

**REQUEST FOR BOARD ACTION  
HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** February 1, 2016

**SUBJECT:** Use of Courtroom – Walk of Fame Steering Committee

**PRESENTER:** Michael Edney

**ATTACHMENTS:** Yes  
1) Application for Use

**SUMMARY OF REQUEST:**

A request was submitted by Michael Edney, on behalf of the Walk of Fame Steering Committee, for use of the Courtroom for a rehearsals and an event to raise money for the Walk of Fame Steering Committee.

The request is for use of the Courtroom from December 9, 2016 through December 18, 2016.

**BOARD ACTION REQUESTED:**

Staff suggests approving the request.

**SUGGESTED MOTION:**

*I move that the Board approves use of the Commissioners' Meeting Room (Courtroom) as requested on behalf of the Walk of Fame Steering Committee from December 9, 2016 through December 18, 2016.*

**APPLICATION FOR USE OF**  
**COMMISSIONERS' MEETING ROOM 208**  
**COURTROOM**  
**Henderson County Historic Courthouse**  
**1 Historic Courthouse Square**  
**Hendersonville, NC 28792**

**Name Of Applicant Making Request<sup>1</sup>:** E-mail address:  
**J Michael Edney** **edneyjm@hendersoncountync.org**

**Date of Application**  
**01/27/2016**

**Address of Applicant:** Historic Courthouse  


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Mailing Address, State, Zip Code

**Phone Number of Applicant**  
**828-606-4968**  
(\_\_\_\_\_) (Area Code)

**Purpose:**  
**Walk of Fame Committee to sponsor a Play to raise funds to memorialize inductees. The Committee is in the process of developing a program and criteria to honor historically significant figures in Hendersonville & Henderson County's history. Any potential method of recognition will have some cost associated with it. The Committee wishes to sponsor this initial event to seed the project. The Committee makes this request now based on the assumption that its work can and will be completed and recommendations made to both Henderson County and the City of Hendersonville this summer so both Boards can come together with a plan by Fall. As a committee of City & County members, the Committee requests no fee be charged, but fully understand the requirement that the room be cleaned and restored!**

Name of Event  
**Date of Event** **Time of Event**  
**12/9 thru 12/18 for practice, setup and performance** **Various** **Various**  
(\_\_\_\_\_) (Beginning Time) (\_\_\_\_\_) (Ending Time)

The remainder of the application below will be completed by the Clerk to the Board

**PERMISSION GRANTED TO USE COMMISSIONERS' MEETING ROOM 208**  
Clerk to the Board/Designee \_\_\_\_\_ Date Request Approved \_\_\_\_\_

**PERMISSION DENIED TO USE COMMISSIONERS' MEETING ROOM 208**  
Clerk to the Board/Designee \_\_\_\_\_ Date Request Approved \_\_\_\_\_

**REASON DENIED:**  
\_\_\_\_\_  
\_\_\_\_\_

Date Payment Received	Amount Remitted		Check Number	Check Date
	Cash	Check		

<sup>1</sup> Effective July 7, 2008, the Henderson County Board of Commissioners approved a Facility Use Fee to cover expenses to utilize county staff to secure the building when the community room is used for non-county government purposes after business hours, 5:00 pm until 9:00 pm Monday through Friday, 8:30 am until 9:00 pm Saturday through Sunday. The Facility Use Fee is \$25 per hour with a \$50 minimum. The fee is based upon the number of hours listed in the beginning and ending time on this application and is payable to Henderson County upon presentation of this completed application to Clerk to the Board Terry Wilson. No refund is given for hours reserved but not used; no extension of hours is permitted. The room must be cleaned after use and restored to the original configuration.