

MINUTES

STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON

BOARD OF COMMISSIONERS  
JUNE 28, 1990

The Henderson County Board of Commissioners met for a continuation of the June 25 meeting at 7:00 p.m. at 100 North King Street in the Commissioner's Conference Room.

Those present were: Chairman William T. Drake, Vice-Chairman F. Richard Baker, Commissioner Hugh D. Randall, Commissioner Troy L. Maybin, Commissioner J. Michael Edney, County Administrator Jerry D. Myers, Finance Director David E. Nicholson, and Clerk to the Board Elizabeth W. Corn.

Chairman Drake called the meeting back to order for the purpose of budget review. He stated that he had received a couple of memos that the Board may want to give some consideration to. One memo is from Health Director Tom Johnson, indicating that the positions he had asked for in his budget are totally federally funded and would cost the county no funds at all. When we reviewed the Health Department's budget we did not add any new positions at all but since we did add some new positions to various departments, the Board may want to reconsider adding those positions and make the stipulation that if the federal funds are withdrawn then they would not be replaced with county funds.

It was decided by consensus to approve the three positions as long as the federal funds are available.

Commissioner Randall expressed his concern that all the departments had not had time to review just what has been approved and what has been denied them.

Mr. Nicholson stated that Tuesday and Wednesday he spoke to all departments.

Commissioner Baker stated that they had ample opportunity to appear before the Board during the review of their department during the budget sessions. The Board has cut some of the extras that were above their department base budget. They may need some of those things but those requests cannot be met without raising the tax rate.

Chairman Drake stated that the Board went through each department line by line and as they got to a line item that was greater than it was last year by a significant amount, the Board made some decisions to cut the increases of those figures. The cuts were made to get the tax rate as low as we could possibly get it. It is a tight year simply because we are in a revaluation year and the majority of the residential property owners will see anywhere from a 15-20% tax increase if we had a zero growth budget simply because of the way the General Statutes of N.C. are written. During a revaluation year the industries of Henderson County will be given a tax break by the N.C. General Assembly and the residential property owners are the ones that pick up the slack. Chairman Drake stated that anything the Board could do to keep the tax rate lowered the better off those tax payers are.

The budget is based on a \$3,421,651,822.00 valuation figure. At \$ .44 per hundred dollar valuation yield would be \$14,372,556.00 resulting in a 14% increase in tax levy from last year.

Commissioner Randall asked what the tax rate would have been if the budget had been adopted as presented to the Board. David Nicholson answered \$.465 but there were no additional personnel nor capital outlay at all in that budget. David further stated that the department heads know the procedure, that he removes all new capital outlay, new personnel, and new programs in some cases from the budget and they are presented to the Board as a separate request.

Chairman Drake stated that this is the same process the Board has gone through for the past 4-5 years, and is even similar process as they have gone through for 12 years that he has been a Commissioner.

Commissioner Randall stated that assuming that the evaluation figure is fairly accurate and that our contingency is not large enough to cover emergencies, he does not think we can go with the 44 cent tax rate.

Commissioner Baker informed him of a recommendation to change that to 44.5 cents. Commissioner Randall then reviewed the recommendation. Mr. Randall stated that he agreed with the recommendation except for one thing, he thinks the tax rate should be even higher than 44.5 cents.

Health Dept. - Chairman Drake reminded the Board of the item of discussion and the fact that the three positions are all federally funded and require no capital outlay.

Tom Johnson addressed the Board stating that he needed to make that item clear. Two of those positions are fully covered by federal funds, the other one does not require any increase in county funding, the money is already in the budget. Tom would be basically trading a part-time physician position which is locally funded for a full-time non-physician position.

Jerry Myers asked Tom if he would be using funds that are already allocated in a different fashion which would allow him to have the three positions and not cost the county any additional money? Tom answered that was correct.

By consensus the Board approved the three positions described above for the Health Department.

E.M.S. - For the past year E.M.S. has been using 20-21 hours per week of a temporary person to help with filing insurance forms. Also the E.M.S. office is a one-girl office and they need additional help during vacation time, sick time, etc. It was discussed that there are three one-girl offices here on this floor and that possibly something could be worked out to hire someone to work 50% at E.M.S. and 50% here. This position was approved and Jerry was instructed to work out a plan for sharing time of this position. David was instructed to put 50% of that salary in E.M.S.'s budget and 50% in Administration's budget.

Ag. Extension - Commissioner Baker stated that Grover Westmoreland had called him and requested that the Board take another look at the possibility of providing him a half-time secretarial position, he did have a half-time secretary this year. This position was approved.

Sheriff Dept./Vehicles

Chairman Drake asked David Nicholson how much five (5) new vehicles for the Sheriff Dept. would cost. David answered vehicles are about \$14,500 each, bringing it to approx. \$72,500 for five.

There was much discussion on the tax rate, on the school rate and on the amount of money in contingencies and fund balance.

There was discussion on the Sheriff's request for additional people and additional vehicles. There was discussion about giving the Sheriff a dollar amount and asking whether he would prefer personnel or vehicles for that amount. It was decided that David would meet with the Sheriff and discuss whether he feels he needs personnel or vehicles worse for the \$72,500 amount approved for him.

David reviewed the changes with the Board:

- Add the positions to the Health Dept.
- Increase the Federal Funds in our budget.
- Put in a half time secretarial position at E.M.S.
- Put in a half time secretarial position in Administration.
- Add the 45% secretary back to the Ag. Ext. Service
- Increase the tax rate to 45 cents with a 2% increase in education for a total of 9% increase with the balance going to contingencies.

Commissioner Baker made the motion to adopt the Budget Ordinance with a 45 cent tax rate with the amendments discussed. There was discussion. A vote was taken and the motion carried unanimously. A copy of the Budget Ordinance is attached.

Being there was no further business, the Chairman adjourned the meeting at 8:40 p.m.

ATTEST:

Elizabeth W. Corn  
Elizabeth W. Corn, Clerk

William T. Drake  
William T. Drake, Chairman

HENDERSON COUNTY, NORTH CAROLINA  
BUDGET ORDINANCE  
FISCAL YEAR 1990 - 1991

BE IT ORDAINED by the Board of Commissioners of Henderson County, North Carolina, meeting this 28th day of June 1990, that the following revenues and appropriations for the fiscal year beginning July 1, 1990 to June 30, 1991, together with certain restrictions and authorizations are hereby adopted:

SECTION 1      GENERAL FUND

Revenues:

Property Taxes	\$14,970,205
Intangibles Tax	1,551,934
Sales Tax	7,914,149
Licenses, Permits & Fees	1,393,809
State & Federal Revenues	3,672,611
Other Miscellaneous Revenues	410,387
Fund Balance Appropriated	61,745

Totals \$29,974,840

Appropriations:

Governing Body	\$ 119,844
Administration	106,314
Finance	172,828
Tax Listing	341,260
Tax Collector	162,502
Attorney	15,764
Court Facilities	81,000
Elections	171,402
Register of Deeds	236,864
Data Processing	186,084
Garage and Grounds	326,843
Public Buildings	325,694
Sheriff's Department	2,479,303
Jail	632,625
Civil Preparedness	30,132
Fire Commission	84,100
Inspections	255,150
Emergency Medical Service	1,023,651
Animal Shelter	104,204
Sanitary Sewer Plants	20,000
Landfill	523,061
Planning Department	109,516
Agricultural Extension Service	239,177
Land Records Management	199,088
Health Department	1,773,656
Youth Development	264,188
Department of Social Services	4,207,330
CBA: Delinquent Program	19,353
Veteran's Service	27,653
Library	860,643
Recreation	448,453
Non-Departmental	537,334
Transfers	12,837,357
Donations & Dues	242,485
Contingencies	809,982

Total \$29,974,840

## SECTION 2 CAPITAL RESERVE FUND

## Revenues:

Transfer from General Fund \$2,041,621

## Appropriations:

Non-Departmental \$2,041,621

## SECTION 3 FIRE DISTRICTS FUND

District:	Revenues	Expenditures
Bat Cave	\$ 9,494	\$ 9,494
Blue Ridge	266,721	266,721
Dana	92,485	92,485
Edneyville	102,610	102,610
Etowah-Horse Shoe	170,363	170,363
Fletcher	165,185	165,185
Gerton	9,367	9,367
Green River	45,406	45,406
Mills River	82,010	82,010
Mountain Home	198,305	198,305
Raven Rock	12,222	12,222
Valley Hill	326,316	326,316
Total	\$1,480,484	\$1,480,484

## SECTION 4 HENDERSONVILLE SPECIAL SCHOOL

## Revenues:

Property Taxes	\$645,671
Other Revenues	130,668
Total	\$776,339

## Appropriations:

Transfers \$776,339

## SECTION 5 REVALUATION FUND

## Revenues:

Transfers in \$227,851

## Appropriations:

Operations \$227,851

## SECTION 6 TRAVEL &amp; TOURISM FUND

Revenues \$304,020

## Appropriations:

Operations/Transfer \$304,020

## SECTION 7 SOIL &amp; WATER CONSERVATION DISTRICT

Revenues \$76,063

Expenditures \$76,063

## SECTION 8 DEBT SERVICE FUND

## Revenues:

Transfer from General Fund \$1,204,525

## Appropriations:

Total \$1,204,525

## SECTION 9 COURTHOUSE BUILDING FUND

## Revenues:

Transfer from General \$800,000

## Appropriations:

Capital Outlay \$800,000

## SECTION 10 SEWER ENTERPRISE FUND

Revenues \$2,189,476

Appropriation \$2,189,476

## SECTION 11 SELF-INSURANCE FUND

## Revenues:

Employee/Employer Contributions \$880,000

## Appropriations:

Claims Paid \$880,000

SECTION 12 TAX RATES ESTABLISHED

There is hereby levied a tax at the rate of forty-five cents (45.0) per one hundred dollars valuation of property listed as of January 1, 1990. The rate is based on an estimated total valuation of \$3,421,651,822.00 of taxable property and a collection rate of 96%. Tax Rates for the special tax district listed in Section 3 and Section 4 of this ordinance are as follows:

DISTRICT	RATE
Bat Cave	.04
Blue Ridge	.06
Dana	.06
Edneyville	.065
Etowah-Horse Shoe	.06
Fletcher	.04
Gerton	.055
Green River	.04
Mills River	.045
Mountain Home	.06
Raven Rock	.04
Valley Hill	.06
Hendersonville Special School	.155

SECTION 13 RESTRICTIONS - BUDGET OFFICER

The Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- A. He may re-appropriate amounts between objects of expenditure within a department without limitation, excluding salaries and wages.
- B. He may re-appropriate amounts up to \$1,000.00 between departments of the same fund with an official report of such transfers at the next regular meeting of the Board of County Commissioners.
- C. He may not re-appropriate any amounts between funds nor from any contingency appropriation without prior approval by the Board of County Commissioners.
- D. The Budget Officer may change the budgets of either pass-through monies, additional funding, or any Federal or State program prior approved by the Board, without a report being required.
- E. The Finance Officer may advance funds with the permission of either the Chairman or the County Administrator to the Sheriff's Department for their use as drug flash money. Provided that these funds are returned to the Finance Officer as soon as possible.

ADDENDUM A  
FEES AND CHARGES  
FISCAL YEAR 1990 - 1991

EMERGENCY MEDICAL SERVICES

*	BASE RATE	\$75.00
	ADVANCED LIFE SUPPORT	15.00
	OXYGEN	5.00
	PHILLY COLLAR	20.00
	BODY BAG	60.00
	OUT-OF-COUNTY TRAVEL	2.00 PER MILE
	WAITING	20.00 AFTER FIRST HOUR

BOARD OF COMMISSIONERS/ADMINISTRATION

COPIES	\$ .25 FIRST PAGE
	.10 ADDITIONAL PAGES
ADVERTISING OF BIDS:	
BIDS	17.62
PUBLIC NOTICES	17.62
TRANSCRIBING	9.50 PER HOUR

REGISTER OF DEEDS

RECORDING FEES	SET BY STATE
COPING	\$ .50 PER COPY

LAND RECORDS MANAGEMENT

ORTHOPHOTO MAPS (AERIALS)	\$ 5.00
CADASTRALS (PROPERTY LINE)	5.00
COMPOSITE MAPS (BOTH)	8.00
MYLAR MAPS (FILM)	50.00
MICROFILM	100.00 PER 100 COPIES
BLUE PRINT COPIES	3.00 TO 5.00 ON SQUARE FT
COMPUTER PRINTOUTS	3.00 PER MAP SHEET

INSPECTIONS

1. RESIDENTIAL BUILDING PERMITS

\* A. HOUSES - SQUARE FEET OF EACH UNIT

000 - 499	\$ 65.00
500 - 999	100.00
1500 - 1999	160.00
2000 - 2499	190.00
2500 - 2999	225.00
3000 - OVER	225.00 + \$10.00 PER 100 SQ FT OVER 3000

\* B. REMODELING

000 - 499	\$ 45.00
500 - 999	70.00
1000 - 1499	90.00
1500 - 1999	110.00
2000 - 2499	125.00
2500 - 2999	150.00
3000 - OVER	150.00 + \$10.00 PER 100 SQ FT OVER 3,000

C. MODULAR

\$100.00 CRAWL SPACE
125.00 BASEMENT

D. MOBILE HOMES

TRAVEL TRAILERS	\$20.00
SINGLE WIDE	30.00
DOUBLE WIDE	40.00
TRIPLE WIDE	40.00

2. COMMERCIAL AND INDUSTRIAL (NON-RESIDENTIAL) BUILDING PERMITS  
BASED ON DOLLAR VALUE OF EACH BUILDING

* \$00 TO \$14,999	\$65.00
OVER \$15,000	65.00 + \$1.00 PER \$1000.00 OVER \$15,000.00

3. MINIMUM INSPECTION FEE \$20.00

4. RENEWAL FEE \$20.00

5. EXTRA INSPECTION FEE \$20.00

6. PERMIT FEES FOR ELECTRICAL, PLUMBING, MECHANICAL AND ENERGY (NOT ON  
BUILDING PERMIT) \$20.00

7. OTHER PERMITS

SIGN PERMITS	
LIGHTED	\$40.00
UNLIGHTED	20.00

\* DAY CARE INSPECTIONS/REPORTS 50.00

\* HOME CARE UNITS INSPECT/REPORT 50.00

\* PRE-JOB CODE CONSULTATION  
(AT JOB SITE) 20.00



8. MISCELLANEOUS RESIDENTIAL FEES	
SWIMMING POOL PERMIT	\$40.00
MASONRY FLUE	30.00
ALUMINUM CARPORT	30.00
DECKS	30.00
LOAD CONTROLS	15.00
FIREPLACE OR FLUE	30.00
DETACHED GARAGE	40.00
CARPORT	30.00
DECK/DOCK	30.00
RESIDENTIAL STORAGE BLDG.	
100 SQ. FT. OR LESS	30.00
OVER 100 SQ. FT.	40.00
TEMPORARY OCCUPANCY	40.00
TEMP. CONSTRUCTION POWER	40.00

ZONING

1. STANDARD PERMIT APPLICATION	\$ 20.00
2. VARIANCE APPLICATION	\$ 40.00
3. TEMPORARY USE APPLICATION	\$ 40.00
4. TEMPORARY USE RENEWAL	\$ 40.00
5. RE-ZONING APPLICATION	\$100.00
6. EXISTING LOT APPLICATION	\$ 30.00
7. SPECIAL USE APPLICATION	\$100.00 + EXPENSES
8. CONDITIONAL USE APPLICATION	\$100.00 + EXPENSES

ALL FEES BE NON-REFUNDABLE AND NON-TRANSFERABLE

SUBDIVISION FEES

1. FAMILY SUBDIVISION	FREE
2. MINOR SUBDIVISION	\$40.00 + \$1.00 PER LOT
3. SPECIAL SUBDIVISION	\$40.00 + \$1.00 PER LOT
4. MAJOR SUBDIVISION - MASTER	\$40.00
- PRELIMINARY	\$40.00 PER PHASE
- FINAL PLAN	\$40.00 + \$2.00 PER LOT

ALL FEES NON-REFUNDABLE AND NON-TRANSFERABLE.

LANDFILL

CAR TIRES	\$ .50
TRUCK TIRES	1.50
ASBESTOS BURYING	250.00
OUT-OF-COUNTY WASTE	
CAR/PICK-UP TRUCK	10.00
LARGE TRUCKS/COMMERCIAL	50.00

GARAGE

VEHICLE STORAGE FEE           \$ 5.00 PER DAY + WRECKER CHARGE

SHERIFF'S DEPARTMENT

TRIPS TO MENTAL HOSPITAL \$75.00

TAX COLLECTOR

ADVERTISING OF UNPAID TAX BILLS \$3.00 PER ADVERTISEMENT

LIBRARY

VISITOR'S CARD	\$ 12.00	
LOST ITEM	COST OF REPLACEMENT	
MICROFILM READER PRINTS	.25	
OVER DUE CHARGES:	DAILY	MAXIMUM
ADULT BOOKS	.10	2.00
CHILDREN'S BOOKS	.10	1.00
RECORDS	.10	2.00
MAGAZINES	.05	1.00
PAPERBACK BOOKS	.05	1.00
FRAMED PRINTS	.10	2.00
CASSETTES	.10	2.00
CASSETTE/BOOK KITS	.10	2.00
FILMS	2.50	
FILMSTRIPS	.10	2.00
FILMSTRIP PROJECTORS	1.00	
LOST CASSETTE BOX		.15
LOST PLASTIC BAG		.25
REFERENCE BOOK	.25 PER HOUR	

RECREATION DEPARTMENT

SHELTER RENTAL:  
 JACKSON PARK #1 \$ 15.00  
 JACKSON PARK #2 10.00  
 JACKSON PARK #3 10.00  
 JACKSON PARK #4 15.00

TOURNAMENT FEES FOR SOFTBALL/BASEBALL, SOCCER FIELD AND TENNIS COURTS:

ONE DAY/NIGHT 75.00  
 TWO DAY/NIGHT 100.00  
 THREE DAY/NIGHT 125.00  
 FEE FOR GROUNDSKEEPER 10.00 PER DAY  
 CLEAN - UP DEPOSIT 25.00

MEETING ROOMS 25.00

USER FEES:

NON-DEPARTMENTAL USER FEES 2.50 PER PARTICIPANT  
 YOUTH SPORT FEES 5.00 + 5.00 PER T-SHIRT  
 BASKETBALL CAMP (HALF DAY) 25.00 PER WEEK  
 6.00 PER DAY  
 HORSESHOE & TENNIS TOURNAMENTS 5.00 PER EVENT  
 SOCCER CAMP (FULL DAY) 55.00 PER WEEK  
 (HALF DAY) 30.00 PER WEEK  
 TENNIS LESSONS 10.00 FOR 8 LESSONS  
 T.A.C. TRACK 4.00 PER MEET  
 T.A.C. TRACK CARD 8.00 EACH  
 BICYCLE TOUR 10.00 INCLUDES T-SHIRT  
 BASKETBALL:  
 YOUTH 5.00 PER CHILD  
 ADULT 220.00 PER WOMENS' TEAM  
 225.00 PER MENS' TEAM  
 FREE PLAY 1.00 PER PERSON  
 SOFTBALL 300.00 2 NIGHTS A WEEK  
 225.00 1 NIGHT A WEEK  
 GOLF TOURNAMENT 50.00 PER 2 PERSON TEAM  
 AEROBICS 20.00 6 WEEKS/2 TIMES PER WEEK  
 GYMNASTICS (BEGINNER) 25.00 8 WEEKS  
 PRE-SCHOOL TUMBLING 15.00 6 WEEKS  
 ART CLASSES 12.00 4 WEEK CLASS  
 15.00 6 WEEK CLASS  
 FALL YOUTH THEATER 5.00 PER CHILD 4 WEEK  
 SUMMER DAY CAMP 140.00 PER 4 WEEK SESSION  
 FALL VOLLEYBALL 85.00 PER TEAM  
 FALL SOFTBALL 225.00 PER TEAM

HEALTH DEPARTMENT (FEES SET BY BOARD OF COMMISSIONERS)

ENVIRONMENTAL HEALTH:		
SOIL EVALUATION - RESIDENTIAL	35.00	PER LOT
- COMMERCIAL	50.00	PER LOT
IMPROVEMENT PERMIT - RESIDENTIAL	50.00	PER LOT
- COMMERCIAL	85.00	PER LOT
RE-CERTIFICATION OF EXISTING SEWAGE SYSTEMS		
- SEWAGE & WATER	35.00	PER LOT
- SEWAGE ONLY	20.00	PER LOT
* PERMIT CHANGES REQUIRING SITE VISITS	35.00	
* PRE-EXISTING SEWER SYSTEM INSPECTION	50.00	
HOUSE ADDITIONS (INVOLVING THE PLUMBING AND/OR ADDITION OF BEDROOMS)	20.00	
REPAIR INSPECTION	FREE	
WATER SAMPLES - SINGLE FAMILY	10.00	
- COMM & MULTI-FAM	50.00	
PERMIT TO HAUL SOLID WASTE	35.00	ANNUALLY
PERMIT TO PUMP SEPTAGE	35.00	ANNUALLY
RAT BAIT	2.50	PER LB.
COPIES	.25	EACH
* ANNUAL POOL PERMITS		
ONE POOL	100.00	
MULTIPLE POOLS	150.00	

ANIMAL SHELTER

ADOPTION:	
COUNTY TAX TAG	\$ 3.50
RABIES VACCINATION	5.00
SHELTER FEE	3.00
TOTAL ADOPTION FEE	\$11.50
RECLAIMING:	
FEE FOR DOGS WITH NO TAGS	\$20.00
PLUS SHELTER FEE	2.00 PER DAY
PLUS COUNTY TAX TAG	3.50
PLUS RABIES VACCINATION	5.00
TOTAL MINIMUM RECLAIM FEE	\$30.50

DATA PROCESSING

ORIGINATION FEE	\$25.00
PLUS	
LISTS:	
000 - 075 PAGES	.015 PER NAME/LISTING
076 - 150 PAGES	.01 PER NAME/LISTING
151 - 300 PAGES	.0064 PER NAME/LISTING
301 - 600 + PAGES	.004 PER NAME/LISTING
LABELS:	
0001 - 2500 LABELS	.02 PER LABEL
2501 - 5000 LABELS	.0175 PER LABEL
5001 - 10000 LABELS	.015 PER LABEL
10001 - 15000 + LABELS	.0125 PER LABEL
MAGNETIC TAPE	100.00 PER TAPE

\* New or increased fees for Fiscal Year 1990 - 1991.