

**REQUEST FOR BOARD ACTION
HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: February 5, 2018

SUBJECT: Use of Courtroom – Register of Deed’s Office

PRESENTER: Lee King

ATTACHMENTS: Yes
1) Application for Use
2) Letter to Chairman Edney

SUMMARY OF REQUEST:

A request has been submitted on behalf of the Register of Deed’s Office for use of the Courtroom on Wednesday, April 11, 2018 from 8:30 a.m. to 5:00 p.m. for the NCARD (North Carolina Association of Register of Deeds) District I Educational Workshop.

BOARD ACTION REQUESTED:

Staff suggests approving the request.

SUGGESTED MOTION:

I move that the Board approves use of the Commissioners’ Meeting Room (Courtroom) as requested on Wednesday, April 11, 2018 from 8:30 a.m. to 5:00 p.m. for the NCARD (North Carolina Association of Register of Deeds) District I Educational Workshop.

APPLICATION FOR USE OF
COURTROOM #208
Henderson County Historic Courthouse
1 Historic Courthouse Square
Hendersonville, NC 28792

Use of the Courtroom must be preapproved by the Board of Commissioners at a regularly scheduled meeting on the Consent Agenda.

LEE KING LKING@HENDERSONCOUNTYNC.ORG 12-JAN-2018
 Name of Applicant Making Request: E-mail address: Date of Application
200 N GROVE ST STE 129
HENDERSONVILLE, NC 28792 628-697-4904
 Mailing Address, State, Zip Code of Applicant: Phone Number of Applicant
NCARD DISTRICT 1 WORKSHOP
THIS IS AN EDUCATIONAL WORKSHOP FOR REGISTERS OF DEEDS
 Name of Event or Purpose: AND THEIR STAFF
11-APR-2018 8:30 AM until 5 PM
 Date of Event (Beginning Time) Time of Event (Ending Time)

** WE RESPECTFULLY REQUEST USE OF THE SCREEN FOR POWERPOINT PRESENTATIONS.*

The remainder of the application will be completed by the Clerk to the Board

PERMISSION GRANTED TO USE COURTROOM #208 Date Request Approved

 Chairman, Board of Commissioners

PERMISSION TO USE COURTROOM #208 DENIED Date Request Denied

 Chairman, Board of Commissioners

REASON DENIED:

Date Payment Received	Amount Remitted		Check Number	Check Date
	Cash	Check		

¹Effective July 7, 2008, the Henderson County Board of Commissioners approved a Facility Use Fee to cover expenses to utilize county staff to secure the building when the Courtroom is used for non-county government purposes after business hours, 5:00 pm until 9:00 pm Monday through Friday, 8:30 am until 9:00 pm Saturday through Sunday. The Facility Use Fee is \$25 per hour with a \$50 minimum. The fee is based upon the number of hours listed in the beginning and ending time on this application and is payable to Henderson County upon presentation of this completed application to Clerk to the Board Terry Wilson. No refund is given for hours reserved but not used; no extension of hours is permitted. The courtroom must be cleaned after use.

HENDERSON COUNTY REGISTER OF DEEDS
200 North Grove Street, Suite 129
Hendersonville, NC 28792

Phone: (828) 697-4901

www.hendersoncountync.org/depts/deeds.html

William Lee King
Registrar

Willa Blair
Assistant Register of Deeds

Friday 12 January 2018

Honorable J Michael Edney, Chairman
Henderson County Board of Commissioners
Historic Courthouse
1 Historic Courthouse Square, Suite 1
Hendersonville, NC 28792

RE: Use of Courtroom on Wednesday 11 April 2018

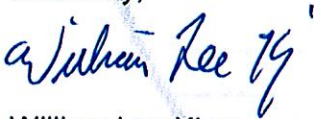
Dear Chairman Edney,

Each year, the North Carolina Association of Registers of Deeds (NCARD) hosts an educational workshop in each of our 8 districts. As Chair of NCARD District 1, I have been asked to host our workshop this year in Henderson County.

I respectfully request the use of the Courtroom on Wednesday 11 April 2018 from 8:30AM until 5PM. We would also need the use of the screen for presentations during the workshop. This workshop is open to Registers of Deeds and their staff.

Thank you for your consideration.

Sincerely,



William Lee King,
Henderson County Register of Deeds
NCARD District 1 Chair

FOUNDED 1838