

## REQUEST FOR BOARD ACTION

### HENDERSON COUNTY BOARD OF COMMISSIONERS

**MEETING DATE:** July 17, 2013

**SUBJECT:** Transfer of Surplus Equipment

**PRESENTER:** Rachel Hodge - ECO

**ATTACHMENTS:** Yes

1. Request letter from ECO
2. Resolution
3. List of proposed surplus equipment

#### SUMMARY OF REQUEST:

In 2012, the Board voted not to make application to continue the Mud Creek Watershed Program, which had been hosted by Henderson County Cooperative Extension, and funded through grant funds from the Division of Water Quality. The previously awarded grant ended on June 30, 2013.

The Environmental and Conservation Organization (ECO), as one of the Mud Creek partners, has indicated that they are prepared to take over the educational programs that were previously managed through that office. They are requesting that the equipment that was purchased with outside funds granted for the Project be transferred to ECO, so that these resources may continue to be used for the programs for which the funds were intended. These programs include Kids-in-the-Creek, the Master Stream Stewards Program, workshops and speaking engagements related to water quality protection, and individual site assistance, as resources allow.

A list of the materials and equipment being requested is attached for the Board's consideration. NCGS §160A-280(a) does allow a government entity to "donate to ... a nonprofit organization incorporated by (i) the United States, (ii) the District of Columbia, or (iii) one of the United States, any personal property, including supplies, materials, and equipment, that the governing board deems to be surplus, obsolete, or unused."

#### BOARD ACTION REQUESTED:

The Board is requested to approve the attached Resolution declaring the list of equipment presented as surplus, and authorize the donation of the equipment to ECO.

#### Suggested Motion(s):

*I move the Board approve the attached Resolution declaring the list of equipment presented as surplus, and authorize the donation of the equipment to ECO.*



**ECO, Environmental and Conservation Organization**

611 N. Church Street, Suite 101

Hendersonville, NC 28792

(828) 692-0385

www.eco-wnc.org

To: Henderson County Board of Commissioners  
From: Rachel Hodge, Environmental and Conservation Organization for the Mud Creek Watershed Council  
Re: Disposition of equipment from the Mud Creek Watershed Project  
July 3, 2013

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Dear Honorable Commissioners,

Since 2003, Henderson County has participated as a partner of the Mud Creek Watershed Project and has served as the legal and fiscal host for grant contracts that supported the Project. We -- the partners of the Mud Creek Watershed Council -- appreciate your collaboration over the years, as well as the support of staff in various County departments.

As you know, in 2012, this Board decided not to submit a new grant proposal to seek funding to continue the Mud Creek Project. Since the Project coordinator was entirely grant funded, we recognize that this signals a readiness to step down from hosting the Project in the future. The Mud Creek project partners respect that decision and thank you for your many years of service in hosting the Project thus far.

With the conclusion of the County's participation in the Mud Creek Project, and with the departure of the Mud Creek Coordinator from the County Extension Service, ECO, as one of the Mud Creek partners, is prepared to take over the educational programs that were previously managed by that office. We respectfully request that the equipment that was purchased with outside funds granted for the Project be transferred to ECO, so that these resources may continue to be used for the programs for which the funds were intended. These programs include Kids-in-the-Creek, the Master Stream Stewards Program, workshops and speaking engagements related to water quality protection, and individual site assistance, as resources allow.

A list of the materials and equipment in question is attached; however, a more formal, condensed list will be made available before the Commission meeting on the 17<sup>th</sup> of July. This request is consistent with § 160A-280 of Article 12 of Chapter 160A of the General Statutes, which states that a government entity may donate property to *another governmental unit within the United States, a sister city, or a nonprofit organization*.... ECO is an incorporated non-profit organization which meets the criteria of the statute.

Nothing from any County appropriations is being requested, only materials that were funded from outside sources. The Mud Creek partners all believe and agree that this is a reasonable and appropriate request.

We value our relationship with the County and hope for your assistance in this matter. Please contact me if you have any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "RHodge", is written over a light blue circular stamp.

Rachel Hodge, Executive Director  
Environmental and Conservation Organization  
For the Mud Creek Watershed Restoration Council

# HENDERSON COUNTY BOARD OF COMMISSIONERS

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GRADY HAWKINS

## RESOLUTION DECLARING PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING THE DONATION OF SURPLUS PROPERTY

**WHEREAS**, Henderson County owns the equipment itemized on the attached Exhibit B, hereinafter referred to a "surplus property", that is either obsolete or no longer needed for any governmental use by the County; and

**WHEREAS**, the Henderson County Board of Commissioners is desirous of declaring the equipment as surplus and donating it as authorized by NCGS 160A-280;

**NOW THEREFORE BE IT RESOLVED**, by the Henderson County Board of Commissioners as follows:

1. The Surplus Equipment itemized on the attached Exhibit B is hereby declared to be surplus property.
2. The Purchasing Agent is hereby authorized to donate the equipment to the Environmental and Conservation Organization (ECO)

Adopted this 17<sup>th</sup> day of July, 2013.

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CHARLIE MESSER, CHAIRMAN  
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:

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TERESA L. WILSON, CLERK TO THE BOARD

## **EXHIBIT B**

### **LIST OF EQUIPMENT DECLARED SURPLUS PROPERTY:**

#### **Computer Equipment**

- Laptop – IT 1406
- Laptop – IT 1796
- Hard Drive and Case

#### **Field Gear for stream monitoring & other field work**

- Soil Augers
- GPS unit & digital camera
- Misc: measuring tapes, pocket rods, level, safety vest, invasive species ID guides, machete, clipboard, stakes

#### **Kids in the Creek Program Equipment**

- Waders
- Nets
- Chemical Test Kits
- Enviroscape - watershed model
- Turbidity Tubes
- PVC poles & bucket for fish sampling; seine was donated by TVA
- Fish guide -- lamination (book was donated)
- Goggles & thermometers
- Test tube racks - for drying
- Plastic storage bins - 20 total
- Misc: alcohol, cotton pads, zip-lock bags, spoons, trash bags, containers for spills, spray bottles, eye-droppers, pipets, sheet protectors, office supplies

#### **Festivals - Farm City Day, Earthday**

- Display board for festivals
- Plastic bin & aerators for benthic "booth" at festivals