

## **REQUEST FOR BOARD ACTION**

### **HENDERSON COUNTY BOARD OF COMMISSIONERS**

**MEETING DATE:** March 4, 2013

**SUBJECT:** Use of Courtroom – Heritage Museum

**PRESENTER:** Carolyn Justus

**ATTACHMENTS:** Yes  
1. Letter of Request

#### **SUMMARY OF REQUEST:**

A request has been submitted by the Heritage Museum, for the Board of Commissioners to consider allowing them to use the Courtroom from Saturday, July 20, 2013 through Sunday, August 4, 2013. The Courtroom would be used for a fundraising play.

#### **BOARD ACTION REQUESTED:**

The Board is requested to approve the use of the Courtroom from Saturday, July 20, 2013 through Sunday, August 4, 2013. The Courtroom would be used for a fundraising play. Given the Commissioners' meeting scheduled for Monday, August 5<sup>th</sup>, Staff requests the space be cleared following the August 4<sup>th</sup> performance.

#### **Suggested Motion:**

*I move the Board approve the use of the Courtroom from Saturday, July 20, 2013 through Sunday, August 4, 2013.*

Schedule for Tom Orr Play for your approval

Steve,

Confirming our several conversations, the Museum is requesting the following Courtroom availability for a fundraising play by Tom Orr:

- Area behind the Courtroom railing cleared of moveable items and available for dress rehearsals beginning Saturday, July 20.
- Performances will be given the weekends of 7/27 and 8/3 with a closing matinee on Sunday 8/4. Depending on BOC schedule, the space can be cleared following the 8/4 performance or, if Commissioner's business may permit a consolidation of August meetings, the space will be cleared not later than 5pm on 8/5.
- Orr will need sporadic access to and use of the Community Room for rehearsals throughout the month of July as permitted by previous commitments for that room. Scheduling for use of the room will be arranged with County by the Museum.
- Orr and the Play staff will also need temporary after-hours access to both the Community Room and Courtroom with responsibility for access assumed by the Museum.

Carolyn Justus  
Henderson County  
Heritage Museum