

DRAFT

7/1/14

MINUTES

cc: BOC
Steve
Amy
Russ

**STATE OF NORTH CAROLINA
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS
MONDAY, JUNE 30, 2014**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Charlie Messer, Vice-Chairman Tommy Thompson, Commissioner Grady Hawkins, Commissioner Mike Edney, Commissioner Larry Young, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: PIO Kathryn Finotti (video-taping), Finance Director J. Carey McLelland, Engineer Marcus Jones, Assessor/Tax Collector Stan Duncan, Environmental Programs Coordinator Rachel Hodge, Director of Business and County Development John Mitchell, HR Director Jan Prichard, and Central Services Manager David Berry.

CALL TO ORDER/WELCOME

Chairman Messer called the meeting to order and welcomed all in attendance.

INVOCATION

County Manager Steve Wyatt provided the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Drue Stinnett, NC 4-H Honor Club member, and former West District 4-H President.

Chairman Messer noted that Miss Stinnett is one of the two teens who will represent Henderson County at the Youth Summit, August 15 and 16 in Asheville. The North Carolina Association of County Commissioners hosts the Youth Summit each year, with the goal of developing youth as leaders. This is a wonderful opportunity for our teens to learn about local government.

INFORMAL PUBLIC COMMENTS

1. Brian Parsons – Mr. Parsons is in favor of greenways. He is an avid biker, and feels with the increase in traffic, more safe and connected greenways are needed.
2. Donnie Jones – Mr. Jones referred to a recent Facebook post in regard to Special Needs Baseball and cancelling of games. He had made the decision to cancel the games for safety, and Park and Recreation nor Henderson County had anything to do with the cancellations.
3. Jeff Bowen – Mr. Bowen spoke in regard to greenways. He is an avid biker. Mr. Bowen is in favor of the Acusta Trail and Rails to Trails. This is a great opportunity for businesses, as well as visitors and residents.

DISCUSSION/ADJUSTMENT OF AGENDA

Commissioner Hawkins made the motion to adopt the agenda with the addition of setting another public hearing. All voted in favor and the motion carried.

Set Public Hearing date for consideration of economic development incentives for Cane Creek Recycling Components

Chairman Messer made the motion to set a public hearing for consideration of economic development incentives for Cane Creek Recycling Components for July 16, 2014 at 9:00 a.m. All voted in favor and the motion carried.

DATE APPROVED:

CONSENT AGENDA

Commissioner Hawkins made the motion to adopt the Consent Agenda as presented. All voted in favor and the motion carried.

CONSENT AGENDA consisted of the following:

Minutes

Draft minutes were presented for board review and approval of the following meeting(s):

June 2, 2014 – regularly scheduled meeting

Tax Collector’s Report

Collections Specialist Luke Small had presented the Tax Collector’s Report to the Commissioners dated June 19, 2014 for information only. No action was required.

Pending Releases & Refunds

The Pending releases and refunds had been reviewed by the County Assessor, and as a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor’s Office.

The following release and refund requests were submitted for approval by the Henderson County Board of Commissioners.

TYPE	REVENUE AMOUNT
Releases	\$18,515.25
Refunds	\$ 3,468.04

Motion:

I move the Board approves the release & refund report as presented.

Financial Report/Cash Balance Report – May 2014

The May 2014 County Financial Report/Cash Balance Report was provided for the Board’s review and approval. The following are explanations for departments/programs with higher budget to actual percentages for the month of May:

- Rescue Squad – purchase of new ambulance approved in the FY2014 budget and additional funding
- Agri-Business – NCADFP grant project expenditures paid in May/to be reimbursed
- Economic Development – payment of scheduled economic development incentive payments
- Mental Health – final MOE funding payment made to the Smoky Mountain Center for FY2014
- Debt Service – payment of annual principal and interest payments due 6/1/2014

The YTD deficit in the Emergency Telephone System (911) Fund is due to the final debt service payment on the financing to expand the current Emergency 911 Communications Center and the payment of annual technology maintenance and support contracts for the 911 communications system. The May 911 PSAP surcharge payment from the state will not be received and posted until June 2014.

The YTD deficit in the CDBG – Dodd Meadows Project Fund is due to the timing difference between the payment of project expenditures and subsequent reimbursement of grant funds from the state.

The YTD deficit in the Immigration and Customs Enforcement (ICE) Fund is due to lower reimbursements being realized due to lower inmate counts as well as the timing delay/lag in receiving payments. Federal ICE revenues for May will not be received and posted until July 2014.

The YTD deficit in the Solid Waste Landfill Fund is due to the one-time purchase of capital outlay (\$130,000) and real property purchased (\$160,000) around the landfill perimeter in the first half of the fiscal year. Budgeted debt service of \$190,000 was paid in November on the Landfill Improvements Project. Hauling costs are running approximately \$450,000 ahead of budget through May. A total of \$335,000 of retained earnings is appropriated in the Solid Waste Landfill Fund to balance the FY2014 budget.

The YTD deficit in the Cane Creek Water & Sewer District Fund is due to a scheduled debt service payment made on the Series 2010B Refunding Bonds in December. A total of \$1.5 million of retained earnings was appropriated in the Cane Creek Water & Sewer District Fund to pay for capital expenditures on sewer projects approved by the Board and to also balance the FY2014 budget.

Motion:

I move that the Board of Commissioners approves the May 2014 County Financial Report and Cash Balance Report as presented.

Henderson County Public Schools Financial Reports – May 2014

The Henderson County Public Schools May 2014 Financial Reports were provided for the Board's information.

Motion:

I move that the Board of Commissioners approves the Henderson County Public Schools April 2014 Financial Reports as presented.

Restricting Athletics and Activities Center

The PARTF grant for the Athletics and Activities Center requires that the property be restricted, so that it "may not be converted to other than public recreation use (whether by transfer, sale or in any other manner) without approval of DENR".

The proposed Covenant, to be recorded after execution, accomplishes this.

Motion:

I move that the Board approves the Covenant of Restriction regarding the Athletics and Activities Center property.

Personnel Handbook Amendment

The Board is requested to approve an amendment to the Personnel Handbook, specific to Section 7.9 Deferred Compensation. It is recommended that the effective date of implementing the 2% County match to one of the deferred compensation plans for enrolled new employees be the first of the month following thirty (30) days of employment. The proposed amendment would make this consistent with all other benefit plans offered to benefit-eligible employees

Motion:

I move the Board approves the proposed amendment to the Personnel Handbook as presented.

Service Badge and Sidearm Request – Maj. Gloria Nock

The Henderson County Sheriff's Office requests the service badge and sidearm of Maj. Gloria Nock be given to her in recognition of her retirement from the Henderson County Sheriff's Office.

Major Gloria Nock began employment with the Henderson County Sheriff's Office on April 7, 1985. Throughout her career she has worked as a Deputy Sheriff assigned to Civil Process, SRO/D.A.R.E. and

Professional Standards. She has worked up through the ranks in these assignments to Major prior to retirement. Major Nock has served honorably for a total of 29 years and 1 month in the Sheriff's Office. She has spent her adult life serving our community and agency. To honor her and show his gratitude, Sheriff McDonald intends to present her service badge and service sidearm to her.

Sheriff McDonald makes this request on behalf of the Henderson County Sheriff's Office pursuant to North Carolina General Statute 20-187.2(a).

The Board is requested to allow Sheriff Charles McDonald and the Henderson County Sheriff's Office the honor of presenting Major Gloria Nock with her service badge and sidearm at no charge.

Motion:

I move the Board allow Sheriff Charles McDonald to present the service badge and sidearm as a token of appreciation to Major Gloria Nock.

Service Badge and Sidearm Request – LT. Michael Peppers

The Henderson County Sheriff's Office requests the service badge and sidearm of Lt. Michael Peppers be given to him in recognition of his retirement from the Henderson County Sheriff's Office.

Lieutenant Michael Peppers began employment with the Henderson County Sheriff's Office on December 20, 1994. Throughout his career he has worked as a Deputy Sheriff assigned to Patrol where he worked as a Sergeant and Lieutenant over the division. Lieutenant Peppers has served for a total of 19 years and 6 months in the Sheriff's Office. He has spent his adult life serving our community and agency. To honor him and show his gratitude, Sheriff McDonald intends to present his service badge and service sidearm to him.

Sheriff McDonald makes this request on behalf of the Henderson County Sheriff's Office pursuant to North Carolina General Statute 20-187.2(a).

The Board is requested to allow Sheriff Charles McDonald and the Henderson County Sheriff's Office the honor of presenting Lieutenant Michael Peppers with his service badge and sidearm at no charge.

Motion:

I move the Board allows Sheriff Charles McDonald to present the service badge and sidearm as a token of appreciation to Lt. Michael Peppers.

Resolution Declaring Personal Property as Surplus and Authorizing the Disposition of Personal Property by Private Sale

Henderson County received a request from Blue Ridge Community College (BRCC) to purchase one (1) 2007 Dodge Charger and associated equipment (light bar and radio) that is no longer in use by the Henderson County Sheriff's Department for a total negotiated price of \$4,500. The vehicle and associated equipment will be used by BRCC for their Basic Law Enforcement Training (BLET) Program.

Year: 2007

Make: Dodge

Model: Charger

HC#: SH-273

VIN#: 2B3KA43GX7H736697

Asset#: 12476

Mileage: 98,170

A resolution was provided for the Board's consideration and approval, declaring the vehicle and associated

equipment as surplus and authorizing the private sale to another governmental unit as allowed under N.C.G.S. 160A-274.

Motion:

I move that the Board approves the resolution declaring a list including a vehicle and associated equipment presented as surplus and authorizes the private sale to another governmental unit as allowed under N.C.G.S. 160A-274.

Public Records Disposal Request

Staff requested approval from the Board of Commissioners to destroy all records listed on the Public Records Disposal Request and Destruction Log provided, in accordance with the County’s Records Retention Policy and the provisions of the N.C. Department of Cultural Records Retention and Disposition Schedule as the period for retention of these records has expired.

Motion:

I move the Board approves the Public Records Disposal Request and Destruction Log as submitted by the Finance Department.

Henderson / Polk Mutual Aid Agreement

The growing popularity of the Green River Gorge area has increased the interaction between Henderson and Polk County emergency personnel. The provided agreement is intended to formalize interaction across county lines, effectively providing a mutual benefit to both parties.

Motion:

I move to approve the Polk/ Henderson County mutual aid agreement as presented.

Cane Creek Water & Sewer Fee Schedule

Due to the uncertainty of the merger of Cane Creek Water & Sewer System with Metropolitan Sewerage District during the budget process, attributed to ongoing legal issues, staff did not include the Cane Creek Water & Sewer fee schedule in the budget. With the initial ruling of the courts now in hand, stating that that these two systems will remain separate entities, Cane Creek will need to have a fee schedule in place for FY15. Staff requests that the Board of Commissioners adopt the fee schedule for Cane Creek Water & Sewer District.

Capacity Depletion Fees:	
Single Family Residence	\$150.00
Multifamily Residential (Apartments, Condos, Etc.)	Each Family
Non Residential Meter Size	
5/8"	\$150.00
3/4"	\$170.00
1"	\$334.00
1 1/2"	\$681.00
2"	\$1,200.00
3"	\$2,700.00
4"	\$5,250.00
6"	\$13,524.00
8"	\$14,250.00
Addition Only- 1 to 10 Fixtures (up to 1,400 GPD)	\$55.00

Addition Only - Over 10 Fixtures (over 1,400GPD)	\$150.00
Sewer Rates	
Minimum Charge/Month (up to first 4,500 gallons per month)	\$16.42
MSD Treatment Charge/Month (from 0 gallons up) *As Adopted by MSD for FY 2015	*per 1,000 gallons
Overall Charge/Month (all over 4,500 gallons per month)	\$3.67 per 1,000 gallons
Reduced Sewer Rates (for the Elderly and Disabled)	
Minimum Charge/Month (up to first 4,500 gallons per month)	\$10.09
MSD Treatment Charge/Month (from 0 gallons up) *As Adopted by MSD for FY 2015	*per 1,000 gallons
Overall Charge/Month (all over 4,500 gallons per month)	\$0.65 per 1,000 gallons

Motion:

I move the Board adopts the fee schedule for the Cane Creek Water & Sewer Fund.

Non-Profit Performance Agreements

Subsequent to the approval of the FY 2014-2015 Budget, staff has distributed the funding agreements to the non-profit agencies receiving County allocations.

Staff requests that the Board authorize the Chairman to execute the attached funding agreements and, in doing so, authorize the release of the first of the aforementioned agencies' quarterly allotments.

1.	Arts Council of Henderson County	\$ 9,250
2.	Blue Ridge Literacy Council	\$ 10,000
3.	Boys and Girls Club	\$ 10,000
4.	Children and Family Resources Center	\$ 17,340
5.	Community Partnership for Pets	\$ 50,000
6.	Council on Aging	\$ 36,075
7.	Environmental and Conservation Organization	\$ 8,325
8.	Flat Rock Playhouse	\$ 50,000
9.	Free Clinics – Medifind	\$ 21,645
10.	Free Clinics – Volunteer Program	\$ 6,000
11.	Healing Place	\$ 35,000
12.	Henderson County Community Development Council	\$ 1,000
13.	Henderson County Education History Initiative	\$ 2,000
14.	Henderson County Heritage Museum	\$100,000
15.	Hendersonville Little Theater	\$ 20,000
16.	Housing Assistance Corporation	\$ 11,750
17.	Mainstay	\$ 12,500
18.	Medical Loan Closet	\$ 4,625
19.	Pisgah Legal Services	\$ 35,000
20.	Special Needs Sports	\$ 5,000
21.	United Way 211 Program	\$ 10,000
22.	Vocational Solutions	\$ 41,625
23.	Western Carolina Community Action – Medical Transport	\$ 36,399
24.	Western Carolina Community Action – Transportation Grant	\$ 11,100
25.	WNC Communities	\$ 7,500

Motion:

I move the Board authorizes the Chairman to execute the funding agreements and, in doing so, authorize the release of the first of the aforementioned agencies' quarterly allotments.

Notification of Vacancies

Chairman Messer noted the following vacancies and opened the floor to nominations.

1. Asheville Regional Housing Consortium – 1 vac.
2. Child Protection and Fatality Prevention Team – 1 vac.
3. Environmental Advisory Committee – 1 vac.
4. Henderson County Planning Board – 1 vac.

Nominations

1. Asheville Regional Airport Authority Board – 1 vac.

At the last meeting, Tommy Thompson nominated Bill Moyer and Grady Hawkins nominated Henry Johnson for position #2. The Board was polled with the following results:

Mike Edney	Tommy Thompson	Charlie Messer	Grady Hawkins	Larry Young
1.Moyer	1.Moyer	1.Moyer	1.Johnson	1.Johnson

With the majority of votes, Bill Moyer was appointed to position #2.

2. Child Protection and Fatality Prevention Team – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

3. EMS Peer Review Committee – 4 vac.

There were no nominations at this time and this item was rolled to the next meeting.

Commissioner Thompson nominated Dr. Thomas Lacey for position #5. It was determined that Dr. Lacey already served on the committee as the medical director.

4. Environmental Advisory Committee – 3 vac. – and Chair appointment

Commissioner Hawkins nominated Patricia Danz for Chair. *Chairman Messer made the motion to accept reappointment of Patricia Danz as Chair by acclamation. All voted in favor and the motion carried.*

5. Fire and Rescue Advisory Committee - 2 vac.

Chairman Messer nominated Carl Shaw for position #2. Commissioner Hawkins nominated Jimmy Womack for position #6. *Chairman Messer made the motion to accept the reappointment of Carl Shaw to position #2 and the appointment of Jimmy Womack to position #6 by acclamation. All voted in favor and the motion carried.*

6. Henderson County Board of Health – 4 vac.

Commissioner Hawkins nominated Barbara Stanley for position #5. Commissioner Thompson nominated James Crafton for position #8. *Chairman Messer made the motion to accept the reappointments of Barbara Stanley to position #5 and James Crafton to position #8 by acclamation. All voted in favor and the motion carried.*

Commissioner Thompson nominated David Ellis for position #1. Commissioner Young nominated Jerry Pyle for position #1. Both nominations were rolled and subject to receipt of application.

7. Henderson County Historic Courthouse Corporation dba/Heritage Museum – 3 vac.

Commissioner Edney nominated Bessie Bright for position #1, Andrew Brannon for position #2, and Ruth Birge for position #3. *Chairman Messer made the motion to accept the reappointments of Bessie Bright to position #1, Andrew Brannon to position #2, and Ruth Birge to position #3 by acclamation. All voted in favor and the motion carried.*

8. Henderson Tourism Development Authority – Chair appointment

Commissioner Young nominated Shannon Clarke as Chair. *Chairman Messer made the motion to accept the appointment of Shannon Clarke as chair by acclamation. All voted in favor and the motion carried.*

9. Hendersonville City Zoning Board of Adjustment – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

10. Historic Resources Commission – 2 vac.

Commissioner Thompson nominated Susan Sneeringer for position #3. Commissioner Young nominated Martha Todd for position #5. *Chairman Messer made the motion to accept the reappointments of Susan Sneeringer to position #3, and Martha Todd to position #5 by acclamation. All voted in favor and the motion carried.*

11. Juvenile Crime Prevention Council – 9 vac.

Commissioner Edney nominated David Jacklin for position #17, and Lani Thompson for position #18. *Chairman Messer made the motion to accept the reappointment of David Jacklin to position #17 and the appointment of Lani Thompson to position #18 by acclamation. All voted in favor and the motion carried.*

12. Library Board of Trustees – 2 vac.

Commissioner Young nominated Raven McKenzie-Wilson for position #6 and Carolyn Davis for position #7. Commissioner Edney nominated Candice Greedy for position #7. *Chairman Messer made the motion to accept the reappointment of Raven McKenzie-Wilson to position #6 by acclamation. All voted in favor and the motion carried.* The Board was polled for position #7 with the following results:

Mike Edney	Tommy Thompson	Charlie Messer	Grady Hawkins	Larry Young
1.Greedy	1.Greedy	1.Greedy	1.Davis	1.Davis

With the majority of votes, Candice Greedy was appointed to position #7.

13. Mountain Area Workforce Development Board – 4 vac.

Commissioner Young nominated Terry Collins for position #6. *Chairman Messer made the motion to accept the reappointment of Terry Collins to position #6 by acclamation. All voted in favor and the motion carried.*

14. Mountain Valleys Resource Conservation and Development Program – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

15. Nursing/Adult Care Home Community Advisory Committee – 4 vac.

Commissioner Thompson nominated Nancy Sloan for position #12. *Chairman Messer made the motion to accept the reappointment of Nancy Sloan to position #12 by acclamation. All voted in favor and the motion carried.*

16. Senior Volunteer Services Advisory Council – 2 vac.

There were no nominations at this time and this item was rolled to the next meeting.

17. Social Services Board – 2 vac.

Commissioner Young nominated Gary Cyphers for position #2. *Chairman Messer made the motion to accept the reappointment of Gary Cyphers to position #2 by acclamation. All voted in favor and the motion carried.*

18. WCCA Board of Directors (Western Carolina Community Action) – 1 vac.
There were no nominations at this time and this item was rolled to the next meeting.

EDUCATION HISTORY INITIATIVE – STRATEGIC PLAN 2013-2020/EXECUTIVE SUMMARY

Rick Wood stated on December 5, 2011, the Board of Commissioners adopted a resolution supporting the Henderson County Education History Initiative. With that support, the next step was to create a plan that would serve as the basis and guide for this initiative.

Mr. Rick Wood, Chairman, had submitted the HCEHI Strategic Plan, including its Executive Summary, for review and approval by the Board of Commissioners. Mr. Wood recognized Shannon Baldwin for being instrumental in work with the strategic plan. Their goal is to update the strategic plan every 2 years.

The Plan was submitted to the School Board and the Education Foundation Board of Directors on May 30, 2014, with a request to be placed on their June 9 and June 17 meeting agendas, respectively, for approval.

Commissioner Thompson made the motion that the Board approves the HCEHI Strategic Plan and Executive Summary as presented. All voted in favor and the motion carried.

CONSTRUCTION MANAGER AT RISK SELECTION / JOINT MEDICAL EDUCATION FACILITY PROJECT

John Mitchell provided an update on the status of the Joint Medical Education Facility Project. The City is on target to acquire the property. The building on location will either be burned or moved. They expect the site to be clean by Labor Day. The programming phase is also complete.

Pardee has identified a need for a cancer center, to be located on the 1st floor.

Wingate has requested an extension to July 1, 2016 for their portion of the facility. County Manager Steve Wyatt noted that Wingate is concerned about moving in the middle of the year. He feels with the additional time, more opportunity is given to save money.

Marcus Jones stated as directed by the Board with the approval Joint Medical Education Facility (JMEF) project, the project architect, Chad Roberson with Clark Nexsen, solicited construction firms to perform as the project's Construction Manager at Risk (CMR). Mr. Roberson was present and answered several questions by the Board.

In accordance with NC General Statutes 143-64.31, a Request for Qualifications (RFQ) was released and posted it on the County's website. The responses were received on June 10, 2014 and the following firms submitted Statements of Qualifications: Adolfson & Peterson Construction, Beverly-Grant/Barnhill Contracting, Cooper Construction, Edifice General Contractors, JE Dunn Construction, KBR Building Group, New Atlantic Contracting, and Vannoy Construction. The Statements are available for review in the Clerk to the Board's office; however due to the trade secrets and financial information contained within the Statements, viewing is limited to the Board of Commissioners.

The selection committee consisted of the following: Chad Roberson, AIA, Project Architect, John Mitchell, Business and Community Development Director, David Berry, Capital Project Manager, and Marcus Jones, PE, Director of Engineering. A detailed review of the firms was conducted by the selection committee based on the criteria established within the RFQ. In addition, interviews were conducted with the highest ranking firms. Based on their Statements and further investigations, the selection committee recommends Vannoy Construction as the most qualified firm.

Upon approval of Vannoy as the most qualified, responding firm by the Board of Directors, staff will

negotiate a scope of work and fee for the first phase of the project and bring the resulting agreement back to the Board for approval.

Commissioner Hawkins shared that he is attending the NACo meeting in July and will be sharing a poster (for competition) regarding the joint effort.

Commissioner Thompson made the motion that the Board authorizes the selection of Vannoy Construction as the most qualified responding firm to be the Construction Manager at Risk for the Joint Medical Education Facility Project. All voted in favor and the motion carried.

COUNTY MANAGER’S REPORT

County Manager Steve Wyatt requested an updates on fireworks for the 4th of July.

John Mitchell reported that fireworks would commence at sundown. If you can see the red balloon during the day, you will be able to see the fireworks by night. Pepsi, again this year, sponsored the fireworks.

IMPORTANT DATES

Set Public Hearing date regarding the re-naming of Yorkshire Boulevard

Chairman Messer made the motion that the Board set the public hearing for July 16, 2014 at 9:00 a.m. to discuss the proposed road name assignments. All voted in favor and the motion carried.

CLOSED SESSION

The Board is requested to go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a), for the following reasons:

1. Pursuant to N.C. Gen. Stat. §143-318.11(a)(5), to establish, or to instruct the staff or agents, concerning the position to be taken by or on behalf of the County in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease.
2. Pursuant to N.C. Gen. Stat. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, or to hear or investigate a complaint, charge or grievance against an individual public officer or employee.
3. Pursuant to N.C. Gen. Stat. §143-318.11(a)(4), to discuss matters relating to the location or expansion of industries or other businesses in Henderson County, including agreement on a tentative list of economic development incentives that may be offered by the Board in negotiations.

Commissioner Edney made the motion that the Board go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a), to discuss matters of property acquisition, personnel and economic development incentives. All voted in favor and the motion carried.

ADJOURN

Commissioner Young made the motion to go out of closed session and adjourn at 8:15 p.m. All voted in favor and the motion carried.

Attest:

Teresa L. Wilson, Clerk to the Board

Charles D. Messer, Chairman

Office of the Henderson County Tax Collector

200 NORTH GROVE STREET, SUITE 66

HENDERSONVILLE, NC 28792

PH: (828) 697-5595 | FAX: (828) 698-6153

Henderson County Board of Commissioners
1 Historic Courthouse Square, Suite 1
Hendersonville, NC 28792

Thursday, June 19, 2014

Re: Tax Collector's Report to Commissioners - Meeting Date 30 June 2014

Please find outlined below collections information through 18 June 2014 for the 2013 real and personal property bills mailed out on 08 August 2013, as well as registered motor vehicles billed and collected by our office. As a point of reference, we also have included collections information as of the same date last year.

Annual Bills G01 Only:

2013 Beginning Charge: \$58,589,371.71
Discoveries & Imm. Irreg.: \$285,361.96
Releases & Refunds: (\$219,421.81)
Net Charge: \$58,655,311.86
Unpaid Taxes: \$1,280,007.54
Amount Collected: \$57,375,304.32
Percentage Collected: 97.82%
Through: 18-Jun-2014

2012 Beginning Charge: \$57,948,385.02
Discoveries & Imm. Irreg.: \$309,852.07
Releases & Refunds: (\$124,771.68)
Net Charge: \$58,133,465.41
Unpaid Taxes: \$1,265,205.36
Amount Collected: \$56,868,260.05
Percentage Collected: 97.82%
Through: 18-Jun-2013

Motor Vehicle Bills G01 Only:

2013 Beginning Charge: \$2,675,010.72
Discoveries & Imm. Irreg.: \$1,815.92
Releases & Refunds: (\$61,926.80)
Net Charge: \$2,614,899.84
Unpaid Taxes: \$191,040.90
Amount Collected: \$2,423,858.94
Percentage Collected: 92.69%
Through: 18-Jun-2014

2012 Beginning Charge: \$4,459,971.71
Discoveries & Imm. Irreg.: \$3,550.63
Releases & Refunds: (\$92,794.23)
Net Charge: \$4,370,728.11
Unpaid Taxes: \$597,648.89
Amount Collected: \$3,773,079.22
Percentage Collected: 86.33%
Through: 18-Jun-2013

Fire Districts All Bills:

2013 Beginning Charge: \$6,878,771.58
Discoveries & Imm. Irreg.: \$45,334.18
Releases & Refunds: (\$35,213.44)
Net Charge: \$6,888,892.32
Unpaid Taxes: \$194,963.17
Amount Collected: \$6,693,929.15
Percentage Collected: 97.17%
Through: 18-Jun-2014

2012 Beginning Charge: \$6,943,764.92
Discoveries & Imm. Irreg.: \$47,057.09
Releases & Refunds: (\$28,846.45)
Net Charge: \$6,961,975.56
Unpaid Taxes: \$236,765.55
Amount Collected: \$6,725,210.01
Percentage Collected: 96.60%
Through: 18-Jun-2013

Respectfully submitted,



Luke Small

Collections Specialist

Stan C. Duncan

Tax Collector

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1
Hendersonville, North Carolina 28792
Phone: 828-697-4808 • Fax: 828-692-9855
www.hendersoncountync.org

CHARLES D. MESSER
Chairman
THOMAS H. THOMPSON
Vice-Chairman

LARRY R. YOUNG
J. MICHAEL EDNEY
GRADY H. HAWKINS

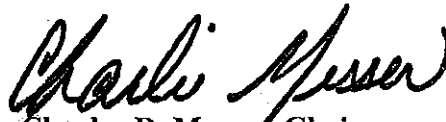
June 30, 2014

Mr. Stan Duncan, Tax Assessor
HENDERSON COUNTY ASSESSOR'S OFFICE
200 N. Grove Street, Suite 102
Hendersonville, N. C. 28792

Dear Mr. Duncan:

Attached please find tax release requests in the amount of \$18,515.25, and tax refund requests in the amount of \$3,468.04 reviewed at the Henderson County Board of Commissioners' Meeting on Monday, June 30, 2014. All refunds and releases were approved.

Sincerely,



Charles D. Messer, Chairman
Henderson County
Board of Commissioners

CDM/tlw

enclosures

REQUEST FOR BOARD ACTION

**HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: June 30, 2014
SUBJECT: Pending Releases & Refunds
PRESENTER: Assessor
ATTACHMENTS: Pending Release/Refund Combined Report

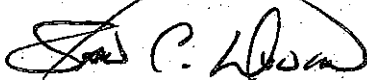
SUMMARY OF REQUEST:

The attached pending releases and refunds have been reviewed by the County Assessor and as a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor's Office.

These pending release and refund requests are submitted for the approval by the Henderson County Board of Commissioners.

Type	Revenue Amount:
Refunds	\$ 3,468.04
Releases	\$18,515.25

Faithfully Submitted,



Stan C. Duncan

County Assessor

BOARD ACTION REQUEST: Consent Approval Requested

Suggested Motion: "I move the Board approve the Combined Release/Refund Report as presented."

NCPTS Pending Release/Refund Report. Tuesday, June 17, 2014*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
AUSTIN, BOBBY CARROLL	0000169667-2013-2013-0000	THIS BILL IS RELEASED AS A RESULT FROM ACQUISITION BY THE COUNTY, DURING THE COURSE OF THE YEAR (2013). IT WAS ACQUIRED DURING THE MIDDLE OF THE YEAR, THE RESPONSIBILITY FOR THE PAYMENT OF PROPERTY TAXES WAS, ACCORDING TO CONTRACT (AS OPPOSED TO TAX LAW), PRORATED FOR THE PORTION OF THE YEAR THE PARCEL WAS IN PRIVATE OWNERSHIP. THE PRORATED TAXES DUE FROM THE SELLER OF THIS PARCEL WERE DEDUCTED FROM THEIR SALES PROCEEDS.	(\$154,700)	1924	DHILL	54 MOONSTONE LN HENDERSONVILLE NC 28791	COUNTY	TAX LATE LIST FEE	\$794.54 \$0.00	\$0.00 \$0.00	\$794.54 \$0.00	\$0.00 \$0.00
BOYD, LEWIS CAMPBELL JR	0000466932-2013-2013-0000	THIS BILL IS RELEASED AS A RESULT FROM ACQUISITION BY THE COUNTY, DURING THE COURSE OF THE YEAR (2013). IT WAS ACQUIRED DURING THE MIDDLE OF THE YEAR, THE RESPONSIBILITY FOR THE PAYMENT OF PROPERTY TAXES WAS, ACCORDING TO CONTRACT (AS OPPOSED TO TAX LAW), PRORATED FOR THE PORTION OF THE YEAR THE PARCEL WAS IN PRIVATE OWNERSHIP. THE PRORATED TAXES DUE FROM THE SELLER OF THIS PARCEL WERE DEDUCTED FROM THEIR SALES PROCEEDS. PARCEL NUMBER 9971856	(\$2,535,200)	1929	DHILL	915 ASHEVILLE HWY HENDERSONVILLE NC 28791	COUNTY	TAX LATE LIST FEE	\$13,020.79 \$0.00	\$0.00 \$0.00	\$13,020.79 \$0.00	\$0.00 \$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
CARROLL, BOBBY AUSTIN	0000142243-2013-2013-0000	THIS BILL IS RELEASED AS A RESULT FROM ACQUISITION BY THE COUNTY, DURING THE COURSE OF THE YEAR (2013). IT WAS ACQUIRED DURING THE MIDDLE OF THE YEAR, THE RESPONSIBILITY FOR THE PAYMENT OF PROPERTY TAXES IS, ACCORDING TO CONTRACT (AS OPPOSED TO TAX LAW), PRORATED FOR THE PORTION OF THE YEAR THE PARCEL WAS IN PRIVATE OWNERSHIP. THE PRORATED TAXES DUE FROM THE SELLER OF THIS PARCEL WERE DEDUCTED FROM THEIR SALES PROCEEDS. PARCEL NUMBER 99600354	(\$900)	1925		0 NO ADDRESS ASSIGNED HENDERSONVILLE NC 28791	COUNTY	TAX LATE LIST FEE	\$4.62 \$0.00	\$0.00 \$0.00	\$4.62 \$0.00	\$0.00 \$0.00
CENTURY CONTRACTORS	0003007548-2013-2013-0000	BILL RELEASED, BUSINESS LOCATED IN BUNCOMBE COUNTY AT 65 REDMOND DR. SITUS CONFIRMED PER HENDERSON COUNTY GIS. OWNER SUPPLIED BUNCOMBE COUNTY PROPERTY TAX BILL, ON FILE. NOTIFIED BUNCOMBE COUNTY WHO WILL DISCOVER THIS BUSINESS.	(\$7,500)	1914	ESWOPE	65 REDMOND DR NC	COUNTY	TAX LATE LIST FEE	\$38.52 \$3.85	\$0.00 \$0.00	\$38.52 \$3.85	\$0.00 \$0.00
CHILDS, BARRY CHRISTOPHER	0002660463-2008-2008-0000	BILL RELEASED. NO HISTORY OF OWNERSHIP OF PROPERTY IN HENDERSON COUNTY, NO VEHICLES REGISTERED IN HENDERSON COUNTY. BILLING ADDRESS IN LAKE LURE, RUTHERFORD COUNTY BILLS FROM 2004-2007 ONLY. DMV RECORDS SHOW ALL VEHICLE REGISTRATIONS EXPIRED AFTER 2008. ORIGINAL THREE YEAR NC WILDLIFE REGISTRATION IN 2007 AND NO REGISTRATION RENEWAL.	(\$6,130)	1919	PNOVOTNY	PO BOX 253 LAKE LURE NC 28746-0253 NC	COUNTY	TAX LATE LIST FEE	\$28.32 \$2.83	\$0.00 \$0.00	\$28.32 \$2.83	\$0.00 \$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADD. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
CHILDS, BARRY CHRISTOPHER	0002660463-2009-2009-0000	BILL RELEASED. NO HISTORY OF OWNERSHIP OF PROPERTY IN HENDERSON COUNTY, NO VEHICLES REGISTERED IN HENDERSON COUNTY. BILLING ADDRESS IN LAKE LURE. RUTHERFORD COUNTY BILLS FROM 2004-2007 ONLY. DMV RECORDS SHOW ALL VEHICLE REGISTRATIONS EXPIRED AFTER 2008. ORIGINAL THREE YEAR NC WILDLIFE REGISTRATION IN 2007 AND NO REGISTRATION RENEWAL.	(\$5,720)	1920	PNOVOTIVY	PO BOX 253 LAKE LURE NC 28746-0253 NC	COUNTY	TAX LATE LIST FEE	\$26.43 \$2.64	\$0.00 \$0.00	\$26.43 \$2.64	\$0.00 \$0.00
	0002660463-2010-2010-0000	BILL RELEASED. NO HISTORY OF OWNERSHIP OF PROPERTY IN HENDERSON COUNTY, NO VEHICLES REGISTERED IN HENDERSON COUNTY. BILLING ADDRESS IN LAKE LURE. RUTHERFORD COUNTY BILLS FROM 2004-2007 ONLY. DMV RECORDS SHOW ALL VEHICLE REGISTRATIONS EXPIRED AFTER 2008. ORIGINAL THREE YEAR NC WILDLIFE REGISTRATION IN 2007 AND NO REGISTRATION RENEWAL.	(\$4,900)	1976	LOBERANTILE	PO BOX 253 LAKE LURE NC 28746-0253 NC	COUNTY	TAX LATE LIST FEE	\$22.64 \$2.26	\$0.00 \$0.00	\$22.64 \$2.26	\$0.00 \$0.00
	0002660463-2011-2011-0000	BILL RELEASED. NO HISTORY OF OWNERSHIP OF PROPERTY IN HENDERSON COUNTY, NO VEHICLES REGISTERED IN HENDERSON COUNTY. BILLING ADDRESS IN LAKE LURE. RUTHERFORD COUNTY BILLS FROM 2004-2007 ONLY. DMV RECORDS SHOW ALL VEHICLE REGISTRATIONS EXPIRED AFTER 2008. ORIGINAL THREE YEAR NC WILDLIFE REGISTRATION IN 2007 AND NO REGISTRATION RENEWAL.	(\$4,650)	1922	PNOVOTIVY	PO BOX 253 LAKE LURE NC 28746-0253 NC	COUNTY GREEN RIVER FIRE	TAX LATE LIST FEE	\$23.88 \$2.39	\$0.00 \$0.00	\$23.88 \$2.39	\$0.00 \$0.00
CHILDS, BARRY CHRISTOPHER	0002660463-2012-2012-0000	BILL RELEASED. NO HISTORY OF OWNERSHIP OF PROPERTY IN HENDERSON COUNTY, NO VEHICLES REGISTERED IN HENDERSON COUNTY. BILLING ADDRESS IN LAKE LURE. RUTHERFORD COUNTY BILLS FROM 2004-2007 ONLY. DMV RECORDS SHOW ALL VEHICLE REGISTRATIONS EXPIRED AFTER 2008. ORIGINAL THREE YEAR NC WILDLIFE REGISTRATION IN 2007 AND NO REGISTRATION RENEWAL.	(\$4,270)	1923	PNOVOTIVY	PO BOX 253 LAKE LURE NC 28746-0253 NC	COUNTY GREEN RIVER FIRE	TAX LATE LIST FEE	\$21.93 \$2.19	\$0.00 \$0.00	\$21.93 \$2.19	\$0.00 \$0.00
	0002660463-2013-2013-0000	BILL RELEASED. NO HISTORY OF OWNERSHIP OF PROPERTY IN HENDERSON COUNTY, NO VEHICLES REGISTERED IN HENDERSON COUNTY. BILLING ADDRESS IN LAKE LURE. RUTHERFORD COUNTY BILLS FROM 2004-2007 ONLY. DMV RECORDS SHOW ALL VEHICLE REGISTRATIONS EXPIRED AFTER 2008. ORIGINAL THREE YEAR NC WILDLIFE REGISTRATION IN 2007 AND NO REGISTRATION RENEWAL.	(\$4,270)	1923	PNOVOTIVY	PO BOX 253 LAKE LURE NC 28746-0253 NC	COUNTY GREEN RIVER FIRE	TAX LATE LIST FEE	\$21.93 \$2.19	\$0.00 \$0.00	\$21.93 \$2.19	\$0.00 \$0.00
	0002660463-2014-2014-0000	BILL RELEASED. NO HISTORY OF OWNERSHIP OF PROPERTY IN HENDERSON COUNTY, NO VEHICLES REGISTERED IN HENDERSON COUNTY. BILLING ADDRESS IN LAKE LURE. RUTHERFORD COUNTY BILLS FROM 2004-2007 ONLY. DMV RECORDS SHOW ALL VEHICLE REGISTRATIONS EXPIRED AFTER 2008. ORIGINAL THREE YEAR NC WILDLIFE REGISTRATION IN 2007 AND NO REGISTRATION RENEWAL.	(\$4,270)	1923	PNOVOTIVY	PO BOX 253 LAKE LURE NC 28746-0253 NC	COUNTY GREEN RIVER FIRE	TAX LATE LIST FEE	\$21.93 \$2.19	\$0.00 \$0.00	\$21.93 \$2.19	\$0.00 \$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
CHILDS, BARRY CHRISTOPHER EDWARDS, FELICIA HOPE	0002672362-2012-2012-0000	RELEASE 2012 AND 2013 TAX BILLS ON PERSONAL PROPERTY MANUFACTURED HOME. CLERICAL ERROR. THIS MANUFACTURED HOME WAS JUNKED IN 2011. FIELD INSPECTION DONE AT THAT TIME. SHOULD HAVE BEEN VOIDED IN 2012 AND FORWARD.	(\$7,900)	1906	GLOMBARD	LOCATION UNKNOWN EAST FLAT ROCK NC 28726	COUNTY	TAX	\$40.57	\$0.00	\$40.57	\$0.00
								LATE LIST FEE	\$4.06	\$0.00	\$4.06	\$0.00
								TAX	\$7.51	\$0.00	\$7.51	\$0.00
								LATE LIST FEE	\$0.75	\$0.00	\$0.75	\$0.00
EDWARDS, FELICIA HOPE	0002672362-2013-2013-0000	RELEASE 2012 AND 2013 TAX BILLS ON PERSONAL PROPERTY MANUFACTURED HOME. CLERICAL ERROR. THIS MANUFACTURED HOME WAS JUNKED IN 2011. FIELD INSPECTION DONE AT THAT TIME. SHOULD HAVE BEEN VOIDED IN 2012 AND FORWARD.	(\$7,700)	1905	GLOMBARD	LOCATION UNKNOWN EAST FLAT ROCK NC 28726	COUNTY	TAX	\$39.55	\$0.00	\$39.55	\$0.00
								LATE LIST FEE	\$3.95	\$0.00	\$3.95	\$0.00
								TAX	\$7.32	\$0.00	\$7.32	\$0.00
								LATE LIST FEE	\$0.73	\$0.00	\$0.73	\$0.00
NILSSON CONST CO INC	0000381011-2013-2013-0000	BUSINESS RELOCATED TO BUNCOMBE COUNTY IN NOV OF 2012. BUSINESS LISTING WAS FILED IN BUNCOMBE COUNTY.	(\$2,505)	1949	SWOOTEN	2688 GREENVILLE HY UNINCORPORATED	COUNTY	TAX	\$12.87	\$0.00	\$12.87	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
								TAX	\$2.60	\$0.00	\$2.60	\$0.00
								LATE LIST FEE	\$0.26	\$0.00	\$0.26	\$0.00
RANDALL, ALFRED LEE	0003060384-2013-2013-0000	DUPLICATE LISTING FOR 1994 SEA RAY BOAT. LISTED FOR 2013 ON ABSTRACT#3026721.	(\$2,740)	1933	BSUA ETER	321 LAKE CIRCLE DR HENDERSONVILLE NC 28792	COUNTY	TAX	\$14.07	\$0.00	\$14.07	\$0.00
								LATE LIST FEE	\$1.41	\$0.00	\$1.41	\$0.00
								TAX	\$2.60	\$0.00	\$2.60	\$0.00
								LATE LIST FEE	\$0.26	\$0.00	\$0.26	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
SHELTON, JEFFERY BOYD	0000300585-2013-2013-0000	THIS BILL IS RELEASED AS A RESULT FROM ACQUISITION BY THE COUNTY, DURING THE COURSE OF THE YEAR (2013). IT WAS ACQUIRED DURING THE MIDDLE OF THE YEAR, THE RESPONSIBILITY FOR THE PAYMENT OF PROPERTY TAXES WAS, ACCORDING TO CONTRACT PRORATED FOR THE PORTION OF THE YEAR THE PARCEL WAS IN PRIVATE OWNERSHIP. THE PRORATED TAXES DUE FROM THE SELLER OF THIS PARCEL WERE DEDUCTED FROM THEIR SALES PROCEEDS. PARCEL NUMBER 9941158	(\$11,300)	1928	DHILL	0 NO ADDRESS ASSIGNED HENDERSONVILLE NC 28791	COUNTY	TAX	\$58.04	\$0.00	\$58.04	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
							MOUNTAIN HOME FIRE	TAX	\$11.87	\$0.00	\$11.87	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
SHELTON, JEFFERY BOYD	0000712366-2013-2013-0000	THIS BILL IS RELEASED AS A RESULT FROM ACQUISITION BY THE COUNTY, DURING THE COURSE OF THE YEAR (2013). IT WAS ACQUIRED DURING THE MIDDLE OF THE YEAR, THE RESPONSIBILITY FOR THE PAYMENT OF PROPERTY TAXES WAS, ACCORDING TO CONTRACT PRORATED FOR THE PORTION OF THE YEAR THE PARCEL WAS IN PRIVATE OWNERSHIP. THE PRORATED TAXES DUE FROM THE SELLER OF THIS PARCEL WERE DEDUCTED FROM THEIR SALES PROCEEDS. PARCEL NUMBER 9941159	(\$11,300)	1927	DHILL	0 NO ADDRESS ASSIGNED HENDERSONVILLE NC 28791	COUNTY	TAX	\$58.04	\$0.00	\$58.04	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
							MOUNTAIN HOME FIRE	TAX	\$11.87	\$0.00	\$11.87	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
SHELTON, JEFFERY BOYD	0000712366-2013-2013-0000	THIS BILL IS RELEASED AS A RESULT FROM ACQUISITION BY THE COUNTY, DURING THE COURSE OF THE YEAR (2013). IT WAS ACQUIRED DURING THE MIDDLE OF THE YEAR, THE RESPONSIBILITY FOR THE PAYMENT OF PROPERTY TAXES WAS, ACCORDING TO CONTRACT PRORATED FOR THE PORTION OF THE YEAR THE PARCEL WAS IN PRIVATE OWNERSHIP. THE PRORATED TAXES DUE FROM THE SELLER OF THIS PARCEL WERE DEDUCTED FROM THEIR SALES PROCEEDS. PARCEL NUMBER 9941160	(\$11,400)	1926	DHILL	845 STONEY MOUNTAIN RD HENDERSONVILLE NC 28791	COUNTY	TAX	\$58.55	\$0.00	\$58.55	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
							MOUNTAIN HOME FIRE	TAX	\$11.97	\$0.00	\$11.97	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADD. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND	
SHELTON, JEFFERY BOYD	0000290970-2004-2004-0000	PROPERTY HAS BEEN REMAPPED AND VALUED ACCORDING TO QUIET TITLE ACTION RECORDED IN THE HENDERSON COUNTY CLERK OF COURT FILE NUMBER 92-CVD-1080 4/21/1993	(\$5,200)	1939	PGARVER	0 PHYSICAL SITUS UNKNOWN UNINCORPORATED	COUNTY	TAX	\$29.45	\$0.00	\$24.70	\$0.00	
								LATE LIST FEE	\$0.00	\$0.00	\$0.00		
							GREEN RIVER FIRE	TAX	\$4.65	\$0.00	\$3.90	\$0.00	
								LATE LIST FEE	\$0.00	\$0.00	\$0.00		
							ABSTRACT TOTAL		\$31.93	\$0.00	\$26.78	\$0.00	
							TOTAL		\$31.93	\$0.00	\$26.78	\$0.00	
	SMITH, CAMILLA ESTATE	0000290970-2005-2005-0000	PROPERTY HAS BEEN REMAPPED AND VALUED ACCORDING TO QUIET TITLE ACTION RECORDED IN THE HENDERSON COUNTY CLERK OF COURT FILE NUMBER 92-CVD-1080 4/21/1993	(\$5,200)	1940	PGARVER	0 UNKNOWN UNINCORPORATED	COUNTY	TAX	\$35.03	\$0.00	\$29.38	\$0.00
									LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								GREEN RIVER FIRE	TAX	\$4.65	\$0.00	\$3.90	\$0.00
									LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								ABSTRACT TOTAL		\$35.03	\$0.00	\$29.38	\$0.00
								TOTAL		\$35.03	\$0.00	\$29.38	\$0.00
SMITH, CAMILLA ESTATE		0000290970-2006-2006-0000	PROPERTY HAS BEEN REMAPPED AND VALUED ACCORDING TO QUIET TITLE ACTION RECORDED IN THE HENDERSON COUNTY CLERK OF COURT FILE NUMBER 92-CVD-1080 4/21/1993	(\$5,200)	1941	PGARVER	0 UNKNOWN UNINCORPORATED	COUNTY	TAX	\$37.42	\$0.00	\$31.88	\$0.00
									LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								GREEN RIVER FIRE	TAX	\$4.65	\$0.00	\$3.90	\$0.00
									LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								ABSTRACT TOTAL		\$37.42	\$0.00	\$31.88	\$0.00
								TOTAL		\$37.42	\$0.00	\$31.88	\$0.00
	SMITH, CAMILLA ESTATE	0000290970-2007-2007-0000	PROPERTY HAS BEEN REMAPPED AND VALUED ACCORDING TO QUIET TITLE ACTION RECORDED IN THE HENDERSON COUNTY CLERK OF COURT FILE NUMBER 92-CVD-1080 4/21/1993	(\$6,900)	1942	PGARVER	0 NO ADDRESS ASSIGNED UNINCORPORATED	COUNTY	TAX	\$37.42	\$0.00	\$31.88	\$0.00
									LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								GREEN RIVER FIRE	TAX	\$4.86	\$0.00	\$4.14	\$0.00
									LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								ABSTRACT TOTAL		\$37.42	\$0.00	\$31.88	\$0.00
								TOTAL		\$37.42	\$0.00	\$31.88	\$0.00
SMITH, CAMILLA ESTATE		0000290970-2008-2008-0000	PROPERTY HAS BEEN REMAPPED AND VALUED ACCORDING TO QUIET TITLE ACTION RECORDED IN THE HENDERSON COUNTY CLERK OF COURT FILE NUMBER 92-CVD-1080 4/21/1993	(\$6,900)	1943	PGARVER	0 NO ADDRESS ASSIGNED UNINCORPORATED	COUNTY	TAX	\$37.42	\$0.00	\$31.88	\$0.00
									LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								GREEN RIVER FIRE	TAX	\$4.86	\$0.00	\$4.14	\$0.00
									LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								ABSTRACT TOTAL		\$37.42	\$0.00	\$31.88	\$0.00
								TOTAL		\$37.42	\$0.00	\$31.88	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
SMITH, CAMILLA ESTATE	0002866495-2011-2011-0000	PROPERTY HAS BEEN REMAPPED AND VALUED ACCORDING TO QUIET TITLE ACTION RECORDED IN THE HENDERSON COUNTY CLERK OF COURT FILE NUMBER 92-CVD-1080 4/21/1993	(\$5,600)	1946	PCARVER	0 NO ADDRESS ASSIGNED UNINCORPORATED	COUNTY	TAX	\$33.90	\$0.00	\$28.76	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	
							GREEN RIVER FIRE	TAX	\$4.29	\$0.00	\$3.64	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	
	0002866495-2012-2012-0000	PROPERTY HAS BEEN REMAPPED AND VALUED ACCORDING TO QUIET TITLE ACTION RECORDED IN THE HENDERSON COUNTY CLERK OF COURT FILE NUMBER 92-CVD-1080 4/21/1993	(\$5,600)	1947	PCARVER	0 NO ADDRESS ASSIGNED RD ZIRCONIA NC 28790	COUNTY	TAX	\$33.90	\$0.00	\$28.76	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	
							GREEN RIVER FIRE	TAX	\$4.29	\$0.00	\$3.64	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	
0002866495-2013-2013-0000	PROPERTY HAS BEEN REMAPPED AND VALUED ACCORDING TO QUIET TITLE ACTION RECORDED IN THE HENDERSON COUNTY CLERK OF COURT FILE NUMBER 92-CVD-1080 4/21/1993	(\$5,600)	1948	PCARVER	0 NO ADDRESS ASSIGNED ZIRCONIA NC 28790	COUNTY	TAX	\$33.90	\$0.00	\$28.76	\$0.00	
							LATE LIST FEE	\$0.00	\$0.00	\$0.00		
						GREEN RIVER FIRE	TAX	\$4.62	\$0.00	\$3.92	\$0.00	
							LATE LIST FEE	\$0.00	\$0.00	\$0.00		
WILKES, WILLIAM R	0003032131-2013-2013-0000	BASED ON A RECOMMENDATION FROM NCDOR STAFF ATTORNEY, THAT A STATUTORY PROCESS WILL ALLOW A BUSINESS ENTITY TO CONVERT TO A DIFFERENT FORM, WITHOUT HAVING TO TRANSFER ITS PROPERTY BY USUAL METHODS. PROPERTY IS RETITLED AS A MATTER OF LAW, AND NO TRANSFER OCCURS TECHNICALLY. THIS RELEASE IS SUBMITTED AS A REFUND FOR TAX YEAR 2013 ONLY. 2013 PROPERTY TAXES WERE PAID 3-12-2014. TAX EXEMPT APPLICATION IS APPROVED FOR 2014. NCCS 105-278.7	(\$167,900)	1907	DIBBLE	255 LINDA LN HENDERSON COUNTY NC 28773	COUNTY	TAX	\$862.33	\$862.33	\$862.33	\$862.33
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	
							REAVEN ROCK/SALUDA FIRE	TAX	\$142.72	\$142.72	\$142.72	\$142.72
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
WINDSOR AUGHTRY COMPANY INC	0003017575-2013-2013-0000	PARCEL 1013740 WAS RECOMBINED BY RECORDED PLAT SLIDE 8858 6/21/12 FOR 2013 AND SHOULD HAVE BEEN RETIRED 1/1/2013. PARCEL WAS ALSO BILLED CORRECTLY FOR 2013 ON PARCEL 1014690.	(\$401,400)	1950	PCARVER	2877 N RUGBY RD HENDERSONVILLE NC 28791	COUNTY	TAX	\$2,061.59	\$2,061.59	\$2,061.59	\$2,061.59
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
							FLETCHER FIRE	TAX	\$401.40	\$401.40	\$401.40	\$401.40
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
WRIGHT, TIMOTHY G	0002661111-2008-2008-0000	TAXPAYER LIVED IN BUNCOMBE COUNTY SINCE 2007. NEVER HAD A HENDERSON COUNTY ADDRESS. NO PROPERTY IN HENDERSON COUNTY. BOAT TRAILER TAG EXPIRED IN 2007 PER STARS. RELEASE 2008-2013 BILLS.	(\$6,090)	1971	BSLATTERY	14 DOROTHY LN LEICESTER NC 28748 -7020 NC	COUNTY	TAX	\$28.14	\$0.00	\$28.14	\$0.00
								LATE LIST FEE	\$2.81	\$0.00	\$2.81	\$0.00
								TAX	\$26.33	\$0.00	\$26.33	\$0.00
								LATE LIST FEE	\$2.63	\$0.00	\$2.63	\$0.00
WRIGHT, TIMOTHY G	0002661111-2009-2009-0000	TAXPAYER IN BUNCOMBE COUNTY SINCE 2007. NO HENDERSON COUNTY ADDRESS. NO PROPERTY IN HENDERSON COUNTY. BOAT TRAILER TAG EXPIRED IN 2007 PER STARS. RELEASE 2008-2012.	(\$5,700)	1972	BSLATTERY	14 DOROTHY LN LEICESTER NC 28748 -7020 NC	COUNTY	TAX	\$21.95	\$0.00	\$21.95	\$0.00
								LATE LIST FEE	\$2.19	\$0.00	\$2.19	\$0.00
							FLETCHER FIRE	TAX	\$4.51	\$0.00	\$4.51	\$0.00
								LATE LIST FEE	\$0.45	\$0.00	\$0.45	\$0.00
WRIGHT, TIMOTHY G	0002661111-2010-2010-0000	TAXPAYER IN BUNCOMBE COUNTY SINCE 2007. NO HENDERSON COUNTY ADDRESS. NO PROPERTY IN HENDERSON COUNTY. BOAT TRAILER TAG EXPIRED IN 2007 PER STARS. RELEASE 2008-2012.	(\$4,750)	1973	BSLATTERY	14 DOROTHY LN LEICESTER NC 28748 -7020 NC	COUNTY	TAX	\$23.16	\$0.00	\$23.16	\$0.00
								LATE LIST FEE	\$2.32	\$0.00	\$2.32	\$0.00
							FLETCHER FIRE	TAX	\$4.51	\$0.00	\$4.51	\$0.00
								LATE LIST FEE	\$0.45	\$0.00	\$0.45	\$0.00
WRIGHT, TIMOTHY G	0002661111-2011-2011-0000	TAXPAYER IN BUNCOMBE COUNTY SINCE 2007. NO HENDERSON COUNTY ADDRESS. NO PROPERTY IN HENDERSON COUNTY. BOAT TRAILER TAG EXPIRED IN 2007 PER STARS. RELEASE 2008-2012.	(\$4,510)	1974	BSLATTERY	14 DOROTHY LN LEICESTER NC 28748 -7020 NC	COUNTY	TAX	\$23.16	\$0.00	\$23.16	\$0.00
								LATE LIST FEE	\$2.32	\$0.00	\$2.32	\$0.00
							FLETCHER FIRE	TAX	\$4.51	\$0.00	\$4.51	\$0.00
								LATE LIST FEE	\$0.45	\$0.00	\$0.45	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
WRIGHT, TIMOTHY G	0002661111-2012-2012-0000	TAXPAYER IN BUNCOMBE COUNTY SINCE 2007. NO HENDERSON COUNTY ADDRESS. NO PROPERTY IN HENDERSON COUNTY. BOAT TRAILER TAG EXPIRED IN 2007 PER STARS. RELEASE 2008-2012.	(\$4,284)	1975	RESIDENT	14 DOROTHY LN LEICESTER NC 28748 -7020 NC	COUNTY	TAX	\$22.00	\$0.00	\$22.00	\$0.00
								LATE LIST FEE	\$2.20	\$0.00	\$2.20	\$0.00
							FLETCHER FIRE	TAX	\$4.28	\$0.00	\$4.28	\$0.00
								LATE LIST FEE	\$0.43	\$0.00	\$0.43	\$0.00
GRAND TOTALS:			(\$3,441,949)								\$18,515.25	\$3,468.04

STATE OF NORTH CAROLINA

COUNTY OF HENDERSON

COVENANT OF RESTRICTION

This Covenant of Restriction is made and published by the County of Henderson, a body corporate and politic ("the County"), concerning real property owned by it located within the City of Hendersonville, North Carolina, as stated below:

WITNESSETH:

The County has acquired title to real estate located at 708 South Grove Street, Hendersonville, North Carolina, by deed recorded in Book 1521, at Page 619, of the Henderson County Registry, which is incorporated herein by reference ("the real estate"); and,

The County has secured a North Carolina Department of the Environment and Natural Resources Parks and Recreation Trust Fund Grant to further the development of the real estate; and,

As a condition to such Grant, the County is required to restrict the real estate to certain conditions binding upon itself and any subsequent owner of the real estate, and hereby does so.

NOW, THEREFORE, the County does hereby for itself, its successors and assigns, covenant with the State of North Carolina by placing upon the real estate the following condition:

This property was acquired with State financial assistance from the N.C. Parks and Recreation Trust Fund, and pursuant to a contractual requirement this property may not be converted to other than public recreation use (whether by transfer, sale or in any other manner) without approval of DENR.

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This the 30th day of June, 2014.

COUNTY OF HENDERSON



By: Charles D. Messer
CHARLES D. MESSER
Chairman, Board of Commissioners

ATTEST:

Teresa L. Wilson
TERESA L. WILSON
Clerk to the Board

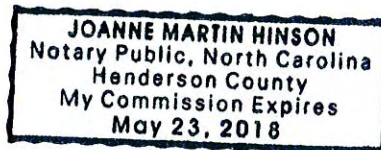
STATE OF NORTH CAROLINA, COUNTY OF HENDERSON

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she signed the foregoing document in the capacity noted:

Charles D. Messer, Chairman, Board of Commissioners of Henderson County
Teresa L. Wilson, Clerk to the Board of Commissioners of Henderson County

This the 30th day of June, 2014.

JoAnne Martin Hinson
Notary Public Signature
JoAnne Martin Hinson
Notary Public Name



My commission expires: 5/23/2018



Resolution Honoring Major Gloria Nock



For 32 Years of Law Enforcement Service and Awarding Her Badge and Sidearm to Major Nock

WHEREAS, Major Nock joined the Henderson County Sheriff's Office as a Telecommunicator on April 7, 1985 and held the ranks of Telecommunicator, Deputy, Corporal, Sergeant, Lieutenant, Captain and Major; and

WHEREAS, Major Nock's service and dedication to the Henderson County Sheriff's Office and service, dedication and accomplishments in the field of law enforcement during her 32 total years of service are hereby recognized and commended; and

WHEREAS, N.C.G.S. 20-187.2 provides that retiring officers of the Henderson County Sheriff's Office may receive, at the time of their retirement, the badge worn or carried by them during their service with Henderson County; and

WHEREAS, N.C.G.S. 20-187.2 further provides that the Henderson County Board of Commissioners may, in its discretion, award to a retiring officer the service sidearm of such retiring officer at a price determined by the Board of Commissioners, upon securing a permit as required by N.C.G.S. 14-402 et seq; and

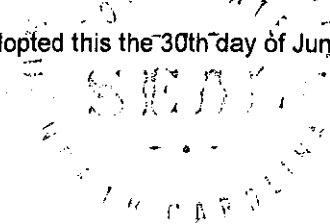
WHEREAS, Major Nock has served as a member of the Henderson County Sheriff's Office for a period of more than 29 years and retired from the Henderson County Sheriff's Office on May 30, 2014; and

NOW, THEREFORE, BE IT RESOLVED by the Henderson County Board of Commissioners as follows:

1. Sheriff Charles McDonald is hereby authorized in accordance with the provisions of N.C.G.S. 20-187.2 to transfer to Major Nock the badge worn by her during her service with the Henderson County Sheriff's Office; and
2. Sheriff McDonald is hereby authorized in accordance with the provisions of N.C.G.S. 20-187.2 to transfer to Major Nock her service sidearm at no cost to the officer and upon her securing a permit required by N.C.G.S. 14-402.

BE IT FURTHER RESOLVED, that the Henderson County Board of Commissioners recognizes and thanks Major Nock for her dedicated service to Henderson County and its citizens.

Adopted this the 30th day of June, 2014.



Charles McDonald

CHAIRMAN
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:

Kerensa H. Wilson

CLERK TO THE BOARD



**Resolution Honoring Lt. Michael Peppers
For 29 Years of Law Enforcement Service
and Awarding Him His Badge and Sidearm**



WHEREAS, Lt. Peppers joined the Henderson County Sheriff's Office as a Deputy on December 20, 1994 and held the ranks of Deputy, Sergeant, and Lieutenant; and

WHEREAS, Lt. Pepper's service and dedication to the Henderson County Sheriff's Office and service, dedication and accomplishments in the field of law enforcement during his 29 total years of service are hereby recognized and commended; and

WHEREAS, N.C.G.S. 20-187.2 provides that retiring officers of the Henderson County Sheriff's Office may receive, at the time of their retirement, the badge worn or carried by them during their service with the Henderson County; and

WHEREAS, N.C.G.S. 20-187.2 further provides that the Henderson County Board of Commissioners may, in its discretion, award to a retiring officer the service sidearm of such retiring officer at a price determined by the Board of Commissioners, upon securing a permit as required by N.C.G.S. 14-402 et seq; and

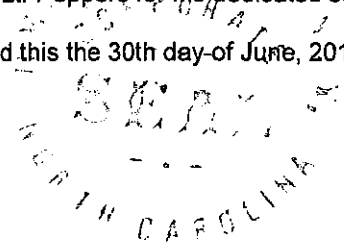
WHEREAS, Lt. Peppers has served as a member of the Henderson County Sheriff's Office for a period of more than 19 years and retired from the Henderson County Sheriff's Office on May 30, 2014; and

NOW, THEREFORE, BE IT RESOLVED by the Henderson County Board of Commissioners as follows:

1. Sheriff Charles McDonald is hereby authorized in accordance with the provisions of N.C.G.S. 20-187.2 to transfer to Lt. Peppers the badge worn by him during his service with the Henderson County Sheriff's Office; and
2. Sheriff McDonald is hereby authorized in accordance with the provisions of N.C.G.S. 20-187.2 to transfer to Lt. Peppers his service sidearm at no cost to the officer and upon his securing a permit required by N.C.G.S. 14-402.

BE IT FURTHER RESOLVED, that the Henderson County Board of Commissioners recognizes and thanks Lt. Peppers for his dedicated service to Henderson County and its citizens.

Adopted this the 30th day of June, 2014.



CHAIRMAN *Charles McDonald*
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:
Aeresa L. Wilson
CLERK TO THE BOARD

**RESOLUTION DECLARING PERSONAL PROPERTY AS SURPLUS
AND AUTHORIZING THE DISPOSITION OF PERSONAL PROPERTY
BY PRIVATE SALE**

WHEREAS, Henderson County owns the vehicle and associated equipment itemized on the attached Exhibit B, hereinafter referred to as "surplus property", that is either obsolete or no longer needed for any governmental use by the County; and

WHEREAS, the Henderson County Board of Commissioners is desirous of declaring the vehicle and associated equipment as surplus and selling via private sale to Blue Ridge Community College as authorized by NCGS 160A-274; and

WHEREAS, it is the intent of the County to sell said surplus vehicle and associated Equipment.

NOW THEREFORE BE IT RESOLVED, by the Henderson County Board of Commissioners as follows:

1. The vehicle and associated equipment itemized on the attached Exhibit B are hereby declared to be surplus property.
2. The Purchasing Agent is hereby authorized to dispose by private sale, the surplus property described above in the amount of \$4,500.
3. All surplus property will be sold "as is", all sales final. Henderson County makes no express or implied warranties of merchantability of any surplus property, or part thereof, or its fitness for any particular purpose regardless of any oral statements that may be made concerning the surplus property or any part thereof.

THIS the 30th day of June, 2014.

HENDERSON COUNTY BOARD OF COMMISSIONERS

BY: 
Charles Messer, Chairman

ATTEST:


Teresa L. Wilson, Clerk to the Board

[OFFICIAL SEAL]

Exhibit B

Year: 2007
Make: Dodge
Model: Charger
HC#: SH-273
VIN#: 2B3KA43GX7H736697
Asset#: 12476
Mileage: 98,170

HENDERSON COUNTY

PUBLIC RECORDS DISPOSAL REQUEST AND DESTRUCTION LOG (Revised March 13, 2002)

DEPARTMENT: Finance

RECORD TITLE & DESCRIPTION, INCLUSIVE DATES, & QUANTITY	RECORDS WILL BE		RECORDS RETENTION SECTION	IF APPROVED, DATE DESTROYED
	DESTROYED	*DUPLICATED		
<i>Timesheets and Attendance Records Prior to 7/1/2010</i>	✓		<i>29 CFA 514.6 29 CFA 725.500</i>	

*If duplication is required, indicate method.

Approval is requested for the records listed above to be destroyed in accordance with the provisions of G.S. 121 and 132. The period for retention of these records, as prescribed by the North Carolina Department of Cultural Resources, has expired; **OR** where the period for retention has not expired, the original records have been duplicated on microfilm, microfiche, data processing or word processing equipment, with the understanding that said duplication shall be maintained for the specified period of retention. **NONE** of the original records listed above have been scheduled for permanent preservation by the North Carolina Department of Cultural Resources.

James C. McNeill
Department Head

6/30/14
Date

Submitted to the Henderson County Board of Commissioners. The Board:

APPROVED
DISAPPROVED

the destruction/duplication of the above records and such approval/disapproval has been entered into the official minutes of the Board of Commissioners meeting held on the 30th day of JUNE, 2014.

Leresa S. Wilder
Clerk to the Board

STANDARD-4: BUDGET, FISCAL AND PAYROLL RECORDS		
ITEM #	RECORD SERIES TITLE	CITATION
50.	PURCHASING REPORTS AND LOGS Reports and logs containing quote information such as vendor name, item descriptions, price, award dates, and related information.	Destroy in office after 1 year.*
51.	RECIPIENT CHECK AND CANCELLATION REGISTERS	Destroy in office after 3 years.*
52.	SURETY BOND INFORMATION	Destroy in office after final inspection.*
53.	TIME SHEETS, CARDS, AND ATTENDANCE RECORDS Records concerning the work hours and attendance of employees.	29 CFR 516.6 29 CFR 825.500
54.	TRAVEL REIMBURSEMENTS Includes authorizations and requests for reimbursement for travel and related expenses. See also GRANTS: FINANCIAL item 36, page 26.	Destroy in office after 3 years.*
55.	VENDOR FILE Records concerning specific vendors. May include accounts payable activity, Federal Tax Identification Number, name and address, correspondence, including email, and related records.	Destroy in office when superseded or obsolete. Comply with applicable confidentiality provisions of G.S. §132-1.10(b)(5) regarding personal identifying information
56.	VOUCHERS AND REGISTERS FILE	Destroy in office after 3 years.*

*

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

STATE OF NORTH CAROLINA**COUNTIES OF HENDERSON AND POLK****MUTUAL AID AGREEMENT**

THIS AGREEMENT, made this 16th day of June, 2014, by and between the Counties of Henderson and Polk, both of the State of North Carolina.

WITNESSETH

WHEREAS, a major emergency or disaster is in occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from any natural, or man-made accidental, military or paramilitary cause;

WHEREAS, each party desires to provide its residents all possible assistance in protection from a major emergency or disasters; and

WHEREAS, each party can provide the other mutual aid in time of disaster since they are geographically adjacent;

NOW THEREFORE, pursuant to N.C. General Statute 166A-19.72(c) and other applicable laws the parties agree as follows:

1. That should either party require the aid of the other, because of local state of emergency or disaster, the local Emergency Management Coordinator/Director of party requiring aid ("the requesting party") may make a request for the aid of the Local Emergency Management Coordinator/Director of the other party to this agreement.
2. That each party hereby authorizes and grants to its local Emergency Management Coordinator/Director the authority to give to, use and expend for the benefit of the other party to this agreement all available resources under his direct budgetary control needed to assist the requesting party. The County Manager is hereby authorized to give to, use and expend for the benefit of the other party to this agreement available resources of the County.
3. The party who is requested to extend aid may withhold resources necessary to provide reasonable and adequate protection to its community;
4. That, unless otherwise specified, the Emergency Management forces of the party extending aid will continue to operate under the command and control of their own leaders but those units actually rendering the requested aid will come under the operational control of the Emergency Management authorities of the requesting party;
5. That the requesting party will provide for the physical needs of those volunteers and personnel of the party extending
6. That the requesting party will pay to the party extending aid the costs and expenses which the party extending aid incurred by reason of extending the aid;
7. That the requesting party will indemnify, save, defend and hold harmless the party extending aid from any action or suit arising out of supplying or extending such aid;

8. That the requesting party will reimburse and make whole the party extending aid for any and all damage to equipment or loss of materials incurred by reason of extending aid;

IN WITNESS THEREOF, the parties have set their hands and seals as of the date set forth above.

POLK COUNTY

By: *D.M. Pitt*
County Manager

CONCUR:

POLK COUNTY BOARD OF COMMISSIONERS

By: *Paul B. Owens* (SEAL)
Chairman, Board of County Commissioners



Attest:

Beth Lehmann
Clerk to the Board

[SEAL]

HENDERSON COUNTY

By: *[Signature]*
County Manager

CONCUR:

HENDERSON COUNTY BOARD OF COMMISSIONERS

By: *Carl Huss* (SEAL)
Chairman, Board of Commissioners

Attest:

Alicia L. Wilson
Clerk to the Board

[SEAL]





HCEHI Strategic Plan

2013-2020

Mission Statement: The Henderson County Education History Initiative will methodically seek, collect and organize all known information about education in Henderson County, so that an accurate history can be documented, preserved and made available in accessible forms for present and future generations.

-----Henderson County Education History Initiative Steering Committee 2012

(Members: Rick Wood, Chairman; Barbara Case Blaine, Secretary/Treasurer; Andrew "Drew" Brannon, Lisa Edwards, Nancy Edwards, Patsy Farmer Jones, and Malvern West.

Ex-officio Non-Voting Members: Shannon Baldwin and Tom Orr.

This document is the strategic plan of the Henderson County Education History Initiative developed from HCEHI Steering Committee member input secured via surveys, a workshop held November 9, 2013, and committee discussions through May 28, 2014. It was created to not only facilitate effective decisions and the efficient use of resources by the committee toward a specific end, but to also fulfill a commitment to the three partnering organizations; namely, the Henderson County Board of Commissioners, the Henderson County Board of Public Education, and the Henderson County Education Foundation, that established the Initiative in 2011 and appointed members to its steering committee in 2012. It is meant to serve as a guide and should be updated on a regular basis, perhaps every two years. This document is subdivided into six major sections as follows:

- Decision Making, Task Assignment & Internal Communication
- Projects & Priorities
- Revenue Source Identification, Development & Procurement
- Annual Reporting & External Communication
- Visions of Success
- Implementation Schedule (future addition)

Section I. Decision Making, Task Assignments & Internal Communication

In the absence of a strategic plan, ideas for projects were periodically presented, project details discussed at monthly meetings, and members volunteered their services to carry out the projects. To be more specific, an individual would present an idea for a project to the chairman as an agenda item for an upcoming monthly meeting as new business. The chairman facilitated the discussion regarding the agenda item and would seek input from those present at the meeting. The agenda item was either tabled (placed in a holding pattern) or voted on (voice vote) to recognize it as an official project, with follow-up action, and well defined next steps. At times a committee member would volunteer before the chairman requested or appointed a leader for a project. Member assignments were made to carry out the project. If no one volunteered, the chairman would request a member lead the project in part or whole. Periodic updates in person were given at the meetings and/or by email as the project moved forward until it was complete.

Listed below are three projects that were generally carried out using this process:

Placement of High School Markers: During meeting discussions, the committee members decided that a historic marker would be placed at each of the former high schools (those that consolidated into Hendersonville High School in 1926, into East Henderson High and West Henderson High Schools in 1960 and into North Henderson High School in 1993). The steering committee also decided that all known schools that fed into each former high school would be listed on its historic marker.

The Edneyville High School project was completed in May 2013, and the steering committee learned from that experience that the project needed definite guidelines and committee participation in the planning committee meetings for all future projects.

Steering Committee member Nancy Edwards drew up guidelines and presented them to the membership. Through discussion and a vote, the committee finalized the guidelines and approved them on May 22, 2013, for distribution to the planning committees of all future projects. The HCEHI Steering Committee decided that at least one committee member would attend each planning committee meeting, schedules permitting.

Rack Cards: The idea for a rack card was proposed by Steering Committee member Patsy Farmer Jones and discussed. A draft rack card was prepared, presented, voted on, and approved. Members volunteered to coordinate the process of printing 10,000 rack cards. Distribution began in August 2013.

Desk Sale Fundraiser: Student desks were donated to the HCEHI by local auctioneer and real estate broker Mark White. Steering Committee members voted to sale the desks as a fundraiser. They set the time, created road signs, and advertised in local newspapers and radio stations. The Superintendent of Schools sent an *AlertNow* phone message to students' homes. Members cleaned and sold the desks at the former Valley Hill School site with the help of Hendersonville High Keywanettes and East Henderson High Interact Club members.

Section II. Projects & Priorities

Based on the workshop held November 9, 2013, the HCEHI Steering Committee prioritized the following projects:

Priority No. 1

Project Title: Strategic Plan (SP)

Duration: 6-8 months

Start Date: October 2013 End Date: June 2014

Cost: No Cost

Major resources needed (other than dollars) to carry out this project: Time, supplies and materials.

Scope: After the workshop on November 9, 2013, appoint a task force and complete the HCEHI 2013-2020 Strategic Plan. After a draft plan is completed, the task force will submit the plan to the HCEHI Steering Committee for consideration. After the committee finalizes the plan, it will adopt the plan and forward it to the three partnering organizations.

Priority No. 2

Project Title: Office Equipment (OE)

Duration: Secure a computer printer by February 2014.

Start Date: November 9, 2013 End Date: February 28, 2014.

Cost: \$300 - \$400.

Ongoing: Yes, office equipment and supplies list should be created in the near future and submitted to the committee for consideration and action.

Major resources needed (other than dollars) to carry out this project: Hardware, software, paper, ink cartridges, and a maintenance agreement.

Scope: Secure printer for the HCEHI Preservation Room and create a list of necessary office equipment. A computer has been procured and placed inside the Preservation Room. A printer has been purchased and placed inside the Preservation Room.

Priority No. 3

Project Title: Website Development (WD)

Duration: Ongoing

Start Date: September 2013 End Date: N/A Ongoing: Yes.

Cost: \$1,000 (initially)

Major resources needed (other than dollars) to carry out this project: IT professional to work with the designated steering committee member.

Scope: Design, finalize and make the www.HCEHI.org website completely operational. The first page should list what the HCEHI is all about and facts concerning the HCEHI. It should also have a page for each identified school with pictures and history included. All archives should be placed into a digital format and available for viewing on the website. The basic plan has been created. The designated HCEHI Steering Committee member should contact the IT staff for the County Commissioners, the School Board and Education Foundation to ask if the HCEHI website, in part, could “piggy back” on their existing websites until the HCEHI website is completely operational.

Priority No. 4

Project Title: Major Fundraiser (MF)

Duration: Once implemented, it will be annual event.

Start Date: November 14, 2014 (Date of first event) End Date: TBD Ongoing: Yes.

Cost: TBD

Major resources needed (other than dollars) to carry out this project: (See attachment based on “HCEHI School Auction” sheet prepared by Nancy Edwards and distributed during November 9, 2013 workshop.)

Scope: The HCEHI needs a major fundraiser to generate \$10,000 to \$20,000. It should be an annual fundraiser identified with the HCEHI that the public will look forward to each year. This would allow the the HCEHI Steering Committee to build up a significant fund balance. The committee discussed conducting a major fundraiser in the spring or fall each year. In the interim, the HCEHI Steering Committee needs to sale all of the usable desks at the former Valley Hill School site and follow through with the Steering Committee’s original plans to involve interested high school carpentry students and art students to decorate/paint the desks.

The committee also discussed the need to meet with an accountant (Mr. Terry Andersen of Carland & Andersen, P.A.) regarding the establishment an account for operations and a reserve account for major projects, i.e. an education museum.

Priority No. 5

Project Title: Historic Marker Dedications/Rededications/Celebrations (MDRC)

Duration: 6 months of planning per dedication/celebration]

Start Date: March 15, 2012 (Date of first event) End Date: TBD Ongoing: Yes, until complete.

Cost: TBD [Costs to date: Historic Markers (\$250 - \$1,500) / Dedications and Celebrations (\$100 - \$1,000)]*

Major resources needed (other than dollars) to carry out this project: Project planning committee for each school, meeting place, historic marker, celebration supplies.

Scope: This project requires that the high school planning committee find pictures; conduct interviews; complete histories; and locate the sites of the high schools which fed into Hendersonville High School in 1926; into East Henderson and West Henderson High Schools in 1960; and into North Henderson High School in 1993. The HCEHI should recognize all high schools and their feeder schools concluding with the historic marker placed at each high school listing all of its feeder schools. The HCEHI Steering Committee revised its "Historic Marker and Dedication Guidelines" on February 26, 2014, to reflect it will provide financial assistance to each planning committee purchasing historic markers for its celebrated school(s). Dependent upon County grant funds being awarded for FY2014-2015, the HCEHI Steering Committee wishes to provide financial assistance to each planning committee conducting a historic marker dedication and community celebration in 2014 and 2015. It is important that the HCEHI Steering Committee continue celebrating the education history of the schools listed on the rack cards distributed throughout Henderson County beginning in August 2013.

- Rosa Edwards School/Fourth Avenue School (100th Anniversary) (conducted---March 15, 2012)
- Sixth Avenue/Ninth Avenue Schools historic marker rededication (conducted---June 20, 2012)
- Mills River Academy (conducted---April 7, 2013)
- Edneyville High School (conducted---May 5, 2013)
- Flat Rock High School (conducted---October 7, 2013)
- Dana School (conducted---April 4 & 5, 2014)
- Holly Springs Union Chapel and School (conducted---April 16, 2014)
- Valley Hill School: (in progress)
- Tuxedo School (in progress)
- East Flat Rock School (in progress)
- Etowah School (spring of 2015)
- Fletcher School (spring of 2015)
- Balfour School (fall of 2015)
- Mills River School (fall of 2015)
- East Henderson High School (within four years)
- Hendersonville High School (within four years)
- North Henderson High School (within four years)
- West Henderson High School (within four years)
- Henderson County Early College (within four years)
- Balfour Education Center (within four years)

Consideration should be given to other education institutions currently or previously located in Henderson County. Some include (but are not limited to):

- Blue Ridge Community College
- Blue Ridge School for Boys
- Fassifern School for Girls
- Judson College
- Private Schools
- Others, when discovered

Priority No. 6

Project Title: Archive Information & Artifacts (AIA)

Duration: Ongoing

Start Date: 2012 End Date: N/A or Ongoing: Yes, this will be ongoing as more items are contributed or donated.

Cost: TBD

Major resources needed (other than dollars) to carry out this project: TBD

Scope: The HCEHI Steering Committee should continue to collect, organize and preserve all known education history. The committee should ensure that the materials and historic data stored in the HCEHI Preservation Room are catalogued and organized in such a manner that they are easily accessible by the general public. The committee needs to continue to collecting memorabilia for the Preservation Room and make the room available for public research. The committee needs to copy physical archives to a digital archive/catalog system. In general, the committee needs to create a formal plan that provides guidance regarding how the committee should handle and preserve historic information and artifacts.

Priority No. 7

Project Title: Partnerships with Education Groups (PEG)

Duration: Ongoing

Start Date: Fall 2013 End Date: TBD Ongoing: Yes.

Cost: TBD

Major resources needed (other than dollars) to carry out this project: TBD.

Scope: Encourage involved high school teachers to suggest that seniors consider making school history research a primary topic for a "Senior Project" and the copies of said research are placed in the HCEHI Preservation Room. This could be used for marker celebrations. Also, the Middle School history curriculum (writing) and the 3rd and 4th grades have sections on local history provide opportunities to partner with schools. The HCEHI should sponsor an essay contest once a year specifically for home-schooled students. The Heritage Museum is an important partner with the HCEHI in celebrating education history. The Alpha Lambda Chapter of Delta Kappa Gamma Society partnered with the HCEHI by awarding the Steering Committee a "Candy Priest Grant" to celebrate the history of the one-room Holly Springs Union Chapel and School (1878-1957).

Priority No. 8

Project Title: Research Committee (RC)

Duration: Ongoing

Start Date: November 2013 End Date: Ongoing.

Cost: N/A

Major resources needed (other than dollars) to carry out this project: List of research enthusiasts

Scope: Create a sub-committee of research enthusiasts who wish to conduct ongoing education history research.

Priority No. 9

Project Title: Volunteer Recruitment (VR)

Duration: Ongoing

Start Date: November 2013 End Date: Ongoing.

Cost: Minimal

Major resources needed (other than dollars) to carry out this project: TBD.

Scope: Make more people part of the HCEHI by including them in sub-committees of the Initiative. These could include people who worked on the Edneyville, Flat Rock and Dana high school planning committees. Some of these people excelled in doing research and organization. The HCEHI Steering Committee should find ways to continue utilizing their help, interest, enthusiasm, and talents. The committee needs to advertise its need for more volunteers. The committee needs to develop a list of existing community organizations: i.e. Kiwanis Club, Lions Club, Rotary Club, Henderson County Retired School Personnel, Daughters of the American Revolution, etc. from which to recruit possible volunteers.

Priority No. 10

Project Title: Schools' History Program (SHP)

Duration: Ongoing

Start Date: September 2015 End Date: Ongoing.

Cost: \$25-\$50 donation from HCEHI

Major resources needed (other than dollars) to carry this project: Planning committee including school leadership (teachers and principals).

Scope: Create and schedule programs at the individual schools about Henderson County's education history and its impact on local residents. Upon creation, the planning committee should contact school leadership and petition them to include this into the school program. Guidelines need to be developed.

Priority No. 11

Project Title: Existing (High) Schools Dedications/Celebrations (ESDC)

Duration: Three years.

Start Date: 2015 End Date: 2017

Cost: \$2,000 for each dedication/celebration; plus approximately \$750 to \$1,500 for each marker.

Major resources needed (other than dollars) to carry out this project: Planning committee.

Scope: The planning committee of each of the schools listed below should, in conjunction with the HCEHI Steering Committee, conduct a celebration of the education history of the school and a formal dedication of the historic marker:

- East Henderson High School
- Hendersonville High School
- North Henderson High School
- West Henderson High School

The HCEHI Organizational Meeting Guidelines will serve as a basis for the high school planning committee to organize; conduct research; gather artifacts, photos and other materials; and plan the community wide celebration of the school's education history and historic marker dedication.

The goal, after all former high schools have been celebrated, is to complete the education history research of the current high schools and conduct a celebration and historic marker dedication for each.

Priority No. 12

Project Title: Display Facilities (DF)

Duration: Ongoing

Start Date: TBD End Date: Ongoing.

Cost: Depends on phase

Major resources needed (other than dollars) to carry out this project: Facilities, organizations interested in displaying education artifacts and information, storage space, volunteers, and benefactors.

Scope: Establish a display room (in addition to Conference Room 1A of the School Board's administrative offices) or a temporary museum to display materials. The committee would have periodic displays of materials organized around various education themes. Expand space for collection of history received relative to each former school in county. The committee needs a permanent, sufficient facility for the preservation and display of artifacts related to the development of education in Henderson County. The ultimate goal of the committee should be to create a museum of our own to house all collected school histories, etc. This project should be phased in over time: Preservation Room, temporary museum, then permanent museum. At some point, a digital archive should be created.

The HCEHI needs to explore with the Henderson County Board of Commissioners and/or the Henderson County Board of Public Education using existing buildings for storage and display of artifacts and information or share space with other organizations in an existing building or buildings. Another option would be to explore with the Henderson County Board of Commissioners the possibility of the County building new administrative offices for the Henderson County Board of Public Education making the current office building at 414 Fourth Avenue West the "Henderson County Education History Museum and Learning Center." (HCEHI may need to divide this into three separate projects.)

Project Prioritization Process & Results

During the November 9, 2013 workshop, the HCEHI Steering Committee used the following process to establish the results depicted below. After the committee discussed each project as a group, three groups of two members were formed. Each group received four project information sheets and was asked to complete the blanks regarding duration, start and end dates, and resource needs for each of their project information sheets.

Each member was given ten blue dots, ten green dots, ten yellow dots, and one red dot. Members were asked to place sticky dots on the projects taped to the walls according the following parameters:

Round One----"Mission Critical": Considering the HCEHI mission statement, place blue dots on the projects you feel are critical to the mission of the HCEHI.

Round Two-----“Got The Money”: Considering the ability of the HCEHI to secure finances for projects, place a green dot by the projects you feel the HCEHI has a good funding source to tap to get it done.

Round Three----“Do It Quickly”: Considering the HCEHI’s current resources, place a yellow dot by the projects you feel the HCEHI can do the quickest.

Round Four----“Not Happening Soon”: Considering the mission, finances, and time constraints, place a red dot by the project you do NOT believe the HCEHI will get done within five (5) years.

HCEHI Project Evaluation												
Name	Blue	Green	Yellow	Red								
Acronym	MC	MC %	RA	RA %	QC	QC %	RI	RI %	Total	Total %	Priority	Emphasis
SP	10	17%	2	3%	14	23%			26	14%	1	QC, MC
OE	6	10%	6	10%	16	27%			28	16%	2	QC, MC-RA
WD	8	13%	11	18%	9	15%			28	16%	3	RA, QC-MC
MF	9	15%	15	25%	0	0%			24	13%	4	RA, MC
MDRC	3	5%	0	0%	9	15%			12	7%	5	QC
AIA	6	10%	0	0%	0	0%			6	3%	6	MC
PEG	4	7%	7	12%	6	10%			17	9%	7	RA, QC
RC	0	0%	0	0%	0	0%			0	0%	8	No Cost
VR	1	2%	5	8%	6	10%			12	7%	9	QC
SHP	2	3%	7	12%	0	0%			9	5%	10	RA
ESDC	2	3%	4	7%	0	0%			6	3%	11	RA
DF	9	15%	3	5%	0	0%	6	100%	12	7%	12	MC, High Cost
	60	60	60	60	60	60			180	180		
MC	Mission Critical											
RA	Revenue Available											
QC	Quick Completion											
RI	Revenue Intense											

Section III. Revenue Source Identification, Development & Procurement

Small Fund Raisers & Grants: The HCEHI needs to:

- Conduct fundraisers, like our just completed school desk sale
- Carry out silent auctions of an item or items in connection with a special event such as the Apple Festival
- Participate in revenue sharing opportunities with like-minded entities i.e. Museum/HCEHI fundraisers
- Find, research and apply for all available grants

Given the success of the Steering Committee’s fundraisers and grant requests to date, future fundraisers and grants awarded will likely continue to serve as reliable resources for revenue.

Yearly Funding from Commissioners: The HCEHI Steering Committee needs to:

- Apply for a grant each fiscal year from the County Commissioners.
- Continually secure grant money from the County in the form of a grant or ask to be placed in a line item.

Given its history of financial support in FY2012-13 and FY2013-14 and it serving as a major partner of the HCEHI, members believe the Henderson County Board of Commissioners will continue to allocate funds to the HCEHI upon formal request through the application process as the County's budgetary constraints permit.

Yearly Support from Henderson County Education Foundation: The HCEHI needs to continue with current services currently being provided for a 2% charge:

- Serves as fiscal manager
- Deposits monies received
- Disburses monies to pay expenses (writes checks)
- Provides auditing services

Given its history of providing financial support for the Sixth Avenue and Ninth Avenue Schools' historic marker rededication activities in 2012; paying the costs for the HCEHI logo design and serving as a major partner of the HCEHI, members believe the Henderson County Education Foundation will continue to allocate funds to the HCEHI upon formal written request as the Foundation's budgetary constraints permit.

Yearly Support from Board of Public Education: The HCEHI needs to continue with the current in-kind services currently being provided by this board:

- Preservation Room (space)
- Phone
- Computer
- Filing cabinets
- Lights
- Heat/Air-conditioning
- Display space in Conference Room 1A

Given its history of in-kind support, members believe the Henderson County Board of Public Education will continue to provide these services.

Big/Annual Fundraiser: The HCEHI needs to create a major fundraiser:

- One big yearly fundraiser
- Annual dinner/luncheon featuring a noted speaker/presenter

Section IV. Annual Reporting & External Communication

Annual Report to Three Major Partners: In September 2013, HCEHI Steering Committee Chairman Rick Wood formally addressed the Henderson County Board of Commissioners and provided an overview of the HCEHI, which included information about the establishment of the HCEHI by its three major partners, appointments to the steering committee, its fiscal manager, revenue resources, completed projects, future projects, and plans to develop a strategic plan.

HCEHI Ex-officio member Tom Orr addressed the School Board in early 2012 to report HCEHI Steering Committee accomplishments.

Frequent Updates: Members Rick Wood and Lisa Edwards update their fellow members of the School Board and the Superintendent frequently.

As a member of the Henderson County Education Foundation Board of Directors, HCEHI Steering Committee Member Barbara Case Blaine personally reports to the Board on a regular basis (usually once a month) regarding HCEHI Steering Committee accomplishments, projects completed, future projects, grant awards, contributions/donations, major expenses, upcoming events, and so forth.

Minutes: Meeting minutes are sent electronically to the chairs of the three boards (our major partnering organizations) each month by the HCEHI Secretary/Treasurer Barbara Case Blaine.

Special Invitations: Invitations are extended to members of each of the three boards to speak or take part in all major events.

Media Coverage: The Steering Committee strives to get newspaper coverage for its events and activities.

Section V. Visions of Success

Vision Statement: By the year 2020, the Henderson County Education History Initiative will have depicted and made available an accurate history of education in Henderson County in accessible forms to current and future generations. The Initiative will be developed collaboratively with three partners; namely, the Henderson County Education Foundation, Henderson County Board of Public Education, and the Henderson County Board of Commissioners, through sound planning, innovative ideas, proven methods, strategic partnerships, and well managed resources to produce measurable outcomes.

-----Henderson County Education History Initiative Steering Committee 2012

HCEHI Steering Committee Statements regarding success.....

Looking back seven years from now, I hope the committee can say that it had sought, collected and organized all known information about education in Henderson County and that the information had been documented, preserved and made available in accessible forms for present and future generations.

Evidence of greater public appreciation of education and its contributions to the development and welfare of Henderson County is what I would call ultimate success.

My goal is, and continues to be, facilitating the preservation of the history of education in Henderson County by ensuring our archives are preserved in an up to date and easily accessible form. If we just do this, we have been successful.

If we place markers and identify all past schools in Henderson County, if we construct a museum celebrating past education in Henderson County and if we make the public aware of the importance of the history of education in Henderson County, we can then say we are successful.

Ten years from now, looking back, ultimate success, in terms of the outcomes and outputs produced by the HCEHI, can best be described by me as.....

1) whenever anyone wishes to access information about Henderson County's education history, either electronically or by hard copy, he or she can do so easily and in a timely manner; and

2) the HCEHI Steering Committee in 2023 [and its Research Sub-committee(s)] continue to be actively engaged in methodically seeking, collecting and organizing all known information about education in Henderson County, so that an accurate history can be documented, preserved and made available in accessible forms for present and future generations.

Success to me.....is having organization of a select group, developing mission and vision statements, choosing original logo for group, publishing rack card for public awareness, celebrating community high schools past and present and feeder schools with committee writing history of group through research, photos, listing of seniors, gathering of alumni in communities at special event.....all things listed on rack cards.

To me success is.....in all of our projects we can say that worked in coordination with all schools and the general public, bringing them into the HCEHI effort. We ensured Henderson County was made aware of the importance of the History of Henderson County Education.

Section VI. Implementation Schedule (future addition)

Upon the projects' parameters being converted to dates, dollar amounts, and timeframes, a master schedule will be developed. This section serves as a place holder until the parameters are established. Currently, many projects have the notation, "To Be Determined" (TBD), in places where actual numbers will be inserted once confirmed .

HCEHI Steering Committee
May 28, 2014

FIRST ANNUAL HCEHI FUNDRAISER - (SCHOOL AUCTION)

Event Date: Tentatively proposed – Saturday, November 14, 2015

Event Location: North Henderson High School (if available)

Income:

1) Catered Dinner (possibly barbecue)

Dinner would be served in the same location as the main auction. Adult and Student Tickets: \$5.00 above catered per plate cost. Child Ticket Price: TBD. Each of the 23 schools would be responsible for selling between 10 and 21 tickets prior to the event. HCEHI Steering Committee members would have tickets available.

2) Main Auction

Each of the 23 schools would be provided a table upon which to display its auction items. A school may request more than one table, if desired. Tables would be arranged along the walls of the cafeteria's dining area. Each school would be responsible for deciding a "theme" for its table(s) and for getting items donated. Parent groups, booster clubs and school organizations would be involved.

Examples of table themes and possible auction items:

Auto theme – tires, car washes, oil changes, tune ups, gift certificates for gasoline, etc.

Holiday theme – linens, china, flatware, glassware, centerpieces, etc.

Fall Harvest theme – pottery, shrubbery, hanging baskets, gardening tools, mulch, etc.

The items on each table should have a minimum total value of \$300. Each school and the HCEHI would split the income from its table(s) "50 – 50."

3) Silent Auction

The HCEHI Steering Committee would be responsible for getting at least 25 or 30 silent auction items donated (each approximately \$50 or more in value). Tables would be arranged in the Commons area.

Examples of possible silent auction items:

Vacation packages, Golf packages, Spa packages

Bed and Breakfast gift certificates, Hair Salon gift certificates, Restaurant gift certificates

Framed art work

Jewelry

Attendees would have the opportunity to view the items and bid on them 30 minutes before and during dinner. A designated time would be announced when the bidding process would close.

4) Painted Student Desks

Each middle school and high school art department would be asked to paint two or three desks of those currently in storage at the Valley Hill School site. Some desks could be painted in the school's colors; some could be decorated with school decals. Desks would be auctioned off during the main auction. A \$100 prize would be awarded to the school or student whose desk sold for the highest price. A \$50 prize would be awarded to the school or student whose desk sold for the second highest price. A \$25 prize would be awarded to the school or student whose desk sold for the third highest price. Carpentry students would be asked to repair the remaining (usable) desks in storage at the Valley Hill site. The desks would be displayed in the Commons area and sold for a fixed price.

Henderson County Education History Initiative (HCEHI) Strategic Plan (2013 – 2020)

Executive Summary

(Pages I-A, I-B and I-C)

This Executive Summary serves as an overview of the HCEHI Strategic Plan for 2013 – 2020. It reflects information relative to the Plan's major priorities and projects. The Plan was developed by the HCEHI Steering Committee; namely, Rick Wood, Chairman; Barbara Case Blaine, Secretary/Treasurer; Andrew "Drew" Brannon, Lisa Edwards, Nancy Edwards, Patsy Farmer Jones, and Malvern West, along with non-voting, ex-officio members Shannon Baldwin and Tom Orr. Mr. Baldwin and Mr. Orr facilitated the establishment of the HCEHI through a resolution approved by the Henderson County Board of Commissioners, Henderson County Board of Public Education, and Henderson County Education Foundation in December 2011. Members were appointed to the HCEHI Steering Committee in 2012.

Major Partners of the HCEHI:

Henderson County Board of Commissioners
Henderson County Board of Public Education
Henderson County Education Foundation

Appointments to the HCEHI Steering Committee:

- Patsy Farmer Jones and Nancy Edwards
- Rick Wood and Lisa Edwards
- Barbara Case Blaine, Drew Brannon and Malvern West

HCEHI Mission Statement (as adopted May 23, 2012): *The Henderson County Education History Initiative will methodically seek, collect and organize all known information about education in Henderson County, so that an accurate history can be documented, preserved and made available in accessible forms for present and future generations.*

HCEHI Vision Statement (as adopted May 23, 2012): *By the year 2020, the Henderson County Education History Initiative will have depicted and made available an accurate history of education in Henderson County in accessible forms to current and future generations. The Initiative will be developed collaboratively with the three partners; namely, the Henderson County Education Foundation, the Henderson County Board of Public Education, and the Henderson County Board of Commissioners, through sound planning, innovative ideas, proven methods, strategic partnerships, and well-managed resources to produce measurable outcomes.*

Priorities and Projects:

Priority No. 1	Strategic Plan	Develop and complete Plan by June 2014; update every two years.
Priority No. 2	Office Equipment	Having been provided space for a preservation room by the School Board and Administration at 414 Fourth Avenue West, Hendersonville, NC equipped with telephone, answering service, fireproof vault, filing cabinets, bookshelves, tables, and chairs; and after having secured a computer and having purchased a printer, the HCEHI Steering Committee will purchase a camera, digital data management system for archives, additional fireproof vault, filing cabinets, tables, chairs, and shelving for HCEHI Preservation Room.
Priority No. 3	Website Development	Design, finalize and make the www.HCEHI.org website operational; in the meantime, will seek to "piggy back" on the current websites of the County Commissioners, School Board and Education Foundation.
Priority No. 4	Major Fundraiser	Conduct an annual event (auction), the first to be held in the fall of 2015; will ask all Henderson County Public Schools to be involved.
Priority No. 5	Historic Marker Dedications, Rededications and Celebrations	A subcommittee of the HCEHI (a.k.a. a planning committee) will locate former high schools (both public and private) and their feeder schools; the planning committee (in association with the HCEHI Steering Committee) will place a historic marker (with all known feeder schools listed) on or near the original site of each high school. A dedication and community celebration will be conducted for each. All research received is stored in the HCEHI Preservation Room.

Priorities and Projects (continued):

Priority No. 6	Archive Information and Artifacts	Collect and organize all known education history; preserve same, in both physical and digital forms, along with all artifacts received, in the HCEHI Preservation Room.
Priority No. 7	Partnerships with Education Groups	Encourage high school teachers to suggest to their seniors that they consider making school history the topic of "Senior Projects"; encourage District administration and middle school leadership to incorporate school history in writing curriculum and elementary leadership to include local history sections for third and fourth grades; sponsor an annual essay contest specifically for home-schooled students; and partner with the Henderson County Heritage Museum, the Henderson County Genealogical and Historical Society and other local organizations to celebrate education history.
Priority No. 8	Research Committee	Create a subcommittee of the HCEHI Steering Committee to research education history on an ongoing basis; include members of the Edneyville, Flat Rock and Dana high school planning committees as well as the public-at-large.
Priority No. 9	Volunteer Recruitment	Publicly advertise (invite) more people to become involved with the HCEHI; recruit interested individuals from the Kiwanis Club, Lions Club, Rotary Club, Alpha Lambda Chapter Delta Kappa Gamma Society, Daughters of the American Revolution, Henderson County League of Women Voters, Henderson County Retired School Personnel, and so forth; volunteers will serve on subcommittees of the HCEHI Steering Committee.
Priority No. 10	Schools' History Program	Encourage the school-level leadership at each school to form a planning committee to create and schedule an assembly program (involving students) about each school's education history as done initially by Dana Elementary School on April 4, 2014.
Priority No. 11	Existing High Schools' Historic Marker Dedications and Celebrations	After the education histories of all former high schools have been celebrated and their historic markers dedicated, a planning committee (in association with the HCEHI Steering Committee) will place a historic marker (with all known feeder schools listed) on the site of each existing high school. A dedication and community celebration will be conducted for each. All research received will be stored in the HCEHI Preservation Room.
Priority No. 12	Display Facilities	In addition to the HCEHI Preservation Room and the wall space of Conference Room 1A of the School Board's administrative offices, the HCEHI will need more space to display education information and artifacts collected (and more space to preserve all materials received). Options: Explore with the Board of Commissioners and School Board the possibility of using or sharing space in other existing buildings or making the 414 Fourth Avenue West, Hendersonville, NC site the "Henderson County Education History Museum and Learning Center" upon new administrative offices being built for the School Board.

Costs of Priorities and Projects (as of May 2014):

(Estimated) Cost:

Priority No. 1	(Project: Strategic Plan).....	(No Cost)
Priority No. 2	(Project: Office Equipment).....	\$10,000
Priority No. 3	(Project: Website Development) (initial cost).....	\$1,000
Priority No. 4	(Project: Major Fundraiser) (Anticipated revenues: \$10,000 - \$20,000 to be shared with schools).....	TBD*
Priority No. 5**	(Project: Historic Marker Dedications, Rededications and Celebrations) (each).....	\$250 - \$2,000
Priority No. 6	(Project: Archive Information and Artifacts).....	TBD*
Priority No. 7	(Project: Partnerships with Education Groups).....	TBD*
Priority No. 8	(Project: Research Committee).....	(No Cost)
Priority No. 9	(Project: Volunteer Recruitment) (newspaper / radio advertisements).....	TBD*
Priority No. 10	(Project: Schools' History Program) (Donation to each participating school).....	\$100
Priority No. 11	(Project: Existing High Schools' Historic Marker Dedications and Celebrations) (each).....	\$250 - \$2,000
Priority No. 12	(Project: Display Facilities).....	TBD*

*TBD (To Be Determined)

**** (Historic Marker) Dedications, Rededications and Celebrations (2012 – 2020):**

- Rosa Edwards School/Fourth Avenue School (100th Anniversary Celebration) (conducted---March 15, 2012)
- Sixth Avenue/Ninth Avenue Schools' historic marker rededication and celebration (conducted---June 20, 2012)
- Mills River Academy celebration and dedication (conducted---April 7, 2013)
- Edneyville High School celebration and dedication (conducted---May 5, 2013)
- Flat Rock High School celebration and dedication (conducted---October 5, 2013)
- Dana School celebration and dedication (conducted---April 4 and 5, 2014)
- Holly Springs Union Chapel and School celebration and dedication (conducted April 16, 2014)
- Valley Hill School (in progress)
- Tuxedo School (in progress)
- East Flat Rock School (in progress)
- Etowah School (spring of 2015)
- Fletcher School (spring of 2015)
- Balfour School (fall of 2015)
- Mills River School (fall of 2015)
- East Henderson High School (within four years)
- Hendersonville High School (within four years)
- North Henderson High School (within four years)
- West Henderson High School (within four years)
- Henderson County Early College (within four years)
- Balfour Education Center (within four years)

Revenue Sources: In addition to those revenues (actual and in-kind) received from the three major partners, revenues include all other contributions, donations and grant awards received; fundraisers and revenue-sharing opportunities with like-minded organizations/agencies (i.e. Henderson County Heritage Museum) also provide revenues for the HCEHI.

Reporting and External Communications: Designated members of the HCEHI Steering Committee routinely report detailed information regarding HCEHI fiscal management, revenue resources, all noteworthy activities, completed projects, and future projects to the three major partners of the HCEHI. Approved minutes of all HCEHI Steering Committee meetings (reflecting all of the above) are forwarded to the Chairpersons of the three major partners and the President of the Henderson County Association of Retired School Personnel for distribution to the membership of each respective Board and the above-referenced association.

May 28, 2014