

# **REQUEST FOR BOARD ACTION**

## **HENDERSON COUNTY BOARD OF COMMISSIONERS**

**MEETING DATE:** February 6, 2017

**SUBJECT:** Addition of 1 Environmental Health Specialist position (OSW) and  
1 Environmental Health Specialist position (F & L) for FY 17

**PRESENTER:** Steve Smith, Health Director

**ATTACHMENTS:** Budget Amendment (EH Vehicles)

### **SUMMARY OF REQUEST:**

The Commissioners' discussion at their January 17, 2017 meeting indicated an intent to move forward with consideration of 2 additional environmental health specialist positions in the FY 17 budget. One position each for the Onsite Water/Wastewater Program and Food and Lodging Program to meet increased demand levels. Based on subsequent guidance from the County Manager, any necessary budget amendment for operational expenses can be addressed prior to the close of the FY 17 budget year. The Board is also asked to consider the attached budget amendment which would allow purchase of additional Environmental Health vehicles.

### **BOARD ACTION REQUESTED:**

Approve the addition of 2 Environmental Health Specialist positions within the FY 17 budget which would allow the hiring process to proceed. Approve the budget amendment which would allow for the purchase of 2 Environmental Health vehicles.

### **Suggested Motion:**

*I move that we approve the addition of 2 Environmental Health Specialist positions for the FY 17 budget and that we approve the budget amendment for the purchase of 2 vehicles needed for those positions.*

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



Department: Environmental Health

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115512 553000</u>	<u>C/O - Vehicle (2)</u>	<u>\$42,225</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114990 401000</u>	<u>Fund Balance Appropriated</u>	<u>\$42,225</u>

**Justification:** *Please provide a brief justification for this line-item transfer request.*  
 Represents new vehicles needed for 2 new environmental health specialist positions if approved by Commissioners. 2WD sedan for food and lodging program estimated at \$19,600. 4WD single cab truck for onsite waterwater program estimated at \$22,625.

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Authorized by Department Head

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Date

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Authorized by Budget Office

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Date

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Authorized by County Manager

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*For Budget Use Only*

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