

DRAFT

4.20.17

MINUTES

cc: BOC
Russ
Steve
Amy

**STATE OF NORTH CAROLINA
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS
WEDNESDAY, APRIL 19, 2017**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 9:00 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Mike Edney, Vice-Chairman Grady Hawkins, Commissioner Tommy Thompson, Commissioner Charlie Messer, Commissioner William Lapsley, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Engineer Marcus Jones, Management Assistant Megan Powell, Director of Business and County Development John Mitchell, Finance Director Carey McLelland, Registrar of Deeds Lee King, DSS Director Jerrie McFalls, Central Services and Construction Manager David Berry, Facility Services Director Jerry Tucker, HR Director Jan Prichard, Environmental Health Supervisor Seth Swift, Personal Property Administrator Kevin Hensley, Public Health Administrative Assistant Cathy Nicholson, Public Health Nursing Director Betsy Alexander, Internal Auditor Samantha Reynolds, Assistant Engineer Natalie Berry & PIO Kathryn Finotti – videotaping, and Deputy Ken McCraw as security.

CALL TO ORDER/WELCOME

Chairman Edney called the meeting to order and welcomed all in attendance.

INVOCATION

The invocation was provided by Jimmy Spence of Upward Christian Fellowship.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Commissioner Hawkins.

RECOGNITION – SETH SWIFT, ENVIRONMENTAL HEALTH SUPERVISOR OF THE YEAR

Chairman Edney stated Seth Swift was recognized as the Environmental Health Supervisor of the Year by the NC Environmental Health Supervisors Association.

Mr. Swift's professional dedication to the principles and practice of public health and personal standards of integrity as a Registered Environmental Health Specialist have supported a progressive environmental health career which has served his community and State well.

Mr. Swift's most admirable quality is his personal consistency for credibility and integrity. He always prioritizes a balance of family and community obligations including his church. This set of values serves him well when dealing with challenging regulatory decisions that must be made to protect public health at large. His dedication to service has earned him the respect of the general public, many peers and staff.

The Board presented Seth with a Certificate of Recognition, and he received a standing ovation.

INFORMAL PUBLIC COMMENTS

1. Nancy Glowacki feels any major decisions made by the Board should be done through best practices with thorough review and a plan. The proposed gun range should be assessed for the need and location.
2. Dennis Justice is upset that the School Board came back without the request of shock pads for the artificial turf fields. Mr. Justice feels this is not acceptable since shock pads are necessary to resist injury. He asked the Board to delay the project and ask the School Board to hold an emergency session and revisit the options.

DATE APPROVED:

Discussion/Adjustment of Consent Agenda

Commissioner Hawkins made the motion to approve Consent Agenda minus "Register of Deeds – Office Closure" pulled for discussion.. All voted in favor and the motion carried.

CONSENT AGENDA consisted of the following:

Minutes

Draft minutes were presented for board review and approval of the following meeting(s):

April 3, 2017 - Regularly Scheduled Meeting

Tax Collector’s Report

Collections Specialist Luke Small had presented the Tax Collector’s Report to the Commissioners dated April 7, 2017 for information only. No action was required.

Commissioner Thompson noted the Tax Collector’s Office should be recognized. Henderson County prepares the budget each year based on a 97% collection rate. The Tax Collector’s Office has done an outstanding job and as of their report of April 7, 2017, 97.96% has been collected.

FY2018 Consolidated Agreement –Public Health and DHHS

The Henderson County Department of Public Health is presenting the master Consolidated Agreement with the NC Department of Health & Human Services for FY 2018. This agreement is presented to the Board of Commissioners annually, and historically has been signed by the Chairman of the Board of Commissioners (as County Official), the County Finance Officer and the Health Director. There are no significant changes with the agreement requirements as compared to the FY 2017 Consolidated Agreement. Page 2 and 3 of the cover letter from the NC Department of Health and Human Services details 11 changes under “Summary of Changes to the FY 2017 - 2018 Consolidated Agreement”.

The Henderson County Board of Health reviewed and approved the agreement at their March 14, 2017 meeting. They provided guidance to Health Director at that meeting to forward the agreement to the Board of Commissioners on their behalf, for consideration and approval.

The document has also been shared with County Finance Director.

Motion:

I move the Board approve the FY 2018 Consolidated Agreement between the NC Department of Health & Human Services and the Henderson County Department of Public Health.

Offer to purchase property (former “Sixth Avenue Clubhouse”) property

Dr. Leon Elliston offered to purchase the former “Sixth Avenue Clubhouse” property, Henderson County parcel identification numbers 1011743 and 0114591.

This Board gave provisional acceptance to a first bid of \$172,000.00.

This property went through the “upset bid” process required by law. This resulted in a final bid of \$286,000.00. The “upset bid” process on this final bid expired April 3, 2017, at 5:00 p.m., when no further bids were received.

The tax values of these properties are as follows:

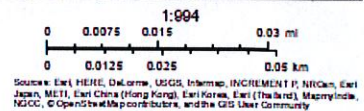
PARCEL	Building “Value”	Land Value
1011743	\$171,200	\$177,700
0114591	\$0.00	\$23,500
TOTAL	\$171,200	\$201,200
TOTAL ALL		\$372,400

Despite the tax values for the building located on parcel 1011743 quoted above, the Henderson County

Engineer and Capital Projects Manager believe, after a survey of the building, that the renovation cost for any effective use of that building exceeds its quoted tax value.



April 6, 2017



Under the Board’s procedures and the General Statutes, once provisional acceptance has occurred, and no further upset bids are received after published notice, the matter comes back before this board for a final decision on the sale.

Motion:

I move that the Board approves the sale of the former “Sixth Avenue Clubhouse” property to Leon Elliston, at a price of \$286,000.00, and authorize and direct the Chairman and staff to complete the sale.

Budget Amendment – Capital Project Fund

On June 6, 2016 the board voted to fund \$230,000 from the ‘Bent Creek Fund’ to repair the tennis courts and lighting at Jackson Park. Those funds are budgeted in the Capital Project Fund, and work on the courts is scheduled to begin in the spring of 2017.

Recent heavy rain events have revealed drainage issues at the Athletics and Activity Center, with water entering the building on several occasions. To help fund repair and mitigation efforts at the facility to prevent future water infiltration, staff recommends \$37,000 of the funds which would have been used for the lighting portion of the Jackson Park tennis court repair, be moved to Facility Services. The tennis courts will still be replaced, however, staff has determined that the current lighting system at the tennis courts is sufficient and can continue to be utilized when the tennis courts are repaired.

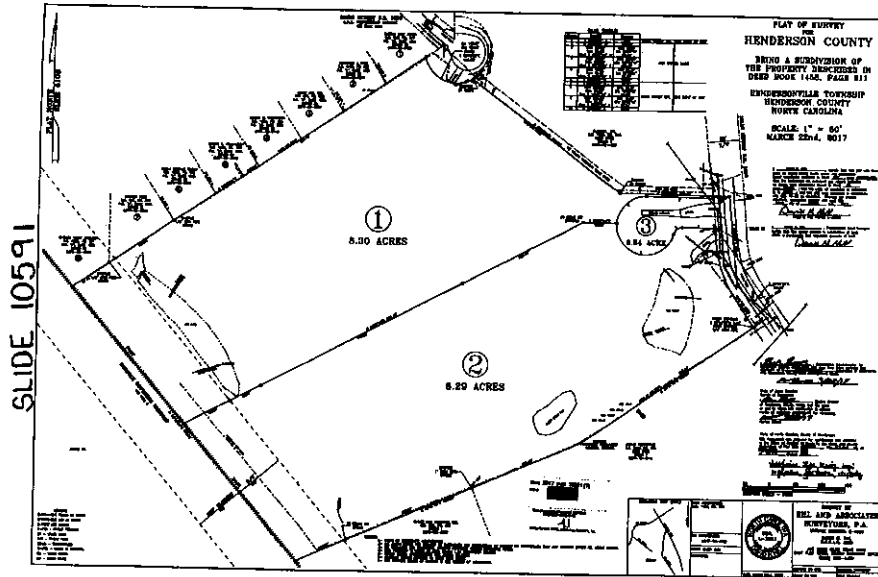
Motion:

I move the Board of Commissioners approves the Budget Amendment as presented to appropriate funding necessary for repairs to the Athletics and Activity Center.

Register of Deeds – Office Closure (Pulled for discussion)

NCDOT Resolution

The plat for the subdivision of the Fairgrounds site was recorded after TRC review and approval. The property subdivision results in Henderson County’s retention of ownership of 0.54 acres (labeled Parcel 3) for the purpose of developing a public industrial drive with turnaround to serve the property.



NCDOT is in process of considering economic development support for the design and construction of the industrial access drive with turnaround. NCDOT may also consider improving the shoulder width and surface of Mills Street and James Street to improve access and safety. Provided NCDOT supports the project, Henderson County would petition NCDOT to accept the road addition.

Motion:

I move that the Board adopts the Resolution in support of the NCDOT Industrial Access Drive to serve the Fairgrounds site.

Board member appointments, Henderson County Hospital Corporation

Under the Articles of Incorporation adopted by this Board for Henderson County Hospital Corporation, a number of the seats on the Board of Directors must be filled each year, by various processes. This year two seats are presented by the current Board, according to those Articles, and one regular director must be appointed directly by this Board and may be a commissioner. In addition the *ex officio* director who must be a member of this Board should be appointed. The Corporation’s by-laws have been amended, such that the term of Directors begins the first day of the last month of the Corporation’s fiscal year, which is now anticipated to be July through June of each year.

County and hospital corporation staff will be present and prepared if requested to give further information on this matter.

Motion:

I move that the Board approves the following as members of the Board of Directors of the Henderson County Hospital Corporation, all such appointments to take place effective the first day of the last month of the Corporation’s fiscal year:

- Chip Gould, regular director
- John Bryant, PH.D, regular director
- J. Michael Edney, regular director
- Thomas H. Thompson, *ex officio* director

Cooperative Extension

Following the recent retirement of the Cooperative Extension Director at the Henderson County Center, the North Carolina Cooperative Extension Service conducted an extensive search and interview process for the County Extension Director position. The Service has concluded their process, and has made a recommendation for the Board's consideration. The Board is requested to approve the candidate as recommended for hire by the North Carolina Cooperative Extension Service.

Motion:

I move the Board accepts the North Carolina Cooperative Extension Service's recommendation for selection of the County Extension Director.

Commissioner Thompson introduced the new County Extension Director Dr. Terry Kelley. He also introduced Daniel Smith, the Interim West District Director of the NC Cooperative Extensive Service, and Kelly Hiemstra, the Western District Extension Director.

This position was advertised and the candidate selected through NC State University's employment management system. The position was posted on January 20, 2017, and 19 applicants were forwarded from the University to the selection committee for their consideration. The committee was made up of the following individuals:

Kenny Barnwell, Apple Farmer, Henderson County
Trey Enloe, Apple Farmer, Henderson County
Dunkin Fitzsimons, Chairman, Extension Advisory Council, Henderson County
Dr. Tom Kon, Assistant Professor, Southeast Apple Research Specialist, NC State University
Sheri Schwab, Director of County Operations, North Carolina Cooperative Extension Service
Daniel Smith, Interim West District Director, North Carolina Cooperative Extension Service
Tommy Thompson, County Commissioner, Henderson County

Dr. Terry Kelly stated it was an honor and privilege to be selected.

DISCUSSION/ADJUSTMENT OF DISCUSSION AGENDA

Commissioner Messer made the motion to adopt the discussion agenda with the addition of a brief update from the Etowah Lions Club, the Wilkes County Commissioners visit to Henderson County, and Special Needs Fields. All voted in favor and the motion carried.

NOMINATIONS

Notification of Vacancies

1. Henderson Tourism Development Authority – 1 vac.
2. Juvenile Crime Prevention Countil – 1 vac.
3. Nursing/Adult Care Home Community Advisory Committee – 2 vac.
4. Social Services Board – 1 vac.

Chairman Edney made notice of vacancies and opened the floor to nominations.

Nominations

1. Child Protection and Fatality Prevention Team – 1 vac.

Chairman Edney nominated Aaron Lisenbee for position #1. *Chairman Edney made the motion to accept the appointment of Aaron Lisenbee to position #1 by acclamation. All voted in favor and the motion carried.*

2. EMS Peer Review Committee – 6 vac.

Commissioner Hawkins nominated Graham fields for position #16. Commissioner Lapsley nominated

William Gillette for position #12, Mark Stepp for position #14, and Lisha Stanley for position #17. *Chairman Edney made the motion to accept the reappointments of William Gillette to position #12, Mark Stepp to position #14, Graham Fields to position #16, and Lisha Stanley to position #17 by acclamation. All voted in favor and the motion carried.*

3. Governmental Financing Corporation – 1 vac.

Commissioner Thompson nominated Steve Wyatt for position #2. *Chairman Edney made the motion to accept the reappointment of Steve Wyatt to position #2 by acclamation. All voted in favor the motion carried.*

4. Henderson County Planning Board – 3 vac.

Commissioner Hawkins nominated Paul Patterson for position #5 and Rick Livingston for position #6. *Chairman Edney made the motion to accept the appointments of Paul Patterson to position #5, and Rick Livingston to position #6 by acclamation. All voted in favor and the motion carried.*

5. Home and Community Care Block Grant Advisory Committee – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

6. Juvenile Crime Prevention Council – 2 vac.

There were no nominations at this time and this item was rolled to the next meeting.

7. Mills River Partnership – 1 vac.

Chairman Edney nominated Rachel Kipar for position #1. *Chairman Edney made the motion to accept the appointment of Rachel Kipar to position #1 by acclamation. All voted in favor and the motion carried.*

8. Nursing/Adult Care Home Community Advisory Committee – 4 vac.

There were no nominations at this time and this item was rolled to the next meeting.

9. Senior Volunteer Services Advisory Council – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

REGISTER OF DEEDS – OFFICE CLOSURE (pulled from Consent Agenda for Discussion)

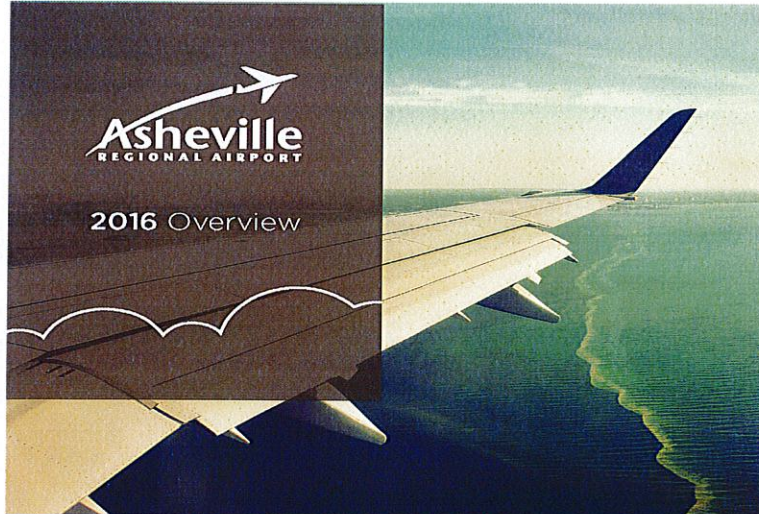
Lee King, Henderson County Register of Deeds (ROD), is requesting the Board approve the closure of the ROD Office, on Tuesday, July 11, 2017. The Register of Deeds will be implementing the North Carolina Electronic Birth Registration System (EBRS) on August 1, 2017, and has requested the closure to allow for the very detailed training that is associated with the system. The training will be provided on that date by Tamma Hill, from North Carolina Vital Records.

Mr. King explained that birth records recorded after 1991 will be available from 50 of the 100 counties in Henderson County. The cost for out of County will be \$24 with \$10 going to Henderson County. He will notice the closure adequately.

Commissioner Thompson made the motion that the Board approves closing the Register of Deeds Office on Tuesday, July 11, 2017, for North Carolina Electronic Birth Registration System (EBRS) training. All voted in favor and the motion carried.

ASHEVILLE AIRPORT UPDATE

Lew Bleiweis, Airport Director at the Asheville Regional Airport, provided an update to the Board of Commissioners on the Asheville Airport. He noted 2016 as the third great year in a row.




Asheville
REGIONAL AIRPORT

2016 Overview

a letter

from the Executive Director's Reflections



Lew Birnbaum, A.A.E.
Executive Director

The sun rising over the airport is a beautiful sight each day. I love the hustle and bustle of an airport. Starting early each morning — baggage being loaded, planes on their way, the Air Security checkpoint with passengers, many of whom are my friends and neighbors. The air reflects off of the wet tarmac in the morning, and often, a glider can be seen in the distance where construction equipment is in high gear.

The ring of the sun is symbolic to me — it represents the daily renewed energy of the excellent team of people who make the airport operate smoothly for you. It reminds me that each day, like the sun, the airport is rising up and fostering healthy growth.

Reflecting on 2016, it was a year of acceleration. The airport took on new heights — literally and figuratively — driven by a dedicated team of professionals. We experienced new heights in our service and customer satisfaction. We made great forward strides in the implementation of the airport's master plan with significant development during the year and focused on in-depth strategic plan for the airport authority. A focus on our community through our events — as well as our connection to our region throughout the year.

And the people — Asheville Regional Airport would not be the successful, busy and growing airport it is today without the dedication of hundreds of professionals who work so diligently to provide the many services offered.

So, I'd like to wish a year of growth, new heights, and new heights to you all. There is a unique magic in our air, in our region's airport. As it always has been, it's looking forward to 2017. And we're looking forward to 2017, and beyond, to work with you each day, with renewed energy and enthusiasm, to improve our airport forward.

Lew Birnbaum, A.A.E.
Executive Director

authority

2016 Board of Directors

OUR VISION
To be a champion for exceptional customer experiences and economic vitality.

OUR MISSION
To provide an exceptional airport experience with a focus on people, service, operational and financial solutions, and to contribute to the regional economy.

OUR CORE VALUES
People | Care | Excellence | Integrity | Respect | Service | Adaptability

BOARD OF DIRECTORS
Greater Asheville Regional Airport Authority

Bob Roberts — CHAIR
Appointed by the City of Asheville

K. Ray Bailey — VICE CHAIR
Appointed by the CATAA Board

Stephanie Pace Brown — MEMBER
Appointed by the City of Asheville

Matthew Burrill — MEMBER
Appointed by Buncombe County

David Gantt — MEMBER
Appointed by Haywood County

William Moyer — MEMBER
Appointed by Henderson County

Andrew Tate — MEMBER
Appointed by Henderson County

air service

Reaching New Heights. New flights, new routes, more passengers than ever before.

Three new routes added in 2016

Jacksonville, FL
Jacksonville International Airport (JAX)
Allegiant began seasonal summer service to JAX.

Washington, D.C. area
Baltimore Washington Thurgood Marshall International Airport (BWI)
Allegiant started a seasonal route to BWI on May 9. This route was successful. Allegiant extended service through the end of the year.

New York City area
Newark International Airport (EWR)
Allegiant added a new route to Newark, joining United Airlines in serving this popular route from AVE. This service started on November 13 with four weekly flights.

Existing routes grew, too

We continued to see the use of larger planes by American Airlines to Charlotte Douglas International Airport and Delta Air Lines to Atlanta Hartsfield International Airport, especially in the peak travel time of the year. This led to improved aircraft service and a more spacious flying experience — as well as more seats for passengers.

Additionally United Air was the first to require use of Chicago O'Hare International Airport and ended their seasonal service to Newark Liberty International Airport.



air service

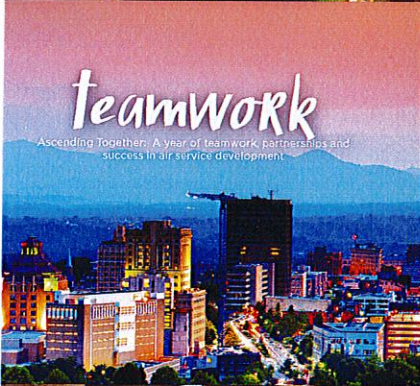
Reaching New Heights: New flights, new routes, new passengers, new opportunities

New flights, new routes, more passengers than ever before

For the third consecutive year, passenger numbers reached record highs in 2016, with 826,648 people flying in or out of AVL. A five percent increase over the previous record number, AVL passenger levels surpassed 800,000 for the first time in history.

826,648

Western North Carolina is proud of its airport, and most travelers choose to fly from AVL as often as they can. Regularly expanded the airline service in 2016. The airline chose to add new routes, larger planes with more seats, direct service and other amenities to make the travel experience from AVL even better and more satisfying than ever before.



teamwork

Ascending Together: A year of teamwork, partnerships and success in air service development.

2016 was a significant year for the airport and the Buncombe County Transit Development Authority (BCTDA) and Asheville Convention and Visitors Bureau (CVB). We collaborated to conduct a market study that examined potential air service growth opportunities – focusing on the local air service market, as well as potential in-hub markets. The results showed that:

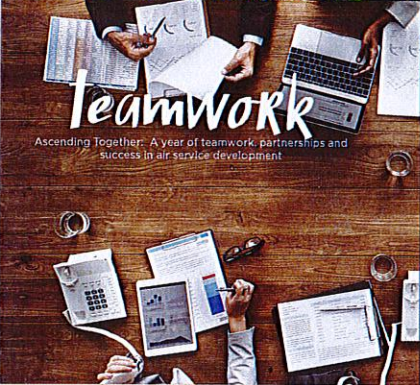
AVL enjoys excellent air service for a region our size. Comparatively, AVL stands out as the leader in an airport with a healthy growth trend, competitive fares to nearby (compared to U.S. airports) and strong utilization.

AVL has potential future growth opportunities.

The local air service growth opportunities for the next five years include increasing the larger plane, direct seats to North America served by our legacy carrier (American, Delta and United), the service to a new hub city, and additional port for point-to-point with Allegiant or other carriers across the type of business needs.

By focusing on these qualities, groundwork can be established to a local or other "regional" markets in the longer term.

Results also showed the importance of sharing the story that western North Carolina is a growing region with an airport and local air service that is already established. The BCTDA and CVB are experts in this area, and collaborative at any given time moving forward.



teamwork

Ascending Together: A year of teamwork, partnerships and success in air service development.

After the completion of the market study in early 2016, AVL, the BCTDA, and the CVB collaboratively:

- Shared results with stakeholders in the community.
- Hosted an Airport Roundtable – welcoming airline route operators/operators from Allegiant, Delta, Southwest and Spirit to Asheville for a roundtable conference.
- Supported the success of new routes. Specifically, the CVB donated ad funds to Allegiant to market the new route to Asheville from the West Coast. This was instrumental in the operation marketing – which focused on this today's access and resulted in an extended season of air service.
- Continued our engagement. The airport and the CVB are dedicated to working together to ensure the air service that will be successful for the airport, the airport – and most importantly – our community.




evaluated

Reaching New Heights: New flights, new routes, new passengers, new opportunities

Strategic plan completion




An airport strategic plan was completed in 2016, guiding the organization's annual work goals. The GAZIA Board, senior staff and all airport employees were engaged in the process. The strategic plan is a blueprint to keep the organization focused on its core vision, mission and values, and focuses on three key performance indicators:

- Financial Stability** – Maintains the airport's good financial position in the face of change.
- Administration** – Maintains an organization focused on sustainable growth and efficiency.
- Operations** – Coordinates techniques to effectively deliver all services and accomplish all stated goals.
- Facilities** – Plans and develops facilities that will be effective to maintain and expand customer service goals.
- Culture** – Builds a culture that is responsive to community, diverse and grows every day.
- Business Development** – Expands air service to other and other business development opportunities.
- Safety** – Provides safety for customers, staff and employees.



escalated

Escalated Plans: Airport planning and development

Completion of Phase 3 of the 4-phase Project SOAR: Significant Opportunity for Aviation and the Region

The completion of Phase 3 resulted in the final land preparation for the new 8,000 foot runway at AAT. When commissioned in 2017, the new runway will serve the specific needs of the region for decades to come. The new west-side taxiway will open the west side of the airfield for future aeronautical development.

Five Story Parking Garage

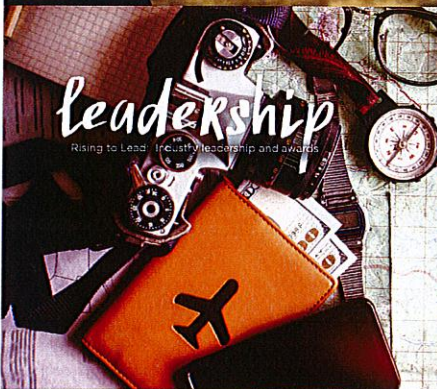
Design of a five story parking garage was completed in 2016 and construction began in October 2016. The parking garage – part of the airport's master plan – was implemented years sooner than originally targeted due to significant increases in passenger utilization at the airport. The parking garage, located directly in front of the main entrance to the terminal, is scheduled to be completed by Fall 2017.

Department of Public Safety

The old Department of Public Safety building was demolished, opening more space for aeronautical development on the north end of the terminal and apron.





Smaller Renovations

Several other renovations took place in 2016. New office space was constructed for the main terminal area to accommodate growing information technology space needs and a small conference room was added. The Fleet Services Welcome Center was updated.



leadership

Rising to Lead: Industry leadership and awards







David Gantt, Board Member
Economic chair for larger and former chair of the Buncombe County Commissioners, was appointed to the one year Asheville Regional Airport Authority board by Buncombe County.

Law S. Blahnik, A.A.E., Executive Director
Completed a two year term as chair of the Airport Council International - North America (ACI-NA) US Policy Board and board member to the ACI-NA Marketing & Selling Committee, Council Board Member, ACI World Governing Board, Customs Board Member, Buncombe County Economic Development Commission, Council Governmental Member, Carolina West.



Michael A. Reitman, A.A.E., Deputy Executive Director
Board Member, Southwest Chapter of the American Association of Airport Executives and Chairman, Educational Foundation Scholarship Program.

Tina Kinsey, A.A.E., Director of Marketing & Public Relations & Airside Operations Development
Elected to the Airport Council International - North America Marketing & Selling Committee, Board Member, North Carolina Airport Association, Board Member, Henderson County Chamber of Commerce.



awards

Rising to Lead: Industry leadership and awards

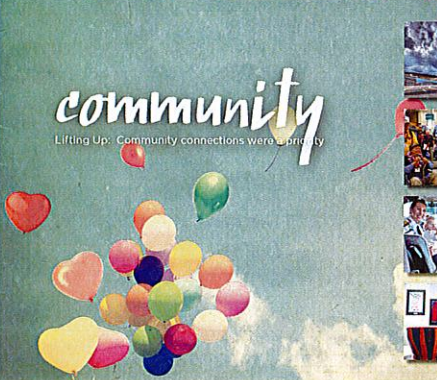



Project SOAR

Project SOAR was recognized by the Southwest Chapter of the American Association of Airport Executives in the "Communist Airport Project of the Year" for the effort and creative approach to building a new runway on a one-way runway.





Music on the Fly

Music on the Fly, a passenger appreciation program in partnership with Asheville, was selected "Best Customer Service Program" for small airports at the Airport Council International - North America Marketing and Communital Conference in November. This program provides over-50 music concerts by local musicians for passengers in the terminal.



community

Lifting Up: Community connections were a priority

Aviation Education and Celebration

- The airport continued its sponsorship of the summer educational program "Take Flight" offered by Hanks Owl - A Child's Gateway.
- The historic B-17 made a stop in Asheville in 2016, and we were proud to help the Experimental Aircraft Association sponsor this important educational event.

Honoring our Veterans

The airport was proud to be one of the many sponsors of the very first Blue Ridge Honor Flight, which brought World War I and Korean War veterans to see the war memorials in Washington, D.C. in September 2016.

Wings for Autism

The event was hosted at the airport in February, complete with a Valentine's Day-themed party for participants. The event provided a special flight experience – from check-in to boarding the plane. We partnered with The Arc of Buncombe County, Autism, Wardsville High and the Transportation Security Administration to bring this event to our community.

Student Artwork Showcase

Student artists from Carolina Day School displayed their artwork in the seasonal Student Artwork Showcase in the spring of 2016, which kicked off the new annual program.

community
Lifting Up: Community connections were a priority.

Music on the Fly
This monthly concert series was launched in 2011 as a sponsorship effort by the airport and local news outlet. At the airport, Music on the Fly features local musicians who perform in the airport for passengers and visitors.

Sounds of the Holidays
The airport established a choir band and other musicians into the airport during the holidays to perform and spread holiday cheer.

United Way
The airport is committed to United Way through employee giving campaigns and we also participated in Day of Caring in the community.

Operation Medicine Drop
The airport's Department of Public Safety participated as a drop-off site for disposal of unused or unneeded prescription medications. Prescription Free Takeaway Booth.

numbers
Trending Up: A glance at the numbers.

115,004,382

Operating Revenue Sources

Revenue Source	Percentage
Federal Government	2%
Concessions/Leases	5%
Other	6%
FBO/General Aviation	9%
Rental Cars	21%
Airlines	28%
Parking	29%

61 Terminal Drive, Suite 1, Fletcher, NC 28732
828.584.2226
flyavl.com | f0000

Mr. Bleiweis stated they are currently in Phase 3 of the Airfield program. Work on the new 1300 space parking garage has begun. It is a five story building scheduled to open in November 2017. The new runway completion date is scheduled for December 2017 and all work should be complete by June 18, 2018.

DSS UPDATE – FAMILY CENTERED TREATMENT (Removed from the Agenda)

ETOWAH LION’S CLUB CONCESSION UPDATE – Add on

Commissioner Messer stated that the Etowah concession stand is complete and turned out great. Five to Six individuals can work in the stand at the same time. Commissioner Messer recognized Ken Wise, President of the Etowah Lion’s Club. At this time there are two stalls in each restroom. Additional restrooms will be needed in the future.

Ken Wise explained that the soccer field is rarely utilized. The field is not level and has some drainage issues but could be used for soccer practice if it was lined off. When it has not been raining, the field is used for parking since parking is limited.

Commissioner Thompson shared information about the Etowah Lion’s Club and the expenses they have put into the Etowah Park since 1994. The property was actually purchased by the Etowah Lion’s Club and deeded over to Henderson County in 1995.

Ken Wise explained that the Lion’s Club has many questions about what they are responsible for and what the

County is responsible to do.

Commissioner Messer and Commissioner Thompson requested that the Etowah Lion's Club, Henderson County Parks & Recreation, and staff get together and do a Memorandum of Understanding to resolve the issue.

WILKES COUNTY COMMISSIONERS VISIT TO HENDERSON COUNTY – Add on

Commissioner Messer shared with the Board that three Commissioners from Wilkes County had recently visited Henderson County and toured several places including Sierra Nevada. The commissioners were very impressed with the agricultural sites they visited. A news brief was done when they returned to Wilkes County telling of their experience in Henderson County.

Commissioner Lapsley was part of the visit and stated it was a great opportunity. He feels we take a lot for granted and this was a situation where Henderson County could point out the reputation of Henderson County and how the Board of Commissioners have stepped up with Agriculture.

SPECIAL NEEDS FIELDS – Add on

Commissioner Messer brought to the attention of the Board that an organization has stepped up and offered to donate money to build a soccer complex at Fields 8 & 9 for special needs.

COUNTY MANAGER'S REPORT

County Manager Steve Wyatt reported that staff continues to work on budget issues. The plan is to do an all day work session at the mid-month May meeting as we did last year. All May business will be handled at the May 1, 2017 meeting. The budget numbers are holding within perimeters of the January discussion. A tax increase is not anticipated in the coming year budget.

Chairman Edney noted that the first Henderson County Cider Jam is scheduled for this Saturday from 1:00 – 6:00 p.m. in downtown Hendersonville, NC, sponsored by the Tourism Development Authority. John Mitchell will be part of the entertainment.

CANE CREEK WATER AND SEWER DISTRICT

Chairman Edney made the motion for the Board to convene as Cane Creek Water & Sewer District Board. All voted in favor and the motion carried.

Please see separate minutes for Cane Creek Water and Sewer District.

Commissioner Edney made the motion to adjourn as the Cane Creek Water & Sewer District Board and reconvene as the Board of Commissioners. All voted in favor and the motion carried.

ADJOURN

Commissioner Hawkins made the motion to adjourn at 10:30 a.m. All voted in favor and the motion carried.

Attest:

Teresa L. Wilson, Clerk to the Board

J. Michael Edney, Chairman

Certificate of Recognition

by the
Henderson County Board of Commissioners

This certificate is awarded to

Seth Swift

Environmental Health Supervisor of the Year



J. Michael Edney, Chairman

Date

Grady H. Hawkins, Vice-Chairman

Date

Office of the Henderson County Tax Collector

200 NORTH GROVE STREET, SUITE 66

HENDERSONVILLE, NC 28792

PHONE: (828) 697-5595 | FAX: (828) 698-6153

Henderson County Board of Commissioners
1 Historic Courthouse Square, Suite 1
Hendersonville, NC 28792

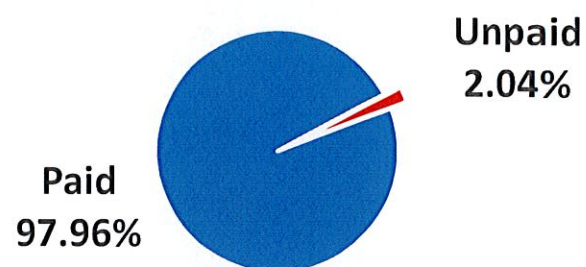
Friday, April 07, 2017

Re: Tax Collector's Report to Commissioners - Meeting Date April 19, 2017

Please find outlined below collections information through April 6, 2017 for the 2016 real and personal property bills mailed on August 8, 2016. Vehicles taxes are billed monthly by NC DMV.

Henderson County Annual Bills (Real and Personal Property):

2016 Beginning Charge:	\$69,947,046.43
Discoveries & Imm. Irreg.:	\$785,059.60
Releases & Refunds:	(\$654,086.91)
<u>Net Charge:</u>	<u>\$70,078,019.12</u>
Unpaid Taxes:	\$1,430,943.75
Amount Collected:	\$68,647,075.37



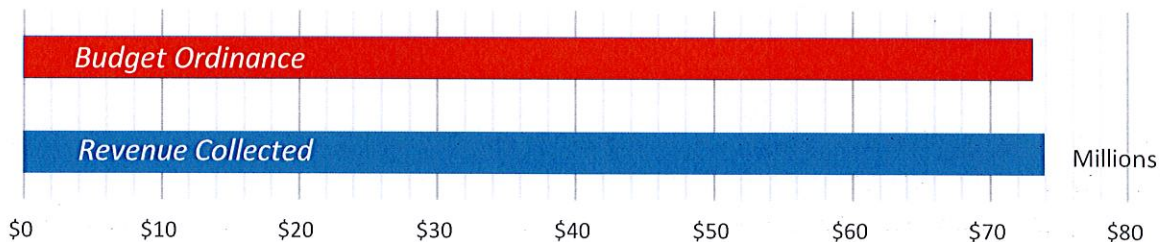
Henderson County Registered Motor Vehicles (As Collected by NC DMV):

Net Charge:	\$4,193,498.87
Unpaid Taxes:	\$17,910.45
Amount Collected:	\$4,175,588.42

99.57%

Henderson County FY17 Budget Analysis:

	<u>Budget Ordinance</u>	<u>Revenue Collected</u>
Ad Valorem:	\$71,500,676.00	Ad Valorem: \$72,822,663.79
Prior Years:	\$1,575,000.00	Prior Years: \$1,096,742.90
Budget Total:	\$73,075,676.00	YTD Revenue: \$73,919,406.69



Respectfully Submitted,

Luke Small
Deputy Tax Collector

Darlene Burgess
Tax Administrator

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: Budget

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>405400-598011-1609</u>	<u>Transfer to General Fund</u>	<u>\$37,000</u>
<u>115419-535100</u>	<u>Maintenance & Repair- Buildings & Grounds</u>	<u>\$37,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>405400-554000-1609</u>	<u>Capital Outlay-Land & Improvements</u>	<u>\$37,000</u>
<u>114980-404000</u>	<u>Transfer from Capital Project Fund</u>	<u>\$37,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Justification: Please provide a brief justification for this line-item transfer request.
Move funds allocated for lighting at Tennis Courts to Facility Services to repair the AAC.

Budget
Authorized by Department Head _____

_____ Date

Authorized by Budget Office _____

_____ Date

Authorized by County Manager _____

_____ Date

<i>For Budget Use Only</i>	
Batch #	_____
BA #	_____
Batch Date	_____

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite #1
Hendersonville, NC 28792

Phone (828) 697-4808 • Fax (828) 698-4443

www.hendersoncountync.org

J. MICHAEL EDNEY
Chairman
GRADY HAWKINS
Vice-Chairman

WILLIAM LAPSLEY
CHARLIE MESSER
THOMAS H. THOMPSON

RESOLUTION IN SUPPORT OF THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FAIRGROUNDS INDUSTRIAL ACCESS DRIVE

WHEREAS, the North Carolina Department of Transportation has a history of supporting the creation of quality jobs and economic development through the design and construction of public industrial access transportation infrastructure; and

WHEREAS, the development of the Fairgrounds site including the design and construction of the industrial access drive is a function of the development plan produced in collaboration with Demmel, Elkamet and the Henderson County Partnership for Economic Development; and

WHEREAS, the planned occupants of the Fairgrounds parcels, Demmel and Elkamet, will collectively invest \$10,300,000 in new real and business personal property and create at least 75 new jobs at wages that meet or exceed the County's average annual wage; and

WHEREAS, the Board appreciates the work NCDOT has done to provide the best possible transportation needs for the citizens of Henderson County;

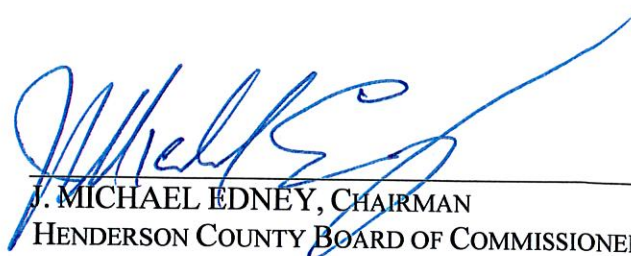
NOW, THEREFORE, be it resolved that we, the Henderson County Board of Commissioners, do hereby support NCDOT's efforts to fund the design and construction of the industrial access drive to serve the Fairgrounds development.

Adopted this 19th day of April, 2017.

ATTEST:



TERESA L. WILSON, CLERK TO THE BOARD


J. MICHAEL EDNEY, CHAIRMAN
HENDERSON COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE EXECUTION, DELIVERY AND SALE OF LIMITED OBLIGATION BONDS REPRESENTING INSTALLMENT PAYMENTS UNDER AN INSTALLMENT FINANCING CONTRACT BETWEEN HENDERSON COUNTY GOVERNMENTAL FINANCING CORPORATION AND THE COUNTY OF HENDERSON, NORTH CAROLINA IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$14,500,000; AND APPROVING THE FORM AND SUBSTANCE, AND AUTHORIZING THE EXECUTION AND DELIVERY, OF CERTAIN DOCUMENTS AND INSTRUMENTS NECESSARY TO CARRY OUT THE FINANCING.

WHEREAS, the Henderson County Governmental Financing Corporation (the "*Corporation*") is a nonprofit corporation duly incorporated and validly existing under the laws of the State of North Carolina;

WHEREAS, the Corporation has been duly created and organized pursuant to and in accordance with the provisions of the North Carolina Nonprofit Corporation Act, General Statutes of North Carolina Chapter 55A-1-01 et seq., as amended, to carry out the purposes stated in its Articles of Incorporation, among which is assisting the County of Henderson, North Carolina (the "*County*") in the financing and refinancing of the purchase of real or personal property;

WHEREAS, it has been proposed and deemed desirable that the Corporation execute and deliver under an Indenture of Trust dated as of June 1, 2017 (the "*Indenture*") between the Corporation and U.S. Bank National Association, as trustee (the "*Trustee*"), its Limited Obligation Bonds, in an aggregate principal amount not to exceed \$14,500,000 (collectively, the "*Bonds*"), each evidencing proportionate undivided interests in rights to receive certain revenues pursuant to an Installment Financing Contract dated as of June 1, 2017 (the "*Contract*") between the Corporation and the County;

WHEREAS, the Board of Directors of the Corporation (the "*Board*") determines that it is advisable and in the best interest of the Corporation (1) to finance the acquisition, construction and equipping of an emergency services headquarters facility for the County (the "*Project*") and to pay certain costs incurred in connection with the execution and delivery of the Bonds and (2) to assign to the Trustee pursuant to the Indenture the Corporation's rights, title and interest in the Contract and a Deed of Trust, Security Agreement and Fixture Filing dated as of June 1, 2017 (the "*Deed of Trust*") from the County to the Corporation securing the County's obligations under the Contract;

WHEREAS, arrangements have been made for the sale of the Bonds to PNC Capital Markets LLC (the "*Underwriter*");

WHEREAS, there have been presented to the Board the forms of the following documents, which the Corporation proposes to approve, execute and deliver, as applicable, to effectuate the financing contemplated by the Contract:

- (1) the Contract;
- (2) the Indenture;
- (3) the Deed of Trust;

(4) a Contract of Purchase to be dated on or about June 15, 2017 (the "*Purchase Contract*") among the Corporation, the County and the Underwriter relating to the Bonds;

(5) a Preliminary Official Statement relating to the sale of the Bonds (the "*Preliminary Official Statement*");

(6) the form of the Bonds as set forth in the Indenture;

WHEREAS, it appears that each of the instruments referred to above which have been presented to the Board is in appropriate form and is an appropriate instrument for the purposes intended; and

WHEREAS, the Board intends for this Resolution to serve as the Corporation's substitute regular meeting for 2017;

NOW, THEREFORE, BE IT RESOLVED BY THE HENDERSON COUNTY GOVERNMENTAL FINANCING CORPORATION, AS FOLLOWS:

Section 1. Ratification. All lawful actions of the Corporation and its officers and directors since the date of the Corporation's last regular annual meeting, including, without limitation, any such actions taken in connection with the transactions contemplated by this Resolution, are hereby approved, ratified and adopted as acts of the Corporation.

Section 2. Execution and Delivery of the Bonds. The execution and delivery of the Bonds in an aggregate principal amount not to exceed \$14,500,000, in substantially the form and content set forth in the Indenture presented to the Board, are hereby in all respects approved and confirmed, and the provisions of the Indenture with respect to the Bonds (including without limitation the maturity dates and rates of interest) are hereby approved and confirmed and are incorporated herein by reference.

Section 3. Execution and Delivery of the Contract. The form and content of the Contract are hereby in all respects authorized, approved and confirmed, and the President, the Vice President and the Secretary of the Corporation (collectively, the "*Authorized Officers*") are hereby authorized, empowered and directed, individually and collectively, to execute and deliver the Contract prior to or simultaneously with the execution and delivery of the Bonds, including necessary counterparts, in substantially the form and content presented to the Board, but with such changes, modifications, additions or deletions therein as they may deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of the Corporation's approval of any and all changes, modifications, additions or deletions therein from the form and content of the Contract presented to the Board. From and after the execution and delivery of the Contract, the Authorized Officers are hereby authorized, empowered and directed, individually and collectively, to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Contract as executed.

Section 4. Execution and Delivery of the Indenture. The form and content of the Indenture are hereby in all respects approved and confirmed, and the Authorized Officers are hereby authorized, empowered and directed, individually and collectively, to execute and deliver the Indenture, prior to or simultaneously with the execution and delivery of the Bonds, including necessary counterparts, in substantially the form and content presented to the Board, but with such changes, modifications, additions or deletions therein as they may deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of the Corporation's approval of any and all changes, modifications, additions or deletions therein from the form and content of the Indenture presented to the Board. From

and after the execution and delivery of the Indenture, the Authorized Officers are hereby authorized, empowered and directed, individually and collectively, to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Indenture as executed.

Section 5. Approval of the Deed of Trust. The form and content of the Deed of Trust are hereby in all respects authorized, approved and confirmed.

Section 6. Execution and Delivery of the Purchase Contract. The form and content of the Purchase Contract are hereby in all respects authorized, approved and confirmed, and each Authorized Officer is hereby authorized, empowered and directed, individually and collectively, to execute and deliver the Purchase Contract in substantially the form and content of the Purchase Contract presented to the Board, but with such changes, modifications, additions or deletions therein as he may deem necessary, desirable or appropriate, his execution thereof to constitute conclusive evidence of the Corporation's approval of any and all changes, modifications, additions or deletions therein from the form and content of the Purchase Contract presented to the Board. From and after the execution and delivery of the Purchase Contract, the Authorized Officers are hereby authorized, empowered and directed, individually and collectively, to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Purchase Contract as executed.

Section 7. Sale of the Bonds. The sale of the Bonds to the Underwriter pursuant to the Purchase Contract is hereby approved and confirmed.

Section 8. Approval of the Official Statement. The form, terms and content of the Preliminary Official Statement are hereby in all respects authorized, approved and confirmed, and the Corporation hereby authorizes the delivery of the Official Statement relating to the Bonds (the "*Official Statement*") in substantially the form and content of the Preliminary Official Statement presented to the Board, but with such changes, modifications, additions or deletions therein as the any Authorized Officer may deem necessary, desirable or appropriate. The Underwriter's use and distribution of the Preliminary Official Statement and the Official Statement in connection with the sale of the Bonds are hereby in all respects authorized, approved and confirmed.

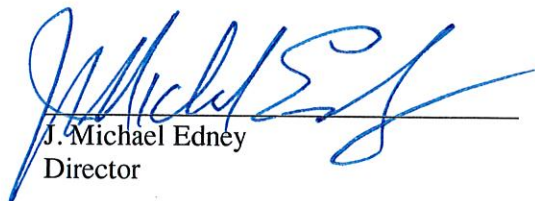
Section 9. Further Authorization. The Authorized Officers are hereby authorized, individually and collectively, to execute and deliver for and on behalf of the Corporation any and all additional certificates, documents, opinions or other papers and to perform all other acts, including, without limitation, the filing of any financing statements or any other documents to create and maintain a security interest in the properties and revenues pledged under the Indenture as may be required by the documents contemplated above or as they may deem necessary or appropriate to implement and carry out the intent and purposes of this Resolution.

Section 10. Repealer. If any section, phrase or provision of this Resolution is for any reason declared to be invalid, such declaration will not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.


Section 11. Effective Date. This Resolution is effective on the date of its adoption.

Section 12. Waiver of Notice. By his signature below, each Director hereby waives, in accordance with Article IV of the Corporation's Bylaws, any notice with respect to this meeting required by applicable law or the Corporation's Bylaws, and this meeting shall be deemed to be the Corporation's substitute regular annual meeting for calendar year 2017.


THIS ACTION IS EFFECTIVE as of the 14th day of April, 2017.



J. Michael Edney
Director



Grady Hawkins
Director



Steven D. Wyatt
Director