

DRAFT

MINUTES

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON

BOARD OF COMMISSIONERS
WEDNESDAY, JULY 19, 2017

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 9:00 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Mike Edney, Vice-Chairman Grady Hawkins, Commissioner Tommy Thompson, Commissioner Charlie Messer, Commissioner William Lapsley, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Planning Director Autumn Radcliff, Engineer Marcus Jones, Management Assistant Megan Powell, HR Director Jan Prichard, Director of Business and Community Development John Mitchell, Tax Administrator Darlene Burgess, IT Director Becky Snyder, Income Maintenance Administrator Sandy Morgan, Library Director Trina Rushing, Deputy Tax Collector Luke Small, Emergency Management Director Rocky Hyder, Captain Jim Player, Real Property Administrator Mike Sutton, Assistant Assessor Kevin Hensley, Construction Manager David Berry, Social Services Director Jerrie McFalls, Internal Auditor Samantha Reynolds, Public Health Director Steve Smith, Environmental Programs Coordinator Rachel Kipar and PIO Kathryn Finotti – videotaping, Deputy Kyle Collins as security.

CALL TO ORDER/WELCOME

Chairman Edney called the meeting to order and welcomed all in attendance.

INVOCATION

The invocation was provided by Pastor John Mason of Main Street Baptist Church.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Kathryn Worley, Henderson County's Representative to the North Carolina Association of County Commissioners' Youth Summit.

Miss Worley thanked the Board for the opportunity to speak. In Raleigh next month she will be speaking on the awareness of preserving wildlife and the environment.

PROCLAMATION - Veteran's Suicide Awareness Month – July

Mr. Chris Kruse had requested the Board of Commissioners adopt a Proclamation proclaiming July as Veteran's Suicide Awareness Month. Commissioner Hawkins read the proclamation aloud.

Commissioner Hawkins made the motion that the Board of Commissioners adopts the Proclamation as presented, proclaiming July as Veteran's Suicide Awareness Month. All voted in favor and the motion carried.

RESOLUTION – Commemorating the 50th Anniversary of the Piedmont Airlines Flight 22 Crash

Heritage Museum Board Chairperson Carolyn Justus stated in commemoration of the 50th anniversary of the crash of Piedmont Airlines Flight 22, the Henderson County Heritage Museum, in conjunction with the Henderson County Rescue Squad will hold a ceremony on July 19, 2017 at 11:30am in front of the Courthouse. They have requested Board consideration of a Resolution, commemorating the anniversary. Ms. Justus read the Resolution aloud.

Commissioner Hawkins made the motion that the Board of Commissioners adopt the Resolution as presented, commemorating the 50th Anniversary of the Piedmont Airlines Flight 22 Crash. All voted in favor and the motion carried.

DATE APPROVED:

INFORMAL PUBLIC COMMENTS

- 1) Tom Orr thanked the Board for their part in forming the Walk of Fame Steering Committee. Amy Brantley was instrumental in helping prepare for the play. Chairman Edney was a member of the committee and a true asset. Mr. Orr asked the Board to review the report they recently received on the committee. Seventeen honorary pavers have been placed between 2nd and 4th Avenue.

Chairman Edney thanked Mr. Orr for the benefit to future generations.

- 2) Ken Fitch spoke regarding I-26. He thanked the Board for the maps that have been made available at the Library. Construction by NCDOT has started. The widening is welcome but the area of terminus is an issue. There is already congestion issues on Highway 64. He feels sound barriers will need to be installed at Parkridge Hospital and Carolina Village. He asked the Board to continue oversight of the project.

DISCUSSION/ADJUSTMENT OF CONSENT AGENDA

Commissioner Messer made the motion to approve Consent Agenda with the addition of the Request for Proposals on Legal Advertisements. All voted in favor and the motion carried.

CONSENT AGENDA consisted of the following:

Minutes

Draft minutes were presented for board review and approval of the following meeting(s):
June 5, 2017 - Regularly Scheduled Meeting

Pending Releases and Refunds

A list of pending releases and refunds have been reviewed by the Assessor. As a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor’s Office.

These pending release and refund requests are submitted for the approval by the Henderson County Board of Commissioners.

<u>Type</u>	<u>Amount</u>
Total Taxes Released from the Charge	\$1,126.68
Total Refunds as a Result of the Above Releases	\$ 912.58

Motion:

I move the Board approves the Combined Release/Refund Report as presented.

Proclamation – Proclaiming July as American Red Cross Month – 2017

The Western Carolina Region of the American Red Cross has requested that the Board of Commissioners adopt a Proclamation proclaiming July – 2017 as American Red Cross Month.

Motion:

I move the Board of Commissioners adopts the Proclamation as presented, proclaiming July - 2017 as American Red Cross Month.

Annual Volunteer Appreciation Banquet

Staff requests that the Board consider Tuesday, October 17th as the date for the 2017 Annual Volunteer Appreciation Banquet. The Banquet was held last year at the Henderson County Athletics and Activity Center in the gymnasium, and was very successful, accommodating well the number of volunteers who daily work to better Henderson County. Staff plans to hold this year’s banquet again at the Activity Center.

Motion:

I move the Board schedule the date for the 2017 Volunteer Banquet for Tuesday, October 17, 2017.

Use of Courtroom – Sheriff’s Office

A request has been submitted on behalf of the Sheriff’s Office for use of the Courtroom on Friday, September 1, 2017 from 12:00 p.m. until 2:00 p.m. for a Sheriff’s Detention Officer Certification Course Graduation.

Motion:

I move that the Board approves use of the Commissioners’ Meeting Room (Courtroom) as requested on Friday, September 1, 2017 from 12:00 p.m. until 2:00 p.m. for a Sheriff’s Detention Officer Certification Course Graduation.

Radio Frequency Identification (RFID) Grant

Library staff requests approval to submit a Federal Library Services Technology Act (LSTA) grant application for the supply, installation and training of a Radio Frequency Identification (RFID) System which will work in conjunction with the Library’s shared Integrated Library System (ILS), Evergreen, via the NC Cardinal consortium.

RFID implementation consists of inserting security tags into every physical item in the collection, installation of security gates at entrances to each library, and installation of equipment and software necessary to integrate this system into our current ILS.

RFID systems provide significant workflow improvements for both staff and patrons. The advantages of implementing RFID include significant productivity gains through reduction in labor-intensive workflow processes, enhanced customer experience, streamlined patron self-checkout, higher levels of personalized customer service, improved inventory and shelf accuracy, and reduced material losses.

This will be a 2-year grant with the first year covering the cost for item tagging, equipment, software and gate installation at the Main Library, and the second year covering like costs for the branch libraries. The total 2-year cost for RFID implementation system-wide is estimated at \$200,000.

LSTA grants will award up to \$100,000 per year with a 25% match requirement the first year and a 33% match requirement the second year. No additional funds will be requested of the County as the Library intends to request matching funds from the Friends of the Library for both grant cycles.

The timeline for year 1 is as follows:

September 2017: Letter of Intent Due
February 2018: Grant Application Due
June 2018: Grant Awards Announced
July 2018 – June 2019: RFID implementation

The timeline for year 2 will follow a similar structure with grant implementation occurring July 2019-June 2020.

Motion:

I move that the Board approves submission of a 2-year LSTA Grant in the amount of up to \$200,000 with matching funds coming from the Friends of the Library.

Set Public Hearing for Rezoning Application #R-2017-02

Rezoning Application #R-2017-02, which was initiated on May 15, 2017 at the request of applicants and owners, who requests the County rezone approximately 37.4 acres of land (hereafter the “Subject Area”) from a Residential Two Rural (R2R) and Community Commercial (CC) zoning districts to an Industrial (I) zoning district. The Subject Area is located off Crest Road. The owners of the Subject Area are: Coy S. Davis Estate, Leisure Craft Inc., Landlogic LLC.

The Henderson County Technical Review Committee (TRC) reviewed the rezoning request at its May 6, 2017 meeting and voted to send forth a favorable recommendation. The Henderson County Planning Board considered rezoning application #R-2017-02 at its regularly scheduled meeting on June 15, 2017 and voted to send forward a favorable recommendation to rezone the Subject Area.

Motion:

I move that the Board schedules a public hearing for rezoning application #R-2017-02 for Monday, August 7, 2017, at 5:30 P.M.

Set Public Hearing for Rezoning Application #R-2017-01, Matthew Dyer

Rezoning Application #R-2017-01, which was initiated on March 15, 2017 requests the County rezone approximately 4.87 acres of land (thereafter the "Subject Area") from a Residential One (R1) zoning district to an Industrial (I) zoning district. The Subject Area is located on Old Hendersonville Road approximately a quarter mile north of Old Brickyard Road and south of Howard Gap Road.

The Henderson County Technical Review Committee reviewed the rezoning request at its April 18, 2017 meeting and voted to send forth a favorable recommendation. The Henderson County Planning Board reviewed the rezoning request at its June 15, 2017 meeting and voted to send forth a favorable recommendation.

Motion:

I move that the Board schedules a public hearing for rezoning application #R-2017-01 for Monday, August 7, 2017, at 5:30 P.M.

Budget Amendment – Department of Public Health – Electronic Health Records Initiative

The Henderson County Board of Commissioners approved the initiation of the electronic health records project for the Henderson County Department of Public Health in June 2015. Detail reflects the proposed expenditures for this effort for the FY 18 fiscal year utilizing Medicaid maximization reserve funds. The Henderson County Board of Health approved the proposed expenditure categories at their January 2017 meeting and requested that it be submitted to the Board of Commissioners subsequent to the FY 18 budget approval.

Electronic Health Record System FY 18

Description	7/1/2017 to 6/30/2018	Total
EHR Implementation & Quality Improvement Consultation	24,000.00	24,000.00
Security Risk Assessment	5,000.00	5,000.00
Cure MD and Carolinas IT	21,844.00	21,844.00
Master Immunization Cards - Scanning	30,000.00	30,000.00
Total	80,844.00	80,844.00

EHR Implementation & QI Consultation

Existing contract with Community Care of Western North Carolina (CCWNC) for architecture and clinical flow process within software. Key improvement strategy for functionality and reporting that link to meaningful use, quality of care metrics and patient centered medical home standards. Consulting rate of \$62.50/hour with up to 32 hours being provided each month.

Security Risk Assessment

Recommended HIPAA security risk assessment to plan and prepare for expanded EHR access protocols including secure messaging, patient portal, external access privileges and laboratory interfaces. Henderson County Information Technology has been included in the discussion and supports the need for the assessment.

Cure MD and Carolinas IT Annual Contract Costs

Primary EHR contract expense for software and hosting. eFax service cost is volume based estimate and subject to change.

Master Immunization Cards – Scanning

Priority paper record component that is needed in a digitized format with a searchable index.

Notes

- Majority of consultation and scanning costs would sunset after FY 18.
- NC HIE connectivity will happen in the next year, first year is free. Unknown what those costs might be in the future.
- \$42,500 received in FY 17 in meaningful use incentive payments. These incentive payments will decrease over the next 4 years and will then end.
- Ongoing discussion within department regarding appropriate administration for EHR system in the future.

Motion:

I move that the Board of Commissioners approves the budget amendment to appropriate Medicaid maximization reserve funds to support the electronic health records system initiative for the Henderson County Department of Health through June 30, 2018.

Non-Profit Performance Agreements

Staff requests that the Board authorize the Chairman to execute the funding agreements and, in doing so, authorize the release of the first of the aforementioned agencies' quarterly allotments.

1. Arts Council of Henderson County	\$ 5,203.00
2. Blue Ridge Literacy Council	\$ 10,000.00
3. Boys and Girls Club of Henderson County	\$ 10,000.00
4. Children and Family Resource Center	\$ 17,340.00
5. The Flat Rock Playhouse	\$ 28,125.00
6. The Free Clinics – Medifind	\$ 21,645.00
7. The Free Clinics – Volunteer Program	\$ 6,000.00
8. Henderson County Council on Aging	\$ 36,075.00
9. Henderson County Heritage Museum	\$100,000.00
10. Hendersonville Community Theater	\$ 11,250.00
11. The Mediation Center	\$ 10,500.00
12. The Medical Loan Closet	\$ 4,500.00
13. Only Hope WNC	\$ 18,000.00
14. Open Arms Pregnancy Support Services, Inc.	\$ 50,000.00
15. Pisgah Legal	\$ 35,000.00
16. Safelight, Inc.	\$ 47,500.00
17. St. Gerard House	\$ 20,000.00
18. United Way of Henderson County	\$ 10,000.00
19. Vocational Solutions of Henderson County	\$ 41,625.00
20. WNC Communities	\$ 4,219.00

Motion:

I move the Board authorizes the Chairman to execute the attached funding agreements and, in doing so, authorize the release of the first of the aforementioned agencies' quarterly allotments.

Request for Proposals on Legal Advertisements – Add on

The County has received proposals for legal notice advertising for FY2017-2018 from three newspapers.

Proposals and scoring were provided.

LEGAL NOTICE ADVERTISING 2017

Proposal Summaries; Scoring

	Cost	Ranking	Points
PROPOSER 1: <i>The Times-News</i>			
Criterion 1 (per word cost)	\$0.15	1	85
Criterion 2 (per half-page cost)	\$240.00	2	10
			95
PROPOSER 2: <i>Hendersonville Lightning</i>			
Criterion 1 (per word cost)	\$0.23	3	75
Criterion 2 (per half-page cost)	\$206.26	1	15
			90
PROPOSER 3: <i>Hendersonville Tribune</i>			
Criterion 1 (per word cost)	\$0.18	2	80
Criterion 2 (per half-page cost)	\$290.00	3	5
			85

Compiled 07/17/2017 by Charles Russell Burrell



Witness JoAnne Henson



Criterion 1 Ranking (low cost to high)	Points
1	85
2	80
3	75
4	70
5	65

Criterion 2 Ranking (low cost to high)	Points
1	15
2	10
3	5
4	0
5	0

Motion:

I move the Board accept the proposal of the Times-News for legal notice advertisements placed after this date through the end of FY2018.

DISCUSSION/ADJUSTMENT OF DISCUSSION AGENDA

Commissioner Lapsley made the motion to adopt the discussion agenda with the addition of closed session for Economic Development and Personnel. All voted in favor and the motion carried.

NOMINATIONS

Notification of Vacancies

Chairman Edney noted the vacancies which appear on the next agenda under "Nominations".

1. Animal Services Advisory Committee – 1 vac.
2. Asheville Regional Housing Consortium – 1 vac.
3. Home and Community Care Block Grant Advisory Committee – 1 vac.
4. Library Board of Trustees – 1 vac.
5. Mountain Area Workforce Development Board – 1 vac.

6. Nursing/Adult Care Home Community Advisory Committee – 4 vac.
7. Recreation Advisory Committee – 2 vac.
8. Walk of Fame Steering Committee – 1 vac.

Nominations

Chairman Edney opened the floor for nominations.

1. Blue Ridge Community College Board of Trustees – 2 vac.

Commissioner Hawkins nominated William Ramsey for position #1 and Chip Gould for position #3.

Chairman Edney made the motion to accept the reappointments of William Ramsey to position #1 and Chip Gould to position #3 by acclamation. All voted in favor and the motion carried.

2. Environmental Advisory Committee – 5 vac.

Chairman Edney nominated Philip Ellis for position #4, Janet Allen for position #8, Ryan Cannon for position #9. Commissioner Thompson nominated Kelly Friesen for position #3, and Graydon Nance for position #6. *Chairman Edney made the motion to accept the reappointments of Philip Ellis to position #4, Janet Allen to position #8, Ryan Cannon to position #9, and accept the appointments of Kelly Friesen to position #3, and Graydon Nance to position #6 by acclamation. All voted in favor and the motion carried.*

3. Fire and Rescue Advisory Committee – 2 vac.

Commissioner Messer nominated Jimmy Womack for position #6 and Jack Lyda for position #2. *Chairman Edney made the motion to accept the reappointment of Jimmy Womack to position #6, and the appointment of Jack Lyda to position #2 by acclamation. All voted in favor and the motion carried.*

4. Henderson County Board of Health – 4 vac.

Commissioner Lapsley nominated Dr. Robert Duffey for position #1, Craig Poole for position #3, Barbara Stanley for position #5, and James Crafton for position #6. *Chairman Edney made the motion to accept the reappointments of Craig Poole to position #3, Barbara Stanley to position #5, James Crafton to position #6, and the appointment of Dr. Robert Duffey to position #1 by acclamation. All voted in favor and the motion carried.*

5. Henderson County Historic Courthouse Corporation/dba Heritage Museum – 2 vac.

Chairman Edney nominated Phoebe Blackwell for position #1. *Chairman Edney made the motion to accept the reappointment of Phoebe Blackwell to position #1 by acclamation. All voted in favor and the motion carried.*

6. Henderson Tourism Development Authority – Chair appointment

Commissioner Hawkins nominated Mark Warwick for Chair of the Henderson Tourism Development Authority. *Chairman Edney made the motion to accept the appointment of Mark Warwick as Chair for the Henderson Tourism Development Authority by acclamation. All voted in favor and the motion carried.*

7. Historic Resources Commission – 2 vac.

Commissioner Thompson nominated Susan Sneeringer for position #3 and Walter Bryson for position #5. *Chairman Edney made the motion to accept the reappointments of Susan Sneeringer to position #3 and Walter Bryson to position #5 by acclamation. All voted in favor and the motion carried.*

8. Jury Commission – 1 vac.

Chairman Edney nominated Leslie Coker for position #1. *Chairman Edney made the motion to accept the reappointment of Leslie Coker to position #1 by acclamation. All voted in favor and the motion carried.*

9. Juvenile Crime Prevention Council – 12 vac.

Commissioner Hawkins nominated Emily Cowan for position #14. Commissioner Messer nominated Jon Wing for position #2, Rodney Wesson for position #5, Kim Berry for position #16, Mary Murray for position #22, Michael Gannon for position #23, and Lee Bradley for position #25. Chairman Edney nominated Michelle Geiser for position #19 and John Avery for position #20. *Chairman Edney made the motion to accept the reappointments of Jon Wing to position #2, Rodney Wesson to position #5, Emily Cowan to*

position #14, Kim Berry to position #16, Mary Murray to position #22, Michael Gannon to position #23, Lee Bradley to position #25, and the appointments of Michelle Geiser to position #19, and John Avery to position #20 by acclamation. All voted in favor and the motion carried.

10. Mountain Area Workforce Development Board – 2 vac.

Commissioner Thompson nominated Phil Webb for position #2 and Hope Reynolds for position #5. Chairman Edney made the motion to accept the reappointments of Phil Webb to position #2 and Hope Reynolds to position #5 by acclamation. All voted in favor and the motion carried.

11. Nursing/Adult Care Home Community Advisory Committee – 4 vac.

There were no nominations at this time and this item was rolled to the next meeting.

12. Senior Volunteer Services Advisory Council – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

FY 2016-2017 TAX COLLECTOR'S SETTLEMENT; APPROVAL OF BOND AMOUNTS FOR TAX COLLECTOR/DEPUTY; FY 2017-2018 TAX ORDER FOR COLLECTION

It is time for the delivery of the tax receipts to the Henderson County Tax Collector; however before they can be delivered, the following must occur (pursuant to N.C.G.S. 105-352):

- (a) PREPAYMENTS. The Tax Collector must deliver any duplicate bills printed for prepayments received by the Tax Collector to the Finance Director and demonstrate to the Finance Director's satisfaction that all prepayments received have been deposited.
- (b) SETTLEMENT. The Tax Collector must make settlement with the Board of Commissioners for all taxes placed in his hands for collection for the past year.
- (c) BOND. The Board of Commissioners must approve the bond to be issued for the Tax Collector and Deputy Tax Collector for Delinquent Taxes.
- (d) ORDER OF COLLECTION. An Order of Collection must be adopted at today's meeting, which will charge the Tax Collector with the collection of FY 2017-2018 taxes, plus all outstanding delinquent taxes.

Tax Administrator Darlene Burgess provided the following requirements.

STATUTORY REQUIREMENTS FOR TAX COLLECTOR'S SETTLEMENT (NCGS 105-373)

The Tax Collector's Settlement must:

1. Occur after July 1 and before the Board charges the Collector with the FY2018 Levy
2. Include two lists:
 - Persons owning real property whose taxes remain unpaid; and
 - Persons not owning real property whose taxes remain unpaid (the "Insolvents List")
3. Include an accounting of all amounts charged to the Collector and the amounts allowed as credits to the Collector
4. Include a statement from the Collector stating he/she has made diligent efforts to collect the tax
5. The Settlement for prior-year taxes shall be made in whatever form is satisfactory to the County's Chief Accounting Officer and the Governing Body

A Preliminary Report was provided for FY2016-2017 along with the Settlement for Current-Year Taxes and Delinquent Taxes. A list of all unpaid tax liens is available for review in the Office of the Clerk to the Board.

As of the close of FY2016-2017, the Henderson County Tax Collector's Office collected 98.79% of the annual tax bills and 99.62% processed through Tax & Tag Together, for an aggregate collection percentage of 98.85%. The annual collection percentage, as reported, remains above the FY15-16 statewide average of 98.50% for annual tax bills.

FY2017 (CY2016) ANNUAL LEVY - Includes Real Property, Personal Property, Business Personal Property, and Public Service Property billed and collected by the County

LEVY ADDITIONS - All amounts charged to the Tax Collector				
	COUNTY	FIRE DISTRICTS	MUNICIPAL DISTRICTS	TOTAL
Tax	\$ 70,616,334.33	\$ 8,240,121.21	\$ 16,774.00	\$ 78,873,229.54
Penalty	\$ 117,008.29	\$ 14,395.67	\$ -	\$ 131,403.96
Interest	\$ 136,302.68	\$ 16,809.91	\$ 49.63	\$ 153,162.22
TOTAL	\$ 70,869,645.30	\$ 8,271,326.79	\$ 16,823.63	\$ 79,157,795.72
LEVY CREDITS - All sums allowed as credits to the Tax Collector				
	COUNTY	FIRE DISTRICTS	MUNICIPAL DISTRICTS	TOTAL
Deposits	\$ 69,198,833.29	\$ 8,011,968.54	\$ 16,772.66	\$ 77,227,574.49
Adjustments	\$ 605,455.77	\$ 111,125.68	\$ -	\$ 716,581.45
Releases	\$ 50,952.92	\$ 4,799.07	\$ 1.43	\$ 55,753.33
Interest	\$ 136,302.68	\$ 16,809.91	\$ 49.63	\$ 153,162.22
Unpaid Tax: Real & Personal Property	\$ 878,100.64	\$ 126,623.59	\$ -	\$ 1,004,724.23
Unpaid Tax: Registered Motor Vehicles	\$ 0.00	\$ 0.00	\$ -	\$ 0.00
TOTAL	\$ 70,869,645.30	\$ 8,271,326.79	\$ 16,823.63	\$ 79,157,795.72

Levy Additions and Credits for the Annual Levy are listed for the County as well as Fire Districts and Saluda (this is the only Municipality for which the County bills and collects).

FY2017 REGISTERED MOTOR VEHICLE (RMV) LEVY - Includes Registered (tagged) Motor Vehicle Tax Bills that are billed and collected on behalf of the County by NC's Tax & Tag Together Program
 RMV tax is not part of the Collector's charge, however it is part of the Tax Levy.

LEVY ADDITIONS				
	COUNTY	FIRE DISTRICTS	MUNICIPAL DISTRICTS	TOTAL
Tax	\$ 5,868,948.66	\$ 758,652.99	\$ 1,174,309.69	\$ 7,801,911.34
Interest	\$ 25,912.77	\$ 3,396.69	\$ 5,920.45	\$ 35,229.91
TOTAL	\$ 5,894,861.43	\$ 762,049.68	\$ 1,180,230.14	\$ 7,837,141.25
LEVY CREDITS				
	COUNTY	FIRE DISTRICTS	MUNICIPAL DISTRICTS	TOTAL
Levy Collected	\$ 5,846,531.75	\$ 755,953.29	\$ 1,168,456.88	\$ 7,770,941.92
Unpaid Levy	\$ 7,857.13	\$ 1,171.23	\$ 1,424.90	\$ 10,453.26
Interest Collected	\$ 25,912.77	\$ 3,396.69	\$ 5,920.45	\$ 35,229.91
Collection Fees	\$ 14,559.78	\$ 1,528.47	\$ 4,427.91	\$ 20,516.16
TOTAL	\$ 5,894,861.43	\$ 762,049.68	\$ 1,180,230.14	\$ 7,837,141.25

The RMV Levy is billed and collected by the State under the Tax & Tag Together program. Taxes for the County, Fire Districts and all Municipalities are sent to the County and the County distributes the funds to the Special Districts. Because of this, all RMV collections passing through the County were included.

COMBINED ANNUAL & RMV LEVY

Includes (1) Real Property, Personal Property, Business Personal Property and Public Service Property billed and collected by the County; and (2) RMV tax billed and collected on behalf of the County under NC 's Tax & Tag Program

LEVY ADDITIONS				
	COUNTY	FIRE DISTRICTS	MUNICIPAL DISTRICTS	TOTAL
Tax	\$ 76,485,282.99	\$ 8,998,774.20	\$ 1,191,083.69	\$ 86,675,140.88
Penalty	\$ 117,008.29	\$ 14,395.67	\$ -	\$ 131,403.96
Interest	\$ 162,215.45	\$ 20,206.60	\$ 5,970.08	\$ 188,392.13
TOTAL	\$ 76,764,506.73	\$ 9,033,376.47	\$ 1,197,053.77	\$ 86,994,936.97

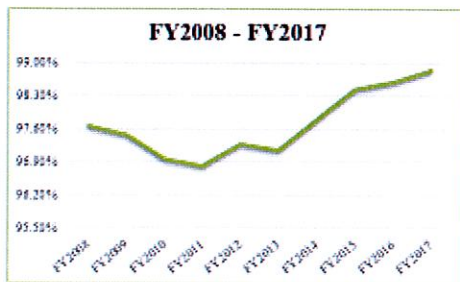
LEVY CREDITS				
	COUNTY	FIRE DISTRICTS	MUNICIPAL DISTRICTS	TOTAL
Levy Collected	\$ 75,045,365.04	\$ 8,767,921.83	\$ 1,185,229.45	\$ 84,998,516.32
Adjustments	\$ 605,455.77	\$ 111,125.68	\$ -	
Releases	\$ 50,952.92	\$ 4,799.07	\$ 1.43	
Interest	\$ 162,215.45	\$ 20,206.60	\$ 5,970.08	\$ 188,392.13
Unpaid Tax	\$ 885,957.77	\$ 127,794.82	\$ 1,424.90	\$ 1,015,177.49
Collection Fees	\$ 14,559.78	\$ 1,528.47	\$ 4,427.91	\$ 20,516.16
TOTAL	\$ 76,764,506.73	\$ 9,033,376.47	\$ 1,197,053.77	\$ 86,994,936.97

The following information focuses only on the County Levy for Annual Bills and do not include Fire Districts and/or Municipal Districts.

FISCAL YEAR-END COLLECTION RATES

	FY2017	FY2016
Annual Levy	98.79%	98.50%
RMV Levy	99.61%	99.55%
Combined Levy	98.85%	98.58%

**10-YEAR TREND:
COMBINED LEVY COLLECTION RATE**



**LEVY COLLECTED
COMPARED TO
FY2017 BUDGETED PROPERTY TAX REVENUE**

LEVY COLLECTED COMPARED TO BUDGETED PROPERTY TAX REVENUE			
	LEVY BUDGETED	LEVY COLLECTED (\$ DEPOSITED)	\$ COLLECTED OVER (UNDER) BUDGET
FY2017	\$ 73,075,676.00	\$ 76,381,248.10	\$ 3,305,572.10
FY2016	\$ 65,998,066.00	\$ 68,524,823.14	\$ 2,526,757.14

The dollar figures on the chart above reflects the amounts budgeted and the dollar amount actually collected (...dollars in the bank). It does not include adjustments and releases or unpaid tax. We're under on our prior year collections. This is because the prior-year tax levy is shrinking because more is being collected during the current year.

Commissioner Hawkins noted that the all bills collection is now up to 98.85%. In the past the all bills collections was considerably lower than that. The biggest problem with that was the motor vehicles, mobile homes and so forth. State Legislature some time ago passed legislation requiring you to pay taxes when you get your tag. This has helped tremendously.

COLLECTOR'S EFFORTS TO COLLECT UNPAID TAX

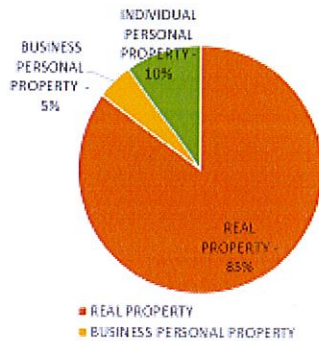
ENFORCED COLLECTION ACTIVITY				
TYPE OF ACTION	FY2017 ACTIVITY		FY2016 ACTIVITY	
	# OF NEW ACTIONS	\$ VALUE *	# OF NEW ACTIONS	\$ VALUE*
Payment Arrangements	286	\$ 519,239	200	\$ 416,633
Bank Account Attachments	364	\$ 567,905	93	\$ 159,126
Wage Garnishments	1,064	\$ 483,253	900	\$ 356,266
Rent Attachments	6	\$ 37,995	1	\$ 2,172
"Monies" Garnishments	259	\$ 476,383	65	\$ 27,425
NC Debt Setoff (State Income Tax Garnishment)	8,690	\$ 2,268,151	2,354	\$ 1,778,517

* \$ Value includes the total value of each action when it was created. It should not be confused with collection activity resulting from the action. Total value includes levy, interest, penalties and any collection costs associated with the action.

SUMMARY OF CURRENT YEAR DELINQUENT LEVY

Includes only Annual Levy - does not include RRMV Levy

- FY2017 Unpaid Levy at June 30, 2017 = \$836,623
- FY2016 Unpaid Levy at June 30, 2016 = \$960,006
- The chart below provides a breakdown of the types of bills that make up the outstanding levy



A great deal of progress in Real Property collections has been made. Currently, Real property makes up 85% of current year unpaid levy. The likelihood of collecting most (if not all) real property tax is very high because the taxes are secured by the property.

FY 2016-2017 Progress Report regarding Delinquent Property Tax Collections

For the FY2016-2017, \$1,305,335.69 was collected in prior-year taxes, plus all applicable fees and interest. At the close of this fiscal year, we have collected 99.58% of our prior-year (2015) annual tax bills (real property and listed personal property), and 99.67% for all previous years (including 2015 and years beyond our ten-year reach for enforced remedies.)

The responsibilities of the Deputy Tax Collector and staff include the monitoring and administration of statutorily-provided remedies used to collect delinquent tax. We have generated a great amount of revenue this year through the use of these remedies and are pleased to provide the following details on our efforts. While each effort is not always successful, our staff tirelessly explores all remedies for collection of delinquent taxes.

- Payment Arrangements: 286 new arrangements created, potential collection of \$519,239.38.
- Bank Attachments: 364 new actions created, potential collection of \$567,905.05.
- Wage Garnishments: 1,064 new actions created, potential collection of \$483,252.97.
- Rent Attachments: 6 new action created, potential collection of \$37,995.14.
- Pre-foreclosure: 279 new actions created, potential collection of \$426,728.97.
- Monies: 259 new actions created, potential collection of \$476,383.33.
- NC Debt Setoff: 8,690 new actions created, \$2,268,151.38 total taxes submitted for possible setoff.

Commissioner Hawkins stated we are required by statute to predicate our budget on 96%. It makes since with this type of collection rate that we would have over \$3m more than what was budgeted. A primary reason that the Board has been able to conservatively budget each year and add to the fund balance. Commissioner Hawkins commended the Tax Office for a job well done.

Commissioner Hawkins made the motion that the Board approve the tax collector's settlement for Fiscal Year 2016-2017 taxes, and further approve the bonds, the order of collection and charge for collection to the tax collector for Fiscal Year 2017-2018 taxes. All voted in favor and the motion carried.

Commissioner Lapsley, referring to the \$3m comment by Commissioner Hawkins, pointed out that this Board approves a budget each year using monies from the fund balance in order to balance the budget. Each year over the past 10 years, at the end of the fiscal year when we see what was actually collected and expended, the county has not had to dip into the fund balance to balance the budget. This is because of items just like this.

TAX DEPARTMENT SOFTWARE UPDATE

Darlene Burgess stated at the April 3, May 1, and June 5th meetings, the Tax Administrator provided the Board with an update on issues with the tax software package, the North Carolina Property Tax System (NCPTS). Farragut is the vendor that provides ongoing implementation and support services to users of the system. Based on the issues brought forward at those meetings, the Board requested monthly updates on the system.

During its June 5, 2017 meeting, the Board requested monthly updates on issues concerning the Tax Department's new Denali Cama System.

WHAT TYPES OF ISSUES ARE WE EXPERIENCING?

- **Issues are categorized as "Critical", "Major" or "Minor"**
 - **"Critical"** issues materially impede the operation of the entire software or major portions of the County's business operations and a workaround* is not available
 - **"Major"** issues have a substantial impact on business processes and a workaround* is available or the function can be completed on a limited basis
 - **"Minor"** issues have a minor impact on business processes or may be enhancement requests

* A "workaround" is a temporary way to circumvent a software issue until a permanent fix is implemented.

- **The root cause of issues are categorized as "Data", "System Defects" or "Enhancement Requests"**
 - **"Data"** issues indicate that data cleanup is required. The issues are due to data migration, user error, incorrect workflow or system defects. Farragut addresses these issues weekly based on priority.
 - **"System Defect"** issues mean that the system is not functioning the way it was designed. Farragut evaluates system defect issues daily based on severity and resolves them via periodic releases.
 - **"Enhancement Requests"** consist of features not included in Denali. Farragut addresses enhancements using a systematic process that includes an approval process.

WHAT TYPES OF ISSUES ARE WE EXPERIENCING?

The following tables depict the number, category and type of issues we're currently encountering

MAY 30, 2017		➔	JULY 10, 2017	
CATEGORY	NUMBER OF ISSUES		CATEGORY	NUMBER OF ISSUES
CRITICAL	14	CRITICAL	20	
MAJOR	48	MAJOR	45	
MINOR	22	MINOR	21	
TOTAL	84	TOTAL	86	

BREAKDOWN OF JULY 10, 2017 ISSUES				
CATEGORY	DATA ISSUES	SYSTEM DEFECTS	ENHANCEMENT REQUESTS	TOTAL
Critical	2	16	2	20
Major	3	32	10	45
Minor	1	6	14	21
TOTAL	6	54	26	86

WHAT TYPES OF ISSUES ARE WE EXPERIENCING?

Since our last report, many issues have been resolved. Likewise, more issues have been reported as we move forward in using the system to perform our daily tasks. The table below depicts the number of issues that have been resolved since our last report and the number of new issues that have been discovered since our last report.

NEW AND RESOLVED ISSUES SINCE JUNE 5, 2017	
	NUMBER OF ISSUES
NEW ISSUES	13
RESOLVED ISSUES	8

UNTIL RESOLVED, CRITICAL ISSUES WILL AFFECT OPERATIONS

As of July 10, there are 20 pending issues classified as critical. The table below depicts five examples of the types of issues that are and will continue to affect our operations until a resolution is implemented. Several of these issues affect other County agencies and area professionals (attorneys, realtors, etc.) that rely on the accuracy of data displayed on our website.

EXAMPLES OF ISSUES THAT CRITICALLY IMPEDE COUNTY OPERATIONS	
TICKET #	DESCRIPTION OF ISSUE
11714	Newly-taken photos are displayed on prior year records
13703	There are incorrect deferred and taxable values on some historic properties that qualify for deferment (Farragut has posted a proposed solution that is being tested by staff)
13904	Owner history is incorrect on Public Web Access (website) (Farragut has posted a proposed solution that is being tested by staff)
10985	Changes made in Denali do not move forward to the Denali Reappraisal Record (A solution is currently being tested by Farragut)
13241	Cannot process parcels having present use value deferment that have been split into more than one parcel

REAPPRAISAL TASKS THAT ARE DEPENDENT ON A CAMA SYSTEM

The following slide displays tasks that are dependent on a functioning CAMA system in order to achieve a successful 2019 Reappraisal. Next to the tasks is a symbol that represents whether or not our CAMA system in its current state can perform the tasks. The following table defines the symbols.

SYMBOL	WHAT IT MEANS
?	Tax Department Staff is unsure if the system will facilitate the task successfully at this time. Reasons are because [1] we have not actually been through a cycle using the system; and/or [2] we have not had opportunity to thoroughly test the system because of other system issues that need to be resolved in order to move forward.
✓	Tax Department Staff can accomplish the task using the system without issue.
✗	Tax Department Staff is not able to accomplish the task using the system. Reasons are because [1] task has been attempted and system is not working properly; or [2] this function is not yet available in the system.

REAPPRAISAL TASKS THAT ARE DEPENDENT ON A CAMA SYSTEM

TASKS DEPENDENT ON A CAMA SYSTEM	SCHEDULED DATE TO BEGIN TASK	JUNE 5 2017 PROGRESS	JULY 10 2017 PROGRESS
2017 Value Change Notices	March, 2017	✓	✓
Land Size Adjustments (FUNCTION IS BEING TESTED)	June, 2017	✓	✓
Land Pricing (FUNCTION IS BEING TESTED)	June, 2017	?	?
Generation of Annual Tax Bills (FUNCTION IS BEING TESTED)	July, 2017	?	?
Neighborhood Delineation (FUNCTION IS BEING TESTED)	July, 2017	?	?
GIS Market Area Maps	July, 2017	✓	✓
Field Data Entry	Ongoing	✓	✓
Build & Load Commercial Rates and Income Models	August, 2017	?	?
Update Building Rates & Tables	November 2017	?	?
Commercial Review & Valuation	March, 2018	?	?
Review of Ratios & Values by Market Area	Ongoing	?	?
Mass Valuation of Market Areas	Ongoing	?	?
Ability to Query Data to Identify Outliers	Ongoing	?	?
Data Validation & Corrections	Ongoing	?	?
Reappraisal Notices Mailed	March 2019	?	?
Appeal Administration	March 2019	✗	✗

WHAT PROGRESS HAS THE TAX DEPARTMENT MADE SINCE MAY 1, 2017?

At the Board's June 5, 2017 meeting, a list of steps to be taken by the Tax Department was provided. The table below depicts progress made thus far.

WHAT STEPS HAS THE TAX DEPARTMENT TAKEN?	REPORTED PROGRESS: JUNE 5, 2017	PROGRESS SINCE JUNE 5, 2017
Reallocation of Staff to ensure adequate Reappraisal staffing	<ul style="list-style-type: none"> ➤ 2 Appraiser I positions have been advertised ➤ Plans to centralize data entry have been established ➤ Contingency plans for additional data entry staff have been established 	<ul style="list-style-type: none"> ➤ Appraiser I positions are close to being filled ➤ Data entry has been centralized within Appraisal ➤ Staff that will serve as data entry backup personnel are being trained
Mandatory participation in training provided by Farragut	<ul style="list-style-type: none"> ➤ Training needs identified by each individual staff member ➤ Initial training conducted May 24, 2017 ➤ 2nd training session conducted May 31, 2017 ➤ One-on-one training conducted as needed 	<ul style="list-style-type: none"> ➤ Training has been conducted ➤ Additional training will be scheduled as needed ➤ Periodic webinars are conducted and attended by supervisory staff
Tax Department Administration will present a Reappraisal Plan in the near future	<ul style="list-style-type: none"> ➤ Reappraisal Plan is 60% complete ➤ When Plan is in final form and has been reviewed by Tax Department staff, County Management and the Department of Revenue, it will be presented to Commissioners 	<ul style="list-style-type: none"> ➤ Reappraisal Plan is 100% complete ➤ Plan has been reviewed by County Management, DOR and Farragut. ➤ Appraisers' field review began on July 3

WHAT CONCERNS DO WE HAVE AT THIS POINT?

- Many Reappraisal tasks dependent on an adequate CAMA system have not been tested in Denali. Many tasks tested by Farragut thus far proved to be operating improperly, but were subsequently repaired. Data and Application fixes are time consuming to analyze, test and implement.
- Continued support by Farragut is necessary to accomplish a successful Reappraisal. Support should be timely and sufficiently thorough in order to not interfere with workflow.
- Because the conversion to Denali has taken much longer than originally planned, we are behind schedule with regard to tasks required for a successful Reappraisal.

WHAT ARE OUR OPTIONS?

OPTION A:	<ul style="list-style-type: none"> ➤ Continue to work with our software vendor, Farragut, on a fast-track basis and in an intensive manner to resolve all issues and receive ongoing Reappraisal support. ➤ Provide periodic progress reports to the Board and County Management. ➤ If targeted completion dates are not met for reappraisal tasks in enough time to sufficiently complete Reappraisal tasks, revisit the issue. ➤ If the issue must be revisited, ramifications affecting the 2019 Reappraisal must be considered.
OPTION B:	Consider a change in vendors immediately, and include consideration of ramifications resulting from a vendor change at this point in time.

Darlene Burgess informed the Board that because of the conversion to Danali, which has taken much longer than originally planned, the Tax Office is behind schedule with regard to the tasks that need to be done before a successful reappraisal. Mrs. Burgess will have a better understanding after the bills have been released.

The Board continues to have concerns about the high number of system defects, and asked the County Attorney to provide them with the ramifications of termination of the contract with the vendor by the next Board meeting. The time is approaching that the company has to get these problems fixed or we have to delay the reappraisal.

Mrs. Burgess would prefer not to delay the Reappraisal if possible. The County is on a four-year schedule and that four-year schedule is there to capture the market activity. County Management has also developed a capital improvement plan that is dependent on a four-year reappraisal cycle. She would not be in support of coming to the Board for the cost of a new system, which is unknown at this point, unless absolutely necessary.

County Manager Steve Wyatt stated Duke Energy and PSNC will be major players. If the sales assessment ratio falls below the threshold of 85% they will appeal. We could be looking at an adjustment of 15% downward into what their tax liability is. There are many issues surrounding tax software. NCACC has made a commitment as a partner in this software business.

The good news is that you do have some time. We are doing the work that needs to be done anyway. In Mr. Wyatt's opinion we have not previously done the field work that we should have been doing in looking at the properties that would level the playing field to make sure there is a fair assessment.

Mr. Wyatt suggested giving the staff every opportunity to push forward, and from our standpoint we will continue to lean on the vendor to make sure we get the staff support we need. It seems to be inadequate statewide. He doesn't feel Denali has enough people that are qualified to do the job. They are spread thin. Mr. Wyatt will speak with Kevin Leonard of NCACC and request an increase in their resources.

Darlene Burgess requested the Board move her report to the mid August meeting in order to allow her to gain more information after the two releases are implemented and tested.

EBLEN CHARITIES UPDATE

J. W. Davis with Eblen Charities was in attendance to provide the Board with an update on the organization's activities and request a donation in the amount of \$1,000.00. Mr. Davis stated currently Eblen Charities is located in Asheville, but they feel Henderson County can use services more than other counties. Mr. Davis asked the Board to consider supporting Eblen Charities as part of the 2016/2017 budget. A location has been provided by Boyd Hyder. They will make their request before the budget is complete next year.

Eblen Charities provides short-term help to those in need.

Medical and Medication Assistance

- Provides medication, medical equipment, travel, physician and other medical visits

Heating and Utility Assistance

- Provides help with oil, gas, electricity, water and other heating and utility needs

Food Assistance

- Provides basic food needs

Housing Assistance

- Provides short-term rental and mortgage assistance

Dental Assistance

- Assists in providing emergency dental care

Children Services

- Provides children with a wide range of services including medical, clothing, food, school supplies and emergency assistance

Corporate Partnerships

- Assists in developing assistance programs and working with companies and non-profits to better serve our community

Each year Eblen Charities assists more than 125,000 families. All money raised remain in Western North Carolina.

It was the consensus of the Board to not fund Eblen Charities for FY2016/2017 since the time to apply had expired.

EMERGENCY SERVICES HEADQUARTERS

John Mitchell, Business and Community Development Director, stated at the August 17th, 2016 meeting of the Board of Commissioners, the Board selected Cooper Construction as the Construction Manager at Risk for the Emergency Services Headquarters project (EMSHQ).

The Construction Manager at Risk process includes a Guaranteed Maximum Price (GMP). The GMP was compiled by a bid process according to North Carolina General Statute. Bids for the project were opened on July 20th and July 28th.

Cooper Construction is recommending the selection of the lowest responsible bidders across the packages. The final GMP is within the accepted total project budget, at \$11,726,445.

Commissioner Lapsley stated he would vote against the project because he feels it could be done for substantially less cost.

Commissioner Thompson made the motion to accept the Emergency Services Headquarters Guaranteed

Maximum Price and direct staff to continue the project. The motion passed 4-1 with Commissioner Lapsley voting nay.

RESOLUTION – TO PROVIDE FOR THE INCLUSION OF THE SEWER SYSTEM OF THE CANE CREEK WATER AND SEWER DISTRICT INTO THE METROPOLITAN SEWERAGE DISTRICT OF BUNCOMBE COUNTY

County Manager Steve Wyatt stated the Board of Commissioners is requested to consider a Resolution to provide for inclusion of the Sewer System of the Cane Creek Water and Sewer District into the Metropolitan Sewerage District of Buncombe County. Changes in legislation in this year's General Assembly have made it possible for less than the whole of a county to join a multi-jurisdictional sewage district, such as the Metropolitan Sewerage District (MSD) of Buncombe County. This will allow the Cane Creek Sewer District to be made part of the MSD, effectively lowering customer rates. Mr. Wyatt feels the Board of Commissioners should be on the agenda of the next meeting of the Metropolitan Sewerage District of Buncombe County.

Commissioner Messer made the motion that the Board of Commissioners adopt the Resolution as presented, formally requesting the inclusion, for the purpose of sanitary sewer service, into the Metropolitan Sewerage District of Buncombe County all the territory included in the County's existing Cane Creek Water and Sewer District. All voted in favor and the motion carried.

DESIGNATION OF VOTING DELEGATE TO THE NCACC ANNUAL CONFERENCE

The North Carolina Association of County Commissioners (NCACC) has requested that the Board of Commissioners designate a Voting Delegate to the 110th Annual Conference of the North Carolina Association of County Commissioners to be held in in Durham County, N.C., on August 10-13, 2017.

Commissioner Thompson made the motion that the Board designate Charlie Messer as Henderson County's voting delegate to the NCACC Annual Conference. All voted in favor and the motion carried.

ETOWAH SEWER COMPANY

Commissioner Messer has requested the Board of Commissioners discuss the proposed City of Hendersonville purchase of the Etowah Sewer Company, and direct staff accordingly. In 2000 an agreement was signed between the City of Hendersonville and Henderson County requiring a formal request by the City to the Board of Commissioners for approval of any expansion outside of City Jurisdiction. The main concern of the commissioners is fair treatment to county citizens and a voice on rates.

Commissioner Lapsley disclosed that he was the engineer of the development of the Etowah Sewer Company.

Commissioner Lapsley provided the following information:

Etowah Sewer Company - The Issue:

- Sale of the Etowah community sewer system to the City of Hendersonville

Who owns the Etowah community sewer system?

- Etowah Sewer Company
- Established 1986 (30 years ago)
- Privately owned / public utility
- Serves 372 residential & 42 commercial customers

Why was Etowah Sewer Co. formed & the system built?

- Private developers / home builders in Etowah needed sewer
- Property could not be developed with standard on-site septic systems due to poor soils
- Joint effort to construct a sanitary sewer system allowed them to develop their own properties

Has it been a successful venture for the owners?

- Yes, all of their own private property was developed and sold to recoup their individual investment in the sewer system
- Property sales repaid their investment not sewer user charges
- Expansion of the system has been good for the community (Etowah Elementary School, Etowah Library, Ingles & hundreds of new homes)
- More customers means more revenues to cover operating costs
- Operating policies & rate structures are subject to review and approval of the NC Utilities Commission when the system is privately owned
- Henderson County has a vested interest to see this system continue operation & allow for growth in the unincorporated area of Etowah

Why does the Etowah Sewer Company want to sell their sewer system?

- The stockholders have no financial incentive to continue the operation – the return on their investment has been recouped thru the sale of their various properties – return on investment thru user fees is very small at best due to control by the NC Utilities Commission
- The system (now 30 years old) is faced with major expenditures (\$ 500,000 +) in the near future
- The sewer company will have to borrow funds which means a long term financial liability to the stockholders

Who are the potential “buyers” of the sewer system?

- Private Sewer Companies – possible if the rate of return on investment is attractive/that depends on the sale price! Initial listing was \$ 2M/there have been no takers!
- Henderson County – possible but the County offered to take over the sewer system a no cost to the County taxpayers.
- City of Hendersonville – possible because the City has offered \$ 1M to purchase the sewer system

Should the City of Hendersonville purchase the Etowah sewer system?

- The City has no legal or moral obligation to purchase a utility system outside of its jurisdictional boundary
- If the purchase were to proceed the City should treat these developers in the same manner in which they have treated others over the past 50+ years. The developer transfers the asset to the City at no cost and the City agrees to provide the utility service
- If the City owns both the community water supply and the sewer system in Etowah it will effectively control the growth and development of an unincorporated area of Henderson County/that should be unacceptable to the County Commissioners
- The governing body of the City of Hendersonville cannot be held accountable for its actions (policies & rates) by the customers of the Etowah community. They are only held accountable by the voters of the City of Hendersonville. The sole control of a public utility, located outside its corporate limits, should not be allowed. The customers have a right to a voice in its operation.

What should the County do?

- The County Commissioners should request that the City of Hendersonville withdraw its offer to purchase the Etowah community sewer system
- The County Commissioners should offer (again) to accept the transfer of the assets of the Etowah Sewer Company to the County at no cost to the County taxpayers
- The County Commissioners should agree to operate & maintain the Etowah community sewer system in the same manner which has been done in Mills River and Fletcher by the Cane Creek Water & Sewer District.

Commissioner Hawkins made the motion not to approve the sale of the Etowah Sewer Company to the City of Hendersonville. All voted in favor and the motion carried.

If was consensus of the Board that the Chair pursue negotiations with the Etowah Sewer Company and further discussion with the City of Hendersonville.

COUNTY MANAGER'S REPORT

County Manager Steve Wyatt stated the Innovative High School is ready for a Ribbon Cutting and Open House. He suggested August 24, 2017 at 10:00 a.m.

GF Linimar will be holding an event on October 5, 2017 at their facility. He asked the Board to mark their calendars.

At this time there is a backlog of septic system inspections. A update on the backlog will be provided at the August 16, 2017 Board meeting.

Vance Patterson and Ron Lewis are working on Momuments of Freedom including the Declaration of Independence, Constitution and Bill of Rights to display at Courthouses around the nation. They are willing to donate the documents with bullit proof glass at their cost if we will construct the bases. The bases will be constructed at the base of the flag pole or the oppositie courtyard and will be at the height for elementary children.

CLOSED SESSION

The Board is requested to go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a)(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, and (a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, or to hear or investigate a complaint, charge or grievance against an individual public officer or employee.

Chairman Edney made the motion that the Board go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a)(4) & (a)(6), to discuss economic development and personnel. All voted in favor and the motion carried.

ADJOURN

Commissioner Hawkins made the motion to go out of closed session and adjourn at 1:45 p.m. All voted in favor and the motion carried.

Attest:

Teresa L. Wilson, Clerk to the Board

J. Michael Edney, Chairman

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1
Hendersonville, North Carolina 28792
Phone: 828-697-4808 • Fax: 828-692-9855
www.hendersoncountync.org

J. MICHAEL EDNEY
Chairman
GRADY HAWKINS
Vice-Chairman

CHARLIE MESSER
WILLIAM LAPSLEY
THOMAS H. THOMPSON

PROCLAMATION

PROCLAIMING JULY AS VETERAN'S SUICIDE AWARENESS MONTH

WHEREAS, United States military veteran suicide is an ongoing concern, with a higher rate of suicide among U.S. military veterans when compared to civilian adults; and

WHEREAS, in 2014 Veterans accounted for 18% of all deaths from suicide among U.S. adults, while Veterans accounted for 8.5% of the U.S. population; and

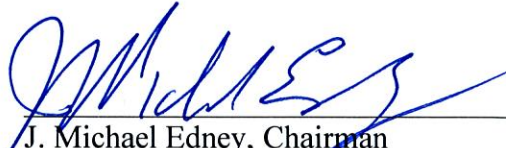
WHEREAS, an analysis of 55 million veterans' records between 1979 and 2014 indicated that an average of 20 veterans a day die from suicide; and

WHEREAS, in 2014 an estimated 7,400 veterans of US military service died by suicide; and

WHEREAS, Combat veterans are not only more likely to have suicidal ideation, often associated with posttraumatic stress disorder (PTSD) and depression but they are more likely to act on a suicidal plan; and


NOW, THEREFORE, BE IT RESOLVED, that we, the Henderson County Board of Commissioners, do hereby proclaim July 2017 as "Veteran's Suicide Awareness Month" in Henderson County, and call upon citizens, government agencies, organizations, health care providers, and research institutions to raise awareness of the mental health resources and support services available in their communities and encourage all those in need to seek the care and treatment necessary for a long and healthy life.

This the 19th day of July, 2017.



J. Michael Edney, Chairman
Henderson County Board of Commissioners

Attest:



Teresa L. Wilson, Clerk to the Board

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J. MICHAEL EDNEY
Chairman
GRADY HAWKINS
Vice-Chairman

CHARLIE MESSER
WILLIAM LAPSLEY
THOMAS H. THOMPSON

RESOLUTION

Commemorating the 50th Anniversary of the Piedmont Airlines Flight 22 Crash

WHEREAS, July 19, 2017 marks the 50th anniversary of the most catastrophic air disaster in North Carolina history; and

WHEREAS, on July 19, 1967 Piedmont Flight 22, a Boeing 727 with 74 passengers and a crew of five departed the Asheville Regional Airport at 11:58 am; and

WHEREAS, at 12:01 pm Flight 22 collided with a private Cessna 310B, carrying two passengers and one crew member; and

WHEREAS, this mid-air collision occurred over the skies of Hendersonville, and tragically resulted in the loss of 82 lives; and

WHEREAS, this event resulted in the first investigation by the then newly formed National Transportation Safety Board; and

WHEREAS, family members, friends, and local residents who witnessed and assisted with this tragic event continue to remember its impact 50 years later;


NOW, THEREFORE, BE IT RESOLVED, that we, the Henderson County Board of Commissioners, do hereby commemorate the 50th Anniversary of the Piedmont Airlines Flight 22 Crash. We honor the dead, as well as those who responded to help in whatever way they could, including emergency responders, the Rescue Squad, law enforcement, the National Guard, paramedics, doctors, nurses, volunteer fire fighters, scouts, and the community at large.

This the 19th day of July, 2017.



J. Michael Edney, Chairman
Henderson County Board of Commissioners

Attest:



Teresa L. Wilson, Clerk to the Board

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Vice-Chairman

CHARLIE D. MESSER
THOMAS H. THOMPSON
WILLIAM G. LAPSLEY

July 19, 2017

Darlene Burgess, Assessor
HENDERSON COUNTY ASSESSOR'S OFFICE
200 N. Grove Street, Suite 102
Hendersonville, N. C. 28792

Dear Mrs. Burgess:

Attached please find tax release requests in the amount of \$1,126.68, and tax refund requests in the amount of \$912.58, reviewed at the Henderson County Board of Commissioners' Meeting on Wednesday, July 19, 2017. All releases and refunds were approved.

Sincerely,



J. Michael Edney, Chairman
Henderson County Board of Commissioners

JME/tlw

enclosures

REQUEST FOR BOARD ACTION

**HENDERSON COUNTY
BOARD OF
COMMISSIONERS**

MEETING DATE: July 19, 2017
SUBJECT: Pending Releases & Refunds
PRESENTER: Darlene Burgess, Tax Administrator
ATTACHMENT: Yes
1. Pending Release/Refund Combined Report

SUMMARY OF REQUEST:

The attached pending releases and refunds have been reviewed by the Assessor. As a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor's Office.

These pending release and refund requests are submitted for the approval by the Henderson County Board of Commissioners.

Type:	Amount:
Total Taxes Released from the Charge	\$ 1,126.68
Total Refunds as a Result of the Above Releases	\$ 912.58

BOARD ACTION REQUESTED:

The Board is requested to approve this pending release and refund report as presented.

Suggested Motion:

I move the Board approve the Combined Release/Refund Report as presented.

NCPTS Pending Release/Refund Report. Wednesday, July 05, 2017*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEWY TYPE	BILLED	PAID	RELEASE	REFUND
HENDERSONCO LLC	0002988985-2016-2016-0000	VOIDED 12/31/15. 2015 BPP TAX LISTING FORM STATED THAT BUSINESS WAS CLOSED. NO BPP 2016 LISTING WAS NEEDED..	(\$9,900)	4278	MHANEY	1744 MEADOWBROOK TR UNINCORPORATED	COUNTY	TAX LATE LIST FEE TOTAL:	\$55.94 \$5.59 \$61.53	\$0.00 \$0.00 \$61.53	\$55.94 \$5.59 \$61.53	\$0.00 \$0.00 \$0.00
	OWNER TOTAL:		(\$9,900)							TOTAL:	\$61.53	\$0.00
HOOPERS CREEK BAPTIST CHURCH	0002856818-2016-2016-0000	PARCEL NUMBER 9948675 WAS DENIED EXEMPTION FOR THE 2017 TAX YEAR PER NCGS 105-278.3 BASED ON USE OF THE PROPERTY. HOOPERS CREEK BAPTIST CHURCH APPEALED THE DENIAL TO THE HENDERSON COUNTY BOARD OF EQUALIZATION 5-22-2017. THE BOARD GRANTED FULL EXEMPTION ON 5-22-2017.	(\$133,700)	4276	DHILL	148 TERRY'S GAP LOOP RD FLETCHER NC 28732	COUNTY FLETCHER FIRE TAX	TAX LATE LIST FEE TOTAL:	\$755.41 \$0.00 \$153.76	\$755.41 \$0.00 \$153.76	\$755.41 \$0.00 \$153.76	\$755.41 \$0.00 \$153.76
	OWNER TOTAL:		(\$133,700)							TOTAL:	\$909.17	\$0.00
LAMB, HEATHER ANN	0003060409-2015-2015-0000	1998 YAMAHA GP800V AND 1999 YAMAHA GP800Y VOIDED. TAXPAYER CONTACTED OFFICE AND PROVIDED INFORMATION THAT BOATS WERE SOLD AND REGISTERED TO NEW OWNER 7/26/2013. DOCUMENTATION ON FILE.	(\$1,890)	4273	KATHYS	343 TERRY'S GAP RD FLETCHER NC 28732	COUNTY FLETCHER FIRE TAX	TAX LATE LIST FEE TOTAL:	\$9.71 \$0.97 \$2.17	\$1.81 \$0.97 \$0.41	\$9.71 \$0.97 \$2.17	\$1.81 \$0.97 \$0.41
	OWNER TOTAL:		(\$1,890)							TOTAL:	\$909.17	\$909.17
PENDLEY, ALEASHEA ANN	0003060409-2016-2016-0000	1998 YAMAHA GP800V AND 1999 YAMAHA GP800Y VOIDED. TAXPAYER CONTACTED OFFICE AND PROVIDED INFORMATION THAT BOATS WERE SOLD AND REGISTERED TO NEW OWNER 7/26/2013. DOCUMENTATION ON FILE.	(\$1,795)	4274	KATHYS	343 TERRY'S GAP RD FLETCHER NC 28732	COUNTY FLETCHER FIRE TAX	TAX LATE LIST FEE TOTAL:	\$10.14 \$1.01 \$2.06	\$0.00 \$0.00 \$0.00	\$10.14 \$1.01 \$11.15	\$0.00 \$0.00 \$0.00
	OWNER TOTAL:		(\$1,795)							TOTAL:	\$26.49	\$0.00
PENDLEY, ALEASHEA ANN	0002917010-2016-2016-0000	PER WILDLIFE REPORT 1994 PLAYTIME WATER CRAFT SOLD 4/2015 DOCUMENTATION ON FILE	(\$3,685)	4277	RJONES	35 MAXWELL FARM LN UNINCORPORATED	COUNTY EDNEYVILLE FIRE	TAX LATE LIST FEE TOTAL:	\$14.46 \$1.45 \$2.69	\$0.00 \$0.00 \$0.00	\$14.46 \$1.45 \$2.69	\$0.00 \$0.00 \$0.00
	OWNER TOTAL:		(\$3,685)							TOTAL:	\$18.87	\$0.00

*Adjustments submitted for approval on or before

NCPTS Pending Release/Refund Report. Wednesday, July 05, 2017*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
SHUMAKER, CHESTER HAROLD	0003091606-2017-2012-0000	ABSTRACT MADE IN ERROR - VALUE INCORRECT - VOIDED	(\$11,360)	4279	RJONES	96 - BIG HUNGRY RD FLAT ROCK NC 28731	COUNTY	TAX	\$58.34	\$0.00	\$58.34	\$0.00
								LATE LIST FEE	\$35.01	\$0.00	\$35.01	\$0.00
								TOTAL:	\$93.35	\$0.00	\$93.35	\$0.00
						BLUE RIDGE FIRE		TAX	\$10.79	\$0.00	\$10.79	\$0.00
								LATE LIST FEE	\$6.48	\$0.00	\$6.48	\$0.00
								TOTAL:	\$17.27	\$0.00	\$17.27	\$0.00
								ABSTRACT	\$110.62		\$110.62	\$0.00
								TOTAL:	\$110.62		\$110.62	\$0.00
GRAND TOTALS:			(\$11,360)								\$1,126.68	\$912.58
			(\$161,204)									

*Adjustments submitted for approval on or before

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1
Hendersonville, North Carolina 28792
Phone: 828-697-4808 • Fax: 828-692-9855
www.hendersoncountync.org

J. MICHAEL EDNEY
Chairman
GRADY HAWKINS
Vice-Chairman

CHARLIE MESSER
WILLIAM LAPSLEY
THOMAS H. THOMPSON

PROCLAMATION

AMERICAN RED CROSS CENTENNIAL PROCLAMATION

WHEREAS, the American Red Cross Chapter serving Henderson County is celebrating 100 years of service; and

WHEREAS, the Red Cross plays a vital humanitarian role in Henderson County as it organizes caring members of the community to donate their time, talent, money, and blood to help ease suffering and to save lives in our county, state, nation and world;

WHEREAS, for 100 years, the Red Cross, by partnering with local, county and state agencies, has supported Henderson County residents when home fires, floods, hurricanes, tornadoes or other disasters strike with emergency assistance, such as food, clothing and shelter;

WHEREAS, a vital part of the Red Cross mission is to provide preparedness training to encourage people to be prepared for the unexpected;


WHEREAS, the Red Cross provides training in CPR, water safety, sheltering and first aid giving Henderson County residents the confidence and skills to respond to life-threatening emergencies;

WHEREAS, the Red Cross saves lives every day as it collects blood and platelets for those who need it most,

WHEREAS, the Red Cross provides 24-hour support to all members of the military, veterans and their families, including a vital worldwide communications link to their families and loved ones back home;


NOW, THEREFORE, BE IT PROCLAIMED that the Henderson County Board of Commissioners proclaims July as "AMERICAN RED CROSS MONTH" in Henderson County, North Carolina.

This the 19th day of July, 2017.



J. Michael Edney, Chairman

Attest:



Teresa L. Wilson, Clerk to the Board

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: Health

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115510 539002</u>	<u>CONTRACTED SERVICES - EHR PROJECT</u>	<u>\$80,844</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114510 452025</u>	<u>MEDICAID MAX</u>	<u>\$80,844</u>

Justification: Please provide a brief justification for this line-item transfer request.
Represents expenses for electronic health records initiative for FY 18.

_____ Authorized by Department Head	_____ Date
_____ Authorized by Budget Office	_____ Date
_____ Authorized by County Manager	_____ Date

For Budget Use Only	
Batch #	_____
BA #	_____
Batch Date	_____



Designation of Voting Delegate to NCACC Annual Conference

I, Charlie Messer, hereby certify that I am the duly designated voting delegate for Henderson County at the 110th Annual Conference of the North Carolina Association of County Commissioners to be held in Durham County, N.C., on August 10-13, 2017.

Signed: Charlie Messer
Title: Commissioner

Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Alisa Cobb by: **12 Noon on Friday, August 4, 2017:**

NCACC
353 E. Six Forks Road, Suite 300
Raleigh, NC 27609
Fax: (919) 733-1065
alisa.cobb@ncacc.org
Phone: (919) 715-2685

Resolution Approving the Settlement with the Tax Collector for the 2016-2017 Tax Year

WHEREAS, N.C.G.S. 105-352 requires that settlement be made with the Tax Collector for the taxes charged to the Tax Collector in the previous tax year prior to delivery of the tax receipts to the Tax Collector for the current tax year, said settlement being conducted in accordance with N.C.G.S. 105-373; and

WHEREAS, N.C.G.S 105-373 requires that settlement be made for both taxes charged to the Tax Collector in the previous tax year, and for all delinquent taxes charged to the Tax Collector, there being a specified format for current tax year settlements, but not delinquent taxes; and

WHEREAS, the Henderson County Board Commissioners has received a proposed settlement for the 2016-2017 tax year taxes, and all delinquent taxes charged to the Tax Collector for prior tax years;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Settlement for the 2016-2017 taxes charged to the Tax Collector is hereby approved. The Board finds:
 - a. All prepayments received by the Tax Collector were properly deposited;
 - b. The settlement is in proper form;
 - c. A diligent effort was made to collect from the person who were legally obligated to pay their taxes for the 2016-2017 fiscal year; and
 - d. Those persons identified in the report of insolvents submitted by the Tax Collector are found to be insolvents. The insolvents list shall be entered into the minutes and credited to the Tax Collector as part of this settlement.
2. The Settlement for the delinquent taxes charged to the tax collector for the previous fiscal years is hereby approved. The Board finds that the settlement for the delinquent taxes is in an appropriate form.

THIS the 19th day of July, 2017.

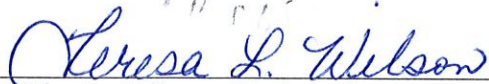
THE HENDERSON COUNTY BOARD OF COMMISSIONERS

BY: 

J. Michael Edney, Chairman

Attest:

(County Seal)



Teresa L. Wilson, Clerk to the Board

Resolution Setting the Bond Amounts for the Tax Collector and Deputy Tax Collector

WHEREAS, N.C.G.S. 105-352 requires that before the tax receipts are delivered to the Tax Collector for collection, the Board of Commissioners must approve a bond amount for the Tax Collector and Deputy Tax Collector; and

WHEREAS, the Board of Commissioners is desirous of complying with N.C.G.S. 105-352;

NOW THEREFORE IT BE RESOLVED AS FOLLOWS:

1. The Bond amount for the Tax Collector shall be set at \$1,000,000 through August of 2018.
2. The bond amount for the Deputy Tax Collector shall be set at \$250,000 to run through August of 2018.

THIS the 19th day of July, 2017.

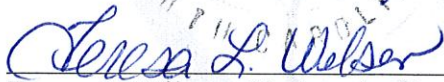
THE HENDERSON COUNTY BOARD OF COMMISSIONERS

BY: _____

J. Michael Edney, Chairman

Attest:

(County Seal)



Teresa L. Wilson, Clerk to the Board

Resolution Adopting the Order of Collection for the 2017-2018 Tax Year

WHEREAS, N.C.G.S. 105-352 requires that before the tax receipts for the 2017-2018 Tax Year may be delivered to the Tax Collector for collection the following must occur: (1) the Tax Collector must deliver any duplicate bills printed for prepayments received by the Tax Collector to the Finance Director and demonstrate to the Finance Director's satisfaction that all prepayments received have been deposited; (2) the Tax Collector must make settlement with the Board of Commissioners for all taxes placed in his hands for collection for the 2016-2017 tax year; and (3) the Board of Commissioners must approve the bonds proposed for the Tax Collector (and the Deputy Tax Collector) for collection of all taxes charged for the 2017-2018 Tax Year and all delinquent taxes

WHEREAS, prepayments were received for 2017 taxes; and

WHEREAS, the Board of Commissioners has approved the settlement for the taxes charged to the Tax Collector for collection for the 2016-2017 tax year, including the delinquent taxes; and

WHEREAS, The Board of Commissioners has approved the bonds proposed for the Tax Collector and the Deputy Tax Collector;

NOW THEREFORE BE IT RESOLVED that the order of collection attached hereto is hereby adopted.

THIS the 19th day of July, 2017.

THE HENDERSON COUNTY BOARD OF COMMISSIONERS

BY: 

J. Michael Edney, Chairman

Attest: (County Seal)



Teresa L. Wilson, Clerk to the Board

STATE OF NORTH CAROLINA

ORDER OF COLLECTION

COUNTY OF HENDERSON

TO THE TAX COLLECTOR OF HENDERSON COUNTY:

You are hereby authorized, empowered, and commanded to collect the taxes, including current, insolvent and delinquent, set forth in the tax records filed in the Office of the Assessor for Henderson County and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Henderson, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

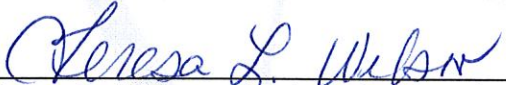
WITNESS my hand and official seal, this 19th day of July, 2017.

HENDERSON COUNTY BOARD OF COMMISSIONERS

BY: _____


J. Michael Edney, Chairman

ATTEST: - (OFFICIAL SEAL)



Teresa L. Wilson, Clerk to the Board



June 30, 2017

Henderson County
1 Historic Courthouse Square
Suite 5
Hendersonville, NC 28792

Attn: Mr. John Mitchell

Re: Emergency Services Headquarters

Dear Mr. Mitchell,

Please find attached the Guaranteed Maximum Price for the above referenced project from Cooper Construction. Clark Nexsen reviewed this information and finds it to be in line with the previously approved project budget. We would recommend moving forward with the Commission's approval. Itemized below is a project budget summary describing the total project allocation and how the funding has been distributed.

Guaranteed Maximum Price Summary for Emergency Services Headquarters	
GMP from Cooper Construction dated June 30, 2017	\$ 11,726,445.00
Owner Contingency	\$ 360,000.00
AE fees	\$ 843,717.00
Special Inspections	\$ 50,000.00
Surveying and Geotech	\$ 30,200.00
CMR pre construction fee	\$ 90,000.00
Furniture, fixture, equipment, Technology Budget	\$ 500,000.00
Total Project costs	\$ 13,600,362.00

Should you need further assistance regarding this matter, please do not hesitate to contact me.

Sincerely,

CLARK NEXSEN, INC

Chadwick S. Roberson, AIA LEED BD+C
Principal



COOPER
CONSTRUCTION COMPANY, INC.

OFFICE 761 S. Allen Road, Flat Rock NC 28731
MAIL PO Box 806, Hendersonville NC 28793
PHONE (828) 692-7238 FAX (828) 696-9978
WEB www.cooperconst.com

AGRICULTURAL
COMMERCIAL
INDUSTRIAL
INSTITUTIONAL
MEDICAL
PROFESSIONAL

A THIRD GENERATION
FAMILY-OWNED
GENERAL CONTRACTOR

June 30, 2017

David Berry
Capital Projects Construction Manager
Henderson County
100 North King Street
Hendersonville, NC 28792

Re: Emergency Services Headquarters – Guaranteed Maximum Price

David:

Cooper Construction Company, Inc. is pleased to submit our Guaranteed Maximum Price for the Henderson County Emergency Services Headquarters.

We have included an itemized Summary, Alternate Summary, Allowance Summary, Unit Price Summary, Value Engineering Summary, and a Qualifications Summary. Cooper Construction Company, Inc. submits the following Guaranteed Maximum for the Henderson County Emergency Services Headquarters in the amount of \$11,726,445.00.

We look forward to working with Henderson County on this project. Feel free to contact us if you have any questions in regards to this proposal.

Sincerely yours,



Roy T. Ford, III
Vice President

CF: File
Thomas L. Cooper
Mike Cooper
Zach Cooper
DeLaine DeBruhl
John Mathews

Summary

Cooper Construction Company, Inc.

Project Data			
Date:	6/30/2017	Project Gross Sq. Ft.:	62,193
Project Name:	Henderson County Emergency Services HQ	Schedule (Mo):	14

Summary
GMP

Estimate Summary		GMP		75% CD - 4/27/17		Delta
		Cost	Cost/G.S.F.	COST	COST / G.S.F.	
No.	Description					
1	Emergency Services Headquarters	\$ 11,077,094	\$ 178.11	\$ 13,052,301	\$ 249.80	\$ (1,975,207)
2	Storage Building	\$ 649,351	\$ 10.44	\$ 693,753	\$ 69.77	\$ (44,402)
	Total	\$ 11,726,445	\$ 188.55	\$ 13,746,054	\$ 221.02	\$ (2,019,609)

Cooper Construction Company, Inc.

Project Data			
Date:	6/30/2017	Project Gross Sq. Ft.:	52,250
Project Name:	Henderson County Emergency Services HQ	Schedule (Mo):	14

Emergency Services Headquarters
GMP

Estimate Summary		GMP		75% CD - 4/27/17		Delta
		Cost	Cost / G.S.F.	Cost	Cost / G.S.F.	
Spec. No.	Description					
01 30 00	General Conditions	\$ 840,000	\$ 16.08	840,000	\$ 16.08	\$ -
01 74 23	Final Cleaning	\$ 18,600	\$ 0.36	-	\$ -	\$ 18,600
02 40 00	Demolition	\$ 247,500	\$ 4.74	306,500	\$ 5.87	\$ (59,000)
03 30 00	Cast In Place Concrete	\$ 657,470	\$ 12.58	501,140	\$ 9.59	\$ 156,330
03 40 00	Precast Concrete Structure	\$ -	\$ -	-	\$ -	\$ -
04 00 00	Masonry	\$ 492,800	\$ 9.43	464,550	\$ 8.89	\$ 28,250
05 00 00	Structural & Misc. Metals	\$ 530,816	\$ 10.16	448,165	\$ 8.58	\$ 82,651
06 10 00	Framing & Rough Carpentry	\$ 1,000	\$ 0.02	16,816	\$ 0.32	\$ (15,816)
06 20 00	Millwork & Trim	\$ 89,851	\$ 1.72	91,163	\$ 1.74	\$ (1,312)
07 10 00	Waterproofing	\$ 183,552	\$ 3.51	251,342	\$ 4.81	\$ (67,790)
07 50 00	Roofing & Metal Wall Panels	\$ 587,513	\$ 11.24	1,122,000	\$ 21.47	\$ (534,487)
07 81 00	Fireproofing	\$ -	\$ -	-	\$ -	\$ -
08 10 00	Doors, Frames & Hardware	\$ 354,614	\$ 6.79	331,500	\$ 6.34	\$ 23,114
08 40 00	Windows, Storefronts & Curtain Walls	\$ 196,552	\$ 3.76	313,658	\$ 6.00	\$ (117,106)
09 20 00	Drywall & Acoustical	\$ 842,865	\$ 16.13	893,618	\$ 17.10	\$ (50,753)
09 30 00	Hard Tile	\$ 24,644	\$ 0.47	31,986	\$ 0.61	\$ (7,342)
09 60 00	Carpet / Wood / Resilient Flooring	\$ 67,919	\$ 1.30	93,815	\$ 1.80	\$ (25,896)
09 90 00	Painting & Wall Finishes	\$ 129,925	\$ 2.49	202,820	\$ 3.88	\$ (72,895)
10 00 00	Misc. Specialties	\$ 155,295	\$ 2.97	219,776	\$ 4.21	\$ (64,481)
11 00 00	Equipment	\$ 15,000	\$ 0.29	-	\$ -	\$ 15,000
12 00 00	Furnishings	\$ 22,147	\$ 0.42	25,815	\$ 0.49	\$ (3,668)
13 00 00	Special Construction	\$ 340,379	\$ 6.51	268,190	\$ 5.13	\$ 72,189
14 00 00	Conveying Systems	\$ -	\$ -	-	\$ -	\$ -
21 13 00	Fire Protection Systems	\$ 152,000	\$ 2.91	183,000	\$ 3.50	\$ (31,000)
22 00 00	Plumbing Systems	\$ 570,900	\$ 10.93	461,428	\$ 8.83	\$ 109,472
23 30 00	HVAC Systems	\$ 1,037,800	\$ 19.86	1,372,444	\$ 26.27	\$ (334,644)
26 00 00	Electrical	\$ 976,793	\$ 18.69	1,531,742	\$ 29.32	\$ (554,949)
31 00 00	Sitework	\$ 1,612,483	\$ 30.86	1,646,161	\$ 31.51	\$ (33,678)
01 21 16	Construction Contingency 2%	\$ 202,968	\$ 3.88	580,881	\$ 11.12	\$ (377,913)
01 21 16	Design Contingency 0%	\$ -	\$ -	-	\$ -	\$ -
01 21 16	Escalation 0%	\$ -	\$ -	-	\$ -	\$ -
	Subtotal	\$ 10,351,386	\$ 198.11	\$ 12,198,510	\$ 233.46	\$ (1,847,123.82)
01 20 00	Subcontractor Bonding	\$ 125,351	\$ 2.40	\$ 146,382	\$ 2.80	\$ (21,031.00)
	Subtotal	\$ 10,476,737	\$ 200.51	\$ 12,344,892	\$ 236.27	\$ (1,868,154.82)
01 20 00	Builders Risk & General Liability	\$ 115,244	\$ 2.21	\$ 135,794	\$ 2.60	\$ (20,549.89)
	Subtotal	\$ 10,591,981	\$ 202.72	\$ 12,480,686	\$ 238.86	\$ (1,888,704.71)
01 20 00	Performance & Payment Bond	\$ 84,736	\$ 1.62	\$ 99,845	\$ 1.91	\$ (15,109.15)
	Subtotal	\$ 10,676,717	\$ 204.34	\$ 12,580,531	\$ 240.78	\$ (1,903,813.86)
01 20 00	Fee 3.75%	\$ 400,377	\$ 7.66	\$ 471,770	\$ 9.03	\$ (71,393.11)
	Subtotal	\$ 11,077,094	\$ 212.00	\$ 13,052,301	\$ 249.80	\$ (1,975,206.97)

Cooper Construction Company, Inc.

Project Data			
Date:	6/30/2017	Project Gross Sq. Ft:	9,943
Project Name:	Henderson County Emergency Services HQ	Schedule (Mo.):	14

Storage Building
GMP

Estimate Summary		GMP		75% CD - 4/27/17		Delta
		Cost	Cost / G.S.F.	Cost	Cost / G.S.F.	
Spec. No.	Description					
01 30 00	General Conditions	\$ -		\$ -	\$ -	\$ -
02 40 00	Demolition	\$ -		\$ -	\$ -	\$ -
03 30 00	Cast In Place Concrete	\$ 121,175		\$ 125,285	\$ 12.60	\$ (4,110)
03 40 00	Precast Concrete Structure	\$ -		\$ -	\$ -	\$ -
04 00 00	Masonry	\$ 14,900		\$ 27,300	\$ 2.75	\$ (12,400)
05 00 00	Structural & Misc. Metals	\$ 238		\$ -	\$ -	\$ 238
06 10 00	Framing & Rough Carpentry	\$ -		\$ -	\$ -	\$ -
06 20 00	Millwork & Trim	\$ -		\$ -	\$ -	\$ -
07 10 00	Waterproofing	\$ 9,127		\$ 2,500	\$ 0.25	\$ 6,627
07 50 00	Roofing	\$ -		\$ 9,060	\$ 0.91	\$ (9,060)
07 81 00	Fireproofing	\$ -		\$ -	\$ -	\$ -
08 10 00	Doors, Frames & Hardware	\$ 34,892		\$ 39,250	\$ 3.95	\$ (4,358)
08 40 00	Windows, Storefronts & Curtain Walls	\$ -		\$ -	\$ -	\$ -
09 20 00	Drywall & Acoustical	\$ 8,136		\$ -	\$ -	\$ 8,136
09 30 00	Hard Tile	\$ -		\$ -	\$ -	\$ -
09 60 00	Carpet / Wood / Resilient Flooring	\$ -		\$ -	\$ -	\$ -
09 90 00	Painting & Wall Finishes	\$ 22,250		\$ 7,296	\$ 0.73	\$ 14,954
10 00 00	Misc. Specialties	\$ -		\$ 500	\$ 0.05	\$ (500)
11 00 00	Equipment	\$ -		\$ 10,000	\$ 1.01	\$ (10,000)
12 00 00	Furnishings	\$ -		\$ -	\$ -	\$ -
13 00 00	Special Construction	\$ 172,242		\$ 187,802	\$ 18.89	\$ (15,560)
14 00 00	Conveying Systems	\$ -		\$ -	\$ -	\$ -
21 13 00	Fire Protection Systems	\$ -		\$ -	\$ -	\$ -
22 00 00	Plumbing Systems	\$ -		\$ -	\$ -	\$ -
23 30 00	HVAC Systems	\$ 25,600		\$ 30,000	\$ 3.02	\$ (4,400)
26 00 00	Electrical	\$ 186,055		\$ 105,000	\$ 10.56	\$ 81,055
31 00 00	Sitework	\$ 7,500		\$ 21,919	\$ 2.20	\$ (14,419)
01 21 16	Construction Contingency	\$ 12,042	2%	\$ 29,831	\$ 3.00	\$ (17,789)
01 21 16	Design Contingency	\$ -	0%	\$ -	\$ -	\$ -
01 21 16	Escalation	\$ -	0%	\$ -	\$ -	\$ -
	Subtotal	\$ 614,157		\$ 648,372	\$ 65.21	\$ (34,215)
01 20 00	Subcontractor Bonding (Included in Emergency Services HQ Summary)	\$ -		\$ 7,780	\$ 0.78	\$ (7,780)
	Subtotal	\$ 614,157		\$ 656,153	\$ 65.99	\$ (41,996)
01 20 00	Builders Risk & General Liability	\$ 6,756		\$ 7,218	\$ 0.73	\$ (462)
	Subtotal	\$ 620,913		\$ 663,370	\$ 66.72	\$ (42,457)
01 20 00	Performance & Payment Bond	\$ 4,967		\$ 5,307	\$ 0.53	\$ (340)
	Subtotal	\$ 625,880		\$ 668,677	\$ 67.25	\$ (42,797)
01 20 00	Fee	\$ 23,471	3.75%	\$ 25,075	\$ 2.52	\$ (1,604)
	Subtotal	\$ 649,351		\$ 693,753	\$ 69.77	\$ (44,402)

Cooper Construction Company

Alternates

Spec. No.	Description	Unit	Quantity	Unit Cost	Total Cost
-----------	-------------	------	----------	-----------	------------

Alternate # A-1 - Training Stair					
03 00 00	Foundations	LS	1	\$ 3,000.00	\$ 3,000.00
05 51 00	Training Stair Steel	LS	1	\$55,000.00	\$ 55,000.00
09 90 00	Paint Training Stair	LS	1	\$ 2,500.00	\$ 2,500.00
26 00 00	Lightning Protection on Training Stair	LS	1	\$ 7,780.00	\$ 7,780.00
02 40 00	Concrete Sidewalk Around Training Stair	LS	1	\$ 1,850.00	\$ 1,850.00
				Subtotal	\$ 70,130.00
				Contingency:	\$ 1,402.60
				Subtotal	\$ 71,532.60
				Liability Insurances:	\$ 786.86
				Subtotal	\$ 72,319.46
				P&P Bond:	\$ 578.56
				Subtotal	\$ 72,898.01
				Fee:	\$ 2,733.68
				Total	\$ 75,631.69

Alternate # A-2 - Recessed Dock Lift in Storage Building					
03 00 00	Depressed Slab	LS	1	\$ 3,000.00	\$ 3,000.00
05 51 00	Edge Angles at Dock Lift Depressed Slab	LS	1	\$ 2,000.00	\$ 2,000.00
11 13 00	Dock Lift	LS	1	\$ 9,600.00	\$ 9,600.00
26 00 00	Power to Unit and Conduits for Controls & Hydraulic Lines	LS	1	\$ 506.38	\$ 506.38
				Subtotal	\$ 15,106.38
				Contingency:	\$ 302.13
				Subtotal	\$ 15,408.51
				Liability Insurances:	\$ 169.49
				Subtotal	\$ 15,578.00
				P&P Bond:	\$ 124.62
				Subtotal	\$ 15,702.63
				Fee:	\$ 588.85
				Total	\$ 16,291.47

Spec. No.	Description	Unit	Quantity	Unit Cost	Total Cost
Alternate # E-1 - Increase Generator Tank Size to a 72-Hour Capacity					
26 00 00	Increase Tank Size	LS	1	\$ 7,737.00	\$ 7,737.00
				Subtotal	\$ 7,737.00
				Contingency:	\$ 154.74
				Subtotal	\$ 7,891.74
				Liability Insurances:	\$ 86.81
				Subtotal	\$ 7,978.55
				P&P Bond:	\$ 63.83
				Subtotal	\$ 8,042.38
				Fee:	\$ 301.59
				Total	\$ 8,343.97

Alternate # P-1 - Clean Agent Suppression System					
21 13 13	Clean Agent Suppression System	LS	1	\$ -	\$ -
26 00 00	Fire Alarm Tie-Ins for Suppression System	LS	1	\$ 1,125.00	\$ 1,125.00
				Subtotal	\$ 1,125.00
				Contingency:	\$ 22.50
				Subtotal	\$ 1,147.50
				Liability Insurances:	\$ 12.62
				Subtotal	\$ 1,160.12
				P&P Bond:	\$ 9.28
				Subtotal	\$ 1,169.40
				Fee:	\$ 43.85
				Total	\$ 1,213.26

Alternate # A-3 - Sound Baffles in Lobby 153 & Corridors 200A & 200B					
09 21 16	Install Sound Baffles	LS	1	\$27,443.00	\$ 27,443.00
				Subtotal	\$ 27,443.00
				Contingency:	\$ 548.86
				Subtotal	\$ 27,991.86
				Liability Insurances:	\$ 307.91
				Subtotal	\$ 28,299.77
				P&P Bond:	\$ 226.40
				Subtotal	\$ 28,526.17
				Fee:	\$ 1,069.73
				Total	\$ 29,595.90

Cooper Construction Company

Allowances

NO.	DESCRIPTION
1	Rock Excavation (Trench) - 100 CY \$ 17,500.00
2	Unsuitable Soils Excavation - 7,000 CY \$ 70,000.00
3	Replacement of Rock Excavation or Unsuitable Soils - 7,000 CY \$ 84,000.00
4	Face Brick - Per 1,000 Bricks \$ 440.00
5	Building Directional Signage, Building Dedication Plaques, Room Dedication Plaque, & County Seal Logo Plaque \$ 7,500.00
6	PT 1 x10's at Dumpster Gate \$ 1,000.00
7	Low Voltage Wiring at the Sectional Doors \$ 17,500.00
8	Turn Out Gear Rack \$ 5,500.00
9	Wall Mounted Flagpole \$ 5,000.00
10	Kitchen Hood (Ductwork & Exhaust Fan are Included in the GMP) \$ 15,000.00
11	Entrance Mat \$ 5,000.00
12	Pre-Engineered Metal Building - Emergency Services Headquarters \$ 222,569.00
13	Pre-Engineered Metal Building - Storage Building \$ 112,393.00
14	Rock Removal (Mass) - 1,000 CY \$ 40,000.00
15	Monument Sign \$ 15,000.00
	Notes:
	1. Allowance items listed on this page are included as line items on the Bid Summary sheets and/or quotes.

Cooper Construction Company

Unit Prices

NO.	DESCRIPTION	
1	Rock Excavation (Trench) - per CY	\$ 175.00
2	Rock Excavation (Mass) - per CY	\$ 40.00
3	Unsuitable Soils Excavation - per CY	\$ 9.00
4	Replacement of Rock Excavation or Unsuitable Soils - per CY	\$ 11.00
5	8" CMU Partition Installed - per SF	\$ 7.50
6	3 5/8" Metal Stud & Gypsum Board Partition - per SF	\$ 5.18
7	3'-0" x 7'-0" Solid Core Wood Door, Hardware, & HM Frame - per Each	\$ 1,083.00
E1	Add/Delete Exit Sign	\$ 224.07
E2	Add/Delete Fire Alarm Audio/Visual Device - per Each	\$ 352.88
E3	Add/Delete Fire Alarm Pull Station - per Each	\$ 352.88
E4	Add/Delete Smoke Detector - per Each	\$ 377.88
E5	Add/Delete 120V Receptacle - per Each	\$ 145.07
HM-1	Removal & Disposal of Asbestos Containing Pipe Insulation Elbows up to 6" Diameter - per LF	\$ 23.00
HM-2	Removal & Disposal of Asbestos Containing Floor Tile & Mastic - per SF	\$ 4.80
HM-3	Removal & Disposal of Asbestos Containing Pipe Insulation - per SF	\$ 23.00
HM-4	Removal & Disposal of Asbestos Containing Wall Board or Wall Board with Asbestos Containing Finishing Compound - per SF	\$ 5.75

Value Engineering

VE No.	Description	Total Cost	Accept / Reject
	<u>Emergency Services Headquarters</u>		
1	Eliminate High Abuse GWB from Project	\$ (7,513)	
2	Delete Brick Allowance and Furnish Brick as Specified	\$ (4,650)	
3	Eliminate Drainage Board at Areas A, C, & Storage Building	\$ (15,302)	
4	Delete the Requirement for Irrigation from the Landscape Package	\$ (6,000)	
5	Eliminate Sod from Landscape Package and Substitute Hand Seeding	\$ (8,000)	
	Total Potential VE Savings for Emergency Services HQ	\$ (41,465)	

Cooper Construction Company, Inc.

Qualifications	
Date:	6/30/2017
Project Name:	Henderson County Emergency Services HQ

NO.	DESCRIPTION
1	Design consultants are contracted by the Owner (ex: architectural, civil, structural, bridge, MEP engineering, interior
2	Building permits costs, meter fees, impact fees, and tap fees not included.
3	No costs for running an underground line or supplying the meter for natural gas is included.
4	Pricing is based on Owner Contract executed by August 19, 2017 and construction schedule with start date no later than August 19, 2017. Subcontractor and vendor pricing based on current market pricing and no price escalation.
5	Threshold inspections and special inspections are not included. If required, it is assumed that the Owner will hire the engineer directly.
6	Schedule based on normal work hours between 7:30AM and 5:00PM on days including Monday through Saturday. After hours work on Sunday may be required, such as utility outages/tie-ins.
7	No liquidated damages are assumed based on the contract documents.
8	Sales tax is included in the base bid. A Monthly Sales Tax Listing Report, specifying the sales tax paid for materials related to the subcontracts during the billing period will be provided for the Owner's use.
9	Builders risk based on current GMP amounts and will be billed lump sum at project start. Rates are based on current schedule durations. Increases to schedule duration or GMP amount will increase Builders Risk. Deductibles for any weather related or named storm claims are not included and paid by Owner if occurs.
10	P&P bond based on current GMP amounts and will be billed lump sum at project start. Increases to GMP amount will increase bond.
11	General Liability insurance based on current GMP amounts and will be billed lump sum at project start. Increases to GMP amount will increase insurance.
12	Owner will coordinate and provide moving of personnel, furniture, equipment, etc. from all existing buildings, complete.
13	Service contracts for systems, maintenance, and/or monitoring is by Owner, such as telephone, TV, internet, fire alarm, security, access control, nurse call, resident monitoring, HVAC, and/or landscaping.
14	General Conditions are based on the 14 month construction duration provided during the RFQ process.
15	Construction Manager's fee is lump sum and based on 3.75% of original GMP amount. Change orders increasing GMP will include 3.75% fee and 2.5% overhead for Construction Manager. Subcontractor change orders will include no more than 10% fee, plus 5% office overhead.
16	Additional details and assumptions can be found in the descriptions for specific line items.
17	The following items are not included in the GMP and are currently included by the Owner, which include utility setup/consumption, impact fee, civil/environmental/bridge permits, and FF&E.
18	Site Lighting is by Utility Provider.
19	FF&E (furniture, fixtures, and equipment) by Owner, unless noted otherwise. Items by Owner include TV's, furniture, beds, etc.
20	All appliances are to be owner furnished and owner installed.
21	Div 2 - Maintenance of landscaping will be by Owner, after inspection and turnover.
22	Div 2 - Septic tank removal and well capping is not included, as none are expected.
23	Div 2 - Hazardous materials removal is not included, such as lead paint or asbestos. Owner/Designers to provide hazardous materials survey prior to demolition of existing buildings. The responsibility and cost of any hazardous material removal will be determined once the surveys are received.
24	Div 2 - Existing materials, equipment, etc. that remain prior to demolition at or inside the existing buildings are assumed to be property of demolition sub, if not removed prior to mobilization.
25	Div 2 - Demolition does not include removal of any mold, mildew, or wood decay/damage, if found. Assumed none existing.
26	Div 9 - All sound baffles shown have been excluded from the base bid. These are shown as an alternate.

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1
Hendersonville, North Carolina 28792
Phone: 828-697-4808 • Fax: 828-692-9855
www.hendersoncountync.org

J. MICHAEL EDNEY
Chairman
GRADY HAWKINS
Vice-Chairman

CHARLIE MESSER
WILLIAM LAPSLEY
THOMAS H. THOMPSON

RESOLUTION

TO PROVIDE FOR THE INCLUSION OF THE SEWER SYSTEM OF THE CANE CREEK WATER AND SEWER DISTRICT INTO THE METROPOLITAN SEWERAGE DISTRICT OF BUNCOMBE COUNTY

WHEREAS, on May 30, 2017, the North Carolina General Assembly enacted Session Law 2017-26, Senate Bill 155, entitled "An Act to Amend the Provisions Regarding Expansion of a Metropolitan Sewerage District and to Make Additional Board Appointments Parallel to the Process to Expand a Metropolitan Water and Sewerage District; and

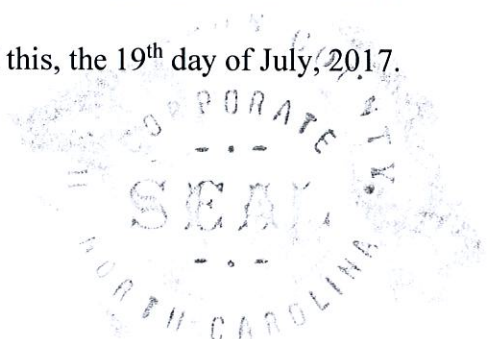
WHEREAS, the said Act revises N.C. General Statute §162A-68 to now provide for inclusion of a part of a political subdivision (and not just the whole) into a Metropolitan Sewerage District; and

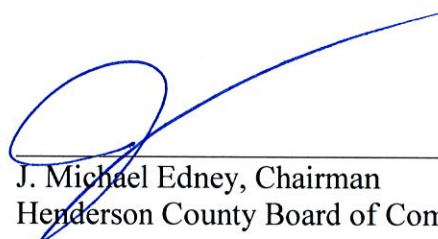
WHEREAS, the County's Cane Creek sewer system, limited to the Cane Creek Water and Sewer District, is served for sewage treatment purposes by the Metropolitan Sewerage District of Buncombe County's treatment plant; and

WHEREAS, inclusion of the Cane Creek sewer system into the Metropolitan Sewerage District of Buncombe County would result in substantially lower fees for customers of the Cane Creek system, while maintaining high levels of service;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Henderson County, North Carolina, that the Board hereby formally requests the inclusion, for the purpose of sanitary sewer service, into the Metropolitan Sewerage District of Buncombe County all the territory included in the County's existing Cane Creek Water and Sewer District.

Adopted this, the 19th day of July, 2017.





J. Michael Edney, Chairman
Henderson County Board of Commissioners

Attest:



Teresa L. Wilson, Clerk to the Board

HENDERSON COUNTY BOARD OF COMMISSIONERS

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CHARLIE D. MESSER
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WILLIAM G. LAPSLEY

July 20, 2017

Metropolitan Sewerage District of Buncombe County
Mr. M. Jerry Vehoun, Chairperson
2028 Riverside Dr.
Asheville, NC 28804

Re: Resolution to Provide for the Inclusion of the Sewer System of the Cane Creek Water and Sewer District into the Metropolitan Sewerage District of Buncombe County.

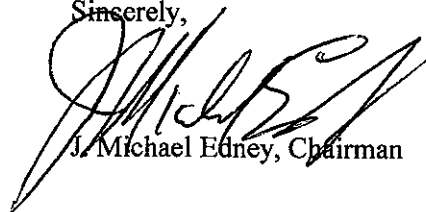
Dear Mr. Vehoun:

At their regularly scheduled meeting of July 19, 2017, the Board unanimously voted to approve the enclosed Resolution to Provide for the Inclusion of the Sewer System of the Cane Creek Water and Sewer District into the Metropolitan Sewerage District of Buncombe County.

Please accept this as the Board's formal request for inclusion, for the purpose of sanitary sewer service, into the Metropolitan Sewerage District of Buncombe County all the territory included in Henderson County's existing Cane Creek Water and Sewer District.

If you have questions or need any additional information, please contact us at (828) 697-4808.

Sincerely,



J. Michael Edney, Chairman

JME/tlw

Enclosures (1)

COPY

HENDERSON COUNTY BOARD OF COMMISSIONERS

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CHARLES D. MESSER
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THOMAS H. THOMPSON

July 20, 2017

City of Hendersonville
Office of the Mayor
Mayor Barbara G. Volk
145 Fifth Avenue East
Hendersonville, NC 28792

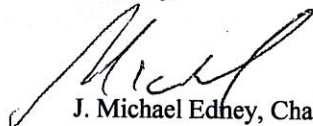
Re: Purchase of Etowah Sewer Company

Dear Barbara:

In their regularly scheduled meeting of July 19, 2017, the Board of Commissioners unanimously voted to deny the City's request to purchase the Etowah Sewer System as currently proposed.

I hope we can discuss this matter further and come up with a solution to benefit everyone. Please contact me at (828) [REDACTED] at your convenience.

Sincerely,



J. Michael Edney, Chairman