

REQUEST FOR BOARD ACTION

HENDERSON COUNTY

BOARD OF COMMISSIONERS

MEETING DATE: April 3, 2017

SUBJECT: Mandatory training for Board-appointed advisory boards; limits on number of terms

PRESENTER: Charles Russell Burrell

ATTACHMENT(S): Proposed training requirements by Board
Proposed Board Policy on limits of number of terms for Board appointments

SUMMARY OF REQUEST:

The Board of Commissioners, on March 6, 2017, adopted a requirement that there be “appropriate and regular training for members of Commissioner appointed boards and committees, as mandated or suggested by Federal and State governments, regional councils of government, and/or County staff.” The Board required a report on a proposed schedule for such training during appointee’s terms, and further that staff “report back to the Board on proposed term limitations for appointments to boards and committees where terms are not otherwise limited by law.”

County staff will be present and prepared if requested to give further information on this matter.

BOARD ACTION REQUESTED:

Review and, if desired, adoption of the proposed training requirements, and proposed Board of Commissioners policy on appointments.

If the Board is so inclined, the following motion is suggested:

I move that the Board adopt the training requirements for Board of Commissioner appointees as stated in the policy attached to this agenda item.

I move that the Board adopt the policy regarding term limitations on Board of Commissioner appointees as attached to this agenda item.

**Mandatory Training Expectations
For Appointees of the
Henderson County Board of Commissioners**

Each person appointed by the Board of Commissioners of Henderson County to a board, committee, or other groups shall meet the following requirements:

1. Appointees of boards, committees or other groups created by the State of North Carolina.

Appointees of boards, committees and other groups created by statute or other law of the State of North Carolina (the "State") shall fulfill, in a timely fashion, all requirements for training set out by the State. In addition to the requirements set out by the State, such appointees shall take at least once every four years or each term of appointment, whichever is more frequent, a generalized training concerning open meetings and public records, sponsored and presented by Henderson County.

2. Appointees of board, committees or other groups created by the County.

Appointees of boards, committees and other groups created by ordinance or resolution of the Board of Commissioners of Henderson County shall fulfill, in a timely fashion, the following:

- A. All requirements for training set out by the State.
- B. A generalized training concerning open meetings and public records, sponsored and presented by Henderson County to be completed within six (6) months of initial appointment, and at least once every four years or each term of appointment.
- C. Specific training recommended by County administration, to consist of not more than three (3) hours in any term of appointment, intended to assist the appointee in the role to which they are appointed. This training may be sponsored or presented by Henderson County, or by such other presenter as found in the discretion of the County administration to be possessed with useful information for such appointees.

All training other than that mandated by the State may be taken in a "live" session, or may consist of the viewing of a recording of a "live" session, such viewing to take place on County premises.

Should any appointee fail to complete training (other than training mandated by the State) within three (3) months of its "live" presentation, the Board of Commissioners may remove such appointee from office.

**Policy of the
Board of Commissioners of Henderson County
On Certain Appointments**

It shall be the policy of the Board of Commissioners of Henderson County, regarding its appointments, as follows:

1. Appointees may serve no more than three (3) consecutive terms of office, and in no case more than nine (9) years, in any particular role appointed by the Board of Commissioners. At the end of the three (3) consecutive terms of office (not to exceed in any case nine (9) years), the appointee's appointment shall end, and the position held by the appointee shall be open, to be filled by the Board of Commissioners.
2. If an appointee is appointed to fill an unexpired term, then such unexpired term shall count as a term of office if the unexpired portion filled by the appointee is at least one (1) year in length.
3. When an appointee is limited by the provisions hereof from serving, they are ineligible for reappointment to such position for a period of one (1) year, after which they may again be appointed, such appointment counting as their "first" appointment under the terms hereof.
4. When in the sole discretion of the Board of Commissioners particular circumstances regarding either the role filled by the appointee, the requirements of the appointment, or the skills and qualifications of the appointee require the suspension of this policy for a particular appointment, such action shall in no way affect the validity of the policy.
5. Nothing herein shall be interpreted as affecting the eligibility requirements for any boards, committees or other organizations created by the State of North Carolina.