

**REQUEST FOR BOARD ACTION
HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: November 7, 2016

SUBJECT: Request for Use of Courtroom

PRESENTER: Terry Wilson

ATTACHMENTS: Yes

1. Applications

SUMMARY OF REQUEST:

Ruth Birge has requested use of the courtroom for Thursday, November 10th and Thursday, November 17th from 9:30 a.m. until 12:00 noon for Vision Henderson County classes. Per the Facility Use Policy the use of the Commissioners' Meeting Room (Courtroom) must be approved by the Board of Commissioners during a regularly scheduled meeting.

BOARD ACTION REQUESTED:
Staff suggests approving the request.

SUGGESTED MOTION:

I move that the Board approves use of the Commissioners' Meeting Room (Courtroom) for Vision Henderson County classes on Thursday, November 10, 2016 and Thursday, November 17, 2016 from 9:30 a.m. until 12:00 noon.

APPLICATION FOR USE OF
COURTROOM #208
Henderson County Historic Courthouse
1 Historic Courthouse Square
Hendersonville, NC 28792

Use of the Courtroom must be preapproved by the Board of Commissioners at a regularly scheduled meeting on the Consent Agenda.

Ruth Birge Blucky@morrisbb.net 10.21.16
Name of Applicant Making Request: E-mail address: Date of Application

1A Westridge Ct., Hendersonville NC 28791 828 606 3760
Mailing Address, State, Zip Code of Applicant: Phone Number of Applicant

Union Henderson County 2017
Name of Event or Purpose:

11-10-16 9:30 am until 12 noon
Date of Event (Beginning Time) Time of Event (Ending Time)

The remainder of the application will be completed by the Clerk to the Board

PERMISSION GRANTED TO USE COURTROOM #208 Date Request Approved

Chairman, Board of Commissioners

PERMISSION TO USE COURTROOM #208 DENIED Date Request Denied

Chairman, Board of Commissioners

REASON DENIED:

Date Payment Received	Amount Remitted		Check Number	Check Date
	Cash	Check		

¹Effective July 7, 2008, the Henderson County Board of Commissioners approved a Facility Use Fee to cover expenses to utilize county staff to secure the building when the Courtroom is used for non-county government purposes after business hours, 5:00 pm until 9:00 pm Monday through Friday, 8:30 am until 9:00 pm Saturday through Sunday. The Facility Use Fee is \$25 per hour with a \$50 minimum. The fee is based upon the number of hours listed in the beginning and ending time on this application and is payable to Henderson County upon presentation of this completed application to Clerk to the Board Terry Wilson. No refund is given for hours reserved but not used; no extension of hours is permitted. The courtroom must be cleaned after use.

**APPLICATION FOR USE OF
COURTROOM #208
Henderson County Historic Courthouse
1 Historic Courthouse Square
Hendersonville, NC 28792**

Use of the Courtroom must be preapproved by the Board of Commissioners at a regularly scheduled meeting on the Consent Agenda.

Ruth Binge 13lucky@morrisbb.net 10.21.16
Name of Applicant Making Request¹: **E-mail address:** **Date of Application**

1A Westridge Ct., Herby, North Carolina 28791 828 606 3760
Mailing Address, State, Zip Code of Applicant: **Phone Number of Applicant**

Upsilon Henderson County 2017
Name of Event or Purpose:

11.17.16 9:30 a.m. until 12 noon
Date of Event **(Beginning Time) Time of Event (Ending Time)**

The remainder of the application will be completed by the Clerk to the Board

PERMISSION GRANTED TO USE COURTROOM #208 **Date Request Approved**

Chairman, Board of Commissioners

PERMISSION TO USE COURTROOM #208 DENIED **Date Request Denied**

Chairman, Board of Commissioners

REASON DENIED:

Date Payment Received	Amount Remitted		Check Number	Check Date
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