

HENDERSON COUNTY TAX COLLECTOR

200 NORTH GROVE STREET, SUITE 66

HENDERSONVILLE, NC 28792

PH: (828) 697-5595

FAX: (828) 698-6153

September 19, 2005

Henderson County Board of Commissioners
100 N. King Street
Hendersonville, NC 28792

Re: Tax Collector's Report to Commissioners – 09/21/05 Meeting

Please find outlined below collections information through September 16th for the new 2005 bills mailed out on August 31st, as well as vehicle bills.

Annual Bills G01 Only:

2005 Total Charge: \$41,910,357.87
Payments & Releases: 3,098,359.41
Unpaid Taxes: 38,811,364.06
Percentage collected: 7.39%
(1/01/05– 09/16/05)

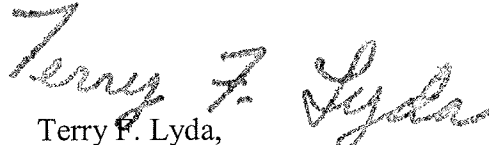
Motor Vehicle Bills G01 Only:

2005 Total Charge: \$1,326,983.91
Payments & Releases: 784,579.71
Unpaid Taxes: 542,141.38
Percentage collected: 59.14%
(1/01/05 – 09/16/05)

Fire Districts All Bills

2005 Total Charge: \$4,523,467.17
Payments & Releases: 433,777.17
Unpaid Taxes: 4,089,562.85
Percentage collected: 11.93%
(1/01/05 - 09/16/05)

Respectfully submitted,

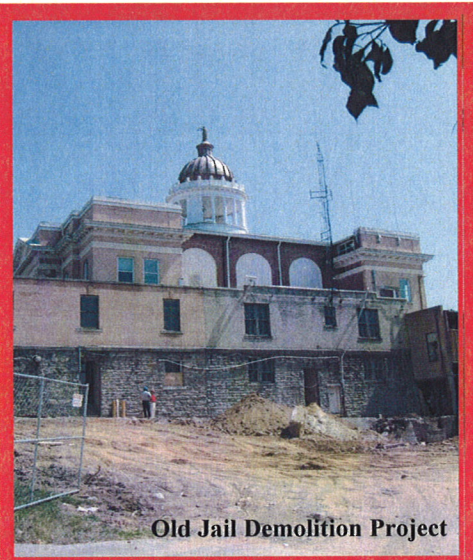


Terry F. Lyda,
Henderson County Tax Collector

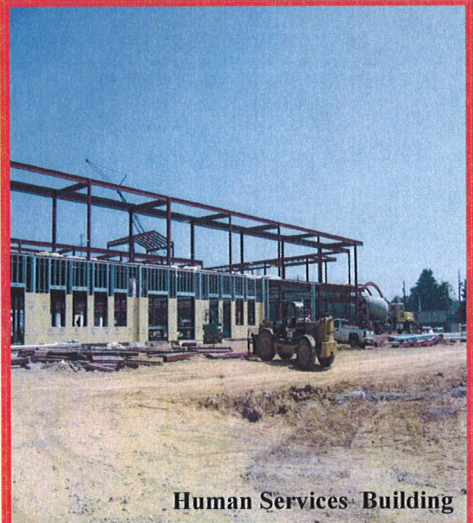
**HENDERSON COUNTY
NORTH CAROLINA**

**County Manager's
Monthly Report**

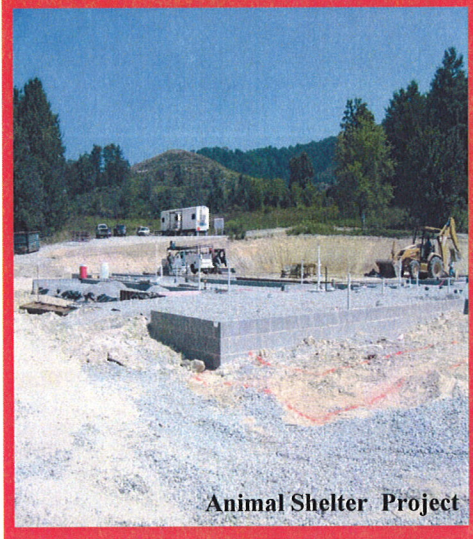
September 2005



Old Jail Demolition Project



Human Services Building



Animal Shelter Project

**David E. Nicholson
County Manager**

**Presented
September 21, 2005**





Strategic Plan Updates

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GOALS, STRATEGIES, & ACTION STEPS	CURRENT STATUS (Includes most recent activity/immediate steps forward.)	SIGNIFICANT CHANGES (Changes in timeline or scope)	TARGET DATE	COMPLETE
Goal 1: To implement Phase I of the 2020 County Comprehensive Plan.				
Strategy 1.1: Support the development of the industrial sector of the economy by implementing the recommendations of the Lockwood Greene Study. [E-01]				
1. Work with the Partnership for Economic Development and other entities to implement elements of the Lockwood Greene Study. [E-01-A]	<ul style="list-style-type: none"> Currently budgeting annual allocations to the Partnership based on the Lockwood Greene recommendations. Partnership activities ongoing. 		Ongoing	✓
a. Increase the supply of prepared industrial sites and buildings, and make them available on a cost competitive basis.			Ongoing	✓
2. Identify appropriate land to preserve for future industrial development. [E-01-B]	<ul style="list-style-type: none"> See below. 		FY 04-05 Ongoing	✓
a. Work with the Partnership for Economic Development to establish criteria to be used in identifying parcels appropriate for industrial development.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
b. Gather GIS data representing each of the criteria.	<ul style="list-style-type: none"> Complete. 		Mar 05 Complete	✓
c. Develop GIS model to do county-wide, parcel-based analysis to locate parcels meeting all the criteria.	<ul style="list-style-type: none"> Complete. 		Mar 05 Complete	✓
d. Compare parcels identified through modeling with the "Committee of 100 Recommended Industrial Zones Map" (Map 8 in the CCP) and revise as necessary.	<ul style="list-style-type: none"> Complete 		Apr 06 Complete	✓
e. Initiate processes to amend the CCP and the Official Zoning Map of Henderson County as needed to protect sites for industrial development.	<ul style="list-style-type: none"> Planning staff met with the Land Use Sub-Committee to review the study and discuss recommendations. Staff is revising the study based on the Sub-Committee recommendations and will take it back to the Sub-Committee as soon as possible. 		May 05 Complete	✓
f. Incorporate land regulation tools in the new Land Development Code to further protect identified parcels.			Dec 05	



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Strategy 1.2: Support the development of the commercial sector. [E-02]				
1. Explore ways to support & expand programs & policies that promote local businesses & locally produced products. [E-02-C]	<ul style="list-style-type: none"> Partnership established "Shop Henderson County" program to promote local businesses in 2004. 		Ongoing	✓
Strategy 1.3: Promote appropriate, compatible tourism. [E-03]				
1. Participate in the development of a Heritage Tourism Plan. [E-03-D]	<ul style="list-style-type: none"> Heritage Tourism Plan is complete. Planning staff attended the presentation of the Henderson County Heritage Tourism Plan. 		FY 04-05 Complete	✓
a. Explore the options associated with the development of a regional excursion train.	<ul style="list-style-type: none"> Staff has asked Travel & Tourism to include this element within their Heritage Tourism Plan. 		FY 04-05 Complete	✓
2. Research the benefits of being designated as a national heritage area.	<ul style="list-style-type: none"> See action step 1 above. 		FY 05 thru FY 06	
Strategy 1.4: Pursue innovative approaches to regional economic development initiatives. [E-04]				
1. Identify and act upon opportunities for joint economic development projects with municipalities, neighboring jurisdictions, and area economic development entities. [E-04-E]	<ul style="list-style-type: none"> Board continues to meet with municipalities within the LGCCA. Board and staff working with other regional units of government on various projects. 		Ongoing	
2. Take a leadership role in developing the Asheville Regional Airport and its vicinity as a regional center of economic activity. [E-04-F]	<ul style="list-style-type: none"> Planning staff are participating in the Asheville Regional Airport terminal planning process. 		FY 04-05 In process	✓
3. Identify any economically distressed areas of the county and explore revitalization measures. [E-04-G]	<ul style="list-style-type: none"> To be developed during community planning process. 		Ongoing	
4. Pursue legislation and solicit regional and statewide support to further economic development initiatives. [E-04-H]	<ul style="list-style-type: none"> Board addressing this action step through involvement in legislative goals development. 		Ongoing	



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5. Continue to budget funds annually for economic development initiatives. [E-04-I]	<ul style="list-style-type: none"> Funds currently included in the budget for economic development activities. 		Ongoing	✓
Strategy 1.5: Reduce Farmland Loss. [A-01]				
1. Promote and expand voluntary agricultural districts to minimize land use conflicts and to protect farmers' right to farm. [A-01-B]	<ul style="list-style-type: none"> Planning staff addressing this action step through subdivision review process. 		Ongoing	
2. Ensure that County-funded economic development programs and projects support farmland protection. [A-01-C]	<ul style="list-style-type: none"> Issue to be addressed as necessary. 		Ongoing	
Strategy 1.6: Expand access for agricultural enterprises to economic development and tourism promotion programs and support services. [A-02]				
1. Explore ways to make County economic development incentives more readily available to agriculture-related businesses. [A-02-D]			FY 05-06	
2. Provide maximum benefits under Present Use Valuation Taxation program. [A-02-E]			FY 07-08	
3. Provide ongoing training and technical assistance to farmers. [A-02-F]	<ul style="list-style-type: none"> To be addressed. 		Ongoing	
4. Promote agricultural products that are produced in Henderson County. [A-02-G]	<ul style="list-style-type: none"> To be addressed. 		Ongoing	
5. Identify an agricultural proponent or facilitator. [A-02-H]	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
Strategy 1.7: Minimize the potential for damage to personal property, infrastructure, and life due to flooding. [N-01]				
1. Adopt a Flood Hazard Prevention Ordinance. [N-01-A]	<ul style="list-style-type: none"> The Board of Commissioners adopted a Flood Damage Prevention Ordinance on 07/05/05 and established an effective date of 07/15/05. 		FY 04-05 Complete	✓
2. Enforce the Flood Hazard Prevention Ordinance.	<ul style="list-style-type: none"> Funds for administration and enforcement Flood Damage Prevention Ordinance, included the FY 05-06 Budget. 		FY 05-06 Ongoing	✓



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3. Investigate measures to maintain the open and free flow of all perennial streams in the county. [N-01-B]	<ul style="list-style-type: none"> Development & Enforcement Department currently recruiting for enforcement positions. To be addressed. 		Ongoing	
4. Consider participation in the National Flood Insurance Program.	<ul style="list-style-type: none"> State comments have been received on the Henderson County Flood Damage Prevention Ordinance. Staff is waiting for federal comments prior to drafting any required revisions to the Ordinance. 		FY 05-06 In Process	✓
Strategy 1.8: Protect Water Quality. [N-02]				
1. Support water quality protection and restoration programs in each of the respective watershed districts in Henderson County. [N-02-C]	<ul style="list-style-type: none"> Board heard presentation on the Mills River Watershed and the Upper Broad in January 2005. 		Ongoing	
2. Identify and incorporate Sedimentation and Erosion Control standards and requirements into County land development ordinances. [N-02-D]	<ul style="list-style-type: none"> On 08/01/05 the Board of Commissioners voted to follow the original implementation schedule outlined in the Strategic Plan and CCP. 		FY 05-06	
3. Begin enforcement of Sedimentation and Erosion Control standards within County land development ordinances.			FY 06-07	
4. Identify and incorporate Stormwater Management standards and requirements into County land development ordinances. [N-02-E]	<ul style="list-style-type: none"> Staff is examining requirements as part of the Land Development Code development process. 		FY 05-06 In Process	
5. Begin enforcement of Stormwater Management standards within County land development ordinances.			FY 06-07	
Strategy 1.9: Promote development patterns that respect sensitive mountainous areas. [N-03]				
1. Maintain current protected mountain ridge requirements and improved enforcement. [CCP GMS]	<ul style="list-style-type: none"> Planning staff addresses this issue when it receives communications tower 		Ongoing	



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Strategy 1.10: Identify and implement measures to protect the region's air quality. [N-04]				
1. Implement Early Action Compact plan elements for Henderson County. [N-04-A]	<ul style="list-style-type: none"> To be addressed. 		Ongoing	
Strategy 1.11: Protect key sites of historical and cultural significance from development. [N-05]				
1. Amend CCP Implementation Schedule to accommodate current cemetery issues.	<ul style="list-style-type: none"> Cemetery Committee established. County staff working to develop cemetery layer on GIS. Board approved CCP amendment process at 03/23/05 meeting. 	CCP implementation schedule amended to accommodate earlier progress on this issue.	Mar 05 Complete Ongoing	✓
2. Conduct an inventory of historic/culturally significant sites/structures, as related to the cemetery issue. [N-05-A]	<ul style="list-style-type: none"> Cemetery Advisory Committee presented cemetery list to Board. 		FY 05-06	
Strategy 1.12: Meet recreation needs through 2020. [R-01]				
1. Create a countywide recreation master plan. [R-01-A]	<ul style="list-style-type: none"> Recreation to begin researching this issue. 		FY 06-07 Ongoing	
2. Utilize "Level of Service" analysis in recreation planning. [R-01-B]	<ul style="list-style-type: none"> Staff has been researching and discussing tools to accomplish this action step through its work on the Land Development Code. 		FY 05-06	
3. Enhance recreational space requirements within land development ordinances. [R-01-C]	<ul style="list-style-type: none"> To be addressed. 		Ongoing	
4. Integrate public schools and recreation planning. [R-01-D]				
Strategy 1.13: Form a community and regional greenway network. [R-02]				
1. Integrate recreation and transportation planning. [R-02-E]	<ul style="list-style-type: none"> Preliminary bicycle map prepared by NCDOT as part of the Transportation Plan is currently under review by County staff and community organizations. 		Ongoing	



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2. Develop a strategy for the reuse of rail lines in Henderson County. [R-02-F]			FY 05-06	
Strategy 1.14: Identify and act upon practical options for inter-local cooperation and consolidation in recreation planning, funding, and management. [R-03]				
1. Identify staff responsible for grant acquisition. [R-03-G]			FY 05-06	
2. Promote the county's recreation infrastructure as an economic asset. [R-03-H]	<ul style="list-style-type: none"> Partnership currently addressing this issue via brochures and communications with potential industries moving to the area. 		Ongoing	✓
Strategy 1.15: Promote a diverse range of home ownership and rental opportunities. [H-01]				
1. Participate in the development of a countywide affordable housing plan. [H-01-C]	<ul style="list-style-type: none"> The Plan has been sent to HUD for review. Awaiting approval from HUD. 		FY 05-06 In process. Ahead of schedule.	✓
2. Develop a formal fair housing complaint procedure. [H-01-D]	<ul style="list-style-type: none"> Housing Planner updated existing procedure and has publicized it on County's homepage. 		FY 04-05 Complete	✓
3. Continue participation in the scattered site rehabilitation program and other similar federally and state-funded programs. [H-01-F]	<ul style="list-style-type: none"> Housing Planner met with CDBG Grant representative for grant start-up technical assistance. Close-out of the 2002 CDBG Grant under way County applied to NC Rural Development for Crisis Housing Assistance Funds (CHAF) \$187,800 Environmental Review and other Funding Conditions being released for the 2005 CDBG 		Ongoing FY 05-06	✓
4. Develop a, or support an existing, housing information center. [H-01-G]	<ul style="list-style-type: none"> Housing Planner finalized web site for housing information which is now accessible online. 		FY 06-07 Ahead of schedule	✓



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5. Lead the establishment of an affordable housing trust fund. [H-01-H]	<ul style="list-style-type: none"> Initial research being conducted to ascertain feasibility. 	Note: Mistake in date in Strategic Plan: CCP calls for Phase I/06-07 timeline.	FY 05-06 FY 06-07	
Strategy 1.16: Develop and maintain a high-quality transportation network, and continue to provide leadership at every level in transportation planning. [T-01]				
1. Adopt and implement a multi-modal transportation plan. [T-01-A]	<ul style="list-style-type: none"> On 4/28/05 the Transportation Advisory Committee (TAC) discussed the input it received at two public input sessions it held in early April on the Preliminary Highway Map for the Phase I Comprehensive Transportation Plan (CTP) being prepared by NCDOT. The TAC will be forwarding the comments to the Board of Commissioners. Board of Commissioners endorsed Phase I Highway Map. 		FY 05-06	
2. Identify and incorporate access management standards and requirements into County land development ordinances. [T-01-B]	<ul style="list-style-type: none"> Stakeholder meeting to be held September 15, 2005 to present and discuss the access management standards drafted by the consultant. 	Contract with consulting firm to carry over into FY 05-06.	FY 04-05 In process	
3. Continue to support public transportation in Henderson County. [T-01-C]	<ul style="list-style-type: none"> Staff has applied for a grant to further public transportation. 		Ongoing	
4. Integrate recreation and transportation planning. [T-01-D]	<ul style="list-style-type: none"> Preliminary bicycle map prepared by NCDOT as part of the Transportation Plan is currently under review by County staff and community organizations. 		Ongoing	
5. Continue active leadership of, and participation in, the French Broad River Metropolitan Planning Organization (FBRMPO). [T-01-E]	<ul style="list-style-type: none"> Board represented on the MPO TAC. Staff represented on the MPO 		Ongoing	



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Strategy 1.17: Take a leadership role in sewer and water planning and work towards the regionalization of water and sewer policy-making and operations. [SW-01]				
1. Support the development of a countywide sewer and water master plan. [SW-01-A]	<ul style="list-style-type: none"> Sewer & Water Master Plan has been submitted to the LGCCA and County is waiting for each local government to submit comments. To be addressed. 		FY 04-05 In process	✓
2. Formalize and solidify the role of the LGCCA Joint Sewer & Water Advisory Council. [SW-01-B]	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
3. Integrate schools and sewer / water planning. [SW-01-E]	<ul style="list-style-type: none"> To be addressed. 		Ongoing	
4. Prioritize extensions to economic development sites. [SW-01-F]			FY 05-06	
Strategy 1.18: Maintain existing policies and programs, and explore further measures, to protect and enhance the quality of public drinking water sources. [SW-02]				
1. Continue to identify areas of septic failure and addressing these through existing remediation programs and through the countywide sewer and water master plan. [SW-02-H]	<ul style="list-style-type: none"> Areas of septic failure were used in the work of the Water and Sewer Advisory Committee to develop the draft Sewer and Water Master Plan. 		Ongoing	
Strategy 1.19: Take a leadership role in school facilities planning. [PS-01]				
1. Continue to participate in the Joint Schools Facilities Committee.	<ul style="list-style-type: none"> Board of Commissioners is currently represented on the Committee, as well as County staff. 		Ongoing	✓
Strategy 1.20: Promote schools to function as focal points for communities. [PS-02]				
1. Develop a long-range public school facilities master plan. [PS-02-A]			FY 06-07	
2. Consider incorporating mechanisms that link public school capacity and long-range public schools master plans to the land development permitting process into County land development ordinances. [PS-02-B]			FY 06-07	
3. Establish site selection criteria for new schools and site	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	



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design criteria for all schools. [PS-02-C]				
Strategy 1.21: Direct growth to areas where essential services and infrastructure are present, and protect sensitive natural areas and key historic / cultural resources from extensive development. [GMS-01]				
1. Manage land uses according to the Growth Management Strategy and the Future Land Use Map. [GMS-01-A]	<ul style="list-style-type: none"> Planning staff reviews development proposals in light of recommendations and action strategies within the CCP. 		Ongoing	
2. Develop a Land Development Code (i.e. Zoning Ordinance Rewrite).	<ul style="list-style-type: none"> Planning staff Land Development Code team meets weekly to receive assignments, discuss progress and issues, etc. Draft Land Development Code presented to the Planning Board at their September 20, 2005 meeting. 		FY 05-06 In Process	
a. Consolidate existing land development ordinances into a single Land Development Code. [GMS-01-B]	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
b. Incorporate principles from the Growth Management Strategy into a new Land Development Code (i.e. quality of life standards, such as programs reducing the numbers of junked or abandoned manufactured homes and vehicles; see page 139, CCP). [GMS-01-C]	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
c. Revise County ordinances to allow the private sector to develop a broad range of housing choices. [H-01-A]	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
d. Maintain an adequate supply of land zoned to allow the placement of manufactured housing in appropriate areas, and improve the appearance, quality, design, and maintenance of manufactured homes and the lots and manufactured home parks in which they are located.	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	



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3. Adopt and begin enforcing the Land Development Code. [GMS-01]			FY 06-07	
Strategy 1.22: Coordinate planning with the County's municipalities and other governments within the region. [GMS-02]				
1. Present the Henderson County 2020 Comprehensive Plan to the county's municipalities, and obtain their support and suggestions for improvement. [GMS-02-D]			FY 05 thru FY 06	
2. Develop a Joint Land Use Planning Program with the municipalities, administered through the LGCCA. [GMS-02-E]	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
3. Study the use and application of impact fees and other alternative revenue sources in order to support service provision and to reduce the impacts of growth upon the property tax rate. [GMS-02-F]	<ul style="list-style-type: none"> Planning staff has performed research on this issue. 	Dependent on legislative actions.	FY 04-05 TBD	✓
Strategy 1.23: Begin the community planning process. [CCP, Section 4, Implementation Steps]				
1. Amend the CCP Implementation Schedule in order to accommodate for the completion of the Land Development Code.	<ul style="list-style-type: none"> Board approved CCP amendment process at 03/23/05 meeting. 		Mar 05 Complete	✓
2. Begin the NC 191 South/Mills River East small area plan.	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
3. Begin the Etowah / Horseshoe / Mills River South small area plan.	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
4. Begin the East Flat Rock / Upward Road small area plan.			FY 06-07	
5. Begin the Howard Gap Road small area plan.			FY 06-07	
Goal 2: To improve service delivery to the County's citizens via technology enhancements.				
Strategy 2.1: Develop a funding plan to upgrade the current wireless emergency communications system.				
1. Research options for upgrading the current wireless communications system.	<ul style="list-style-type: none"> Staff currently researching options for upgrading current system. 		Jan 05-July 06 TBD	
2. Determine the resources necessary to upgrade the current communications system.			Aug 06-Aug 07	
3. Begin building reserves for the system.	<ul style="list-style-type: none"> To be addressed. 		Begin July 05 TBD	



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4. Develop a timeline for implementation.				
Strategy 2.2: Update the County's Strategic Information Technology Plan (SITP) to enhance services to the County's citizens.				
1. Research options for technology enhancements such as County extranet ¹ and intranet ² .	<ul style="list-style-type: none"> Staff continues to identify ways to implement technology enhancement efficiently. 		July 05 Complete	✓
2. Present SITP for review.			Dec 05	
3. Budget for technology enhancements.			June 06	
4. Implement technology enhancements.			July 06-June 07	
Strategy 2.3: Address the needs of the County's Board of Elections with regard to facilities and technology.				
1. Research the State's guidelines for electronic voting equipment.	<ul style="list-style-type: none"> Elections staff keeping abreast of the State's voting guidelines per correspondence with State Elections representatives. See #3 below. 		Summer 05	
2. Work with the Board of Elections & Elections Supervisor in addressing facility needs.	<ul style="list-style-type: none"> Elections currently searching for additional voting sites. 		Summer 05	
3. Develop a funding plan for the purchase of the necessary equipment.	<ul style="list-style-type: none"> Elections staff anticipates decisions from State regarding type of equipment required for future voting, as well as funding provided by the State for such equipment. 		Summer 05	
4. Include funding for voting equipment within the FY 05-06 Budget.	<ul style="list-style-type: none"> Staff does not have clear indication from the State regarding equipment required. 		Ongoing	
5. Address facility needs for one-stop voting via funding within the FY 05-06 Budget.	<ul style="list-style-type: none"> Elections currently searching for 		Ongoing	

¹ Advanced online services for citizens; Enables the County to increase the availability of services such as online business personal property listings for taxes and construction permitting.

² Development of an internal website geared toward county employees. High-speed Internet access enables us to distribute a variety of information and services to our employees.



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Goal 3: To improve the County's financial position	additional voting sites.			
Strategy 3.1: Increase the amount of undesignated fund balance to a minimum of 12%.				
1. Research examples of fund balance policy statements.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
2. Determine practical methods for improving fund balance reserves.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
3. Draft fund balance policy statement.	<ul style="list-style-type: none"> Complete. 		Mar 05 Complete	✓
4. Adopt/implement policy statement.	<ul style="list-style-type: none"> Draft policy presented and approved at 03/23/05 meeting. Staff to present plan to increase fund balance at 04/20/05 meeting. 		Apr 05 Complete	✓
Strategy 3.2: Develop a debt issuance policy.				
1. Research other entities' policy examples.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
2. Draft policy statement.	<ul style="list-style-type: none"> Complete. 		Mar 05 Complete	✓
3. Board Review and approval.	<ul style="list-style-type: none"> Draft policy presented and approved at 03/23/05 meeting. To be monitored upon approval. 		Mar 05 Complete	✓
4. Monitor for compliance annually during budget process and development of CIP.	<ul style="list-style-type: none"> To be monitored upon approval. 		Ongoing	✓
Goal 4: To evaluate County programs in context of the mission statement and service delivery expectations.				
Strategy 4.1: Implement the Compensation & Classification Study.				
1. Review draft of study including implementation plan.	<ul style="list-style-type: none"> Consultant's preliminary report currently being reviewed. 		April 05 Complete	✓
2. Evaluate implementation plan in terms of budgetary implications.	<ul style="list-style-type: none"> Consultant continues to develop funding scenarios for 		Apr 05 Complete	✓



Strategic Plan Updates

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3. Incorporate Project Team recommendations in FY 05-06 Manager's Recommended Budget.	<ul style="list-style-type: none"> • See above. 		May 05 Complete	✓
4. Board of Commissioners' review of recommendation during budget process.	<ul style="list-style-type: none"> • Board approval of 3 year implementation schedule; to begin implementation in October 2005. 		May-June 05 Complete	✓
5. Implementation of study.	<ul style="list-style-type: none"> • To begin implementation in October 2005. 		July 05 October 05	
Strategy 4.2: Develop a plan to address service delivery needs for the non-English speaking population.				
1. Assess departmental interactions with non-English speaking population to determine level of language barriers.	<ul style="list-style-type: none"> • Departmental assessment complete. • Committee to be formed to research solutions. See #2 below. 		July-Sept 05 Complete	✓
2. Research options to improve service delivery to this population.	<ul style="list-style-type: none"> • Currently being addressed. 		Sept-Oct 05 In process	
3. Implement strategies to improve service delivery to this population.			Oct 05	
Strategy 4.3: Develop a plan to address service delivery needs for the County's aging population.				
1. Review regional plan in light of local levels of "aging" population.			Oct 05	
2. Establish local responsibilities for planning and providing advice to Board of Commissioners and Social Services Board on aging issues.			Dec 05	
3. Assess local service needs for aging populace.	<ul style="list-style-type: none"> • Currently being addressed. 		Sept-Oct 05 In process	
4. Create a plan for meeting service needs.			FY 06-07	
Strategy 4.4: Develop a Central Enforcement & Permitting Plan.				



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1. Develop goals and objectives for plan.	<ul style="list-style-type: none"> Preliminary goals endorsed by the Board of Commissioners. 		Jan 05 Preliminary goals complete.	✓
2. Develop plan for centralized enforcement and permitting process to include cross-training of functions.	<ul style="list-style-type: none"> Staff currently working on work plan and organization structure for the department, to include cross-training element. Plan to take over the permitting function by September 05. Staff to make presentation to the Board of Commissioners 09/20/05. 		July 05 Sept 05	✓
3. Incorporate central enforcement and permitting process into facility transition plans.				
4. Fully implement centralized enforcement and permitting process.				
Strategy 4.5: Perform a general countywide ordinance review.				
1. Develop staff focus groups to review assigned ordinances.	<ul style="list-style-type: none"> See Strategy 4.4 above. 	Timeframe dependent on Strategy 4.4.	July 05 TBD	
2. Develop possible revisions to ordinances.	<ul style="list-style-type: none"> Board approved minor changes to ordinances on 08/01/05. In process. To be addressed. 		July 05-June 06 July 05-June 06 Aug 05-July 06	
Goal 5: To implement the projects within the Capital Improvements Program.				
Strategy 5.1: Complete the Jail Demolition Project.				
1. Complete planning phase.	<ul style="list-style-type: none"> Complete. 		Feb 05	✓



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2. Bid project.	<ul style="list-style-type: none"> Board approval to bid project on 03/09/05. Project out to bid 05/01/05 Did not receive 3 bids for May bid opening, therefore, bid opening date rescheduled for 06/14/05. Bids received with lowest bid of \$247,747. 	Received only 2 bids at first bid opening, therefore project was bid again with bids opened 06/14/05.	Complete Mar 05 See notes	✓
3. Award contract for project.	<ul style="list-style-type: none"> Board of Commissioners awarded contract to Cooper Construction. 		June 05 Complete	✓
4. Construction completion.	<ul style="list-style-type: none"> Physical demolition to begin 08/15/05. 		Sept 05 In process	
Strategy 5.2: Complete the construction of a new Animal Shelter.				
1. Complete planning phase.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
2. Bid project.	<ul style="list-style-type: none"> Complete 	Project bid period extended due to lack of bids on first attempt.	Mar 05 Complete	✓
3. Award contract for project.	<ul style="list-style-type: none"> Contract awarded to Cooper Construction 05/02/05. Staff negotiated lower project costs. 	See above	May 05 Complete	✓
4. Begin construction.	<ul style="list-style-type: none"> Architectural design changes made to foundation plans (due to soil problems). Additional foundation drain systems installed. Weather permitting, the 	After some site issues, slab to be poured this week and contractor continues work on Saturdays to catch up with timeline for completion.	June 05 In process	✓



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5. Complete construction.	underslab plumbing and electrical work should begin the week of 08/15/05.		Feb 06 - TBD	
6. Occupy new shelter.			Mar 05 - TBD	
Strategy 5.3: Complete the renovation of the Historic Courthouse.				
1. Complete planning phase.	<ul style="list-style-type: none"> Schematic designs presented and approved by the Board at 08/01/05 meeting. Schematic budget completed and presented to the Board at 9/6/05 meeting. Board approval to prepare bid package, direction to staff to work with City on offsite parking issues, and maximizing green-space. 	Painting of dome to be pulled from project scope in order to meet December deadline.	July 05 Sept 05	
2. Bid project.			Oct 05	
3. Award contract for project.			Nov 05	
4. Begin construction.			Jan 06	
5. Complete construction.			Dec 06	
6. County Administration relocates to the Historic Courthouse.			Jan 07	
Strategy 5.4: Complete the construction of the Human Services Building.				
1. Complete planning phase.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
2. Bid project.	<ul style="list-style-type: none"> Bid opening held on 04/13/05. Final bids within budget. 		Mar 05 Complete	✓
3. Award contract for project.	<ul style="list-style-type: none"> Board awarded contract in April 		Apr 05	✓



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4. Begin construction.	05. • Ground-breaking held in May 05. • Construction ongoing.	Weather has delayed construction.	Complete May 05 Ongoing	✓
5. Complete construction.			May-06 July 06 June-06 August 06	
6. Social Services, Health, and Veterans Services relocate to the new human services building.				
Strategy 5.5: Complete the facility transition planning included within the Capital Improvements Program.³				
1. Complete the acquisition process for the former City Water Building.	<ul style="list-style-type: none"> Board approval of contract/offer to purchase on 03/23/05. Begin negotiation process between the County and City on purchase of building. Closing on acquisition held on 05/03/05. Relocation of Patrol Division complete. 	Project approximately 1 month behind due to the City's delay in the appraisal process.	May 05 Complete	✓
2. Relocation of the Sheriff's Patrol Division to the former City Water Building. See footnote #3.	<ul style="list-style-type: none"> Relocation of Patrol Division complete. 	See footnote #3 regarding the amendment to the Strategic Plan.	June 05 Complete	✓
3. Study the feasibility of housing the Rescue Squad in the former City Water Building as well.			TBA	
4. Land Development Departments relocate to former Health Department building.			Sept 06	
Strategy 5.6: Complete the construction of the Solid Waste 2nd Bay of Transfer Station.				
1. Award engineering contract.	<ul style="list-style-type: none"> Board approved design contract on 02/16/05. 		Mar 05 Complete	✓
2. Complete designs.	<ul style="list-style-type: none"> Project designs 90% complete. Expect to bid project by 		Nov 05	

³ Board of Commissioners amended the Strategic Plan to allow for County Administration to stay in its current location at 100 North King Street, but to move the Patrol Division of the Sheriff's Department to the former City Water Building and to study the feasibility of housing the Rescue Squad within that building as well. Amendments to the Strategic Plan are shown in bold.



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3. Bid project.	November and begin construction by January 2006.			
4. Award construction contract.			Nov 05	
5. Complete construction.			Jan 06	
			Jan 07	
Strategy 5.7: Complete relocation of the County's EMS main station.				
1. Negotiate with Pardee Hospital for financial assistance for relocation of EMS Main Station.	<ul style="list-style-type: none"> Staff transitions may affect negotiations regarding the EMS Main Station relocation. 		FY 05-06	
2. Analyze long-term feasibility of utilization of former City Water Department Building as EMS Main Station.	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
3. If feasible, develop a plan for utilization of building and construction of ambulance bays.	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
Strategy 5.8: Occupancy of the new EMS Southeastern Substation.				
1. Approval of lease contract with Park Ridge Hospital for the facility.	<ul style="list-style-type: none"> Complete. 		Jan 05 Complete	✓
2. Occupy the facility.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
Strategy 5.9: Begin the planning and design for a multi-use recreation building.				
1. Recreation Advisory Board to begin work with architect to design building.	<ul style="list-style-type: none"> Recreation staff and Advisory Board currently reviewing preliminary designs. 		Mar 05 Complete	✓
2. Development of a public input plan for development of building.	<ul style="list-style-type: none"> Recreation currently working with Public Information Office to establish a public input plan. Recreation has developed a survey and distributed for community input. 		Mar 05 Complete	✓
3. Set aside funds in capital reserve for funding a PARTF grant match.	<ul style="list-style-type: none"> Parks & Recreation Advisory Board currently considering 		July 05 Complete	✓



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4. Develop a PARTF grant application for multi-use recreation building.	changing its plans for PARTF grant to go toward Edneyville Park projects on 9/20/05.		Nov-Dec 05	
Strategy 5.10: Development and implementation of plans for Etowah Library.				
1. Coordinate with community committee to locate possible site for new branch library in Etowah.	<ul style="list-style-type: none"> Staff has made initial contact concerning availability of land. To be addressed. 		FY 05-06	
2. Begin planning and design for new branch library.			FY 05-06	
3. Bid project.			FY 06-07	
4. Award contract for project.			FY 06-07	
5. Begin construction.			FY 06-07	
Strategy 5.11: Development and implementation of plans for Tuxedo Library & Park.				
1. Await decision by County Board of Education to declare the current Tuxedo School property as surplus.	<ul style="list-style-type: none"> School system has declared the property surplus and have attained a new appraisal, in the amount of \$480,000. Community meeting held on 09/20/05. To be addressed. To be addressed. 		Spring 05 Complete	✓
2. Collaborate with the Library Board of Trustees and the Recreation Advisory Board to determine possible uses for the Tuxedo property.			FY 05-06	
3. Demolition of former school buildings.			FY 05-06	
4. Begin planning and design for project.			FY 05-06	
5. Bid project.			FY 06-07	
6. Begin construction.			FY 06-07	
Strategy 5.12: Continue collaboration with Public Schools and Community College representatives to finalize and implement facility plans.				
1. Continue to work with the Joint School Facilities Meetings to discuss Public Schools' projects.	<ul style="list-style-type: none"> County staff and Schools staff in regular correspondence regarding school projects. At March 23 meeting, the 	Dana project came in at \$2 million over budget. Board raised borrowing amount.	Jan 05 Ongoing	✓



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	<p>Schools representatives presented a new priority order for projects — Dana, Spring 2005, New Elementary School, Fall 2005.</p> <ul style="list-style-type: none"> • BOE requested authorization to purchase school site on Sugar Loaf Road. Board of Commissioners approved and authorized financing of project. 			
2. Create a Joint Community College Facility Committee.	<ul style="list-style-type: none"> • First Joint BRCC Facilities Committee meeting held on 04/25/05. • To be addressed. 		Feb 05 Ongoing	✓
3. Work collaboratively with both entities to develop financing packages for facility construction.			FY 05-06	
Strategy 5.13: Address the need for a fourth courtroom within the new Courthouse facility.				
1. Work with the County's Central Services Department to develop plans to accommodate for a fourth courtroom within the new Courthouse.	<ul style="list-style-type: none"> • Manager has worked with Central Services staff and the Clerk of Court to determine feasibility of constructing a fourth courtroom within the current Courthouse. 		Jan 05 Ongoing	✓
2. Begin relocation / renovations necessary to accommodate the new courtroom.	<ul style="list-style-type: none"> • Work underway. • Staff currently order furniture for new courtroom. 		Aug-05 Oct 05	
Goal 6: To pursue joint efforts for intergovernmental, public-private, and regional partnerships				
Strategy 6.1: Incorporate the elements of the Water and Sewer Master Plan.				
1. Complete draft of plan.			FY 05-06	
2. Review plan in terms of compliance with county plans.			FY 05-06	
3. Prioritize implementation steps.			FY 05-06	



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4. Board adoption.	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
5. Determine monitoring process.			FY 06-07	
Strategy 6.2: Implement the current Solid Waste Management Plan.				
Secure proposals for hauling and disposal of municipal solid waste.	<ul style="list-style-type: none"> Board approved proposal at August meeting. 		July 05	✓
1. Negotiate long term contracts for municipal solid waste management.	<ul style="list-style-type: none"> Complete. 		Aug 05	✓
2. Execute contract.			Oct 05	
Strategy 6.3: Cooperate with other entities to address crisis stabilization for mental health services.				
1. Monitor manner in which MOE funds are being expended.	<ul style="list-style-type: none"> Staff continues to monitor funded programs and overall cash flow issue. 		Ongoing	✓
2. Work through Western Highlands to develop a plan for implementing a crisis stabilization system to address the reduction of beds in state mental institutions.	<ul style="list-style-type: none"> Continue to wait for State to establish Medicaid rates. Second draft of crisis stabilization facility plans reviewed and commented upon by LME staff. 		Jan 05-Jan 06 Ongoing	
Strategy 6.4: Address the Regional Water Agreement issues.				
1. Review current agreement in terms of dissolution of water authority.	<ul style="list-style-type: none"> Board heard presentation from Jon Laughter regarding the water agreement in January. 		Jan 05 Ongoing	✓
2. Begin negotiations with City of Asheville, Buncombe County, and the City of Hendersonville regarding agreement.	<ul style="list-style-type: none"> Board and staff have begun dialogue with municipalities regarding agreement. 		Feb 05 Ongoing	
3. Reach resolution on issue.	<ul style="list-style-type: none"> Continuing negotiations with City of Hendersonville and City of Asheville. 		Feb-June 05 Ongoing	
4. Consider working with joint meeting of involved entities on resolution of agreement.	<ul style="list-style-type: none"> See above. 		Feb-June 05 Ongoing	



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5. Consider working with legislative delegation on resolution of water agreement.	<ul style="list-style-type: none"> To be addressed. 		Feb-June 05	
6. Consider establishment of regional water authority.	<ul style="list-style-type: none"> To be addressed. 		Feb-June 05	
Strategy 6.5: Address cable franchise renewal process.				
1. Present charter to the LGCCA.	<ul style="list-style-type: none"> Complete. 		Complete	✓
2. Present committee charter revisions to Board for approval.	<ul style="list-style-type: none"> Complete. 		Complete	✓
3. Appoint committee members to work with staff and consultant throughout informal negotiation period.	<ul style="list-style-type: none"> Draft franchise agreement to be presented December 2005. 		Mar 05 Dec 05	
Strategy 6.6: Address the Airport Authority Board issue.				
1. Enter into negotiations with Airport Authority Board regarding County participation.	<ul style="list-style-type: none"> Airport Authority did not agree to the position on their Board. Board of Commissioners denied the request to allow the Airport Authority to purchase properties. 		Jan-Feb 05 Ongoing	✓
Strategy 6.7: Begin the process of transitioning into direct sub recipient of transit program.				
1. Negotiate funding agreement with NCDOT for state support of local public transit system.	<ul style="list-style-type: none"> NCDOT proposal has been received and reviewed. 		Jan-June 05 Ongoing	✓
2. Review and execute formal contract with federal government.	<ul style="list-style-type: none"> Board accepted NCDOT proposal; Deadline extended until July 06. 		Apr-06 July 06	
3. Develop the resources necessary to carry out program.	<ul style="list-style-type: none"> See above. 	None	Apr-06 July 06	



General Project Updates

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Project Description: (Name/description of project)	Current Status of Project (Includes most recent activity)	Immediate Steps Forward: (Upcoming project activities)	Significant Project Changes: (Changes in timeline or scope.)	Projected Completion Date:
Mills River Sewer Project	<ul style="list-style-type: none"> • Phase I (Interceptor) should be completed by end of September 2005. • Awarded contracts on Phases II and III in August 2005. 	<ul style="list-style-type: none"> • Construction on Phases II and III to begin 9/26/05. • Construction scheduled for completion March 2006. • Line to school should be completed by the end of 2005. 	None	Feb-2006 Mar 2006
Hiring of New Planning Director	<ul style="list-style-type: none"> • Judy Francis, former Burke County Planning Director has been hired for the position. 	<ul style="list-style-type: none"> • New Director to begin in October 2005. 	N/A	Oct 2005

Scattered Site Housing 2005 CDBG #-05-C-1365
 Monthly Report #1
 August 15, 2005 through September 15, 2005

Activity	Budget Expenditures	Expenditures Month	Expenditures to Date	Proposed Schedule	Progress to Date	Units Accomplished	Issues
Administration A. Funding Conditions Released: 1. Environmental Review 2. Citizen Participation Plan 3. LMI Map 4. Floodplain Map 5. Inner-Local Agreement	\$40,000	0	0	On-going A. Must be completed by September 19, 2005	A.1 Completed and Posted September 6, 2005 A.2, 3, 4, Released August 29, 2005 A.5 Released August 9, 2005	0	Have not received official "close-out letter" from DCA for the 2002 Grant. This <i>may</i> delay progress on the 2005 Grant.

PUBLIC INPUT SIGN UP SHEET

PUBLIC INPUT SHALL BE LIMITED TO
THREE (3) MINUTES PER PERSON.

EACH PERSON SHOULD:

- (1) STATE YOUR NAME
- (2) IN WHAT AREA OF THE COUNTY YOU LIVE
- (3) SPEAK IN A CLEAR AND COURTEOUS MANNER.

	<u>NAME</u>	<u>ADDRESS</u>	<u>ISSUE</u>
1.	<i>Cara Ritchey</i>	<i>1978 Brevard Rd.</i>	<i>WAKP & Troop 120</i>
2.	<i>Margaret Davolan</i>	<i>3548 Chimney Rock Rd.</i>	<i>Edneyville Community Center</i>
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**11:00 PUBLIC HEARING
SIGN UP SHEET**

CDBG Housing Development Grant Closeout – Parkside Commons

Please Print

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