

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: Monday June 5th, 2017

SUBJECT: Governor's Crime Commission Grant - Project Position
(Victim Assistance Coordinator)

PRESENTER: Chief Deputy Jason Brown

ATTACHMENTS: Yes

1. Letter from Safelight
2. New Position Cost Breakdown

SUMMARY OF REQUEST:

The Sheriff's Office is requesting that the Board approve a project position within the Sheriff's Department, that will serve as a Victim Assistance Coordinator. This position is funded by a Governor's Crime Commission grant through September, 2018 which was awarded to Safelight for Victim Assistance Services in conjunction with the Sheriff's Office. Should the Board approve the position, a budget amendment to appropriate both the expenditure and associated revenue, will be brought back for approval at the July, 2017 meeting.

The Victim Assistance Coordinator will support deputies in ensuring that victims of crimes and witnesses to crimes are assisted through the process of criminal investigation, prosecution, and thereafter. They will serve as a liaison between victims/witnesses, the charging deputies, the jail, and the District Attorney's Office, the Court, and any applicable victim advocacy agencies for all matters pertaining to cases involving such victims/witnesses.

BOARD ACTION REQUESTED:

The Board is requested to approve the addition of this project position to the Sheriff's Office.

Suggested Motion:

I move the Board of Commissioners approve this project position within the Sheriff's Office.



May 18, 2017

Henderson County Sheriff's Office
100 North Grove Street
Hendersonville, N.C. 28792-5027

The Governor's Crime Commission approved our request to fund the Victims Assistance position through September 30, 2018. The total personnel expense provided for this position is \$45,648 per year. We will work with the Sheriff's Office to maintain compliance and seek additional funding in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Tanya Blackford", is written over the typed name.

Tanya Blackford
Executive Director

NEW POSITION REQUESTS

POSITION TITLE	QTY.	START DATE	PAY STATUS	GRADE	SALARY	SALARY TOTAL	FICA	LGERS	401K MATCH	INSURANCE		WORKER'S COMP	TOTAL PERSONNEL EXPENSES	TOTAL NEW EXPENSES
							7.65%	7.50%	2%	MEDICAL	DENTAL	\$326		
										\$10,775	\$575			
Victims Assistance	1	6/1/17	full time	43	\$32,864	\$32,864	\$2,514	\$2,465	\$329	\$9,946	\$531	\$326	\$48,974	\$48,974
						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					TOTAL	\$32,864	\$2,514	\$2,465	\$329	\$9,946	\$531	\$326	\$48,974	\$48,974