

# **REQUEST FOR BOARD ACTION**

## **HENDERSON COUNTY BOARD OF COMMISSIONERS**

**MEETING DATE:** February 6, 2017

**SUBJECT:** Budget Amendment – Health Department  
Electronic Health Records Initiative

**PRESENTER:** Steve Smith, Health Director

**ATTACHMENTS:** 1. Project Cost Detail (FY 17 and FY 18)  
2. Budget Amendment (FY 17)

### **SUMMARY OF REQUEST:**

The Henderson County Board of Commissioners approved the initiation of the electronic health records project for the Henderson County Department of Public Health in June 2015. The initial contract cycle ends in February 2017. The attached detail reflects ongoing costs for this effort and is structured to create future alignment with the county fiscal year.

### **BOARD ACTION REQUESTED:**

The Board is requested to approve the attached budget amendment, which would provide the resources necessary to continue the electronic health records system for the Henderson County Department of Public Health through June 2017.

### **SUGGESTED MOTION:**

*I move that the Board of Commissioners approve the attached budget amendment to appropriate funds to support the electronic health records system initiative for the Henderson County Department of Health through June 30, 2017.*

Electronic Health Record System

Description	2/4/2017 to 6/30/2017	7/1/2017 to 6/30/2018	Total
	FY 17	FY 18	
EHR Consulting		18,000.00	18,000.00
Security Risk Assessment		5,000.00	5,000.00
Cure MD costs (1 year and 5 months, see detail)	7,617.00	23,156.00	30,773.00
<b>Total</b>	7,617.00	46,156.00	53,773.00

**EHR Consulting:**

Existing contract with Community Care of Western North Carolina (CCWNC) to continue architecture and process improvements within software. Key improvement strategy for functionality and reporting that link to meaningful use and patient centered medical home standards. Consulting rate of \$62.50/hour with 24 hours being provided each month.

**Security Risk Assessment:**

Recommended HIPAA security risk assessment by Cure MD and Carolinas IT given new access protocols for secure messaging, patient portal, access privileges and laboratory interfaces. One time fee.

**Cure MD Contract Costs:**

Total of \$30,773.00 represents 17 months of system support costs to accomplish alignment with county fiscal year. Annualized estimate for contract expenses moving forward is approximately \$22,000.00.

\*Terms and cost components have been reviewed with Henderson County Information Technology.

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



Department: Health

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115510 539002</u>	<u>Contracted Svcs. - EHR Project</u>	<u>\$7,617</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114510 452025</u>	<u>Medicaid Max.</u>	<u>\$7,617</u>

**Justification:** *Please provide a brief justification for this line-item transfer request.*  
 Represents expenses for electronic health records initiative from end of current contract cycle (February 2017) to end of this fiscal year (FY 17).

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 Authorized by Department Head

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 Date

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 Authorized by Budget Office

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 Date

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 Authorized by County Manager

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