

**REQUEST FOR BOARD ACTION
HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: **October 21, 2015**

SUBJECT: **Request for use of Courtroom**

PRESENTER: **Terry Wilson**

ATTACHMENTS: **Yes**

- 1. Application
- 2. Excerpt of Facility Use Policy
- 3. Statement of Disclaimer

SUMMARY OF REQUEST:

Glen Englam has requested use of the courtroom on November 14, 2015 from 3:00 – 5:00 p.m. for the Henderson County Teenage Republicans Convention. Per the Facility Use Policy the use of the Commissioners' Meeting Room (Courtroom) must be approved by the Board of Commissioners during a regularly scheduled meeting. Should the Board approve use of the Courtroom for this event, there would be a \$50 charge.

BOARD ACTION REQUESTED:

Staff suggests approving the request.

SUGGESTED MOTION:

I move that the Board approves use of the Commissioners' Meeting Room (Courtroom) by Glen Englam for the Henderson County Teenage Republican's Convention on November 14, 2015 from 3:00 p.m. until 5:00 p.m.

**APPLICATION FOR USE OF
COMMISSIONERS' MEETING ROOM 208
COURTROOM
Henderson County Historic Courthouse
1 Historic Courthouse Square
Hendersonville, NC 28792**

Name Of Applicant Making Request: GLEN ENGLRAM **E-mail address:** englram@gmail.com **Date of Application** 10.8.15

Address of Applicant: PO Box 2552, HENDERSONVILLE, NC 28793 **Phone Number of Applicant** 630.730.8044
Mailing Address, State, Zip Code (Area Code)

Purpose: HENDERSON COUNTY TEENAGE REPUBLICANS CONVENTION
Name of Event

Date of Event NOV 14, 2015 **Time of Event** 3:00 PM 5:00 PM
(Beginning Time) (Ending Time)

The remainder of the application below will be completed by the Clerk to the Board

PERMISSION GRANTED TO USE COMMISSIONERS' MEETING ROOM 208

Clerk to the Board/Designee Date Request Approved

PERMISSION DENIED TO USE COMMISSIONERS' MEETING ROOM 208

Clerk to the Board/Designee Date Request Approved

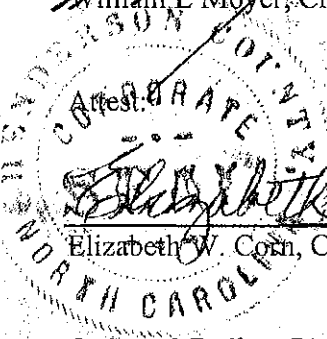
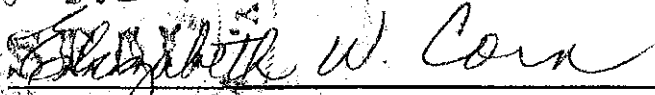
REASON DENIED:

Date Payment Received	Amount Remitted		Check Number	Check Date
	Cash	Check		

Adoption by Board of Commissioners
Adopted this the 3rd day of December 2007.


William L. Moyer, Chairman

12-6-07
Seal



Elizabeth W. Corn, Clerk to the Board

General Policy Statement

The designated meeting rooms and grounds which are listed below may be reserved for non-county government, public activities, provided certain conditions are met. However for security and operational reasons, the remaining County facilities will not generally be made available for public use. County government functions shall in all cases take precedence over all other activities at any county facility. Policy for the use of County parks and libraries is addressed under separate policies: Park Rules and Library Meeting Room Use.

List of Designated Facilities

The designated County facilities available to the public for non-county government use are as follows:

1. Historic Courthouse and Grounds (100 N. Main Street)
2. King Street Office Building (100 N. King Street)
3. Courthouse (200 N. Grove Street)
4. N.C. Cooperative Extension Building (800 Glover Street)

The physical address for the Historic Courthouse is 1 Historic Courthouse Square.

Rules Governing Use of all Facilities and Grounds

1. The applicant requesting the use of a county facility or grounds must be Henderson County and at least 18 years of age.
2. Only nonprofit, educational, civic and cultural groups will be considered. Facilities are not available to exclusive groups; meetings must be open to the public.
3. The County facilities may not be reserved by commercial or partisan political groups. The only exception is for meetings of political organizations in accordance with N.C.G.S. 163-99, or such meetings which are held to perform a statutorily-imposed obligation (such as recommendation of a person to fill the unexpired term of a vacant office).
4. Solicitation is not permitted within County Facilities or Grounds.

Statement of Disclaimer
Public Use Policy
County of Henderson

In renting, leasing, or making available the County of Henderson's facilities and grounds, neither the Henderson County Board of Commissioners, nor the Henderson County employees, assume any responsibility for the loss of or damage to any property placed on the premises by the user, or for loss or damage of any property or personal effects, including but not limited to, vehicles and its contents, or for any injury to the user, its members, employees, agents, guests, or participants, all of whom, hereby agree to hold the County of Henderson, the Henderson County Board of Commissioners, the County Manager and County employees harmless for any loss or damage sustained while using Henderson County facilities and grounds.

The County of Henderson is committed to providing opportunities in access and employment in all programs, services, activities, grounds and facilities without regard to age, sex, race, color, religion, national origin, creed, political affiliation, or disability.

I have read and agreed to the policy for using the County of Henderson's facilities and grounds.

Organization / Group Representative:

Alan Engstrom 10.8.15
Signature Date

Advisor, HENDERSON COUNTY TEENAGE REPUBLICANS
Print Name, Organization and Title

For County Use:

Approved _____

Denied _____

County Manager or Designee:

Signature Title Date