

**REQUEST FOR BOARD ACTION
HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: April 17, 2013

SUBJECT: CANE CREEK WATER & SEWER DISTRICT MINUTES

PRESENTER: Terry Wilson

ATTACHMENTS: YES
1) December 3, 2012 draft minutes

SUMMARY OF REQUEST:

Staff request approval of minutes from a previous meeting of the Cane Creek Water & Sewer District.

BOARD ACTION REQUESTED:

Staff suggests approval of minutes.

SUGGESTED MOTION:

I motion that the Board convene as Cane Creek Water & Sewer District Board.

SUGGESTED MOTION:

I motion that the Board approves the Cane Creek Water & Sewer District minutes of December 3, 2012.

SUGGESTED MOTION:

(ONLY NECESSARY IF GOING BACK INTO SESSION AS THE BOARD OF COMMISSIONERS)

I motion to adjourn as the Cane Creek Water & Sewer District Board and reconvene as the Henderson County Board of Commissioners.

DRAFT
MINUTES

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON

CANE CREEK WATER & SEWER DISTRICT
WEDNESDAY, DECEMBER 3, 2012

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Charlie Messer, Vice-Chairman Tommy Thompson, Commissioner Grady Hawkins, Commissioner Larry Young, County Manager Steve Wyatt, Interim Assistant County Manager David Whitson, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Public Information Officer Christy DeStefano, Finance Director J. Carey McLelland, Planning Director Anthony Starr, IT Director Becky Snyder, Engineer Marcus Jones, Assessor/Tax Collector Stan Duncan, Senior Planner Autumn Radcliff, Internal Auditor Darlene Burgess, Library Director Bill Snyder, Environmental Programs Coordinator Megan Piner, Sheriff Charles McDonald, Chief Deputy Rodney Raines, Research/Budget Analyst Amy Brantley, Building Services Director Tom Stauffer, Sheriff's Department Business Manager Jack Westerhoff, and David Pierce as security.

Absent was: Commissioner Mike Edney left prior to the Board convening as the Cane Creek water & Sewer District Board due to a family emergency.

CALL TO ORDER/WELCOME

Chairman Messer called the meeting to order and welcomed all in attendance.

Commissioner Thompson made the motion for the Board to convene as Cane Creek Water & Sewer District Board. All voted in favor and the motion carried.

MINUTES

Draft minutes were presented for CCWSD Board review and approval of the following meeting(s):

November 5, 2012

Commissioner Thompson made the motion to approve the minutes of November 12, 2012 as presented. All voted in favor and the motion carried.

CONSTRUCTION CONTRACT – FERNCLIFF INDUSTRIAL PARK OFFSITE WATER AND SEWER

Engineer Marcus Jones stated as recommended by William G Lapsley and Associates on the letter provided, the low bid for the referenced construction contract is provided for Board approval. The proposed contract is for \$365,850.00 with T & K Utilities, Inc. The Engineer's construction estimate was \$372,050.00.

By State Statute this project was estimated to be in the formal bidding range, and therefore, the Engineer has conducted the bid process accordingly. The project will be funded by a CDBG and Rural Center grant associated with Sierra-Nevada.

Chairman Messer made the motion that the Board of Commissioners award the construction contract for the Ferncliff Industrial Park Offsite Water and Sewer Project with the low bidder T & K Utilities, Inc. for \$365,850.00 and authorize the County Engineer to execute the required documents. All voted in favor and the motion carried.

APPROVED: _____

ADJOURN

Commissioner Thompson made the motion to adjourn as the Cane Creek Water & Sewer District Board and reconvene as the Henderson County Board of Commissioners. All voted in favor and the motion carried.

Attest:

Teresa L. Wilson, Clerk to the Board

Charles D. Messer, Chairman