

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** January 4, 2016

**SUBJECT:** Proposed Change in Hours of Library Operations for NC Cardinal Migration

**PRESENTER:** Trina Rushing

**ATTACHMENTS:** No

**SUMMARY OF REQUEST:**

The final data transfer to the NC Cardinal system will take place the evening of January 27 and the morning of January 28. The ILS containing the card catalog and patron records must be shut down during this process and staff workstations will be unavailable while the new client configurations are taking place. The proposed change in hours of operation for all branch libraries during this transition are as follows:

Wednesday, January 27: All libraries close at 5:00pm

Thursday, January 28: All libraries open at 1:00pm

**BOARD ACTION REQUESTED:**

Approve the change in library hours of operation as proposed by staff.

**Suggested Motion:**

*I move the Board approve the change in library hours of operation as proposed by staff.*