

REQUEST FOR BOARD ACTION

BOARD OF COMMISSIONERS OF HENDERSON COUNTY ACTING AS

CANE CREEK WATER AND SEWER DISTRICT BOARD OF DIRECTORS

MEETING DATE: August 15, 2018

SUBJECT: Cane Creek Water & Sewer District Minutes

PRESENTER: Terry Wilson

ATTACHMENTS: Yes
1) Wednesday, August 6, 2018 draft minutes

SUMMARY OF REQUEST:

Staff request approval of minutes from a previous meeting of the Cane Creek Water & Sewer District.

BOARD ACTION REQUESTED:

Staff suggests approval of minutes.

SUGGESTED MOTION:

I motion that the Board convene as Cane Creek Water & Sewer District Board.

SUGGESTED MOTION:

I motion that the Board approves the Cane Creek Water & Sewer District minutes of August 6, 2018.

SUGGESTED MOTION:

(ONLY NECESSARY IF GOING BACK INTO SESSION AS THE BOARD OF COMMISSIONERS)

I motion to adjourn as the Cane Creek Water & Sewer District Board and reconvene as the Henderson County Board of Commissioners.

DRAFT

MINUTES

**STATE OF NORTH CAROLINA
COUNTY OF HENDERSON**

**CANE CREEK WATER & SEWER DISTRICT
MONDAY, AUGUST 6, 2018**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 9:00 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Mike Edney, Vice-Chairman Grady Hawkins, Commissioner Tommy Thompson, Commissioner Charlie Messer, Commissioner William Lapsley, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, Clerk to the Board Teresa L. Wilson, and Attorney Russ Burrell.

Also present were: Management Assistant Megan Powell, Finance Director Samantha Reynolds, Director of Business and Community Development John Mitchell, Engineer Marcus Jones, Recreation Director Carleen Dixon, Tax Administrator Darlene Burgess, Captain Benjy Bryant, Construction Manager David Berry, Emergency Management/Rescue Coordinator Jimmy Brissie, Planning Director Autumn Radcliff, Library Director Trina Rushing, DSS Director Jerrie McFalls, Sheriff Charlie McDonald, Animal Services Director Brad Rayfield, Facilities Project Coordinator Thad Ninnemann, Planner Janna Peterson, Project Engineer Natalie Berry & PIO Kathy Finotti – videotaping, Deputies Ken McCraw and Carl Greco as security.

CALL TO ORDER/WELCOME

Chairman Edney called the meeting to order and welcomed all in attendance.

Commissioner Hawkins made the motion for the Board to convene as Cane Creek Water & Sewer District Board. All voted in favor and the motion carried.

Cane Creek Water and Sewer District – Minutes of July 18, 2018

Staff request approval of minutes from a previous meeting of the Cane Creek Water & Sewer District.

1) July 18, 2018

Commissioner Thompson made the motion to approve the Cane Creek Water & Sewer District minutes of July 18, 2018. All voted in favor and the motion carried.

Award Construction Contract - Mud Creek Interceptor Project

Marcus Jones stated during the District's July 18, 2018, the Director's did not move to award the construction contract for the Mud Creek Interceptor project. Prior to awarding, the Directors instructed staff to continue securing the required utility easements and secure an additional easement over the utility easement for a future greenway.

Since the July 18 meeting, staff has made significant progress on securing the utility easements as reflected with the removal of the easement line item of \$75,000 in the project budget below. In addition, staff has sent letters to the property owners granting the utility easements requesting an easement for a future greenway. Staff provided an update on the greenway easements for the Director's meeting with no response yet.

The details of the proposed construction contract and project budget from the July 18, 2018 meeting follow:

APPROVED:

As directed in the District's approved budget, Mud Creek Interceptor Project was bid on June 19, 2018. As recommended by WGLA Engineering on the attached letter and bid tabulation, Buchanan and Sons, Incorporated is presented to the Board for award of the construction contract. The proposed contract is for \$3,056,970.00.

The project falls within the statutory requirements for a formal bid process and therefore, the Engineer has conducted the bidding accordingly. Additionally, the project was advertised in the local newspaper and posted on the County website.

The proposed budget is as follows:

Construction Contract	\$3,056,970
Construction Contingency	\$305,700
Mud Creek Pump Station Upgrade	\$350,000
Easement Coordination	\$75,000
Total Project Budget	\$3,712,670

This project was approved in the FY2019 budget and financed with a contribution from Fletcher Academy of \$1,020,000, the District's fund balance, and a construction loan.

Commissioner Hawkins made the motion to move this agenda item to the August 15, 2018 meeting to allow time to attempt to acquire easements. The motion carried 4-1 with Commissioner Messer voting nay.

Commissioner Hawkins made the motion to adjourn as the Cane Creek Water & Sewer District Board and reconvene as the Henderson County Board of Commissioners. All voted in favor and the motion carried.

Attest:

Teresa L. Wilson, Clerk to the Board

J. Michael Edney, Chairman