

DRAFT

5/28/14

cc: BOC
Steve
Amy
Russ

MINUTES

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON

BOARD OF COMMISSIONERS
THURSDAY, MAY 22, 2014

The Henderson County Board of Commissioners met for a special called meeting at 9:00 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Charlie Messer, Vice-Chairman Tommy Thompson, Commissioner Mike Edney (arrived at 10:40), Commissioner Larry Young, Commissioner Grady Hawkins, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, and Clerk to the Board Teresa Wilson.

Also present were: PIO Kathryn Finotti (video-taping), Finance Director J. Carey McLelland, Planning Director Autumn Radcliff, Sheriff Charlie McDonald, Recreation Director Tim Hopkin, Fire Marshal Rocky Hyder, Engineer Marcus Jones, Budget Analyst Megan Powell, Soil & Water Conservation District Director Jonathan Wallin, Internal Auditor Darlene Burgess, Library Director Bill Snyder, IT Director Becky Snyder, Public Health Director Steve Smith, Registrar of Deeds Nedra Moles, Environmental Health Supervisor Seth Swift, Director of Communications Lisha Stanley, Building Services Director Tom Stauffer, Elections Director Beverly Cunningham, Deputy County Attorney Sarah Zambon, DSS Director Eric Bush, Code Enforcement Director Toby Linville, Assessor/Tax Collector Stan Duncan, Delinquent Tax Collector Lee King, Environmental Programs Coordinator Rachel Hodge, Director of Business and County Development John Mitchell, Animal Services Director Brad Rayfield, Veteran's Affairs Director Mike Murdock, Sheriff's Department PIO Frank Stout, Captain Steve Carter, Public Health Nursing Director Betsy Alexander, Public Health Account Technician Kesha Gary, Wellness Nurse Practitioner Manager Jamie Gibbs, Administrative Librarian Trina Rushing, County Extension Director Marvin Owings, Detention Administrator Captain Jerry Rice, and HR Director Jan Prichard.

Absent was: Attorney Russ Burrell.

CALL TO ORDER/WELCOME

Chairman Messer called the meeting to order and welcomed all in attendance. He stated the purpose of the meeting is discussion and review of the FY 2014-2015 Budget.

INVOCATION

County Manager Steve Wyatt provided the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Commissioner Hawkins.

BUDGET OVERVIEW

County Manager Steve Wyatt had presented the recommended budget. He recognized staff for hard work and dedication.

FY 14-15 Proposed Budget

Budget Preparation Framework

- Property Tax remains at the FY14 rate of \$.5136, with an optional rate of \$.50
 - 1¢ = \$1,196,495
 - 1.36¢ = \$1,627,233
- Sales tax projections increased to reflect actual receipts from the past 12 months (February 2013 - January 2014)

APPROVED:

- Expenditures were capped at a base budget amount of \$114,837,000 per Board direction at the January 15th Budget Workshop
- Base budget target was \$114,837,000
- Fund balance target was \$6,337,000
- Maintains funding to meet current obligations
- Full funding of County's Debt Service obligation of \$13,570,026
- Optional Property Tax reduction to \$.50
 - 1 cent TRE = \$1,196,495
 - 1.36 cent TRE = \$1,627,233

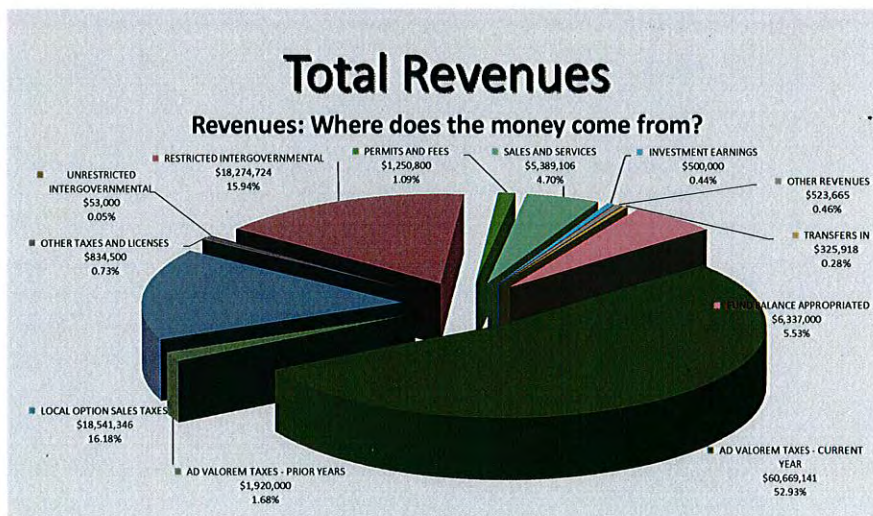
Proposed Budget - \$114,619,200
(0.8% increase)

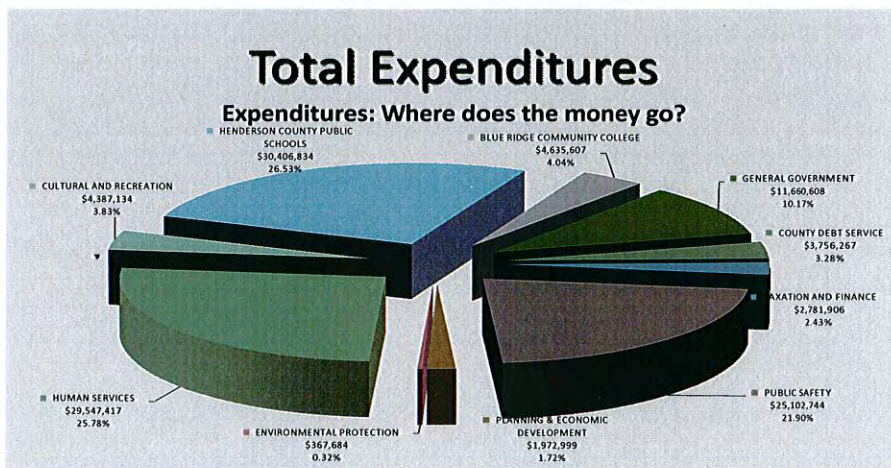
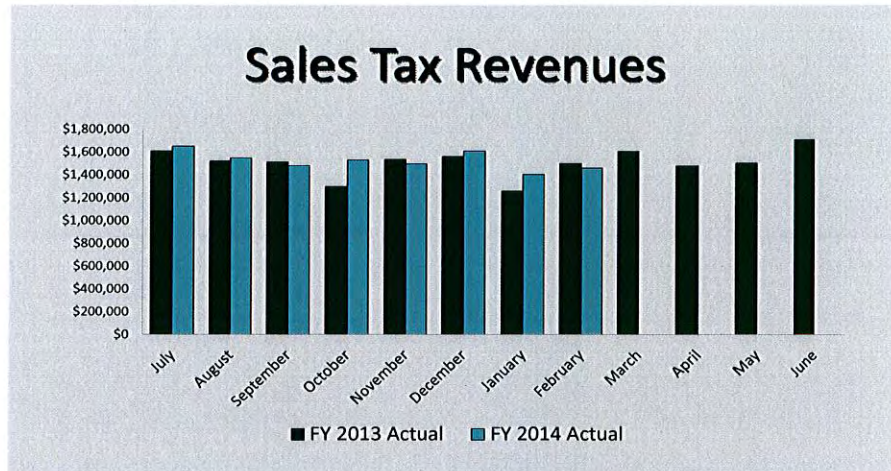
County	
Operations	\$75,820,492
Debt Service	\$3,756,267
TOTAL COUNTY GOVERNMENT	\$79,576,759

Henderson County Public Schools	
Operations	\$22,070,846
Debt Service	\$8,335,988
TOTAL HENDERSON COUNTY PUBLIC SCHOOLS	\$30,406,834

Blue Ridge Community College	
Operations	\$3,157,836
Debt Service	\$1,477,771
TOTAL BLUE RIDGE COMMUNITY COLLEGE	\$4,635,607

TOTAL	\$114,619,200
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FY 2014-2015 Fund Balance Projections

Anticipated Available Fund Balance over 12%	\$12,217,862
Fund Balance anticipated to be appropriated at 51.36 cents using County Manager's Recommended Budget levels	\$6,337,000
Remaining Fund Balance Available	\$5,880,862
LESS \$1,000,000 to be allocated at the Board's discretion during the budget negotiations	- \$1,000,000
Remaining Fund Balance Available	\$4,880,862
Anticipated Available Fund Balance over 12%	\$12,217,862
Fund Balance anticipated to be appropriated at 50 cents using County Manager's Recommended Budget levels	\$7,961,595
Remaining Fund Balance Available	\$4,256,267
LESS \$1,000,000 to be allocated at the Board's discretion during the budget negotiations	- \$1,000,000
Remaining Fund Balance Available	\$3,256,267

* 1 cent TRE (Tax Rate Equivalent) = \$ 1,194,555

** 1.36 cents = \$1,624,595

REVIEW OF BUDGET PROPOSALS

Assistant County Manager Amy Brantley provided a review of budget proposals.

HENDERSON COUNTY PUBLIC SCHOOLS

Mission: The public school system is one comprehensive school district serving the entire County. The missions and system-wide goals are integral to providing exceptional education opportunities to the county's Students.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Current/Capital Expense	\$ 21,200,000	\$ 22,070,846	\$ 22,070,846	0.0%
Debt Service	\$ 8,299,485	\$ 8,562,351	\$ 8,335,988	-2.6%
Debt Service (QZAB)	\$ 164,363	\$ 607,062	\$ -	-100.0%
Total Expenditures	\$ 29,663,848	\$ 31,240,259	\$ 30,406,834	-2.7%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

1. Proposed budget maintains current/capital expenditures funding at FY14 levels.
2. Debt service decreased, primarily due to the final QZAB balloon payment in FY14.

Ervin Bazzle presented the final approved budget from the school system, along with David Jones, which was received by the County after the proposed budget. The budget includes all Henderson County schools even charter schools.

A request of \$23,686,153 total County appropriation for 2014-2015 was received, an increase of \$1,615,307 from FY 2013-2014. The appropriation request contains two parts: a continuation of the current level of county support and an increase to the local salary supplement.

Local Current Expense Fund	\$22,686,153
Capital Outlay Fund	\$ 1,000,000

The continuation budget is to maintain the current level of county support. It includes the current appropriation with the following adjustments: A request of \$194,304 for an average daily membership growth of 128 students (25 in charter schools). The total for charter schools that is paid from the county appropriation will be approximately \$420,310. Of the total 274 students from Henderson County attending charter schools, 108 (or \$163,944) will go to charter schools outside our county. \$234,500 represents the operational cost for utility and insurance rate increases.

The last component of the continuation budget represents a local match to potential state salary and benefit changes. For FY 2014-2015, that equates to \$76,409 for the increase in hospitalization of \$150 annually per employee and 0.31% increase for retirement. \$561,706 is also included for potential salary increases that Governor McCrory and the General Assembly discussed. These increases are only for the locally funded employees. These amounts are contingent upon salary and benefit details contained in the final state budget. Any amount included in the County's appropriation that is not manifested in the final stated budget will be returned.

In addition to the continuation budget, there is also a request to include \$675,731 in the appropriation for a 1% local salary supplement increase for all eligible employees. This includes both state and locally funded personnel to attract and retain highly qualified individuals.

For the Capital Outlay portion, the Board is requesting the same as 2013-2014, \$1,000,000.

**See this motion later in the meeting. (Commissioner Edney made the motion to fully fund the schools request, but only funding the "potential state salary increases" should they be approved by the state. All voted in favor and the motion carried)*

BLUE RIDGE COMMUNITY COLLEGE

Mission: The County is responsible for assisting the local community college with certain operational and personnel expenses, as well as facility maintenance and debt service.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Current/Capital Expense	\$ 2,825,977	\$ 3,075,977	\$ 3,157,836	0.0%
Debt Service	\$ 1,616,428	\$ 1,524,036	\$ 1,477,771	-3.0%
Total Expenditures	\$ 4,442,405	\$ 4,600,013	\$ 4,635,607	0.8%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

1. The proposed budget fully funds BRCC's Operating/Capital budget request. Debt Service expenditures are decreasing, but budgeted at planned FY 15 levels.

Dr. Molly Parkhill thanked the Board for their continued support of Blue Ridge Community College.

DUES AND NON-PROFIT CONTRIBUTIONS

Mission: The Board of County Commissioners provides grant funding to non-profit agencies on an annual basis. All non-profits receiving funding enter into a performance contract with the County for the fiscal year.

Expenditures by Category	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Dues and Memberships				
Land of Sky Regional Council	\$38,426	\$38,426	\$38,426	0.0%
NC Association of County Commissioners	\$10,567	\$10,441	\$10,167	-2.6%
National Institute of Counties	\$ 983	\$ 1,710	\$ 1,966	100.0%
School of Government	\$11,592	\$11,592	\$12,383	6.8%
Local Government Transit Match	\$ -	\$18,500	\$ 9,000	-51.4%
Land of Sky Regional Council MPP Match	\$20,448	\$20,000	\$20,000	0.0%
Sub-Total	\$82,016	\$100,669	\$91,942	-8.7%
Non-Profits				
Arts Council of Henderson County	\$ 9,250	\$ 9,250	\$ 9,250	0.0%
ECO/VWIN	\$ 8,325	\$ 8,325	\$ 8,325	0.0%
Flat Rock Playhouse	\$100,000	\$ 20,000	\$20,000	0.0%
Henderson County Education History Initiative	\$ 2,000	\$ 2,000	\$ 2,000	0.0%
Henderson County Heritage Museum	\$ -	\$ -	\$ 90,000	100.0%
Hendersonville Little Theater	\$ -	\$ 20,000	\$ -	-100.0%
Hendersonville Symphony Orchestra	\$ 10,000	\$ 10,000	\$ -	100.0%

WCCA Community Transportation Grant Match	\$ 11,983	\$ 11,100	\$ 11,100	0.0%
WCCA: Medical Transportation	\$ 38,961	\$ 39,754	\$ 36,399	-8.4%
Sub-Total	\$180,519	\$120,429	\$177,074	47.0%
Human Service Non-Profits				
Blue Ridge Literacy Council	\$ 13,225	\$ 13,225	\$ 10,000	-24.4%
Boys and Girls Club	\$ 10,500	\$ 10,500	\$ 10,000	-4.8%
Children & Family Resource Center (CFRC)	\$ 17,340	\$ 17,340	\$ 17,340	0.0%
CFRC – United Agenda for Children	\$ 2,500	\$ -	\$ -	0.0%
Council on Aging	\$ 36,075	\$ 36,075	\$ 36,075	0.0%
The Free Clinics – Medifind	\$ 21,645	\$ 21,645	\$ 21,645	0.0%
The Free Clinics – Volunteer Program	\$ 5,550	\$ 5,550	\$ 6,000	8.1%
Healing Place	\$ 6,475	\$ 6,475	\$ 35,000	440.5%
Housing Assistance Corp.	\$ 11,750	\$ 11,750	\$ 11,750	0.0%
Mainstay	\$ 9,900	\$ 9,900	\$ 12,500	26.3%
Mediation Center	\$ 10,000	\$ 10,000	\$ 10,500	5.0%
Medical Loan Closet	\$ 4,625	\$ 4,625	\$ 4,625	0.0%
Pisgah Legal Services	\$ 16,833	\$ 16,833	\$ 16,833	0.0%
Special Needs Sports	\$ -	\$ -	\$ 5,000	100.0%
United Way 211 Program	\$ 9,570	\$ 9,570	\$ 10,000	4.5%
Vocational Solutions	\$ 41,625	\$ 41,625	\$ 41,625	0.0%
SUB-TOTAL	\$ 217,613	\$ 215,113	\$248,893	15.7%
TOTAL EXPENDITURES	\$ 480,148	\$ 436,211	\$517,909	18.7%

Unfunded Expansion Budget Requests

		\$ Request	TRE
1.	Blue Ridge Literacy Council requested \$15,000 for FY 15. \$10,000 is recommended.	\$ 5,000	\$0.000042
2.	Boys and Girls Club requested \$14,000 for FY 15. \$10,000 is recommended.	\$ 4,000	\$0.000033
3.	Council on Aging requested \$42,159 for FY 15. \$36,075 is recommended, consistent with FY 14 funding levels.	\$ 6,084	\$0.000051
4.	ECO requested \$9,000 for FY 15. \$8,325 is recommended, consistent with FY 14 funding levels.	\$ 675	\$0.000006
5.	Flat Rock Playhouse requested \$50,000 for FY 15. \$20,000 is recommended, consistent with FY 14 funding levels.	\$ 30,000	\$0.000250
6.	Henderson County Education History initiative requested \$10,000 for FY 15. \$2,000 is recommended, consistent with FY 14 funding levels.	\$ 8,000	\$0.000067
7.	Hendersonville Little Theater requested \$20,000 for FY 15. No funding is included in the recommended budget.	\$ 25,000	\$0.000208
8.	Hendersonville Symphony Orchestra requested \$20,000 for FY 15. No funding is included in the recommended budget.	\$ 20,000	\$0.000167
9.	Medical Loan Closet requested \$7,112 for FY 15. \$4,625 is recommended, consistent with FY 14 funding levels.	\$ 2,487	\$0.000021
10.	Pisgah Legal Services requested \$35,000 for FY 15. \$16,833 is recommended, consistent with FY 14 funding levels.	\$ 18,167	\$0.000151

11.	Team ECCO requested \$8,000 in new funding for FY 15 for expansion of programs and provision of education services. No funding is included in the proposed budget.	\$ 8,000	\$0.000067
12.	Vocational Solutions requested \$55,000 for FY 15. \$41,625 is recommended consistent with FY 14 funding levels	\$ 13,375	\$0.000111

Tim Barrett of Pisgah Legal Services stated that their federal funding had been cut by \$50,000 for domestic violence. They are requesting \$35,000 from the County to assist with the deficit.

Commissioners questioned the increase in funding for the Healing Place. Amy Brantley explained that previously the Healing Place was funded through MOE funds. Now that MOE funds are handled by the Smoky Mountain Center, the Healing Place may not be funded. This would guarantee funding for them.

Commissioner Hawkins made the motion to fund the Hendersonville Little Theatre at \$20,000. The motion passed 4-0.

Commissioner Thompson made the motion to fund Pisgah Legal Services at \$35,000, an increase of \$18,167 above the proposed budget. The motion passed 4-0.

**See additional motion later in meeting. (Commissioner Edney made the motion to fully fund the request for Flat Rock Playhouse at \$50,000, an addition of \$30,000 above the proposed budget. The motion passed 3-2 with Commissioners Young and Hawkins voting nay.)*

HENDERSON COUNTY SHERIFF’S DEPARTMENT

Mission: The mission of the Henderson County Sheriff’s Office is to serve our community by reducing, preventing and investigating crime. We enforce the law to maintain peace and security for our citizens. We strive to be a highly trained and dedicated team of professionals who hold ourselves to high ethical standards.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	133	149	149	0.0%
Part Time	0	0	0	0.0%
Project	3	1	1	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$9,515,121	\$11,359,970	\$11,580,004	1.9%
Operating	\$1,815,512	\$ 1,874,584	\$ 1,894,510	1.1%
Capital	\$ 408,491	\$ 356,769	\$ 360,722	1.1%
Total Expenditures	\$11,739,124	\$13,591,323	\$13,835,236	1.8%
Total Revenue	\$ 1,089,966	\$ 908,050	\$ 993,222	9.4%
Revenue % of Expenditure	9%	7%	7%	

Significant Issues

1. The FY 15 Proposed Budget includes \$78,200 for Ballistic Vests, which will be reimbursed 50% by the federal government.
2. The FY 15 Proposed Budget includes the replacement of 10 tasers at \$12,860.
3. The FY 15 Proposed Budget includes the replacement of 14 vehicles.

Unfunded Budget Request

	\$ Request	TRE
1. Avatar Tactical Robot	\$20,000	\$0.0002

2.	Under Carriage Protective Package for Armored Rescue Vehicle	\$ 5,000	\$0.0000
3.	1 high Gear Complete Suite	\$ 1,500	\$0.0000
4.	1 ITT Night Enforcer PVS Kit (Night Vision Monocular Device)	\$ 4,250	\$0.0000
5.	M&R Vehicles	\$39,800	\$0.0003
6.	Planned Projects including: card readers for door access within the LEC, painting in the LEC and a carport at the impound lot	\$37,154	\$0.0003
7.	Vehicle Cage partitions – funding included for 4 Chargers, rather than Interceptors	\$ 1,848	\$0.0000
8.	Funding four (4) chargers when Ford Interceptor SUV’s were requested	\$30,340	\$0.0003

DETENTION

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	54	44	44	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 2,935,287	\$2,867,229	\$2,928,027	2.1%
Operating	\$ 896,237	\$ 891,057	\$ 990,774	11.2%
Capital	\$ 23,362	\$ -	\$ 12,258	100.0%
Total Expenditures	\$ 3,854,886	\$3,758,286	\$3,931,029	4.6%
Total Revenue	\$ 167,895	\$ 125,500	\$ 152,750	21.7%
Revenue % of Expenditure	4%	3%	4%	

Significant Issues

1. The FY15 Proposed Budget includes fifty (50) handheld radios at a cost of \$478 each.
2. The FY 15 Proposed Budget includes twenty three (23) Tasers at a cost of \$29,578
3. The FY 15 Proposed Budget includes the replacement of a prisoner transport van at a cost of \$50,745. Staff recommends purchasing and financing this vehicle.

Unfunded Budget Request

		\$ Request	TRE
1.	Replacement of a 2006 Chevy Trailblazer	\$31,900	\$0.0003
2.	Prisoner transport van – Staff recommends purchasing and financing this vehicle.	\$ 50,745	\$0.0004

IMMIGRATION AND CUSTOMS ENFORCEMENT (ICE)

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	8	8	5	-37.5%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$402,113	\$539,571	\$356,448	-33.9%
Operating	\$344,198	\$248,096	\$112,703	-54.6%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$746,311	\$787,667	\$469,151	-40.4%
Total Revenue	\$542,880	\$787,667	\$469,151	-40.4%
Revenue % of Expenditure	73%	100%	100%	

Significant Issues

1. The FY 15 Proposed Budget includes funding for 5 FTE's, a decrease from 8 funded in previous years.
2. The FY 15 Proposed Budget includes \$112,703 which is a transfer to the General Fund for two personnel positions: a Detective position in the Sheriff's budget from FY12, and a Deputy III position in Detention from FY13.
3. Other operating expenditures reduced to \$0 for FY15.
4. All reductions are due to an anticipated decline in Federal revenues for the ICE Program, \$300,000 in revenues are anticipated, with the remaining \$169,151 funded with Fund Balance.

Steve Wyatt informed the Board that enough money had been saved to continue with the ICE program for one (1) more year. Federal funding has stopped, and ICE was started as an Enterprise Fund.

Amy Brantley stated the ICE program began in 2007 with a gradual build of eight (8) positions. The revenues are declining rapidly now. Staff will be reduced to seven (7) this year.

Major Jerry Rice noted that administration is working to transition folks to other positions within the Sheriff's Department.

E911

Mission: The Emergency Communications (E-911) fund accounts for the revenue and the expenses associated with the County's emergency communications/dispatch system. The surcharge for E911 use offsets the expenses for this fund.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$828,888	\$560,091	\$595,910	6.4%
Capital	\$ -	\$ 16,500	\$ -	0.0%
Total Expenditures	\$828,888	\$576,591	\$595,910	3.4%
Total Revenue	\$519,085	\$576,591	\$595,910	3.4%
Revenue % of Expenditure	63%	100%	100%	

Significant Issues

1. The proposed budget includes a transfer from the E911 Fund to the General Fund to reimburse eligible expenses for the Property Addressing Division.
2. The FY 14 Revised Budget includes \$16,500 in capital expenditures for the replacement of two servers.
3. No other significant issues in FY15. Program is 100% funded through the NC 911 PSAP Surcharge and uses no county dollars.

Commissioner Mike Edney arrived at 10:40 a.m.

DEPARTMENT OF SOCIAL SERVICES - DSS

Mission: The Henderson County Department of Social Services is dedicated to the promotion of the health, well-being, and general welfare of all families in our county, making full use of both department and community resources. We seek to provide the elderly, children, disabled and families a maximum opportunity for self-sufficiency and independence in home free of abuse, neglect and exploitation. We strive to accomplish this mission by being accountable to State requirements and community expectations in a manner compassionate and responsive to human need.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	177	177	177	0.0%
Part Time	3	3	3	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 9,710,258	\$10,751,854	\$10,824,224	0.7%
Operating	\$ 7,657,220	\$ 8,712,702	\$ 9,187,919	5.5%
Capital	\$ 12,098	\$ 30,500	\$ 40,000	31.10%
Total Expenditures	\$17,379,576	\$19,495,056	\$20,052,143	2.9%
Total Revenue	\$10,870,139	\$11,646,968	\$12,248,673	5.2%
Revenue % of Expenditure	63%	60%	61%	

Significant Issues

1. The FY14 Revised Budget includes additional revenues and expenditures associated with Federal and State Grant programs related to Child Day Care and the Low Income Energy Assistance Program.
2. The FY 15 Proposed Budget includes \$40,000 in capital costs to replace and upgrade the video security system.
3. The FY15 Proposed Budget also includes \$352,000 for Contracted Services related to NC FAST. This anticipated increase is 75% offset by State revenues.

Unfunded Budget Requests

		\$ Request	TRE
1.	Build out of ½ of the empty space in Human Services to include a conference room and two additional restrooms.	\$227,500	\$0.0019
2.	Planned Projects, sealing and repaving of the parking lot of Human Services Building	\$ 16,325	\$0.0001
3.	Travel and Staff Development. Funding remains at FY 14 levels.	\$ 40,000	\$0.0003
4.	Overtime (with FICA/LGERS)	\$ 57,616	\$0.0005
5.	Cleaning and Janitorial Supplies	\$ 2,500	\$010000

DSS - SmartStart

Mission: To provide quality child care opportunities to qualifying families.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	1	1	1	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	010%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 43,117	\$ 61,185	\$ 62,626	2.4%
Operating	\$493,924	\$490,076	\$490,918	0.2%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$537,041	\$551,261	\$553,544	0.4%
Total Revenue	\$537,686	\$551,261	\$553,544	0.4%
Revenue % of Expenditure	100%	100%	100%	

Significant Issues

1. No significant issues for FY15. Although there is a slight increase in the budget, the program is 100% grant funded using no County dollars.

HEALTH DEPARTMENT

Mission: Assess the health of the community and assure that its needs are met by preventing diseases and by promoting wellness through the delivery of clinical, environmental and community health and education services.

General Health

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	63	63	63	0.0%
Part Time	5	5	5	0.0%
Project	13	13	13	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$4,520,336	\$5,035,185	\$5,122,890	1.7%
Operating	\$1,011,597	\$1,096,130	\$1,063,443	-3.0%
Capital	\$ 22,970	\$ -	\$ -	0.0%
Total Expenditures	\$5,554,933	\$6,131,315	\$6,186,333	0.9%
Total Revenue	\$3,456,143	\$2,702,672	\$2,554,034	-5.5%
Revenue % of Expenditure	62%	44%	41%	

Significant Issues

1. FY 15 proposed budget includes two (2) reclassifications bringing two positions in line with State Personnel guidelines.

Unfunded Budget Requests

		\$ Request	TRE
1.	EMR Software and System (Electronic Health Records). ALTHOUGH THE County will be required to purchase an EMR system, staff recommends that the Health Department continue to research their needs and provide a more detailed cost later in the fiscal year. The system can be funded with Medicaid max Dollars once a recommended system has been identified.	\$500,000	\$0.0042
2.	Travel and Staff Development, funded at the same level as FY 14.	\$ 6,000	\$0.0001
3.	Planned Projects, sealing and repaving the parking lot of the Human Services Building.	\$33,000	\$0.0003

Amy Brantley noted the County must do an EMR purchase. Further study will be completed and the project will be put on the FY 16 budget using Medicaid Max Funding. She should have exact cost for the Board by February.

Amy Brantley and Marcus Jones will look at sealing and repaving of parking lots to if it is a necessity at this time, and report back to the Board by following week.

Environmental Health

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	10	10	10	0.0%
Part Time	1	1	1	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 799,459	\$ 859,986	\$875,448	1.8%

Operating	\$ 69,150	\$ 110,610	\$110,720	0.1%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 868,609	\$ 970,596	\$ 986,168	1.6%
Total Revenue	\$ 202,756	\$ 200,000	\$ 205,000	2.5%
Revenue % of Expenditure	23%	21%	21%	

Significant Issues

- No significant issues for FY 15. Operating levels essentially remain at FY 14 levels.

Unfunded Budget Requests

		\$ Request	TRE
1.	Travel and Staff Development. Funding remains at FY 14 levels	\$ 3,000	\$0.0000
2.	Departmental Supplies. Funding remains at FY 14 levels.	\$ 4,000	\$0.0000

Chairman Messer made the motion to fund Environmental Health for Travel and Staff Development in the amount of \$3,000. All voted in favor and the motion carried.

GENERAL GOVERNMENT

Governing Body

Mission: To lead our community, to promote individual responsibility and equal opportunity, to protect life and property, to provide efficient, innovative, and quality public services; to provide services required by Federal and State mandates; to stimulate economic growth and regional cooperation, and to balance the preservation and utilization of all of our resources.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	1	1	1	0.0%
Part Time	5	5	5	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 192,162	\$ 226,820	\$226,589	-0.1%
Operating	\$ 112,296	\$ 148,642	\$156,410	5.2%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 304,458	\$ 375,462	\$ 382,999	2.0%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

- Operating expense increased to resume funding for the Volunteer Appreciation Banquet

Chairman Messer made the motion to approve \$7,500 for funding of the Volunteer Appreciation Banquet included in the proposed budget. All voted in favor and the motion carried.

County Manager/Admin Services

Mission: To effectively and efficiently implement the policies of the Board of Commissioners.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	5	4	5	25.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 588,193	\$ 594,643	\$674,002	13.3%
Operating	\$ 85,545	\$ 85,620	\$ 85,620	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 673,738	\$ 680,263	\$ 759,622	11.7%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

1. The FY 15 Proposed Budget reallocates the PIO position from Human Resources to Administrative Services.

Steve Wyatt noted one position is being moved from Human Resources back to the County Manager. He continues to hold the slot for the Legal Department for a Paralegal position for consideration. It will be looked at again in a couple of months.

Human Resources

Mission: To recruit, support, and maintain qualified public servants for Henderson County.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	5	6	6	0.0%
Part Time	1	1	0	-100.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 451,268	\$ 527,282	\$512,524	-2.8%
Operating	\$ 91,689	\$ 88,851	\$ 93,756	5.5%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 542,957	\$ 616,133	\$606,280	-1.6%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

1. The FY 15 Proposed Budget reallocates the PIO position from Human Resources to Administrative Services.
2. The FY 15 Proposed Budget also increases one (1) part time employee from .52% to 100% employment.

Unfunded Budget Requests

	\$ Request	TRE
1. Remodel of Human Resources Department	\$40,000	\$0.00033

Chairman Messer made the motion to approve funding for Human Resources for remodeling in the amount of \$40,000, above the proposed budget, giving David Berry and Marcus Jones approval to move forward. All voted in favor and the motion carried.

Elections

Mission: Ensure that all qualified voters have the opportunity to exercise his/her right to vote in all elections held in Henderson County and the municipalities located therein.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	5	5	5	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 369,563	\$440,438	\$462,183	4.9%
Operating	\$ 337,324	\$358,281	\$337,781	-5.7%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 706,887	\$798,719	\$799,964	0.2%
Total Revenue	\$ 19,820	\$ 16,500	\$ 10	-99.9%
Revenue % of Expenditure	3%	2%	0%	

Significant Issues

1. The FY 15 Proposed Budget includes an increase of \$5,500 for Board Member Expenses.
2. The FY 15 Proposed Budget includes the reclassification of one (1) Deputy Director I to a Deputy Director II.
3. Operating expenses decreased due to a reduction in the lease rate for the Board of Elections property.
4. Revenues decreased due reimbursements and filing fees associated with the election cycle.

Legal

Mission: To provide timely, high-quality legal services to the Henderson County Board of Commissioners and the Departments of Henderson County Government.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	6	6	6	0.0%
Part Time	1	1	1	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 562,664	\$ 601,981	\$616,330	2.4%
Operating	\$ 38,549	\$ 64,160	\$ 64,160	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 601,213	\$ 666,141	\$ 680,490	2.2%
Total Revenue	\$ 293,637	\$ 183,906	\$ 248,900	35.3%
Revenue % of Expenditure	49%	28%	37%	

Significant Issues

1. No significant issues for FY 15. Operating expenditures remain at FY 14 adopted levels.

Register of Deeds

Mission: To provide accurate records management and knowledgeable customer service.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	5	5	5	0.0%
Part Time	1	1	1	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 358,496	\$ 385,083	\$353,296	-8.3%
Operating	\$ 60,187	\$ 113,689	\$41,914	-63.1%
Capital	\$ -	\$ -	\$ -	0.0%

Total Expenditures	\$ 418,683	\$ 498,772	\$ 395,210	-20.8%
Total Revenue	\$ 658,332	\$ 540,000	\$ 608,660	12.7%
Revenue % of Expenditure	157%	108%	154%	

Significant Issues

1. FY 14 revised budget included \$45,000 in personnel for ongoing redaction project, and \$74,819 for printing, binding and computer software.

Central Services

Mission: The mission of Henderson County Central Services and Garage Division is to provide management of County Facilities, Vehicles and equipment, focusing on providing high levels of safety, value and customer service to the County’s Departments and Citizens.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	25	25	25	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 1,267,762	\$ 1,372,432	\$ 1,385,067	0.9%
Operating	\$ 1,370,827	\$ 1,503,930	\$ 1,574,622	4.7%
Capital	\$ -	\$ -	\$ 6,000	100.0%
Total Expenditures	\$ 2,638,589	\$ 2,876,362	\$ 2,965,689	3.1%
Total Revenue	\$ 44,903	\$ 30,000	\$ 75,000	0.0%
Revenue % of Expenditure	2%	1%	3%	

Significant Issues

1. The FY 15 Proposed Budget reflects an increase in planned projects. This was an anticipated increase associated with the capital improvement planned projects list.
2. The FY 15 Proposed Budget includes an increase of \$15,000 for increased charges for recycling and garbage pick-up.
3. The FY 15 Proposed Budget also includes a \$6,000 capital investment, upgrading engine computer diagnostic equipment that will allow for significant savings by allowing Garage staff to perform additional in-house maintenance.
4. Increase in revenues due to the success of public utilization of the CNG Filling Station.

Unfunded Budget Requests

	\$ Request	TRE
1. One (1) Custodial Supervisor position	\$62,861	\$0.00005

Court Facilities

Mission: Henderson County is responsible for providing the general needs of the County courthouse and facilities. This account includes the purchase of all law books and periodical subscriptions, supplies and capital outlay for the court facilities. Also included is general maintenance, improvements and utilities used by the court facilities.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 164,159	\$ 190,000	\$ 190,000	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 164,159	\$ 190,000	\$ 190,000	0.0%

Total Revenue	\$ 130,184	\$ 190,000	\$ 190,000	0.0%
Revenue % of Expenditure	79%	100%	100%	

Significant Issues

1. No significant issues for FY 15. Operating expenditures remain at FY 14 adopted levels.

Information Technology

Mission: To work in partnership with Henderson County departments to manage IT resources and provide IT services which assist in the pursuit of Henderson County’s mission.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	9	9	10	11.1%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 675,234	\$ 712,518	\$782,588	9.8%
Operating	\$1,044,606	\$ 1,416,148	\$1,489,023	5.1%
Capital	\$ 72,416	\$ 85,800	\$ 88,000	2.6%
Total Expenditures	\$ 1,792,256	\$ 2,214,466	\$ 2,359,611	6.6%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

1. The FY 15 Proposed Budget includes the addition of a new position, which has been endorsed by the Sheriff, to assist in keeping up with the ever-increasing use of technology.
2. The FY 15 Proposed Budget includes \$30,630 in costs transferred to IT contract services from other departments as part of a multi-year project to transfer all IT related costs to the IT budget.
3. The FY 15 Proposed Budget includes \$99,100 in funding for software to improve the parcel mapping system, Sheriff Security and email archiving solutions.

Unfunded Budget Requests

	\$ Request	TRE
1. Network Cabling Project at the Detention Center	\$18,500	\$0.0002
2. ICD-9 to ICD-10 conversion software at the Health Department	\$ 3,600	\$0.0000

Wellness

Mission: To provide quality low cost health services effectively tied to a work environment that promotes the health and well being of all its member.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	3	3	4	33.3%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 248,464	\$ 302,849	\$378,644	25.0%
Operating	\$107,581	\$ 136,121	\$119,165	-12.5%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 356,045	\$ 438,970	\$ 497,809	13.4%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

1. The FY 15 Proposed Budget includes a reduction in Contracted Services possible through diversification of services.
2. The FY 15 Proposed Budget includes funding for enhanced wellness initiatives.

Debt Service

Mission: The Debt Service budget accounts for the General County debt principal and interest payments for which the County is financially responsible. The account included general obligation bonds and installment purchase contracts.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
2013 Refinancing Bonds	\$ -	\$ 846,354	\$ 818,950	100.0%
2012 Refinancing Bonds	\$ -	\$ 1,130,292	\$ 1,096,445	-3.0%
2010 Refinancing Bonds	\$ 185,537	\$ 180,187	\$ 174,417	-3.2%
2010 LEC/Court Services	\$ 836,000	\$ 812,000	\$ 788,000	-3.0%
2006 COPS	\$ 904,875	\$ -	\$ -	0.0%
Human Services Building	\$1,166,498	\$ -	\$ -	0.0%
Detention Center	\$ 557,145	\$ 540,431	\$ 523,748	-3.1%
Sixth Avenue Clubhouse	\$ 34,011	\$ 34,011	\$ 34,011	0.0%
E911 Communications Center	\$ 16,464	\$ 16,478	\$ -	-100.0%
Ambulances/EMS Equipment	\$ 128,716	\$ 235,353	\$ 315,696	100.0%
Professional Services	\$ 43,451	\$ 5,000	\$ 5,000	0.0%
Total Expenditures	\$ 3,872,696	\$ 3,800,106	\$ 3,756,267	-1.2%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

1. No significant issues. Debt is scheduled to be paid down at prescribed levels.
2. The FY 15 Proposed Budget includes \$30,630 in costs transferred to IT contract services from other departments as part of a multi-year project to transfer all IT related costs to the IT budget.

Non-Departmental Accounts

Mission: Non-Departmental funds are budgeted for special county-wide projects.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ 309,568	\$259,600	-16.1%
Operating	\$ -	\$ -	\$ -	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ -	\$ 309,568	\$259,600	-16.1%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

1. Funding for Worker’s Compensation and Unemployment Insurance claims that arise during the fiscal year are budgeted in Non-Departmental.
2. Session Law 2013-2/House Bill 4 made changes to the State’s Unemployment Insurance system that significantly altered the current benefit claims and employer payments structure. The budgetary impact of these changes was a one-time \$160,000 increase in FY 14.
3. The FY 14 Revised budget includes \$110,432 transferred out to cover Unemployment costs.

Transfers from the General Fund

Mission: Funds generated from taxes and other revenues are transferred from the General Fund to other County funds in accordance with general accounting principles.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Capital Reserve Fund	\$ 200,000	\$ 225,000	\$ 998,463	343.8%
Transit fund	\$ 144,657	\$ 156,320	\$ 192,962	23.4%
Capital Project Fund	\$ 5,179,868	\$ -	\$ -	0.0%
Debt Service	See Issue #2	See issue #2	\$ -	0.0%
Solid Waste Fund	\$ 74,416	\$ 54,000	\$ 54,000	0.0%
Total Expenditures	\$5,598,941	\$ 435,320	\$1,245,425	186.1%
Total Revenue	\$ 482,959	\$ 515,781	\$ 325,918	-36.8%
Revenue % of Expenditure	9%	118%	26%	

Significant Issues

1. The FY15 Proposed Budget includes a \$998,463 Transfer to the Capital Reserve Fund, comprised of \$75,000 for P& I Software, and \$923,463 rolling off debt service to be used for future capital projects.
2. The FY14 Revised Budget includes \$607,062 in Transfers from the General Fund to go into the Debt Service Fund. However, since this payment covers a school QZAB payment, the cost is reflected in the Public Schools Debt Service number.
3. The FY13 Revised Budget originally included \$189,356 for the County’s portion of a radio communications upgrade, and \$60,000 to plan for the E911 move to the Law Enforcement Center. Revisions include an additional \$627,220 for the radio communications upgrade, \$2,002,292 for the purchase of the Boyd Property, \$1,927,000 for the Athletics and Activity Center, \$324,000 for Jackson Park Repairs and Renovations and \$50,000 additional funds for the E911 move to the Law Enforcement Center.

Unfunded Budget Requests

	\$ Request	TRE
1. Tuxedo Park	\$200,000	\$0.0017

TAXATION AND FINANCE

Finance

Mission: The Henderson County Finance Department’s mission is to manage the financial affairs of the County in a fiscally responsible and effective manner in accordance with all federal, state and local regulations while providing quality services to our customers.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	10	10	10	0.0%
Part Time	1	1	1	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 637,252	\$ 701,102	\$734,266	4.7%
Operating	\$ 51,048	\$ 59,364	\$ 59,865	0.8%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 688,300	\$ 760,466	\$794,131	4.4%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

1. No significant issues for FY15. Operational expenses remain essentially flat from FY14 levels.

Tax Department

Mission: To list, appraise, and assess all taxable property as required by NC law.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	24	24	24	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 1,370,293	\$ 1,579,064	\$ 1,611,931	2.1%
Operating	\$ 552,772	\$ 426,266	\$ 375,844	-11.8%
Capital	\$ 19,214	\$ -	\$ -	0.0%
Total Expenditures	\$ 1,942,279	\$ 2,005,330	\$ 1,987,775	-0.9%
Total Revenue	\$ 803	\$ 750	\$ 750	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

1. Three reclassifications have been requested and recommended for the Tax Department in accordance with NCGS§105-349(f) and §105-297, which allow for the appointment of Deputy Tax Collectors and Assistant Assessors. The cost for these reclassifications will be largely offset through reductions in overtime funding.
2. The reduction in operating expenses is largely due to decreased printing and postage needs, associated with the new "Tax and Tax" system.

Unfunded Budget Requests

	\$ Request	TRE
1. Costs Associated with Courthouse Remodel	\$79,086	\$0.00066

Reappraisal Reserve

Mission: To measure and list, appraise and assess, all real property in a manner consistent with NC law and the Schedules of Values, Standards, and Rules adopted in conjunction with the most recent general reappraisal.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	10	10	10	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 541,961	\$ 612,169	\$ 628,372	2.6%
Operating	\$ 64,568	\$ 69,144	\$ 154,470	123.4%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 606,529	\$ 681,313	\$ 782,842	14.9%
Total Revenue	\$ 651,835	\$ 681,313	\$ 782,842	14.9%
Revenue % of Expenditure	107%	100%	100%	

Significant Issues

1. One classification has been requested and recommended for the Tax Department in accordance with NCGS§105-349(f) and §105-297, which allow for the appointment of Deputy Tax Collectors and Assistant Assessors. The cost for these reclassifications will be largely offset through reductions in overtime funding.
2. The FY 15 Proposed Budget increases are recommended due to the scheduled four year reappraisal.

PUBLIC SAFETY

Emergency Management

Mission: Disaster preparation, mitigation, response and recovery

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	4	4	4	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 446,235	\$ 476,809	\$ 533,985	12.0%
Operating	\$ 118,683	\$ 225,618	\$ 261,104	15.7%
Capital	\$ 58,336	\$ -	\$ 21,728	100.0%
Total Expenditures	\$ 623,254	\$ 702,427	\$ 816,817	16.3%
Total Revenue	\$ 184,954	\$ 151,930	\$ 184,450	21.4%
Revenue % of Expenditure	30%	22%	23%	

Significant Issues

1. The FY 15 Proposed Budget includes a mandated 50% increase in Workers Compensation Insurance for fire/rescue personnel.
2. The FY 15 Proposed Budget also includes two (2) Emergency Response Trailers that will be reimbursed through a grant.

EMS

Mission: Our Mission is to provide excellence in emergency medical care for the ill and injured within our county, by providing professional and timely response to emergency situations through commitment to education, training and 'state-of-the-art' equipment.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	48	52	53	1.9%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 3,356,293	\$ 3,899,892	\$ 3,980,458	2.1%
Operating	\$ 479,474	\$ 483,605	\$ 525,596	8.7%
Capital	\$ 420,379	\$ 212,045	\$ 26,000	-87.7%
Total Expenditures	\$ 4,256,146	\$ 4,595,542	\$ 4,532,054	-1.4%
Total Revenue	\$ 3,149,797	\$ 2,838,208	\$ 2,850,000	0.4%
Revenue % of Expenditure	74%	62%	63%	

Significant Issues

1. The FY15 Proposed Budget includes the addition of one (1) Paramedic. The cost for this position will be offset through the reduction of overtime incurred during the current FY.

2. The FY15 Departmental Request includes one (1) new Ambulance at a cost of \$130,000. *Staff recommends purchase to be financed.
3. The FY15 Proposed Budget includes funding for new equipment including portable radios, replacement of two stretchers and various training equipment.
4. The FY 14 Revised Budget included the financing proceeds for one new ambulance, accounting for the reduction in Capital expenses.

Unfunded Budget Requests

		\$ Request	TRE
1.	New ambulance – Staff recommends purchasing and financing this vehicle.	\$130,000	\$0.0011

HENDERSON COUNTY PUBLIC SCHOOLS – CONTINUED*

Commissioner Edney made the motion to fully fund the schools request, but only funding the “potential state salary increases” should they be approved by the state. All voted in favor and the motion carried.

DUES AND NON-PROFIT CONTRIBUTIONS – CONTINUED*

Commissioner Edney made the motion to fully fund the request for Flat Rock Playhouse at \$50,000, an addition of \$30,000 above the proposed budget. The motion passed 3-2 with Commissioners Young and Hawkins voting nay

Building Services

Mission: To assist the public in obtaining various permits for residential and commercial projects, and providing fair and equal administration of the building codes.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	8	8	9	12.5%
Part Time	1	1	1	0.0%
Project	1	1	1	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 557,651	\$ 638,022	\$ 695,875	9.1%
Operating	\$ 75,082	\$ 132,810	\$ 134,610	1.4%
Capital	\$ 31,461	\$ 66,000	\$ 30,000	-54.5%
Total Expenditures	\$ 664,194	\$ 836,832	\$ 860,485	2.8%
Total Revenue	\$ 927,470	\$ 635,000	\$ 850,000	33.9%
Revenue % of Expenditure	140%	76%	99%	

Significant Issues

1. The FY15 Proposed Budget includes the addition of one (1) building inspector to assist in increased workload.
2. The FY 14 Revised Budget included funding for two vehicles.

Animal Services

Mission: The Animal Services Center is a public resource focused on improving the interactions between humans and animals to ensure public safety and to decrease the number of unwanted and mistreated animals with the community.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	7	7	7	0.0%
Part Time	0	0	0	0.0%

Project	0	0	0	0.0%
COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 339,932	\$ 370,778	\$ 380,874	2.7%
Operating	\$ 187,326	\$ 209,722	\$ 208,522	-0.6%
Capital	\$ -	\$ -	-	0.0%
Total Expenditures	\$ 527,258	\$ 580,500	\$ 589,396	1.5%
Total Revenue	\$ 69,943	\$ 65,000	\$ 65,000	0.0%
Revenue % of Expenditure	13%	11%	11%	

Significant Issues

1. No significant issues for FY 15. Operating expenses decreased slightly from FY 14 levels.
2. The FY 15 Proposed Budget includes one (1) reclassification from a Kennel Attendant to an Office Assistant III.

Rescue Squad

Mission: The Henderson County Rescue Squad was established in 1957 to serve the special rescue needs of the Henderson County citizens. They serve as the primary backup for Henderson County EMS when units are busy, provide primary extrication and rescue services to those areas in the County without such and provide backup and assistance, and provide water search and rescue, swift water rescue and high level mountaineering rescue.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 111,724	\$ 321,860	\$ 271,360	-15.7%
Capital	\$ -	\$ 181,000	\$ -	-100.0%
Total Expenditures	\$ 111,724	\$ 502,860	\$ 271,360	-46.0%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

1. The FY 14 Revised Budget included \$181,000 in Capital expenditures related to the purchase of a new 4WD ambulance.
2. The FY 14 Revised Budget also included \$100,000 in Operating expenses related to an increase in medical transportation.
3. The proposed FY 15 budget includes \$111,000 of capital costs including: Radios, stretchers and equipment to provide for bariatric transport.

Chairman Messer made the motion to fund a 2% supplement increase for the Rescue Squad. All voted in favor and the motion carried.

Code Enforcement

Mission: The mission of Henderson County Code Enforcement Services is to protect our citizens from undesirable adjoining land uses.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	3	3	3	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 200,713	\$ 221,319	\$ 227,893	3.0%
Operating	\$ 32,050	\$ 38,299	\$ 38,474	0.5%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 232,763	\$ 259,618	\$ 266,367	2.6%
Total Revenue	\$ 16,728	\$ 1,000	\$ -	-100.0%
Revenue % of Expenditure	74%	62%	63%	

Significant Issues

1. No significant issues for FY 15. Operating expenses remain essentially flat over FY 14 levels.

PLANNING AND ECONOMIC DEVELOPMENT

Soil & Water Conservation

Mission: To provide educational, technical and financial assistance to conserve soil, improve water quality, and enhance the natural resources of Henderson County.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	3	3	4	33.3
Part Time	1	1	0	-100.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 246,270	\$ 253,640	\$ 281,978	11.2%
Operating	\$ 89,916	\$ 26,404	\$ 26,404	0.0%
Capital	\$ -	\$ 22,000	\$ -	-100.0%
Total Expenditures	\$ 336,186	\$ 302,044	\$ 308,382	2.1%
Total Revenue	\$ 143,029	\$ 74,577	\$ 46,575	-37.5%
Revenue % of Expenditure	43%	25%	15%	

Significant Issues

1. The FY15 Proposed Budget increases one (1) part time employee from .60% to 100% employment.
2. The FY 14 Revised Budget included \$22,000 for a “No Till Drill” project.

Planning

Mission: Plan growth to sustain and enhance the quality of life for Henderson County.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	6	6	6	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 426,631	\$ 486,478	\$ 508,699	4.6%
Operating	\$ 36,190	\$ 74,180	\$ 74,551	0.5%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 462,821	\$ 560,658	\$ 583,250	4.0%
Total Revenue	\$ 57,707	\$ 58,000	\$ 74,000	27.6%
Revenue % of Expenditure	12%	10%	13%	

Significant Issues

1. No significant issues for FY 15. Operating expenses remain essentially flat over FY 14 levels.

Public Transit

Mission: Provide reliable, safe, affordable and cost effective mass transportation to the public.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ 88,498	\$ 91,153	3.0%
Operating	\$ 711,427	\$ 776,884	\$ 808,935	4.1%
Capital	\$ 3,000	\$ -	\$ -	0.0%
Total Expenditures	\$ 714,427	\$ 865,382	\$ 900,088	4.0%
Total Revenue	\$ 789,680	\$ 865,382	\$ 900,088	4.0%
Revenue % of Expenditure	111%	100%	100%	

Significant Issues

1. The FY 13 Revised Budget included \$3,000 for Capital Outlay – Vehicles funded through a municipal contribution.
2. The Proposed budget includes lease payments for a Para-transit ADA Van, and a 28’ (17 Passenger) Bus. Both vehicles will be leased, rather than purchased.

Economic Development

Mission: The Board of Commissioners has taken very progressive steps toward recruiting industry and contributing to existing industries that provide jobs to the citizens of Henderson County. The contributions listed within this budget are those who will receive monetary contributions from the County during FY 2013 for their continued efforts in improving the economic base of the County.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Agri-Business	\$132,452	\$ -	\$ -	0.0%
Borg Warner	\$ 46,463	\$ 46,463	\$ 46,463	0.0%
CL Henderson Produce	\$ -	\$ 8,000	\$ -	-100.0%
Chamber of Commerce	\$ -	\$ 37,500	\$ -	100.0%
Clement Pappas	\$ -	\$ -	\$ 8,838	100.0%
Continental Teves	\$111,334	\$111,334	\$111,334	0.0%
Empire Distributors	\$ -	\$ -	\$ 71,904	100.0%
Graham Packaging	\$ -	\$ -	\$ 12,688	100.0%
Historic 7 th Avenue	\$ 460	\$ 460	\$ -	-100.0%
Legacy Paddlesports	\$ 18,711	\$ 18,711	\$ 18,711	0.0%
Legacy Paddlesports – Grant	\$240,000	\$ -	\$ -	0.0%
Mona Lisa Foods	\$ -	\$ -	\$ 15,100	100.0%
PMA (Elkamet)	\$ -	\$ 1,079	\$ 16,178	1399.4%
Partnership for Eco. Dev.	\$292,447	\$274,750	\$336,750	22.6%
Prince Manufacturing	\$ -	\$ 2,400	\$ -	-100.0%
Putsch	\$ -	\$ 9,867	\$ 9,867	0.0%
Raflatac	\$ -	\$ -	\$ -	0.0%
Sierra Nevada	\$ -	\$267,673	\$267,673	100.0%
Vocational Sol. – Grant Match	\$ -	\$ 2,750	\$ -	100.0%
Wilson Art	\$ 3,861	\$ 3,861	\$ 3,861	0.0%
Total Expenditures	\$845,728	\$784,848	\$919,367	17.1%
Total Revenue	\$245,356	\$ -	\$ -	0.0%
Revenue % of Expenditure	29%	0%	0%	

Significant Issues

1. Fully funds Partnership for Economic Development’s FY 15 request.
2. Economic Development Incentive packages approved during fiscal year included.

- The FY 14 Revised Budget included a \$240,000 in both revenues and expenditures for a pass-through grant.
- The FY 14 Revised Budget included \$37,500 for the Chamber of Commerce. This was a one-time request, for a three year project.
- The FY 14 Revised Budget also included \$2,750 for Vocational Solutions, a one-time grant for FY 14.

Agribusiness Henderson County

Mission: to promote the economic development of agriculture and agribusiness in Henderson County.

We are a public and privately funded non-profit organization assisting new and existing operations to foster growth in the industry.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	1	1	1	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 115,609	\$ 124,244	\$ 127,041	2.3%
Operating	\$ 20,026	\$ 59,467	\$ 34,959	-41.2%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 135,635	\$ 183,711	\$ 162,000	-11.8%
Total Revenue	\$ -	\$ 58,644	\$ 42,000	-28.4%
Revenue % of Expenditure	0%	32%	26%	

Significant Issues

- The FY 14 Revised Budget included a one-time grant of \$58,644 received in FY 14.
- All expenditures for the organization are included in the FY 15 Proposed Budget. County funding remains at the agreed upon level of \$120,000, with additional revenues from the non-profit's dues and donations.

ENVIRONMENTAL PROTECTION

Forestry Services

Mission: Henderson County provides funding for the operations and administration of the Forestry Services division of the County. Forestry Services is a segment of the North Carolina Department of Agriculture and serves to protect and preserve the forest resources of the State.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 48,490	\$ 55,818	\$ 52,979	-5.1%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 48,490	\$ 55,818	\$ 52,979	-5.1%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

- No significant issues for FY 15. Funding levels decreased slightly from FY 14 levels.

Cooperative Extension

Mission: The Henderson County Center of North Carolina Cooperative Extension is an educational partnership helping people put research-based knowledge to work for economic prosperity, environmental stewardship and an improved quality of life.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 221,534	\$ 244,636	\$ 243,302	-0.5%
Operating	\$ 60,060	\$ 70,403	\$ 71,403	1.4%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 281,594	\$ 315,039	\$ 314,705	-0.1%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

1. No significant issues for FY 15. Expenses remain essentially flat over FY 14 levels.

Unfunded Budget Requests

		\$ Request	TRE
1.	Request to replace flooring and lighting in Cooperative Extension building to match flooring installed in Assembly room in 2012.	\$3,713	\$0.0000
2.	WNC Communities Funding	\$1,500	\$0.0000

Commissioner Young requested funding for WNC Communities in the amount of \$1500.00.

HUMAN SERVICES

Home and Community Care Block Grant

Mission: The Henderson County Center of North Carolina Cooperative Extension is an educational partnership helping people put research-based knowledge to work for economic prosperity, environmental stewardship and an improved quality of life.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 759,762	\$ 762,976	\$ 741,880	-2.8%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 759,762	\$ 762,976	\$ 741,880	-2.8%
Total Revenue	\$ 759,762	\$ 762,976	\$ 741,880	-2.8%
Revenue % of Expenditure	100%	100%	100%	

Significant Issues

1. No significant issues for FY 15. Funding decreased from FY 14, and the program is 100% grant funded using no County dollars.

Medical Services

Mission: Henderson County provides funding for autopsies that are ordered through a joint decision by the Medical Examiners, law enforcement, or EMS. The county does not fund family requested autopsies, or autopsies that fall outside of investigative work.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 45,700	\$ 46,250	\$ 46,250	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 45,700	\$ 46,250	\$ 46,250	0.0%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

Significant Issues

1. No significant issues for FY 15. Funding remains flat over FY 14 levels.

Mental Health

Mission: Funds within this budget are set aside for the behavioral health (mental health and substance abuse) and developmental disability services to residents of Henderson County who range in age from infancy to older adults.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 528,612	\$ 528,612	\$ 528,612	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 528,612	\$ 528,612	\$ 528,612	0.0%
Total Revenue	\$ 71,965	\$ 74,000	\$ 72,000	-2.7%
Revenue % of Expenditure	14%	14%	14%	

Significant Issues

1. No significant issues for FY 15. Expenses remain essentially flat over FY 14 levels.

ROAP

Mission: The Rural Operating Assistance Program, formerly the Elderly Disabled Transportation Assistance Program, is a federally funded program providing general transportation and medical transportation for elderly and disabled adults.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 210,906	\$ 211,092	\$ 211,092	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 210,906	\$ 211,092	\$ 211,092	0.0%
Total Revenue	\$ 211,092	\$ 211,092	\$ 211,092	0.0%
Revenue % of Expenditure	100%	0%	0%	

Significant Issues

1. No significant issued for FY 15. Funding remains flat from FY 14, and the program is 100% grant funded using no County dollars.

Juvenile Justice Grant

Mission: The Juvenile Justice Grant is a federally funded program that allocates funding based on community programs for at-risk youth. Allocations are recommended by the Juvenile Crime Prevention Program.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 187,511	\$ 197,945	\$ 193,745	-2.1%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 187,511	\$ 197,945	\$ 193,745	-2.1%
Total Revenue	\$ 190,958	\$ 193,745	\$ 193,745	0.0%
Revenue % of Expenditure	102%	98%	100%	

Significant Issues

1. No significant issued for FY 15. Funding decreased from FY 14, and the program is 100% grant funded using no County dollars.
2. The FY 14 Revised Budget included \$4,200 in County dollars, used to leverage additional State funding. This revision increased expenditures for FY 14, but utilized County, rather than grant, funding.

Veteran's Services

Mission: To provide effective and timely service to veterans and their families.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	0	0	0	0.0%
Part Time	2	2	2	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 23,487	\$ 43,981	\$ 45,018	2.4%
Operating	\$ 5,300	\$ 2,632	\$ 2,632	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 28,787	\$ 46,613	\$ 47,650	2.2%
Total Revenue	\$ 1,452	\$ 1,452	\$ 1,452	0.0%
Revenue % of Expenditure	5%	3%	3%	

Significant Issues

1. No significant issued for FY 15. Operating expenditures remain at FY 14 adopted levels.

CULTURAL AND RECREATION

Library

Mission: The mission of the Henderson County Public Library is to provide informational, educational, cultural, and recreational library services to the residents of Henderson County.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	33	35	35	0.0%
Part Time	7	4	4	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 2,009,501	\$ 2,175,948	\$ 2,184,377	0.4%
Operating	\$ 740,269	\$ 753,808	\$ 675,263	-10.4%
Capital	\$ 9,868	\$ -	\$ -	0.0%
Total Expenditures	\$ 2,759,638	\$ 2,929,756	\$ 2,859,640	-2.4
Total Revenue	\$ 283,972	\$ 277,484	\$ 203,316	-26.7%
Revenue % of Expenditure	10%	9%	7%	

Significant Issues

1. The FY 14 Revised Budget included \$72,015 in donations and e-rate refunds used for technology, furnishings, a projection system and security cameras.
2. FY 15 Proposed budget includes funding for one reclassification from a Librarian II to a Librarian III.

Unfunded Budget Requests

		\$ Request	TRE
1.	Planned project to convert screened porch at Edneyville Library to an enclosed space.	\$66,000	\$0.0006
2.	Librarian I (Full-time)	\$51,655	\$0.0004
3.	Librarian II (Full-time)	\$40,643	\$0.0003
4.	Library Assistant (Part-time)	\$13,075	\$0.0001

Commissioner Edney left prior to this motion.

Commissioner Hawkins made the motion to include funding for a full-time librarian (\$51,655), and a part-time library assistant (\$13,075). The motion passed 4-0.

Recreation

Mission: Our Mission is to provide an environment for quality, wholesome, leisure and recreation activities that will benefit Henderson County residents. We strive to provide varied recreational sports, cultural, outdoor, and service activities for all groups, as well as being an informative source for the community.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	12	12	12	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 756,142	\$ 876,196	\$ 904,610	3.2%
Operating	\$ 519,828	\$ 632,171	\$ 622,884	-1.5%
Capital	\$ 52,378	\$ 49,583	\$ -	-100.0%
Total Expenditures	\$ 1,328,348	\$ 1,557,950	\$ 1,527,494	-2.0%
Total Revenue	\$ 164,624	\$ 167,700	\$ 175,200	4.5%
Revenue % of Expenditure	12%	11%	11%	

Significant Issues

1. The FY 14 Revised Budget included \$28,937 in insurance claims due to floor damage at the Activities Center.
2. The FY 15 Proposed Budget includes additional funding for increased programming at the Activities Center.

Unfunded Budget Requests

		\$ Request	TRE
1.	Dana park improvements – Playground and Restrooms	\$ 200,000	\$0.0017
2.	Retractable basketball goals for AAC	\$ 24,000	\$0.0002
3.	Dance/Wood floor at Edneyville Community Center	\$ 25,000	\$0.0002
4.	Carpet Bonded foam mats for cheerleading and pop up tent replacement	\$ 7,750	\$0.0001
5.	Sound System (\$1000 in funding allocated for new system)	\$ 600	\$0.0000

Commissioner Edney made the motion to fund the Dana Park in the amount of \$200,000, the Retractable basketball goals at the ACC in the amount of \$24,000, Etowah Park in the amount of \$25,000, and Tuxedo Park in the amount of \$200,000. All voted in favor and the motion carried.

Fire District Funds

Mission: The Board of County Commissioners annually set the tax rates for the County’s Fire Districts as part of the budget adoption process.

FIRE DISTRICT/DEPARTMENT	FY 2014 RATE	FY 2015 Requested Rate	FY 2015 FRAC Recommendation
Bat Cave	\$0.100	\$0.100	
Blue Ridge	\$0.095	\$0.095	
Dana	\$0.110	\$0.110	
Edneyville	\$0.095	\$0.095	
Etowah-Horseshoe	\$0.095	\$0.095	
Fletcher	\$0.100	\$0.100	
Gerton	\$0.125	\$0.125	
Green River	\$0.070	\$0.070	
Mills River	\$0.075	\$0.075	
Mountain Home	\$0.105	\$0.105	
Raven Rock (Saluda)	\$0.085	\$0.085	
Valley Hill	\$0.085	\$0.085	
Valley Hill II	\$0.085	\$0.085	

Significant Issues

1. The Board sets the rate for Valley Hill III as part of the Budget Ordinance, since it was established separately under NCGS §69.25. All funding though, is budgeted in combination with Valley Hill I.
2. The fire and Rescue Advisory committee will hold meetings with the Fire Departments in May, and present their formal recommendations following their May 15th meeting.

Commissioner Hawkins made the motion to approve fire district rates as proposed. The motion passed 4-0. Commissioner Edney was not present.

SPECIAL REVENUE FUNDS

Capital Reserve Fund

Mission: The Capital Reserve Fund was established in FY 2007 to plan for future large Capital Projects.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
P&I Software	\$ -	\$ -	\$ 75,000	0.0%
Tuxedo Park	\$ -	\$ 225,000	\$ -	-100.0%
1995 Courthouse Renovations	\$ -	\$1,000,000	\$ -	-100.0%
Recreation Projects	\$ 226,899	\$ -	\$ -	0.0%
Future Capital Building Projects	\$ -	\$ -	\$ 923,463	0.0%
Total Expenditures	\$ 226,899	\$ 1,225,000	\$ 998,463	-18.5%
Total Revenue	\$ 226,899	\$ 1,225,000	\$ 998,463	-18.5%
Revenue % of Expenditure	100%	100%	100%	

Significant Issues

1. FY 15 Proposed Budget includes funding for P&I Software for the Inspections and Planning Department, and funding for future Capital Building Projects.
2. FY 14 revised budget included funding for Tuxedo Park and renovations for the 1995 Courthouse Project.

Unfunded Budget Requests

		\$ Request	TRE
1.	Tuxedo Park	\$ 200,000	\$0.0017

Commissioner Edney returned to the meeting.

CDBG - Scattered Site Housing

Mission: The Scattered Site Housing Program offers assistance via home repairs up to \$25,000 for eligible applicants.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 6,500	\$ 40,000	\$ 40,000	0.0%
Capital	\$ 4,500	\$ 360,000	\$ 360,000	0.0%
Total Expenditures	\$ 11,000	\$ 400,000	\$ 400,000	0.0%
Total Revenue	\$ 11,000	\$ 400,000	\$ 400,000	0.0%
Revenue % of Expenditure	100%	100%	100%	

Significant Issues

1. No significant issues in FY 15. CDBG grant covers 100% of project costs, and is awarded to counties every three years.

CDB - Dodd Meadows

Mission: Henderson County Received a CDBG Catalyst grant from the NC Department of Commerce in the amount of \$454,960 on behalf of Henderson County Habitat for Humanity's Dodd meadows development located off Crest Road. The funds will be used for road and utility improvements to serve new residential homes for a portion of phase two of the Dodd Meadows project, and to construct a 2,000 sq. ft. neighborhood Community Center that will serve the Dodd Meadows neighborhood as well as the broader community.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ -	\$ 41,360	\$ 41,360	0.0%
Capital	\$ -	\$ 413,600	\$ 413,600	0.0%
Total Expenditures	\$ -	\$ 454,960	\$ 454,960	0.0%
Total Revenue	\$ -	\$ 454,960	\$ 454,960	0.0%
Revenue % of Expenditure	0%	100%	100%	

Significant Issues

1. No significant issues in FY 15. CDBG grant covers 100% of project costs, with no local funds required for this grant.

Solid Waste

Mission: To support the Henderson County sustainability effort by providing solid waste disposal services using environmentally sound methods.

STAFFING LEVELS	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Full Time	14	14	18	28.6%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ 866,069	\$ 1,002,622	\$ 1,323,801	32.0%
Operating	\$ 3,928,492	\$ 3,991,242	\$ 4,148,237	3.9%
Capital	\$ 141,014	\$ 134,740	\$ 218,000	0.0%
Total Expenditures	\$ 4,935,575	\$ 5,128,604	\$ 5,690,038	10.9%
Total Revenue	\$ 4,728,276	\$ 5,128,604	\$ 5,690,038	10.9%
Revenue % of Expenditure	96%	100%	100%	

Significant Issues

1. The FY 15 Proposed Budget reallocated four (4) positions from Utilities to Solid Waste.
2. The FY 15 Proposed Budget includes \$218,000 in Capital Outlay – Equipment for a new loader, roll-off containers, dumpsters and a small mower.
3. No other significant issues in FY 15. Program is 100% funded with user fees.

Cane Creek Water and Sewer

Mission: The Mission of Henderson County Utilities is to provide a high standard of sewer service to our customers by diligently managing and maintaining the Cane Creek Sewer System.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 1,787,922	\$ 1,104,419	\$ 1,127,802	2.1%
Capital	\$ -	\$ 2,006,850	\$ 2,674,000	33.2%
Total Expenditures	\$ 1,787,922	\$ 3,111,269	\$ 3,801,802	22.2%
Total Revenue	\$ 1,322,654	\$ 3,111,269	\$ 3,801,802	22.2%
Revenue % of Expenditure	74%	100%	100%	

Significant Issues

1. The FY 15 Proposed Budget includes \$79,000 in Capital Outlay – Equipment for: 2 new Control Panels, 2 Spare Pumps, and Auto Transfer Switch and a trailer. \$55,000 for Sewer Line Construction, and \$2,540,000 for Mill Pond, the Snowball Life Station, and Mud Creek Extension/Naples Life Station.
2. No other significant issues in FY 15. Program is 100% funded with district user fees using no county dollars.

Justice Academy Sewer Fund

Mission: The Justice Academy Sewer Enterprise Fund accounts for the revenues and expenditures for the operation of the wastewater treatment plant serving the WNC Justice Academy located in the Edneyville Community.

COST CENTER	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2015 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 42,802	\$ 38,880	\$ 40,375	3.8
Capital	\$ -	\$ 94,000	\$ 94,000	0.0%
Total Expenditures	\$ 42,802	\$132,880	\$134,375	1.1%
Total Revenue	\$ 47,888	\$132,880	\$134,375	1.1%
Revenue % of Expenditure	112%	100%	100%	

Significant Issues

1. Proposed capital expenditures are for the replacement of the aging disinfection system. The expense will be covered through a transfer from retained earnings.

- No other significant issues in FY 15. Program is 100% funded with district user fees using no county dollars.

DIRECTION TO STAFF

	Total Budget	Fund Balance Appropriation
FY 2014-2015 Manager Proposed Budget as Presented May 12, 2014	\$ 114,619,200	\$ 6,337,000

Budget Revisions based on 5.22.14 Discussion		Reductions	Additions	\$ 114,619,200	\$ 6,337,000
1	Ad Valorem Taxes Current Year - additional revenue anticipated. <i>Changes the Fund Balance needed, but not the Total Budget.</i>	\$ 99,638		\$ 114,619,200	\$ 6,237,362
2	Tax Assessor - add funding for NCVTS Collection Fees		\$ 230,000	\$ 114,849,200	\$ 6,467,362
3	Hendersonville Little Theatre		\$ 20,000	\$ 114,869,200	\$ 6,487,362
4	Pisgah Legal		\$ 18,167	\$ 114,887,367	\$ 6,505,529
5	Environmental Health-Travel		\$ 3,000	\$ 114,890,367	\$ 6,508,529
6	Human Resources Remodel		\$ 40,000	\$ 114,930,367	\$ 6,548,529
7	Recreation-BB Goals		\$ 24,000	\$ 114,954,367	\$ 6,572,529
8	Etowah Park		\$ 25,000	\$ 114,979,367	\$ 6,597,529
9	Tuxedo Park		\$ 200,000	\$ 115,179,367	\$ 6,797,529
10	Dana Park		\$ 200,000	\$ 115,379,367	\$ 6,997,529
11	Cooperative Extension-WNC Communities		\$ 1,500	\$ 115,380,867	\$ 6,999,029
12	Henderson county Public Schools		\$1,053,601	\$ 116,434,468	\$ 8,052,630
13	School Funding – Pending State Salary Increases		\$ 561,706	\$ 116,996,174	\$ 8,614,336
14	Flat Rock Playhouse		\$ 30,000	\$ 117,026,174	\$ 8,644,336
15	Librarian 1		\$ 51,655	\$ 117,077,829	\$ 8,695,991
16	Part time Library Assistant		\$ 13,075	\$ 117,090,904	\$ 8,709,066
17	Rescue Squad 2% Increase to PT emp. (Cost Estimate)		\$ 10,000	\$ 117,100,904	\$ 8,719,066
TOTALS - Following May 21, 2014		\$ 99,638	\$ 2,481,704	\$ 117,100,904	\$ 8,719,066

ADJOURN

Commissioner Young made the motion to adjourn at 3:10 p.m. All voted in favor and the motion carried.

Attest:

Teresa L. Wilson, Clerk to the Board

Charles D. Messer, Chairman