

MINUTES

**STATE OF NORTH CAROLINA
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS
WEDNESDAY, JANUARY 17, 2017**

The Henderson County Board of Commissioners met for a regularly scheduled meeting/Budget Workshop at 9:00 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Michael Edney, Vice-Chairman Grady Hawkins, Commissioner Tommy Thompson, Commissioner Charlie Messer, Commissioner Bill Lapsley, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Senior Planner Autumn Radcliff, Engineer Marcus Jones, Management Assistant Megan Powell, HR Director Jan Prichard, Director of Business and County Development John Mitchell, Assessor/Tax Collector Darlene Burgess, Finance Director Carey McLelland, Animal Services Director Brad Rayfield, Soil & Water Conservation District Director Jonathan Wallin, IT Director Becky Snyder, Recreation Director Tim Hopkin, Code Enforcement Director Toby Linville, Building Services Director Tom Staufer, Environmental Health Supervisor Seth Swift, Registrar of Deeds Lee King, Assistant Register of Deeds Willa Blair, Library Director Trina Rushing, Purchasing Agent Randall Cox, Captain Steve Carter, Lieutenant Bengy Bryant, Captain Jim Player, Sheriff Charlie McDonald, Chief Deputy Frank Stout, EMS Director Mike Barnett, Central Services and Construction Manager David Berry, Fire Marshal Rocky Hyder, DSS Director Jerrie McFalls, Wellness Nurse Practitioner Manager Jamie Gibbs, Public Health Nursing Director Betsy Alexander, PH Administrative Assistant Cathy Nicholson, Elections Director Beverly Cunningham, Internal Auditor Samantha Reynolds, Public Health Director Steve Smith, Personal Property Supervisor Kevin Hensley, Collections Specialist Luke Small, Emergency Management/Rescue Coordinator Jimmie Brissie, Income Maintenance Administrator Sandy Morgan, Assistant Engineer Natalie Berry and PIO Kathryn Finotti – videotaping, and Deputy Ken McCraw & Lieutenant Andy Anderson as security.

CALL TO ORDER/WELCOME

Chairman Edney called the meeting to order and welcomed all in attendance.

INVOCATION

Pastor Steven Blanton of Ebenezer Baptist Church provided the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Commissioner Hawkins.

MID-YEAR FINANCIAL REPORT

County Manager Steve Wyatt noted this is the 10th year of doing the budget process in a public forum.

FY 2016-2017 Mid-Year Financial Update

- FY 2016-2017 Expenditures
- FY 2016-2017 Revenues
- FY 2016-2017 Sales Tax Collections
- Capital Reserve Fund

Mr. Wyatt reminded the Board of the Clemson/Alabama predictions made at the last meeting. He stated it was a successful game. Commissioner Thompson had predicted that Clemson would win by 3 points, and only missed it by 1 point.

DATE APPROVED:

FY 2016-2017 County Expenditures

County Department	BOC Adopted	Revisions (as of 12.31.16)	Total Revised Budget	\$ Expended (as of 12.31.16)	% Expended (as of 12.31.16)
Governing Body	\$371,339	\$0	\$371,339	\$173,109	46.6%
Dues & Non-Profits	\$475,418	\$0	\$475,418	\$218,243	45.9%
County Administration	\$872,672	\$0	\$872,672	\$355,865	40.8%
Human Resources	\$671,207	\$0	\$671,207	\$340,832	50.8%
Elections	\$921,956	\$0	\$921,956	\$423,444	45.9%
Finance	\$866,530	\$0	\$866,530	\$429,814	49.6%
Assessor	\$1,736,188	\$0	\$1,736,188	\$735,364	42.4%
Tax Collections	\$400,914	\$0	\$400,914	\$200,599	50.0%
Legal	\$730,616	\$0	\$730,616	\$373,101	51.1%
Register of Deeds	\$661,353	\$45,100	\$706,453	\$456,753	64.7%
Engineering & Facility Serv.	\$3,760,773	\$0	\$3,760,773	\$1,882,760	50.1%
Court Facilities	\$190,000	\$0	\$190,000	\$72,787	38.3%
Information Technology	\$2,837,083	\$31,860	\$2,868,943	\$1,314,029	45.8%

The numbers listed are as of the middle of the fiscal year.

Revisions include grants that have come in.



The benchmark is 50% or below.

FY 2016-2017 County Expenditures

County Department	BOC Adopted	Revisions (as of 12.31.16)	Total Revised Budget	\$ Expended (as of 12.31.16)	% Expended (as of 12.31.16)
Sheriff	\$14,759,172	\$397,182	\$15,156,354	\$6,889,322	45.5%
Detention Facility	\$4,291,499	\$26,000	\$4,317,499	\$2,063,737	47.8%
Emergency Management	\$471,666	\$1,000	\$472,666	\$247,134	52.3%
Fire Marshal	\$731,491	\$0	\$731,491	\$381,175	52.1%
Building Services	\$925,534	\$0	\$925,534	\$443,153	47.9%
Wellness Clinic	\$567,213	\$0	\$567,213	\$285,445	50.3%
Emergency Medical Services	\$6,319,491	\$0	\$6,319,491	\$3,622,698	57.3%
Animal Services	\$596,364	\$0	\$596,364	\$303,028	50.8%
Rescue Squad	\$281,360	\$0	\$281,360	\$150,045	53.3%
Forestry Services	\$56,490	\$0	\$56,490	\$7,859	13.9%
Soil & Water Conservation	\$329,913	\$0	\$329,913	\$171,336	51.9%
Planning	\$591,104	\$0	\$591,104	\$266,783	45.1%

EMS is higher due to ambulance purchases.

FY 2016-2017 County Expenditures

County Department	BOC Adopted	Revisions (as of 12.31.16)	Total Revised Budget	\$ Expended (as of 12.31.16)	% Expended (as of 12.31.16)
Code Enforcement	\$279,837	\$0	\$279,837	\$138,417	49.5%
Heritage Museum	\$100,000	\$0	\$100,000	\$50,000	50.0%
Cooperative Extension	\$398,261	\$0	\$398,261	\$127,125	31.9%
Project Management	\$238,335	\$0	\$238,335	\$123,315	51.7%
Economic Development	\$1,492,143	\$1,500	\$1,493,643	\$713,056	47.7%
AgriBusiness HC	\$140,711	\$0	\$140,711	\$88,521	62.9%
Public Health	\$6,723,985	\$7,500	\$6,731,485	\$3,190,403	47.4%
Environmental Health	\$1,111,163	\$0	\$1,111,163	\$530,367	47.7%
Home & Community Care	\$733,648	\$0	\$733,648	\$287,568	39.2%
Medical Services	\$60,000	\$0	\$60,000	\$27,250	45.4%
Mental Health	\$528,612	\$0	\$528,612	\$264,306	50.0%
ROAP (Rural Op. Assistance)	\$196,095	\$0	\$196,095	\$36,609	18.7%
Social Services	\$13,362,591	-\$1,860	\$13,360,731	\$6,545,100	49.0%

FY 2016-2017 County Expenditures

County Department	BOC Adopted	Revisions (as of 12.31.16)	Total Revised Budget	\$ Expended (as of 12.31.16)	% Expended (as of 12.31.16)
DSS – Federal & State	\$7,460,138	\$100,000	\$7,560,138	\$3,170,412	41.9%
DSS – General Assistance	\$99,074	\$0	\$99,074	\$30,603	30.9%
Juvenile Justice Grant	\$218,745	\$0	\$218,745	\$100,836	46.1%
Veteran’s Services	\$43,416	\$0	\$43,416	\$23,548	54.2%
Public Library	\$2,934,809	\$94,261	\$3,029,070	\$1,532,293	50.6%
Recreation	\$1,614,385	\$0	\$1,614,385	\$705,365	43.7%
County Debt Service	\$5,933,088	\$0	\$5,933,088	\$2,847,118	48.0%
Non-Departmental	\$260,000	\$0	\$260,000	\$52,716	20.3%
Transfers to Other Funds	\$2,499,795	\$0	\$2,499,795	\$945,748	37.8%
TOTAL	\$90,846,177	\$702,543	\$91,548,720	\$43,339,089	47.3%

Transfers to other funds include a \$1.9 m transfer to debt service.

\$275,000 to Capital Reserve for software.

47.3% meets the benchmark.

FY 2016-2017 County Expenditures

County Department	BOC Adopted	Revisions (as of 12.31.16)	Total Revised Budget	\$ Expended (as of 12.31.16)	% Expended (as of 12.31.16)
DSS – Federal & State	\$7,460,138	\$100,000	\$7,560,138	\$3,170,412	41.9%
DSS – General Assistance	\$99,074	\$0	\$99,074	\$30,603	30.9%
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Public Library	\$2,934,809	\$94,261	\$3,029,070	\$1,532,293	50.6%
Recreation	\$1,614,385	\$0	\$1,614,385	\$705,365	43.7%
County Debt Service	\$5,933,088	\$0	\$5,933,088	\$2,847,118	48.0%
Non-Departmental	\$260,000	\$0	\$260,000	\$52,716	20.3%
Transfers to Other Funds	\$2,499,795	\$0	\$2,499,795	\$945,748	37.8%
TOTAL	\$90,846,177	\$702,543	\$91,548,720	\$43,339,089	47.3%

County Expenditures as of 12/31/2016 were 47.7%

FY 2016-2017 Education Expenditures

	BOC Adopted	Revisions (As of 12.31.16)	Total Revised Budget	\$ Expended (As of 12.31.16)	% Expended (As of 12.31.16)
HC Public School System					
<input type="checkbox"/> Current Expense	\$25,920,000	\$0	\$25,920,000	\$12,960,000	50.00%
<input type="checkbox"/> Debt Service	\$8,097,066	\$0	\$8,097,066	\$5,223,351	64.51%
TOTAL	\$34,017,066	\$0	\$34,017,066	\$18,183,351	53.45%
Blue Ridge Community College					
<input type="checkbox"/> Current Expense	\$3,387,235	\$0	\$3,387,235	\$1,693,617	50.00%
<input type="checkbox"/> Debt Service	\$2,036,746	\$0	\$2,036,746	\$1,758,438	86.34%
TOTAL	\$5,423,981	\$0	\$5,423,981	\$3,452,056	63.64%

Debt payments are scheduled and depending on when the payments fall, you might have an expenditure variation.

HCPS Expenditures as of 12/31/2015 were 52.09%

BRCC Expenditures as of 12/31/2015 were 42.77%

FY 2016-2017 Education Expenditures

	BOC Adopted	Revisions (As of 12/31/16)	Total Revised Budget	\$ Expended (As of 12/31/16)	% Expended (As of 12/31/16)
HC Public School System					
<input type="checkbox"/> Current Expense	\$25,920,000	\$0	\$25,920,000	\$12,960,000	50.00%
<input type="checkbox"/> Debt Service	\$8,097,066	\$0	\$8,097,066	\$5,223,351	64.51%
TOTAL	\$34,017,066	\$0	\$34,017,066	\$18,183,351	53.45%
<i>HCPS Expenditures as of 12/31/2015 were 52.09%</i>					
Blue Ridge Community College					
<input type="checkbox"/> Current Expense	\$3,387,235	\$0	\$3,387,235	\$1,693,617	50.00%
<input type="checkbox"/> Debt Service	\$2,036,746	\$0	\$2,036,746	\$1,758,438	86.34%
TOTAL	\$5,423,981	\$0	\$5,423,981	\$3,452,056	63.64%
<i>BRCC Expenditures as of 12/31/2015 were 42.77%</i>					

FY 2016-2017 Total Expenditures

	BOC Adopted	Revisions (As of 12/31/16)	Total Revised Budget	\$ Expended (As of 12/31/16)	% Expended (As of 12/31/16)
GENERAL FUND TOTAL	\$130,287,224	\$702,543	\$130,989,767	\$64,974,496	49.60%

The General Fund Total at this point in FY16 was 48.67%

- All Vehicles and much of the Capital Equipment and Non-Expendable purchased
- 14 Pay periods paid out
- Debt schedule

FY 2016-2017 Total Expenditures

	BOC Adopted	Revisions (As of 12/31/16)	Total Revised Budget	\$ Expended (As of 12/31/16)	% Expended (As of 12/31/16)
GENERAL FUND TOTAL	\$130,287,224	\$702,543	\$130,989,767	\$64,974,496	49.60%
GENERAL FUND TOTAL FY 16	\$122,373,450	\$781,766	\$123,155,216	\$59,944,864	48.67%

- All Vehicles and much of the Capital Equipment and Non-Expendable purchased
- 14 Pay periods paid out
- Debt schedule

FY 2016-2017 Revenues

	BOC Adopted	Revisions (As of 12.31.16)	Total Revised Budget	\$ Received (As of 12.31.16)	% Received (As of 12.31.16)
Ad Valorem Taxes – Current Year	\$71,500,676	\$0	\$71,500,676	\$60,224,495	84.2%
Ad Valorem Taxes – Prior Years	\$1,575,000	\$0	\$1,575,000	\$786,339	49.9%
Local Option Sales Taxes	\$20,685,933	\$0	\$20,685,933	\$5,729,806	27.7%
Other Taxes and Licenses	\$1,137,400	\$0	\$1,137,400	\$463,380	40.7%
Unrestricted Intergovernmental	\$60,000	\$0	\$60,000	\$19,508	32.5%
Restricted Intergovernmental	\$18,955,086	\$197,665	\$19,152,751	\$7,637,029	39.9%
Permits and Fees	\$1,396,200	\$0	\$1,396,200	\$1,037,509	74.3%
Sales and Services	\$6,671,599	\$0	\$6,671,599	\$2,606,410	39.1%
Investment Earnings	\$500,000	\$0	\$500,000	\$168,358	33.7%
Other Revenues	\$537,478	\$458,278	\$995,756	\$631,341	63.4%
Total General Fund Revenues	\$130,287,224	\$702,543	\$130,989,767	\$79,304,174	60.5%
Fund Balance Appropriated	\$7,267,852	\$46,600	\$7,314,452	\$0	0.0%

Property Tax is the primary revenue source.

We are ahead of budget at half year with Local Option Sales Tax.

Property Tax collections are running ahead.

Ad Valorem Taxes – Current Year in FY16 = 82.0%
 Ad Valorem Taxes – Prior Years in FY16 = 46.8%
 Local Option Sales Taxes in FY16 = 29.9%
 Other Taxes and Licenses in FY16 = 47.7%
 Unrestricted Intergovernmental in FY16 = 12.6%
 Restricted Intergovernmental in FY16 = 45.9%
 Permits and Fees in FY16 = 52.8%
 Sales and Services in FY16 = 48.8%
 Investment Earnings in FY16 = 63.6%
 Other Revenues in FY16 = 122.0%
Total General Fund Revenues in FY16 = 59.2%
 Fund Balance Appropriated in FY16 = 0%

Amy Brantley explained that Restricted Intergovernmental revenues are around \$10m and primarily for DSS.

FY 2016-2017 Revenues

	BOC Adopted	Revisions (As of 12.31.16)	Total Revised Budget	\$ Received (As of 12.31.16)	% Received (As of 12.31.16)	% Received (As of 12.31.15)
Ad Valorem Taxes – Current Year	\$71,500,676	\$0	\$71,500,676	\$60,224,495	84.2%	82.0%
Ad Valorem Taxes – Prior Years	\$1,575,000	\$0	\$1,575,000	\$786,339	49.9%	46.8%
Local Option Sales Taxes	\$20,685,933	\$0	\$20,685,933	\$5,729,806	27.7%	29.9%
Other Taxes and Licenses	\$1,137,400	\$0	\$1,137,400	\$463,380	40.7%	47.7%
Unrestricted Intergovernmental	\$60,000	\$0	\$60,000	\$19,508	32.5%	12.6%
Restricted Intergovernmental	\$18,955,086	\$197,665	\$19,152,751	\$7,637,029	39.9%	45.9%
Permits and Fees	\$1,396,200	\$0	\$1,396,200	\$1,037,509	74.3%	52.8%
Sales and Services	\$6,671,599	\$0	\$6,671,599	\$2,606,410	39.1%	48.8%
Investment Earnings	\$500,000	\$0	\$500,000	\$168,358	33.7%	63.6%
Other Revenues	\$537,478	\$458,278	\$995,756	\$631,341	63.4%	122.0%
Total General Fund Revenues	\$130,287,224	\$702,543	\$130,989,767	\$79,304,174	60.5%	59.2%
Fund Balance Appropriated	\$7,267,852	\$46,600	\$7,314,452	\$0	0.0%	0.0%



Sales Tax Revenues are \$664,757 over budget at this time.

The Budget number is the actual audited number from the previous year.



Capital Reserve Fund

Capital Reserve Fund established in FY 2007		Deposit/ Appropriation	Running Balance
FY 2007	Deposit – Sale of Land Development Building	\$ 1,337,195	\$ 1,337,195
FY 2008	Deposit – Transfer from General Fund	\$ 1,400,000	\$ 2,737,195
FY 2009	Appropriation – Detention Center Generator	(\$ 300,000)	\$ 2,437,195
FY 2010	Deposit – Transfer from General Fund	\$ 772,677	\$ 3,209,872
	Appropriation – Compressed Natural Gas Project	(\$ 35,000)	\$ 3,174,872
FY 2011	Appropriation – Parks and Recreation projects	(\$ 156,249)	\$ 3,018,623
	Appropriation – Tuxedo Mill Demolition	(\$ 143,324)	\$ 2,875,299
	Appropriation – Law Enforcement Center	(\$ 1,058,347)	\$ 1,816,952
	Deposit – Progress Energy (Bent Creek Easement)	\$ 8,500	\$ 1,825,452
FY 2012	Appropriation - Boyd Property	(\$ 750,000)	\$ 1,075,452
	Deposit – Sale of Nuckolls Building	\$ 700,000	\$ 1,775,452
	Appropriation – Parks and Recreation projects	(\$ 535,039)	\$ 1,240,413

The Capital Reserve Fund provides a complete history and a way for the public and press to track spending.

Capital Reserve Fund

Capital Reserve Fund established in FY 2007		Deposit/ Appropriation	Running Balance
FY 2013	Deposit – Transfer from General Fund (Recreation)	\$ 200,000	\$ 1,440,413
	Appropriation – Parks and Recreation projects	(\$ 26,848)	\$ 1,413,565
	Appropriation – 1995 Courthouse Congressional Office	(\$ 26,899)	\$ 1,386,666
FY 2014	Appropriation – 1995 Courthouse Renovations	(\$ 1,000,000)	\$ 386,666
FY 2015	Deposit—Transfer from General Fund (Recreation)	\$400,000	\$786,666
	Deposit—Transfer from General Fund (Earmarked for future Debt Service)	\$923,463	\$1,710,129
	Deposit—P&I Software	\$75,000	\$1,785,129
	Deposit—Transfer from General Fund (Conditional School Funding Reverted)	\$166,183	\$1,951,312
	Appropriation – Tuxedo Park	(\$177,269)	\$1,774,043
	Appropriation – Dana Park	(\$195,978)	\$1,578,065
FY 2016	Deposit—P&I Software	\$75,000	\$1,653,065
FY 2017	Deposit—P&I Software	\$75,000	\$1,728,065

Capital Reserve Fund

Capital Reserve Fund established in FY 2007	Commitments	Available
Balance of Capital Reserve Fund		\$1,728,065
Deposit—Transfer from General Fund (Earmarked for Debt Service Fund)	\$923,463	
Deposit—Permitting & Inspections Software	\$75,000	
Deposit—Permitting & Inspections Software	\$75,000	
Deposit—Permitting & Inspections Software	\$75,000	
Available		\$579,602

From 2014 to 2015, Debt Service dropped \$923,000, and the County chose to build a reserve and level payments out with debt pay down.

Commissioner Hawkins suggested as debt service comes off, use difference for other projects. In 2020 a lot of debt service will come off.



Financial Forecast

- Historic Budget Information
- Fund Balance

Historical Budget Information

REVISED BUDGET EXPENDITURES				
FY 2016 – 2017 VARIANCE				
	FY 2015-2016	FY 2016-2017 <small>(As of 12.31.16)</small>	\$ VARIANCE	% VARIANCE
COUNTY				
Operations & Maintenance	\$82,049,743	\$85,614,632	\$3,564,889	4.16%
HENDERSON COUNTY PUBLIC SCHOOLS				
Operations & Maintenance	\$24,525,770	\$25,920,000	\$1,394,230	5.38%
BLUE RIDGE COMMUNITY COLLEGE				
Operations & Maintenance	\$3,407,836	\$3,387,235	(\$20,601)	-0.61%
TOTAL OPERATIONS & MAINTENANCE	\$109,983,349	\$114,921,867	\$4,938,518	4.30%

Historical Budget Information

REVISED BUDGET EXPENDITURES FY 2016 – 2017 VARIANCE				
	FY 2015-2016	FY 2016-2017 <small>(As of 12.31.16)</small>	\$ VARIANCE	% VARIANCE
COUNTY				
Debt	\$4,116,449	\$5,933,088	\$1,816,639	30.62%
HENDERSON COUNTY PUBLIC SCHOOLS				
Debt	\$8,100,873	\$8,097,066	(\$3,807)	-0.05%
BLUE RIDGE COMMUNITY COLLEGE				
Debt	\$1,685,170	\$2,036,746	\$351,576	17.26%
TOTAL DEBT	\$13,902,492	\$16,066,900	\$2,164,408	13.47%

Debt Service is up based on capital projects.

Historical Budget Information

REVISED BUDGET EXPENDITURES FY 2016 – 2017 VARIANCE					
	FY 2015-2016	FY 2016-2017 <small>(As of 12.31.16)</small>	\$ VARIANCE	% VARIANCE	FY 2017-2018 Projections
COUNTY					
Debt Service	\$4,116,449	\$5,933,088	\$1,816,639	30.62%	\$7,300,513
HENDERSON COUNTY PUBLIC SCHOOLS					
Debt Service	\$8,100,873	\$8,097,066	(\$3,807)	-0.05%	\$7,277,258
BLUE RIDGE COMMUNITY COLLEGE					
Debt Service	\$1,685,170	\$2,036,746	\$351,576	17.26%	\$1,988,671
TOTAL DEBT	\$13,902,492	\$16,066,900	\$2,164,408	13.47%	\$16,566,442

The County is not allowed to borrow for operational purposes.

Fund Balance History



The graph to the left provides a 10 year snapshot of the Fund Balance available over the 12% policy.

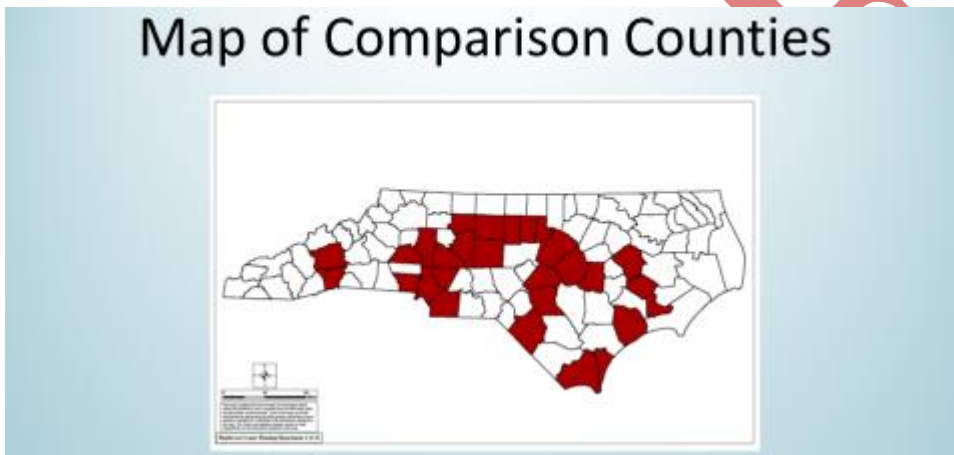
In 2005 the Fund Balance was \$0.



The diagram to the left defines how the Fund Balance is broken out.

\$14,236,922 is reserved by policy.

Commissioner Lapsley noted the Fund Balance has increased every year except one. Therefore we only used the Fund Balance one year to balance the budget. He questioned how much Fund Balance is needed, and feels it is time to spend some of it.



Commissioner Messer questioned the amount of acreage in Henderson County versus other counties and asked staff if they would provide the numbers.

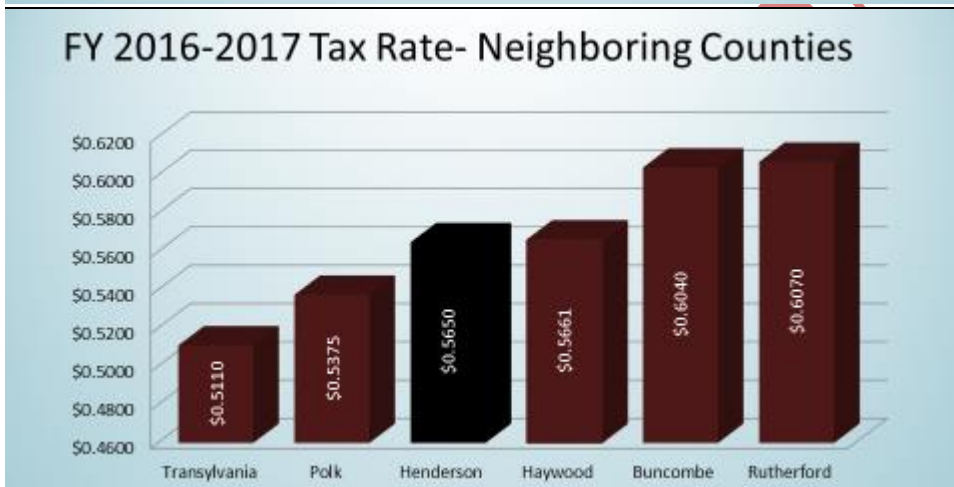
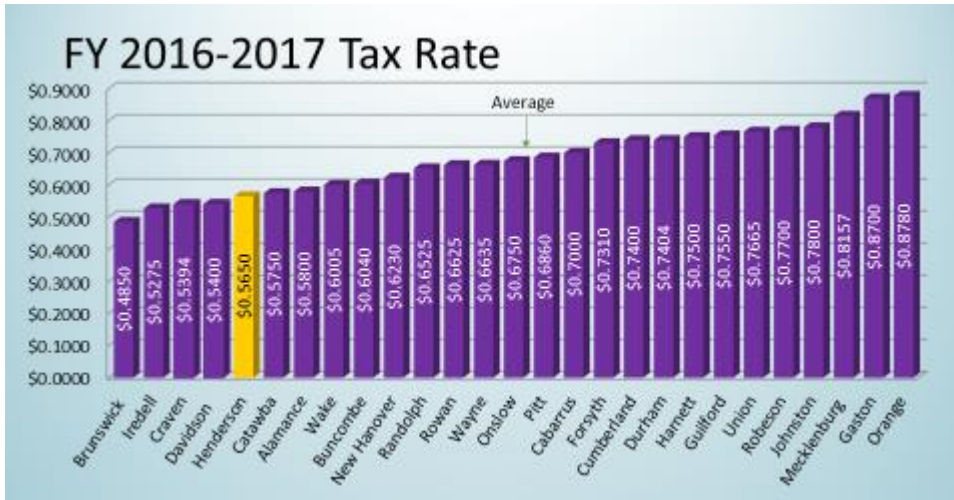
County Manager Steve Wyatt and the PEP President Larry Rogers debated on the largest acreage county in North Carolina. Mr. Wyatt stated Samson County is largest, and Mr. Rogers feels Robeson County is the largest.

FY 2016-2017 Tax Rate

- The tax rate of \$0.565 per \$100 of valuation is the 5th lowest tax rate of the 27 urban counties---those with a population over 100,000---and the lowest of all 100 counties in North Carolina.
- The Average Tax rate of the 27 counties is \$0.6769
 - \$0.1119 between Henderson County and the average

Among all 100 North Carolina counties:

- Highest Rate is \$1.0200
- Lowest Rate is \$0.3100



FY 2017-2018 Financial Forecast

Projected Revenues for FY 17-18	\$ 124,000,000
Current Commitments for FY 17-18 (Current FY 17 Revised \$130,988,767)	\$ 133,775,000
Increase for Education?	\$1,725,000
TOTAL	\$135,500,000
Projected Shortfall	\$ 11,500,000

The projected revenue number changes many times.

\$1,725,000 was used for planning purposes only.

FY 2017-2018 Financial Forecast	
Fund Balance available over 12%	\$13,495,794
Projected deficit (rounded with education increase)	<u>-\$11,500,000</u>
	\$ 1,995,794

What makes up current commitments

- Current personnel + existing commitments
 - 1 additional School Health Nurse
- Operating expenditures at FY17 levels
 - \$500,000 over FY17
 - Funding for Stillwell Building Preservation (\$1,000,000)
 - DSS/NCFAST - Northwoods (\$800,000)
- Debt Service at prescribed levels
 - \$500,000 over FY17

If the Board decides to continue with the HHS project, \$1,000,000 will be reserved for the Stillwell building.

Commissioner Hawkins noted that whichever direction HHS goes, there will be students in the building for the next four years. The moisture and fire escape will need to be addressed.

FY 2017-2018 Financial Forecast

Total available fund balance over 12% as of July 1, 2016 = \$13,495,794

Historic 4 year average net change (FY13-16) in Total Fund Balance = +\$1,393,000

Historic 4 year average net dollar change (FY14-FY17 YTD) in Total Budget = +\$4,040,000

Historic 4 year average net percentage change (FY14-FY17 YTD) in Total Budget = +3.4%

Capital Financing Debt Schedules



- Outstanding Debt Principal – Education
- Outstanding Debt Principal – County
- Retiring Debt Service – Education
- Retiring Debt Service – County

Commissioner Thompson explained that three members of the City Council has voiced their opposition to the HHS plan, due to a small number of HHS Alumni. Many citizens of Henderson County have called and emailed voting in favor of the project. It is tax dollars of all citizens and not just the ones in the Hendersonville jurisdiction.

Debt Schedule Highlights

- Consistent pay down of debt principal
- Subsequent decrease in debt service

Commissioner Thompson feels the three council members should recuse themselves of voting on the road closure or zoning. In the areas outside the City limits of Hendersonville, especially outside the jurisdiction of the HHS itself, those residents of Henderson County really do not care what happens to Hendersonville High School. They are only concerned that we as commissioners spend our money wisely and for the benefit of the children.

Outstanding Debt Principal

HC PUBLIC SCHOOLS	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY2026
Hendersonville High School	\$ -	\$ -	\$52,600,000	\$49,970,000	\$47,340,000	\$44,710,000	\$42,080,000	\$39,450,000	\$36,820,000	\$34,190,000
2016 Innovative High School	\$14,600,000	\$14,600,000	\$14,600,000	\$14,600,000	\$14,600,000	\$14,600,000	\$13,625,000	\$12,650,000	\$11,675,000	\$10,700,000
2013 Refinancing Bonds	\$7,769,260	\$6,825,020	\$5,904,460	\$5,006,200	\$4,125,130	\$3,261,920	\$2,416,840	\$1,591,000	\$785,140	\$ -
2012 Refinancing Bonds	\$5,781,600	\$4,989,600	\$4,214,400	\$3,460,800	\$2,726,400	\$2,013,600	\$1,322,400	\$650,400	\$ -	\$ -
2010 Refinancing Bonds	\$3,368,176	\$2,435,129	\$1,510,449	\$666,691	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2010 Apple Valley/North	\$1,998,066	\$1,332,044	\$666,022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2010 QZABs - Repairs	\$542,250	\$361,500	\$108,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2009 QSCBs - Repairs	\$1,281,120	\$854,080	\$427,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2008 Hillandale/Mills River	\$15,542,857	\$15,734,288	\$11,885,714	\$10,057,143	\$8,228,571	\$6,400,000	\$4,571,429	\$2,742,858	\$914,288	\$ -
TOTAL HC PUBLIC SCHOOLS	\$50,883,329	\$45,113,659	\$91,918,835	\$85,706,734	\$77,820,101	\$70,985,520	\$64,015,669	\$57,084,258	\$50,194,426	\$44,890,000

BRCC	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
2013 Refinancing Bonds	\$7,979,240	\$7,009,480	\$6,064,040	\$5,141,400	\$4,236,620	\$3,350,080	\$2,482,160	\$1,634,000	\$806,360	\$ -
2010 Repairs	\$775,913	\$581,934	\$387,956	\$193,978	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health Sciences Center	\$8,561,850	\$8,275,100	\$7,972,800	\$7,659,300	\$7,330,900	\$6,986,100	\$6,623,100	\$6,241,950	\$5,842,850	\$5,425,200
TOTAL BRCC	\$17,317,003	\$15,866,514	\$14,424,796	\$12,994,678	\$11,567,520	\$10,336,180	\$9,105,260	\$7,875,950	\$6,649,210	\$5,425,200

TOTAL EDUCATION	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
	\$68,200,332	\$60,976,173	\$106,343,631	\$98,695,412	\$89,387,621	\$81,321,700	\$73,120,929	\$64,960,208	\$56,843,636	\$50,315,200

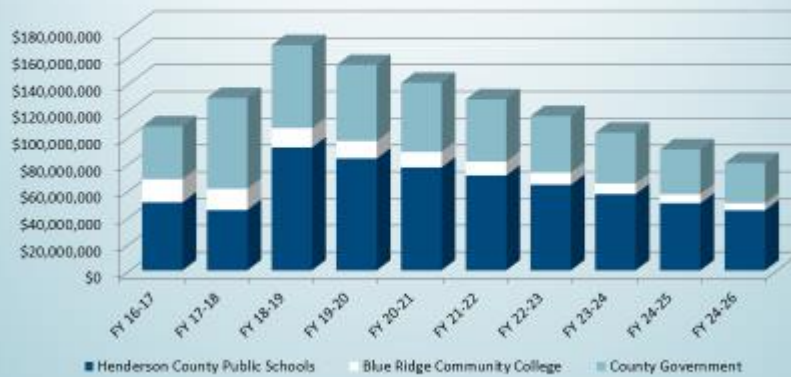
Outstanding Debt Principal

COUNTY GOVERNMENT	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY2026
Law Enforcement Training Center	\$ -	\$19,530,000	\$18,755,000	\$17,965,000	\$17,160,000	\$16,340,000	\$15,505,000	\$14,650,000	\$13,775,000	\$12,880,000
Emergency Services HQ	\$ -	\$12,820,000	\$12,025,000	\$11,220,000	\$10,400,000	\$9,580,000	\$8,705,000	\$7,830,000	\$6,935,000	\$6,020,000
2016 GF Linamar Land Purchase	\$4,680,000	\$3,740,000	\$2,805,000	\$1,870,000	\$935,000	\$ -	\$ -	\$ -	\$ -	\$ -
2013 Refinancing Bonds	\$5,249,500	\$4,611,500	\$3,980,500	\$3,382,500	\$2,787,250	\$2,204,000	\$1,633,000	\$1,075,000	\$520,500	\$ -
2012 Refinancing Bonds	\$6,263,400	\$5,705,400	\$4,565,600	\$3,749,200	\$2,953,600	\$2,181,400	\$1,432,600	\$704,600	\$ -	\$ -
2010 Refinancing Bonds	\$283,935	\$290,820	\$18,361	\$47,541	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2010 LEC/Court Services	\$4,500,000	\$4,000,000	\$3,500,000	\$3,000,000	\$2,500,000	\$2,000,000	\$1,500,000	\$1,000,000	\$500,000	\$ -
Detention Center	\$877,000	\$434,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ambulances/EMS Equipment	\$162,426	\$42,012	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health Sciences Center	\$17,383,150	\$16,796,900	\$16,187,200	\$15,550,700	\$14,884,100	\$14,183,900	\$13,446,900	\$12,673,050	\$11,862,350	\$11,014,800
TOTAL COUNTY GOVERNMENT	\$38,579,431	\$67,870,632	\$61,945,661	\$56,784,941	\$51,619,950	\$46,468,500	\$42,222,500	\$37,932,650	\$33,592,850	\$29,914,800

TOTAL DEBT PRINCIPAL	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
	\$107,579,743	\$128,846,805	\$168,287,292	\$153,480,353	\$140,207,571	\$127,791,000	\$115,343,429	\$102,892,858	\$90,436,286	\$80,230,000

FY DEBT PRINCIPAL CHANGE	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
	\$ -	\$21,267,062	\$39,440,487	(\$14,806,939)	(\$13,272,782)	(\$12,416,571)	(\$12,447,571)	(\$12,458,571)	(\$12,456,572)	(\$10,296,286)

General Fund Debt Principal



Debt Service Schedule

HC PUBLIC SCHOOLS	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Hendersonville High School	\$ -	\$ -	\$670,306	\$3,940,004	\$3,902,625	\$3,605,680	\$3,606,478	\$3,752,089	\$3,696,086	\$3,620,068
2016 Innovative High School	\$359,089	\$615,750	\$615,750	\$615,750	\$615,750	\$615,750	\$1,576,123	\$1,549,523	\$1,512,750	\$1,464,000
2013 Refinancing Bonds	\$1,151,194	\$1,090,912	\$1,048,491	\$1,008,033	\$972,739	\$937,480	\$902,151	\$866,129	\$829,740	\$793,003
2012 Refinancing Bonds	\$956,738	\$921,476	\$886,294	\$852,045	\$817,204	\$783,783	\$748,089	\$716,184	\$683,278	\$ -
2010 Refinancing Bonds	\$1,864,076	\$1,824,625	\$991,060	\$842,148	\$618,004	\$ -	\$ -	\$ -	\$ -	\$ -
2010 Apple Valley/North	\$759,492	\$735,821	\$709,815	\$680,674	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2010 QZABs - Repairs	\$230,204	\$210,367	\$200,488	\$190,639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2009 QSCBs - Repairs	\$448,983	\$460,907	\$442,811	\$438,036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2008 Hilldale/Mills River	\$2,262,424	\$2,215,520	\$2,168,617	\$2,121,734	\$2,074,831	\$2,027,909	\$1,981,006	\$1,934,103	\$1,887,200	\$928,032
TOTAL HC PUBLIC SCHOOLS	\$7,799,342	\$7,277,258	\$7,735,979	\$10,794,011	\$9,082,575	\$8,218,472	\$9,030,829	\$8,799,808	\$8,589,564	\$6,821,911

BRCC	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
2013 Refinancing Bonds	\$1,161,788	\$1,120,297	\$1,078,829	\$1,035,234	\$993,029	\$962,788	\$928,254	\$895,528	\$862,188	\$824,484
2010 Repairs	\$232,184	\$214,349	\$206,607	\$198,244	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health Sciences Center	\$653,794	\$654,025	\$653,794	\$654,738	\$655,089	\$654,759	\$655,213	\$654,759	\$655,394	\$655,122
TOTAL BRCC	\$2,036,744	\$1,988,671	\$1,939,210	\$1,888,218	\$1,654,118	\$1,617,545	\$1,583,447	\$1,544,287	\$1,507,560	\$1,480,586

TOTAL EDUCATION	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
	\$9,836,086	\$9,265,929	\$9,675,189	\$12,682,229	\$10,736,693	\$9,836,017	\$10,614,276	\$10,344,095	\$10,097,124	\$8,291,497

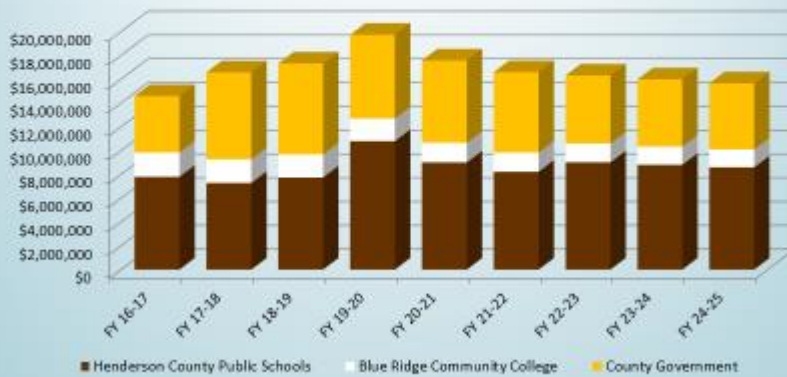
Debt Service Schedule

COUNTY GOVERNMENT	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Law Enforcement Training Center	\$ -	\$729,750	\$1,280,120	\$1,281,581	\$1,282,343	\$1,281,858	\$1,280,857	\$1,282,224	\$1,283,232	\$1,282,961
Emergency Services HQ	\$ -	\$1,105,955	\$1,107,637	\$1,103,785	\$1,104,854	\$1,107,736	\$1,105,348	\$1,106,965	\$1,107,365	\$1,106,423
GF Linamar Land Purchase	\$24,375	\$2,027,873	\$1,008,534	\$992,269	\$970,512	\$947,071	\$ -	\$ -	\$ -	\$ -
2013 Refinancing Bonds	\$784,321	\$737,103	\$708,440	\$683,089	\$657,256	\$633,412	\$609,562	\$585,215	\$560,635	\$535,831
2012 Refinancing Bonds	\$1,025,236	\$987,015	\$951,827	\$911,799	\$874,834	\$835,681	\$796,992	\$756,365	\$718,551	\$ -
2010 Refinancing Bonds	\$345,054	\$81,232	\$77,861	\$73,828	\$48,492	\$ -	\$ -	\$ -	\$ -	\$ -
2010 LEC/Court Services	\$740,000	\$738,000	\$692,000	\$668,000	\$644,000	\$620,000	\$596,000	\$572,000	\$548,000	\$524,000
Detention Center	\$484,827	\$464,662	\$444,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Former P Avenue Clubhouse	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ambulances/EMS Equipment	\$229,690	\$323,054	\$42,730	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health Sciences Center	\$1,327,400	\$1,327,869	\$1,327,400	\$1,329,276	\$1,330,890	\$1,329,360	\$1,330,281	\$1,329,360	\$1,330,650	\$1,330,897
TOTAL COUNTY GOVERNMENT	\$4,780,883	\$7,900,533	\$7,641,819	\$7,040,547	\$6,911,521	\$6,755,138	\$5,718,240	\$5,632,129	\$5,548,433	\$4,779,312

TOTAL DEBT SERVICE	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
	\$14,576,769	\$16,566,442	\$17,314,208	\$19,722,776	\$17,568,212	\$16,591,195	\$16,330,816	\$15,976,224	\$15,645,557	\$13,670,809

FY DEBT SERVICE CHANGE	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
	\$ -	\$1,089,873	\$747,766	\$2,408,568	(\$2,154,564)	(\$977,077)	(\$280,319)	(\$334,592)	(\$330,667)	(\$2,574,748)

Debt Service Schedule



Debt Service (Net)

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
County	\$4,740,883	\$7,300,533	\$7,841,019	\$7,040,547	\$6,911,521	\$6,755,118	\$5,718,240	\$5,432,129	\$5,548,833	\$4,778,312
Schools	\$7,799,142	\$7,277,258	\$7,735,979	\$10,794,011	\$9,002,573	\$8,218,472	\$9,010,829	\$8,799,808	\$8,589,564	\$6,821,911
BRCC	\$1,056,744	\$1,988,671	\$1,937,210	\$1,888,218	\$1,854,118	\$1,617,545	\$1,581,747	\$1,544,287	\$1,507,560	\$1,469,586
TOTAL	\$14,576,769	\$16,566,442	\$17,314,208	\$19,722,776	\$17,568,212	\$16,591,135	\$16,310,816	\$15,976,224	\$15,645,557	\$13,070,809
Lease Receipts	(\$1,001,147)	(\$1,001,147)	(\$1,025,074)	(\$1,025,074)	(\$1,049,374)	(\$1,049,374)	(\$1,074,659)	(\$1,074,659)	(\$1,100,343)	(\$1,100,343)
TOTAL (including Lease Receipts)	\$13,575,622	\$15,565,295	\$16,289,134	\$18,697,702	\$16,518,838	\$15,541,561	\$15,236,157	\$14,901,565	\$14,545,214	\$11,970,466



Updates and Emerging Issues - Education

- Henderson County Public Schools
 - Edneyville Elementary
- Blue Ridge Community College

Edneyville Elementary

- Option 1 – Renovate, begin immediately
- Option 2 – Renovate, at a future date
- Option 3 – Construct new, begin immediately
- Option 4 – Construct new, at a future date

Edneyville Elementary

- Option 1 – Renovate, begin immediately
- Option 2 – Renovate, at a future date

- Total Estimated Project Costs ?

County Manager Steve Wyatt stated that recent visits to Edneyville Elementary School showed no roof leaks or sewer problems, however there are deficits in the building.

Edneyville Elementary

- Option 3 – Construct new, begin immediately
- Option 4 – Construct new, at a future date
- Total Estimated Project Costs = \$25 million
- Projected Debt service on \$25 million

Year 1 (FY 18-19)	Year 2 (FY 20-20)	Year 3 (FY 20-21)	Year 4 (FY 21-22)	Year 5 (FY 22-23)	Year 6 (FY 23-24)	Year 7 (FY 24-25)
\$1,980,750	\$2,198,000	\$2,163,875	\$2,127,188	\$2,088,125	\$2,047,188	\$2,004,563

Edneyville Elementary

DEBT SERVICE SCHEDULE

HC PUBLIC SCHOOLS	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Edneyville Elementary	\$ -	\$ -	\$ 1,980,750	\$ 2,198,000	\$ 2,163,875	\$ 2,127,188	\$ 2,088,125	\$ 2,047,188	\$ 2,004,563
Hendersonville High School	\$ -	\$ -	\$ 670,255	\$ 3,948,024	\$ 3,902,525	\$ 3,855,580	\$ 3,805,478	\$ 3,752,089	\$ 3,696,596
2018 Innovative High School	\$ 139,069	\$ 815,750	\$ 815,750	\$ 815,750	\$ 815,750	\$ 815,750	\$ 1,576,125	\$ 1,549,315	\$ 1,512,750
2013 Refinancing Bonds	\$ 1,131,194	\$ 1,090,912	\$ 1,048,491	\$ 1,008,011	\$ 972,739	\$ 937,450	\$ 902,151	\$ 866,119	\$ 829,740
2012 Refinancing Bonds	\$ 956,788	\$ 921,476	\$ 888,994	\$ 852,045	\$ 817,924	\$ 781,783	\$ 746,069	\$ 698,184	\$ 663,278
2010 Refinancing Bonds	\$ 1,851,076	\$ 1,036,825	\$ 991,060	\$ 942,148	\$ 818,824	\$ -	\$ -	\$ -	\$ -
2010 Apple Valley/North	\$ 759,432	\$ 735,621	\$ 709,313	\$ 680,674	\$ -	\$ -	\$ -	\$ -	\$ -
2010 OJAB's - Repairs	\$ 230,226	\$ 230,357	\$ 200,488	\$ 190,619	\$ -	\$ -	\$ -	\$ -	\$ -
2009 CSCB's - Repairs	\$ 458,983	\$ 450,997	\$ 445,012	\$ 435,026	\$ -	\$ -	\$ -	\$ -	\$ -
2008 Hiltonable/Wills River	\$ 2,262,424	\$ 2,215,520	\$ 2,168,617	\$ 2,121,714	\$ 2,074,811	\$ 2,027,909	\$ 1,981,006	\$ 1,934,103	\$ 1,887,200
TOTAL HC PUBLIC SCHOOLS	\$ 7,799,142	\$ 7,277,258	\$ 9,716,729	\$ 12,992,011	\$ 11,166,448	\$ 10,945,860	\$ 11,098,954	\$ 10,846,996	\$ 10,594,127

BRCC	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Health Sciences/Education Center	\$ 853,794	\$ 854,025	\$ 855,794	\$ 854,718	\$ 855,089	\$ 854,759	\$ 855,215	\$ 854,759	\$ 855,394
2013 Refinancing Bonds	\$ 1,161,766	\$ 1,120,397	\$ 1,076,829	\$ 1,035,254	\$ 999,029	\$ 962,786	\$ 926,534	\$ 889,528	\$ 852,166
2010 Repairs	\$ 221,184	\$ 214,249	\$ 206,587	\$ 198,248	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BRCC	\$ 2,036,744	\$ 1,988,671	\$ 1,937,210	\$ 1,888,218	\$ 1,854,118	\$ 1,617,545	\$ 1,581,747	\$ 1,544,287	\$ 1,507,560

Edneyville Elementary

DEBT SERVICE SCHEDULE

COUNTY GOVERNMENT	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Law Enforcement Training Center	\$ -	\$ 729,750	\$ 1,280,120	\$ 1,281,581	\$ 1,282,343	\$ 1,281,858	\$ 1,280,057	\$ 1,282,224	\$ 1,283,232
Emergency Services/HQ	\$ -	\$ 1,105,955	\$ 1,307,617	\$ 1,305,705	\$ 1,304,054	\$ 1,307,796	\$ 1,305,848	\$ 1,306,965	\$ 1,307,585
2018 GP Linamar Land Purchase	\$ 24,375	\$ 1,027,873	\$ 1,008,524	\$ 991,269	\$ 970,512	\$ 947,071	\$ -	\$ -	\$ -
Health Sciences/Education Center	\$ 1,307,400	\$ 1,307,869	\$ 1,327,400	\$ 1,328,276	\$ 1,330,830	\$ 1,328,260	\$ 1,330,281	\$ 1,328,360	\$ 1,330,650
2013 Refinancing Bonds	\$ 764,321	\$ 737,103	\$ 708,440	\$ 681,088	\$ 657,256	\$ 633,412	\$ 609,562	\$ 585,215	\$ 560,635
2012 Refinancing Bonds	\$ 3,025,216	\$ 987,015	\$ 951,827	\$ 911,799	\$ 874,854	\$ 835,682	\$ 796,992	\$ 756,585	\$ 718,551
2010 Refinancing Bonds	\$ 345,054	\$ 81,232	\$ 77,663	\$ 73,828	\$ 48,492	\$ -	\$ -	\$ -	\$ -
2018 LECY/Court Services	\$ 740,000	\$ 716,000	\$ 692,000	\$ 668,000	\$ 644,000	\$ 620,000	\$ 596,000	\$ 572,000	\$ 548,000
Detention Center	\$ 484,827	\$ 484,662	\$ 484,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ambulances/EWS Equipment	\$ 229,690	\$ 123,054	\$ 42,718	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL COUNTY GOVERNMENT	\$ 6,740,883	\$ 7,300,513	\$ 7,643,019	\$ 7,846,547	\$ 6,911,521	\$ 6,755,118	\$ 6,718,240	\$ 6,632,129	\$ 6,548,433

TOTAL DEBT SERVICE	\$ 14,576,769	\$ 16,566,442	\$ 19,294,958	\$ 21,920,776	\$ 19,730,087	\$ 18,718,323	\$ 18,398,941	\$ 18,023,412	\$ 17,650,120
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FY DEBT SERVICE CHANGE	\$ -	\$ 1,080,673	\$ 2,728,516	\$ 2,625,818	\$ (2,188,680)	\$ (1,013,764)	\$ (310,382)	\$ (375,529)	\$ (375,292)
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Debt Service on Edneyville would start in 2019

Edneyville Elementary

Options to pay the debt service for Edneyville Elementary:

1. Roll a portion of fund balance over 12% into the debt service fund
2. Transfer a portion of the amount added to fund balance each year after the audit is conducted into the debt service fund
3. Debt Service Fund (\$3,442,108)

Debt Service Fund History

Debt Service Fund Established in 2015	Deposit	Running Balance
2015 <small>(In CRF Fund earmarked for Debt Service Fund)</small>	\$923,463	\$923,463
2016	\$590,997	\$1,514,460
2017	\$1,927,648	\$3,442,108
2017 (Proposed)	\$1,490,131	\$4,932,239
2018 (Proposed)	\$509,649	\$5,441,888
Total <small>(includes proposed amounts transferred in FY 2017 & 2018)</small>		\$5,441,888

Assistant County Manager Amy Brantley stated as debt service rolls off, dollars are moved to the Debt Service Fund, holding the funds for a couple of years.

Staff recommends transferring a \$1,490,131 variance between FY17 budget and required, bringing the Debt Service Fund to \$4,932,239 at June 30, 2017. The bulk of that transfer is related to the financing schedule for the GF Linamar property purchase.

FY18 Projected Budget currently includes a \$509,649 transfer to the Debt Service Fund

- Bent Creek & Capital Reserve Fund (\$3,038,329)
 - Capital Reserve Fund = \$579,602
 - Bent Creek Fund = \$2,458,727

Edneyville Elementary

- Possible Construction Schedule

Building Programming	February, 2017
Site Evaluation	March, 2017
Construction Documents Completed	January, 2018
Bidding	January, 2018
Construction Begins	March, 2018
School Open for Students	August, 2019
Demolition of Existing Building	September, 2019
Project Complete	October, 2019

There are currently no problems with the sewer at Edneyville Elementary, however the lines are 40 years old and need updating.

It was the consensus of the Board that sewer lines be extended to Edneyville Elementary.

Commissioner Hawkins noted the Board had discussed building a new Hendersonville High School, and a new Edneyville Elementary School.

Commissioner Lapsley stated due to the high cost of Hendersonville High School, the Board made it a priority. Edneyville Elementary was always planned.

Commissioner Thompson made the motion that the Board approves building a new school for Edneyville Elementary beginning immediately with the plans. He further moved to save the building incorporating the gym for use by the citizens in the Edneyville area. The front building being the only building demolished. All voted in favor and the motion carried.



Hendersonville High School

- **Construction Schedule**

Building Programming	May, 2016
Schematic Design	December, 2016
Construction Documents Completed	February, 2018
Bidding	March, 2018
Construction Begins	May, 2018
School Open for Students	August, 2020
Project Complete	August, 2020

HC Public Schools Update

- Bo Caldwell, Henderson County Public Schools Superintendent, will be available for questions concerning projects/issues with the school system.

Superintendent Bo Caldwell shared a video with the Board that can be viewed at the following link:

- <https://drive.google.com/file/d/0B9BfQif72mzudFBkT0JHX3BhOXc/view>

Mr. Caldwell thanked the Board for the \$600,000 included in last year's budget for chrome books, which have been a huge success.

Blue Ridge Community College Update

Dr. Molly Parkhill, President of Blue Ridge Community College provided an update on upcoming projects and issues at the college. Board of Trustee Chairman Bill Ramsey was also present.

Dr. Parkhill explained that the Board of Trustees have not yet met to discuss the FY17/18 budget. They will meet on March 3, 2017.

Blue Ridge Community College Update

- Dr. Molly Parkhill, President of Blue Ridge Community College, will be available for questions concerning upcoming projects/issues at the college.

YOUR SUCCESS IS OUR MISSION



College Update

Henderson County Board of Commissioners
January 17, 2017



YOUR SUCCESS IS OUR MISSION

Financial Update

FY 2016-17 Operating Budget \$2,681,235

- Spent/Encumbered YTD \$2,563,770
- Unobligated = 5%

FY 2016-17 Capital Budget \$706,000

- Spent/Encumbered YTD \$177,594
- Projects remain 3rd & 4th quarters = 25



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LED Outdoor Lighting



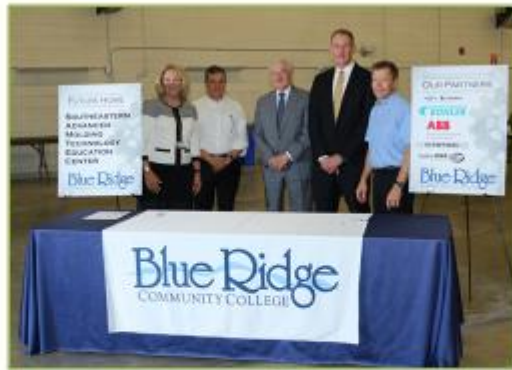
Before



After



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Southeastern Advanced Molding Technology Education Center (SAMTEC)



Dr. Parkhill stated security cameras and keyless access is almost finished.

This is high die-cast of aluminum molding plastics training.

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SAMTEC: Our Partners



Many donations were received from these companies totaling \$1.5m in projects.

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SAMTEC: Site Preparation



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SAMTEC: Equipment Delivery



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SAMTEC: Equipment Delivery



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SAMTEC: Buhler High pressure die casting machine



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SAMTEC: Training



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SAMTEC: ABB Robot



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SAMTEC Regloplas equipment donation



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This is the only training facility east of Illinois.

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Schematic Designs



Sink Building One Stop Center Phase 1 and Spearman Building Addition

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MASTER PLAN ONE STOP CONCEPT
Phase One First Floor Student Services Area From Master Plan



- Reception Desk Enlarged and focused on entrance but has an "escape route"
- Cashier Relocated to enclosed area behind new Reception
- New Enlarged Waiting area links Financial Aid, Registrar, Advising and Counseling Areas

Sink Hall First Floor
Center Lobby and
Student Services Area -
Phase One

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THE FUTURE IS COMING



LOOK FOR THE NEW STUDENT ONE STOP CENTER FALL 2015

Conceptual Images



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Master Plan One-Stop Concept
Revised Phase One Proposed Plan



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MASTER PLAN ONE STOP CONCEPT
First Floor Phase Two from Master Plan



*Area shown for CE, NC Works and corridor office suite totals 4,690 SF compared with 3,625 SF existing for same functions in existing Con Ed Bldg. Area will accommodate shared or separate entrances and a variety of layouts.
*Security Suite included.



In FY 2018/2019, BRCC will be seeking funds from the County.

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Aerial View of Spearman Building




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Proposed Floor Plan Addition to Spearman Building



Blue Ridge
COMMUNITY COLLEGE



Updates and Emerging Issues - County

- Capital Projects Update
- Sheriff Requests
- Emergency Management/EMS Requests
- Department of Public Health Requests
- DSS/Information Technology Requests
- Recreation/IT Request
- Tax Assessor Requests
- Elections—Voting Machine Update

Capital Projects Update

- Health Sciences Center
 - Final punch out nearing completion
- Innovative High School
 - Scheduled completion August 2017
- Emergency Management Headquarters
 - Scheduled completion August 2018
- Hendersonville High School
 - Scheduled completion August 2020

The Health Sciences Center is finished on time and on budget, with plans to complete and finalize invoices within 2-3 weeks.



The Innovative High School work has begun. More than 600 truckloads of dirt were brought in to prepare for the foundation. Steel is being erected and the site is secured with fencing. It is also on schedule and on budget.

The link below is a live webcam on site at the Innovative High School:

- <https://www.workzonecam.com/projects/henderson1>

The Emergency Management Headquarters is in the Planning Stage. Cooper Construction has pricing within the budget subject to locking in in February. Cooper will also do the demolition of Balfour School as soon as possible. The County Attorney has already acquired the Memorandum of Understanding for the deed transfer for the Balfour Property to Henderson County.

The Hendersonville High School project is proceeding with the design in order to meet the schedule. The Construction Manager at Risk position has been advertised. Clark Nexson has completed and submitted the design phase, and moved forward with the design development into construction documents. Construction is set to begin May 2019.

Commissioner Lapsley stated the Board is moving forward with hope that the City will approve the road closure and rezoning process. Three council members oppose the project. Both the School Board and Board of Commissioners have voted to move ahead with the project, the only entities necessary to move forward.

Should the City turn down the project, the Board of Commissioners must make sure the taxpayers know that the commissioners would withdraw funding and it would be many years before the project comes back up for development. It now rests solely on the City of Hendersonville. Over the last 12 months, the commissioners have received many emails, calls, and letters in support of the project as scoped. If the project is killed, there will be many disappointed voters and taxpayers. Again, the decision rests on the City council. If the project is killed, students would lose.

Commissioner Edney reiterated this is the sole window of opportunity for the Hendersonville High School project to remain in existence. If the city votes no, they do not want the Boyd Property to use for education. We would then sell the property, limiting what can be done in the future. The School Board is elected by the entire County and the Board of Commissioners is elected by the entire County. The City Council has nothing to do with the education in the County. They should not play politics.

Engineer Marcus Jones provided the Board with the following updates:

Capital Projects Update

\$40,000.00 = Field 8&9 upgrades

\$10,640.00 - Scoreboards - received – ready to install
 \$20,950.00 - Score Keepers stands received – installed at fields
 \$8,410.00 (allotted to these repairs) - Fencing repairs coordinated with S&S Fencing and work to be completed this month.

Upper Tennis Court Rebuild at Jackson Park = \$230,000.00

County Engineer completing RFP - project completion June 2017

Dana Park playground = \$150,000.00

\$125,676.38 - Playground equipment ordered - installation by spring.

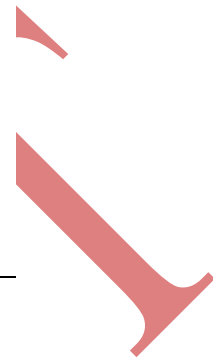
Tuxedo Park playground = \$150,000.00

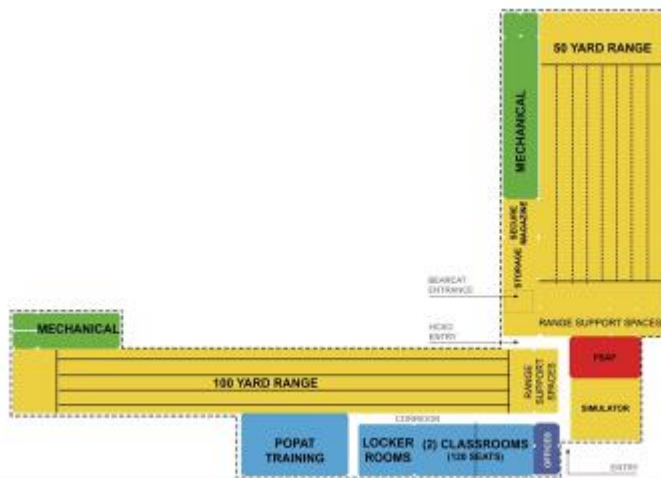
GRCA executive committee working with staff on designs and pricing – installation by summer.

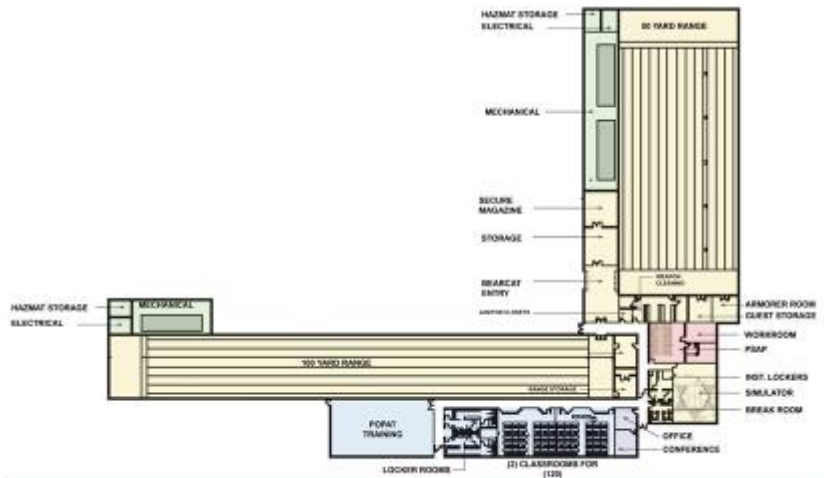
Law Enforcement Training Center Project

- Budget: \$20,000,000
- Cost Estimate: \$19,940,000
 - Includes LETC Training, BRCC & HCSD POPAT and Back-Up PSAP
- Schedule:
 - Programming complete
 - Site Selection: complete (Baseball field at BRCC)
 - Schematic Design complete
 - Land Transfer: February 2017
 - Construction Manager at Risk Selection: March 2017
 - Design Development: April 2017
 - Construction Documents: August 2017
 - Completion: September 2018









Commissioner Lapsley supports the Law Enforcement Training Center Project. If we are ever faced with a major situation, our officers will be trained to help. The Board looked at an outdoor range at \$5m without success of location. An indoor range will be a very significant number change. Blue Ridge Community College will use the building every day. The Sheriff and others will use the center on a periodic basis. The more use of the center, the better. Other agencies will be allowed to use the center, some at a cost.

There are approximately 86 local agencies that could use the facility, not counting the state agencies. The Sheriff has asked for a Letter of Support from these entities. A letter will be sent to our Representatives asking if they may be able to assist in funding of this facility in any way.





Representative Chuck McGrady was present for a brief update to the Board on a couple of issues. He said the City of Asheville/MSD merger bill approved by the General Assembly in 2013 has recently been overruled by the NC Supreme Court. He was contacting the local governments including Henderson County to see how he should follow up on this matter.

Commissioner Hawkins asked about the Bill mandating class size recently discussed by Legislature.

Representative McGrady stated he will present House Bill 13 which would reverse the bill.


Chairman Edney asked for Representative McGrady's outlook on the Hendersonville High School project situation.

Representative McGrady stated it is an awkward situation when government bodies are not on the same page. Hendersonville has no role in schools or funding. He is offended they are using zoning as leverage. However, Legislature would prefer to stay out of it.

Sheriff Charlie McDonald shared information regarding their budget request.

Sheriff's Office Budget Requests for FY 18
Personnel and Capital Outlay/Major Expenses

Sheriff's Office (SHERIFF 115431)	No Personnel Requests Capital Outlay/Major Expenses: \$80,488 Vehicles: \$371,368
Sheriff's Detention (DETENTION 115432)	Four (4) Personnel Requested: \$205,637 Capital Outlay/Major Expenses: \$244,512 Vehicles: \$110,113

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Sheriff Charles McDonald
"A Brotherhood in Pursuit of Excellence"

Personnel Request

The Sheriff requests consideration for four Deputies and two transport vehicles (not subject to a take home car program), to create a Transportation Team in the Detention Facility. This team would take responsibility for all transports of inmates to and from facilities across North Carolina, as well as, assume responsibility for all out of county mental commitment transports currently tasked to patrol.

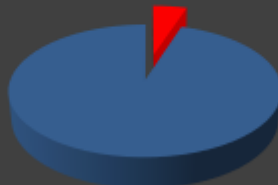
These transports are mandated by North Carolina General Statutes and are not at the discretion of the Sheriff's Office.



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The Henderson County Detention Transport Team has transported 749 inmates in and out of county from December 2015 to November 2016. These transports are generally of several inmates at a time. Of this number, only 39 transports were conducted with two Deputies. This is a serious officer safety risk as one Deputy cannot appropriately ensure the safety and security of multiple inmates, especially when distances require meal and bathroom breaks.

Detention Transports 2015-16

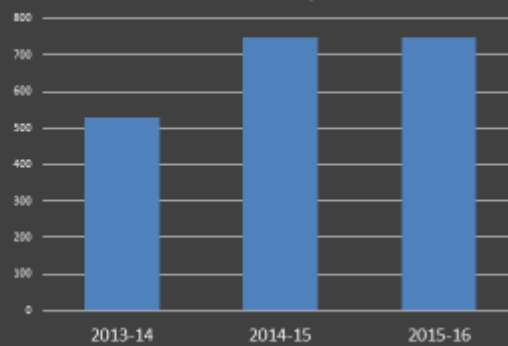


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Percent Increase in Transports

- Henderson County's population estimates have increased 5.5% since 2010 (United States Census Bureau, 2015)
- Detention transport trips have increased 29% over the course of the last three years.
- This has taxed a two Deputy unit that has seen no growth over the same period of time.

Detention Transports



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Further, currently the Patrol Division conducts all transports for out of county mental commitments. These commitment trips have increased in duration and distance as statewide mental health bedspace has decreased over the last five years. Our Deputies are traveling farther as bed space opens to get commitments out of local hospitals. These decisions are beyond Office control.

2015-16 saw 71 transports out of county at an average duration 3.16 hours and 184 miles each.



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Packets you have received detail justifications for each item requested under personnel, capital outlay, major expense and vehicles...

One justification that needed further clarification is the request to transition our fleet from Dodge Charger model patrol vehicles to Ford Interceptors

Following is a brief description of the benefits expected.



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**FORD UTILITY POLICE INTERCEPTOR AWD
VS.
DODGE CHARGER AWD**



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DODGE CHARGER AWD



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FORD UTILITY POLICE INTERCEPTOR AWD



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IDENTIFIED NEED...

***More interior cargo space and
improved ergonomics***



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JUST ONE EXAMPLE OF CARGO SPACE AND COMFORT
DODGE CHARGER AWD



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HOW ABOUT ONE MORE?



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CURRENT TRUNK STATUS IN A CHARGER



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ANOTHER VIEW



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VIEW OF THE INTERIOR SPACE OF THE FORD INTERCEPTOR



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REAR CARGO SPACE IN THE FORD INTERCEPTOR



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SIDE BY SIDE COMPARISON


<h3>Ford Utility Interceptor AWD</h3> <ul style="list-style-type: none">• Ground Clearance= 6.5 inch inches• Combined Interior Volume= 118.4 cubic feet• Maximum Payload Capacity (including passengers)= 1,630 lbs.• Fuel Capacity= 18.6 Gallons• EPA Fuel Mileage= City (15 mpg), Highway (20 mpg), Combined (17 mpg)• Horsepower= 304	<h3>Dodge Charger AWD</h3> <ul style="list-style-type: none">• Ground Clearance= 5.1 inches• Combined Interior Volume= 104.7 cubic feet• Maximum Payload Capacity (including passengers)= 1,000 lbs.• Fuel Capacity= 18.5 Gallons• EPA Fuel Mileage= City (15 mpg), Highway (23 mpg), Combined (18 mpg)• Horsepower= 370
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CONTINUED SIDE BY SIDE STATS


<h3>Ford Utility Interceptor AWD</h3> <ul style="list-style-type: none">• Top Speed = 132 MPH• 0-60 MPH in seconds= 8.34• Brake stopping distance from 60 MPH= 128.9 feet• Engine Size= V-6	<h3>Dodge Charger AWD</h3> <ul style="list-style-type: none">• Top Speed= 150 MPH• 0-60 MPH in seconds= 6.27• Brake stopping distance from 60 MPH= 128.6 feet• Engine Size= V-8
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PRICE COMPARISON FROM NC SHERIFF'S ASSOCIATION


<h3>Ford Utility Interceptor AWD</h3> <ul style="list-style-type: none">• \$27,288	<h3>Dodge Charger AWD</h3> <ul style="list-style-type: none">• \$25,363
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CONTINUED SIDE BY SIDE STATS

Ford Utility Interceptor AWD <ul style="list-style-type: none">• Top Speed = 132 MPH• 0-60 MPH in seconds= 8.34• Brake stopping distance from 60 MPH= 128.9 feet• Engine Size= V-6	Dodge Charger AWD <ul style="list-style-type: none">• Top Speed= 150 MPH• 0-60 MPH in seconds= 6.27• Brake stopping distance from 60 MPH= 128.6 feet• Engine Size= V-8
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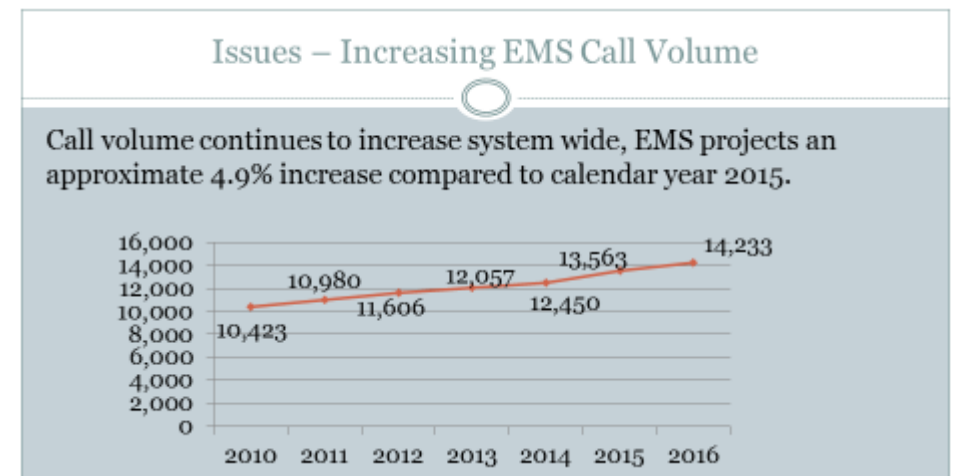
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Sheriff McDonald stated no money is received from Federal or State for transportation of individuals with mental health issues. They do however utilize local benefits. Mental Health is a significant issue.

At this time, the Sheriff's Department has 20 open positions. The majority is through attrition. He feels the vetting process is lengthy but should not be changed.

Henderson County Emergency Management EMS/Fire Marshal





EMS New Equipment Requested

- **Quick Response Vehicle (SUV)**
 - Radios = \$4,000
 - Laptop Computer/Software = \$6,000
 - Emergency warning light system package = \$6,000
 - EMS Command Cabinet = \$4,000
- **Vehicle Request = \$65,000**
- **Zoll Monitor/Defibrillator = \$36,000**
- **Physio Control Lucas CPR Device = \$17,000**

EMS is in need of back-up medical equipment to help address the increased number of emergency calls.

- EMS can increase usability of this equipment by adding it to the QRV concept. Having this equipment mobile would enable EMS to provide advanced level care for Rescue Squad transports, mass casualty incidents, and calls where an EMS unit may be delayed due to high call volumes

EMS Vehicle Replacements Requested

- **3- Type III Ambulances - \$140,400 each = \$421,200**
- **1- Pick-up 4x4 truck, towing capable - \$35,000**
(replaces 2005 Dodge Durango)

EMS anticipates staying within last year's budget with the purchase of the Quick Response Vehicle, medical equipment, and vehicle replacements.

This year EMS began transitioning to gas ambulances instead of diesel ambulances due to the style of ambulances we operate being no longer available with a diesel motor. We are currently operating three new Ford gas ambulances in the fleet and the transition has gone very well so far, without performance issues.

The other option EMS has is to transition to the truck style ambulance which would increase the cost by approximately \$15k per ambulance and add a significant amount of weight to the ambulance.

The new Ford gas ambulances have a stronger built front end and braking system, the County Garage believes this will increase safety and decrease maintenance needs compared to the Chevy ambulances.

The PM services for gas ambulances will be less expensive than the current diesel ambulances.

The Pardee Hospital patient entrance for EMS is located on the parking deck, the parking deck has strict weight requirements due to structural issues. Changing to the truck style ambulance would exceed the parking deck weight limits and EMS would be required to park on the ground level and transport patients to the ER via the parking deck elevator, which would cause operational and patient care concerns.

Emergency Services/Fire Marshal

- The HCFMO maintains the radio system for all public safety users. During FY 15 a total of \$1.9 million was allocated for the replacement of the system. The new system was placed in service during May 2016, the standard service contract will expire in June 2017.
 - Our projections for FY 17 for the maintenance contract are \$150,000. *There is a potential cost share with the City of Hendersonville of \$10,000 for their participation in the system.*
- \$50,000 over FY 17 allocation of \$100,000

Public Health



General Health Budget

1 Informatics System Administrator – Electronic Health Records

- Central coordinator for daily operations of clinical applications
- Examples include dashboard reporting, procedure and structural modifications, communication, HIE connectivity, data uploads, interfaces, quality assurance metrics, meaningful use, patient centered medical home (PCMH) standards, training and patient portal

Cost - \$62,500 (estimated)

Public Health



Environmental Health Budget

1 Environmental Health Specialist (Food & Lodging)

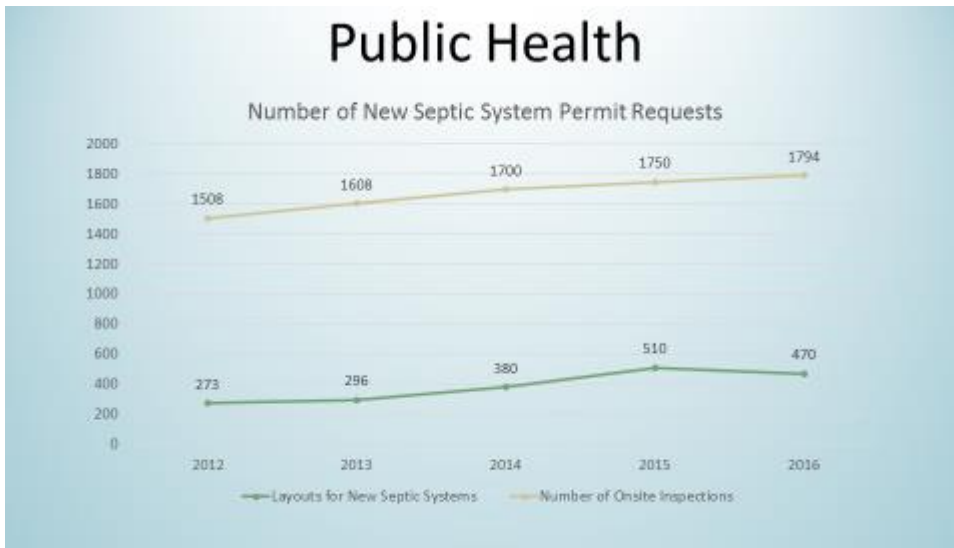
- Caseload increase from 423 to 521 per EHS
- Exponential increase in regulatory requirements
- Manpower study substantiated need for 1 additional EHS-Food & Lodging

Cost - \$61,000 + \$20,000 for Vehicle

1 Environmental Health Specialist (Onsite Water/Wastewater)

- Increased demand – turnaround time has been unacceptable
- Significant loss of experienced staff
- In addition to permitting, higher levels of construction inspections

Cost - \$61,000 + \$26,000 for Vehicle



Public Health

- 1 Informatics System Administrator – Electronic Health Records - Cost - \$62,500 (estimated)
- 1 Environmental Health Specialist (Food & Lodging) - Cost - \$61,000 + \$20,000 for Vehicle
- 1 Environmental Health Specialist (Onsite Water/Wastewater) - Cost - \$61,000 + \$26,000 for Vehicle

Total Personnel Requests - \$230,500

Commissioner Lapsley stated 1 year ago the Board voted to add 1 nurse per year until the criteria of 1 nurse per 750 students is met. He suggested changing it to 2 nurses per year.

Public Health Director Steve Smith stated 3 nurses have been added in the last 2 years. We currently have 13 nurses and need 18 in the school system.

Commissioner Messer asked that an increase of staff for the Inspections Department be added to the first meeting in February's agenda.

It was consensus of the Board to add to position to Inspections and be included on the February 6th agenda.

Parks & Recreation 'Wish List'

- There are a number of community 'wishes' that have been identified by Parks & Recreation, some of these items have been identified by the department, these include but are not limited to:
 - Jackson Park Playground Equipment - \$250,000
 - Jackson Park Batting cages (Little League Request) – cost unknown
 - Jackson Park Greenway Extension – cost unknown
 - Etowah Lions Club Requests
 - New Playground Equipment - \$150,000
 - Expand and rebuild concessions – unknown
 - Enlarge or add ladies restroom – unknown
 - Edneyville Community Center Complete Gym Structure - \$850,000
 - Edneyville Parking Lot paving - \$32,000
 - Dana Park Sports Court - \$50,000 (Part of Master Plan)
 - Tuxedo Park Sports Court - \$50,000 (Part of Master Plan)

Recreation/IT

- Estimating costs for WiFi connectivity in Jackson Park are still ongoing
- Current estimate is between \$30,000 - \$80,000

Tax Assessor

- Business Personal Property Audit Program - \$135,000
 - Will allow the County to ensure compliance amongst businesses and equity in the tax base by making sure businesses are listed and taxed correctly
 - The last audit program was approximately 20 years ago
- Online Business Listing Program - \$20,000
 - Will allow businesses to list electronically and will increase staff effectiveness by eliminating redundancy and the risk for data entry errors
- Appeals Module - \$25,000
 - Will allow more efficient tracking of Property Tax Appeals by utilizing the Denali Program currently used for administering appraisals

Assessor Darlene Burgess explained that taxpayers need to be educated on business personal property and listing. They have added media coverage and a video tutorial on their website. She would like to see on-line listing available by the end of the year.

Elections—Voting Machine Update

- The timeline of the purchase of new voting machines is still unclear, the most recent legislation says they must be in place by September 1, 2019
- Most recent estimate available is from January 2014
 - Includes scanners, ballot marking devices, ballot booths, installation and testing, project management, shipping and handling, and cages for security and delivery
 - Does not include computers, software, maintenance fees etc. needed to complete the system

Voting machines could be at a substantial cost.

Chairman Edney suggested a reserve fund be set up to prepare.

Commissioner Lapsley felt discussions should be held with our representatives. This will be stressful for all especially the vendor for timing...and costs to the counties.

Chairman Edney

- Edneyville Elementary
- Edneyville Athletic & Activity Center
- Artificial Turf Fields for High Schools
 - Estimated Cost \$4,000,000
 - Funding Sources ?
- Kunz Farm Park Bridge
- Trails/Greenways

Half of the fields in WNC are turf and Chairman Edney feels this is the time to do it in Henderson County. He requested this be added to the 2/15/17 agenda.

County Manager Steve Wyatt stated the new turf is organic based cushion material not cancer causing.

Kunz Farm Park Bridge & Parking estimated at \$450,000
 Bent Creek & Capital Reserve Fund (\$3,038,329)
 - Capital Reserve Fund = \$579,602
 - Bent Creek Fund = \$2,458,727

Chairman Edney would like to keep these items on the radar during the budget process.

In regards to artificial turfs fields, the Commissioners would like to hear from the Board of Education.

Chairman Edney stated there is a real drug problem. Drug Court is very successful in Asheville and he feels it would also be a success in Henderson County. Henderson County would pay for the Program Coordinator at \$50,000 plus benefits. The state pays for the other needs.

It was the consensus of the Board to give permission to Chairman Edney to investigate the Drug Court Program.

Vice-Chairman Hawkins

- Additional parking at Library – Main Branch
- Oklawaha Greenway Extension through Jackson Park

Chairman Edney stated that no response had been received from the Nazarene Church in regard to using their parking lot for \$10,000 per year.

It was requested that Chairman Edney discuss with the Board of Education, the use of the field behind the library and behind the Rose Edwards building for library parking.

Staff had presented the first draft of an extension of the Oklawaha Greenway through Jackson Park at an earlier meeting. There was an interruption through the picnic area that was not acceptable.

John Mitchell informed the Board that three alternatives have been put together, and will be brought back before the Board of Commissioners in February. Safety of bikers is a big issue. The main obstacle at this time is easements at the airport.

Commissioner Messer

- Etowah Concession Stand Upgrade

Commissioner Messer stated the Etowah concession stand is too small and needs to be upgraded. Dunlop Construction had looked at the project and quoted \$23,000 for an upgrade. Commissioner Messer feels it can be done for less. A plan will be presented at the first meeting in February.

Commissioner Messer made the motion that the Board approves an upgrade to the Etowah Concession Stand, and approves the necessary budget amendment. All voted in favor and the motion carried.

The East Flat Rock Community Club had informed Commissioner Messer that they now have matching money to spend with the County. A dollar amount has not been received yet.

Commissioner Thompson

Commissioner Thompson made the motion that the Board approve a Budget Amendment moving \$923,463 from the Capital Reserve Fund to the Debt Service Fund. The motion failed 2-3 with Commissioners Lapsley, Hawkins and Messer voting nay.

Commissioner Lapsley

Commissioner Lapsley would like the Board to move as quickly as possible with school nurses with an additional two nurses per year instead of one.

Commissioner Lapsley made the motion that the Board approves adding an additional school nurse position in February of this year approving the necessary budget amendment, and direct staff to add two in the next budget years. All voted in favor and the motion carried.

Commissioner Hawkins made the motion to adjourn at 4:15 p.m. All voted in favor and the motion carried.

Teresa L. Wilson, Clerk to the Board

J. Michael Edney, Chairman

DRAFT