenue, and was heard by the Board after public hearing. The Board of Commissioners makes the following findings:

1. This matter first came before the Board of Commissioners on at the Board's regular meeting on September 19, 2018, on the petition of Emery Lorntz and Roger Gagnon to close the unopen portion of a 60 foot ROW in the Mountain Home area of Henderson County.

2. At the Board's September 19, 2018, the Board adopted a resolution "declaring its intent to close" the said unopened right of way.

3. A notice of this Board's October 17 hearing was published once a week for three successive weeks before the hearing in the *Hendersonville Lightning* a copy of the resolution was sent by registered or certified mail to each owner as shown on the county tax records of property adjoining the public road or easement who did not join in the request to have the road or easement closed, and a notice of the closing and public hearing to be prominently posted in at least two places along the road or easement.

4. Before the Board on October 17, the Board heard "all interested persons who appear with respect to whether the closing would be detrimental to the public interest or to any individual property rights" are required by N.C. Gen. Stat. §153A-241.

5. After such hearing, the Board is satisfied and finds:

A. That closing the right of way or easement is not contrary to the public interest;  
and,

B. That no individual owning property in the vicinity of the right of way or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property.

**WHEREFORE IT IS ORDERED** that the unopened right of way in the Mountain Home area of Henderson County as shown on the attached map is hereby closed. It is further ordered that a certified copy of this Order shall be filed in the office of the register of deeds of the county.

Adopted by the Board by motion duly made, this the 17<sup>th</sup> day of October, 2018.

BOARD OF COMMISSIONERS  
OF HENDERSON COUNTY



By: Michael Ely  
Chairman

Attest:

Leresa L. Wilson  
Clerk to the Board

# HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite #1  
Hendersonville, NC 28792  
Phone (828) 697-4808 • Fax (828) 692-9855  
[www.hendersoncountync.org](http://www.hendersoncountync.org)

J. MICHAEL EDNEY  
Chairman  
GRADY HAWKINS  
Vice-Chairman

THOMAS THOMPSON  
CHARLIE MESSER  
WILLIAM LAPSLEY

## PROCLAMATION WORLD POLIO DAY

October 24, 2018

**WHEREAS,** Rotary International, founded on February 23, 1905, in Chicago, Illinois USA, is the world's first and one of the largest non-profit service organizations; and

**WHEREAS,** the Rotary motto "Service Above Self" inspires members to provide humanitarian service, encourage high ethical standards and promote good will and peace in the world; and

**WHEREAS,** Rotary in 1985, launched PolioPlus and spearheaded the Global Polio Eradication Initiative which today includes the World Health Organization, U.S. Centers for Disease Control and Prevention, UNICEF and the Bill & Melinda Gates Foundation to immunize the children of the world against polio; and

**WHEREAS,** polio cases have dropped by 99.9 percent since 1988, and the world stands on the threshold of eradicating the disease; and

**WHEREAS,** to date, Rotary has contributed more than US\$1.8 billion and countless volunteer hours to the protection of more than two and a half billion children in 122 countries; and

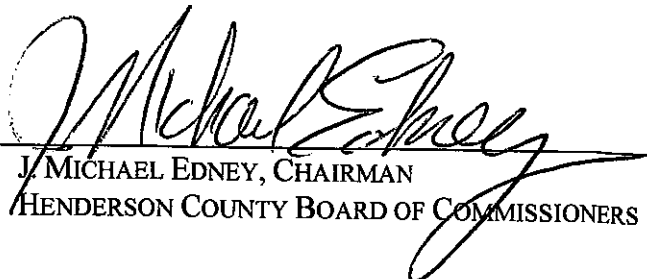
**WHEREAS,** Rotary is currently working to raise an additional \$50 million per year which would be further leveraged for maximum impact by an additional \$100 million annually from the Bill & Melinda Gates Foundation; and

**WHEREAS,** these efforts are providing much needed operational support, medical personnel, laboratory equipment and educational materials for health workers and parents; and

**WHEREAS,** in addition, Rotary has played a major role in decisions by donor governments to contribute more than \$8 billion to the effort;


**NOW, THEREFORE, BE IT PROCLAIMED,** that we, the Henderson County Board of Commissioners, do hereby designate October 24, 2018, as World Polio Day in Henderson County and encourage all citizens to join the County, Four Seasons Rotary and Rotary International in the fight for a polio-free world.

Adopted this the 17<sup>th</sup> day of October, 2018.



J. MICHAEL EDNEY, CHAIRMAN  
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:



TERESA L. WILSON, CLERK TO THE BOARD

# Office of the Henderson County Tax Collector

200 NORTH GROVE STREET, SUITE 66

HENDERSONVILLE, NC 28792

PHONE: (828) 697-5595 | FAX: (828) 698-6153

Henderson County Board of Commissioners

1 Historic Courthouse Square, Suite 1

Hendersonville, NC 28792

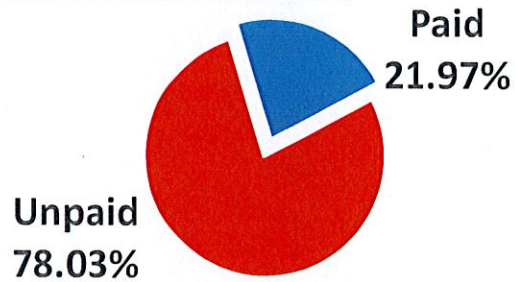
Friday, October 05, 2018

Re: Tax Collector's Report to Commissioners - Meeting Date October 17, 2018

Please find outlined below collections information through October 4, 2018 for the 2018 real and personal property bills mailed on August 1, 2018. Vehicles taxes are billed monthly by NC DMV.

## Henderson County Annual Bills (Real and Personal Property):

<b>2018 Beginning Charge:</b>	<b>\$73,134,885.07</b>
Discoveries & Imm. Irreg.:	\$423,075.81
Releases & Refunds:	<b>(\$270,409.93)</b>
<u>Net Charge:</u>	<u>\$73,287,550.95</u>
Unpaid Taxes:	\$57,186,701.07
<b>Amount Collected:</b>	<b>\$16,100,849.88</b>



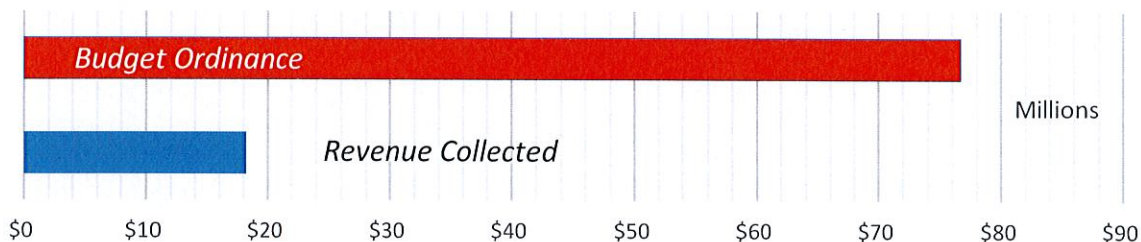
## Henderson County Registered Motor Vehicles (As Collected by NC DMV):

Net Charge:	\$1,770,219.26
Unpaid Taxes:	\$6,024.11
<b>Amount Collected:</b>	<b>\$1,764,195.15</b>

**99.66%**

## Henderson County FY19 Budget Analysis:

	<u>Budget Ordinance</u>	<u>Revenue Collected</u>
Ad Valorem:	\$75,697,389.00	Ad Valorem: \$17,865,045.03
Prior Years:	\$1,025,000.00	Prior Years: \$365,148.11
<b>Budget Total:</b>	<b>\$76,722,389.00</b>	<b>YTD Revenue: \$18,230,193.14</b>



Respectfully Submitted,

Luke Small  
Deputy Tax Collector

Darlene Burgess  
Tax Administrator





**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



Department: Register of Deeds

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115418-539000</u>	<u>Software IT Support</u>	<u>\$27,600</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114990-401002</u>	<u>Fund Balance Approp-ROD Restrict</u>	<u>\$27,600</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Justification:** *Please provide a brief justification for this line-item transfer request.*  
This is our annual bill from our vendor for software maintenance and support.

William Lee King 2-Oct-18  
Authorized by Department Head Date

\_\_\_\_\_  
Authorized by Budget Office Date

\_\_\_\_\_  
Authorized by County Manager Date

<i>For Budget Use Only</i>	
Batch #	_____
BA #	_____
Batch Date	_____

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



**Department:** Sheriff's Office

Please make the following line-item transfers:

**What expense line-item is to be increased?**

Account	Line-Item Description	Amount
<u>115431-537110</u>	<u>PAWNBROKER'S FUND</u>	<u>\$1,296</u>
<u>115431-537111</u>	<u>K-9 FUND</u>	<u>\$2,445</u>
<u>115431-537112</u>	<u>VIP FUND</u>	<u>\$13,563</u>
<u>115431-537113</u>	<u>STAR FUND</u>	<u>\$17,443</u>
<u>115431-537114</u>	<u>VICTIMS ASSISTANCE FUND</u>	<u>\$6,601</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**What expense line-item is to be decreased? Or what additional revenue is now expected?**

Account	Line-Item Description	Amount
<u>114990-401000</u>	<u>FUND BALANCE APPROPRIATED</u>	<u>\$41,348</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Justification:** *Please provide a brief justification for this line-item transfer request.*

TO APPROPRIATE FUND BALANCE FOR SPECIAL FUNDS SET UP WITHIN THE SHERIFF'S OFFICE BUDGET. UNSUSED FUNDS IN THESE ACCOUNTS ROLL FORWARD AS THEY ARE CONTRIBUTIONS/REVENUES DESIGNATED FOR THESE PARTICULAR ACTIVITIES.

\_\_\_\_\_  
Authorized by Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by Budget Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by County Manager

\_\_\_\_\_  
Date

For Budget Use Only	
Batch #	_____
BA #	_____
Batch Date	_____

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



**Department:** FINANCE

Please make the following line-item transfers:

**What expense line-item is to be increased?**

Account	Line-Item Description	Amount
<u>114541-456000</u>	<u>JUVENILE JUSTICE GRANT FUNDS</u>	<u>\$50,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**What expense line-item is to be decreased? Or what additional revenue is now expected?**

Account	Line-Item Description	Amount
<u>115541-569948</u>	<u>BARIUM SPRINGS - TASK LEVEL II</u>	<u>\$50,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Justification:** Please provide a brief justification for this line-item transfer request.  
 ADDITIONAL FUNDING TO BE RECEIVED FOR PROGRAM TASK LEVEL II IN HENDERSON COUNTY. NO LOCAL MATCH REQUIRED. FUNDS WILL BE A PASSTROUGH TO SPONSORING AGENCY BARIUM SPRINGS HOME FOR CHILDREN. APPROVED BY THE BOC ON 10/17/2018.

\_\_\_\_\_  
 Authorized by Department Head

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized by Budget Office

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized by County Manager

\_\_\_\_\_  
 Date

*For Budget Use Only*

Batch # \_\_\_\_\_

BA # \_\_\_\_\_

Batch Date \_\_\_\_\_

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



**Department:** Emergency Management

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115433-526000</u>	<u>Dept Supplies &amp; Materials</u>	<u>\$99,360</u>
<u>115433-551000</u>	<u>Capital Outlay - Equipment</u>	<u>\$13,120</u>
<u>115433-553000</u>	<u>Capital Outlay - Vehicles</u>	<u>\$60,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114433 454011</u>	<u>Homeland Security Grant</u>	<u>\$172,480</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Justification:** Please provide a brief justification for this line-item transfer request.

Henderson County is sponsoring Homeland Security Grants for 4 event support trailers & two prime mover trucks. These grants cover 100% of the cost. One of the trailers and trucks will remain property of Hend. Co., the others will be transferred to other counties for ownership.

  
\_\_\_\_\_  
Authorized by Department Head

10/8/2018  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by Budget Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by County Manager

\_\_\_\_\_  
Date

<i>For Budget Use Only</i>	
Batch #	_____
BA #	_____
Batch Date	_____