

REQUEST FOR BOARD ACTION

BOARD OF COMMISSIONERS OF HENDERSON COUNTY ACTING AS

CANE CREEK WATER AND SEWER DISTRICT BOARD OF DIRECTORS

MEETING DATE: February 21, 2018

SUBJECT: CANE CREEK WATER & SEWER DISTRICT MINUTES

PRESENTER: Terry Wilson

ATTACHMENTS: YES
1) Wednesday, November 15, 2017 draft minutes

SUMMARY OF REQUEST:

Staff request approval of minutes from a previous meeting of the Cane Creek Water & Sewer District.

BOARD ACTION REQUESTED:

Staff suggests approval of minutes.

SUGGESTED MOTION:

I motion that the Board convene as Cane Creek Water & Sewer District Board.

SUGGESTED MOTION:

I motion that the Board approves the Cane Creek Water & Sewer District minutes of November 15, 2017.

SUGGESTED MOTION:

(ONLY NECESSARY IF GOING BACK INTO SESSION AS THE BOARD OF COMMISSIONERS)

I motion to adjourn as the Cane Creek Water & Sewer District Board and reconvene as the Henderson County Board of Commissioners.

DRAFT

MINUTES

**STATE OF NORTH CAROLINA
COUNTY OF HENDERSON**

**CANE CREEK WATER & SEWER DISTRICT
WEDNESDAY, NOVEMBER 15, 2017**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 9:00 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Mike Edney, Vice-Chairman Grady Hawkins, Commissioner Tommy Thompson, Commissioner Charlie Messer, Commissioner William Lapsley, County Manager Steve Wyatt, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Engineer Marcus Jones, Director of Business and Community Development John Mitchell, Internal Auditor Samantha Reynolds, Building Services Director Tom Stauer, Management Assistant Megan Powell, Deputy Sheriff Bengy Bryant, Purchasing Agent Randall Cox, Real Property Appraiser Kevin Hensley, Planning Director Autumn Radcliff, Code Enforcement Director Toby Linville, Planner Allen McNeill, Finance Director J. Carey McLelland, Projects Engineer Natalie Berry and PIO Kathryn Finotti – videotaping, Deputy Ken McCraw as security.

Absent was: Assistant County Manager Amy Brantley.

CALL TO ORDER/WELCOME

Chairman Edney called the meeting to order and welcomed all in attendance.

Chairman Edney made the motion for the Board to convene as Cane Creek Water & Sewer District Board. All voted in favor and the motion carried.

DISCUSSION/ADJUSTMENT OF CONSENT AGENDA

Chairman Edney made the motion to approve the Consent Agenda as presented. All voted in favor and the motion carried.

Minutes

Staff request approval of minutes from a previous meeting of the Cane Creek Water & Sewer District.

- 1) November 6, 2017

Motion:

I move the Board approves the Cane Creek Water & Sewer District minutes of November 6, 2017. All voted in favor and the motion carried.

Budget Amendment – Cane Creek Water and Sewer District

In order to complete the Fletcher Warehouse Project, the Board is requested to approve a Budget Amendment to appropriate the necessary funding for the project completion.

Motion:

I move the Board of Commissioners approve the budget amendment to transfer \$50,000 from Retained Earnings.

Chairman Edney made the motion to adjourn as the Cane Creek Water & Sewer District Board and reconvene as the Board of Commissioners. All voted in favor and the motion carried.

Attest:

Teresa L. Wilson, Clerk to the Board

J. Michael Edney, Chairman

APPROVED:

LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY



Department: Cane Creek Water and Sewer District

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>615711 - 554000</u>	<u>Capital Outlay - Land & Improvements</u>	<u>\$ 50,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>614711 - 401001</u>	<u>Retained Earnings Appropriated</u>	<u>\$ 50,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Justification: *Please provide a brief justification for this line-item transfer request.*
Funding required for completion of Fletcher Warehouse Project.

<u>Budget</u>		<u>11/15/17</u>
Authorized by Department Head	_____	Date
Authorized by Budget Office	_____	Date
Authorized by County Manager	_____	Date

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____