

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: January 7, 2013

SUBJECT: Resolutions for Henderson County's CDBG Grant for 2011 Scattered Site Housing and CDBG/NCRC Grants for Sierra Nevada/Ferncliff Industrial Park

PRESENTER: Autumn Radcliff, Interim Planning Director

ATTACHMENTS: 1. Resolution Authorizing Planning Director to Sign Documents pertaining to the 2011 CDBG Scattered Site Housing Grant
2. Resolution Authorizing Planning Director to Sign Documents pertaining to the Ferncliff Park & Sierra Nevada CDBG & NCRC Grants

SUMMARY OF REQUEST:

Previously this Board has approved the acceptance and implementation of two grant projects utilizing CDBG and NC Rural Center (NCRC) funds and a CDGB grant for the 2011 Scattered Site Housing funds. The Scattered Site Housing CDBG grant is funds the County is eligible for on a 3 year cycle for housing assistance and urgent repairs to low and moderate income persons. The Ferncliff Park and Sierra Nevada CDBG Grant and NCRC Grant extend water and sewer infrastructure. Previously this Board passed a resolution allowing the former Planning Director, Anthony Starr, to sign all documents pertaining to these grants so that these documents do not need to be brought before this Board repeatedly and in an effort to be more efficient and responsive. All documents or decisions statutorily or administratively required to be made by this Board will come before this Body. The resolution needs to be amended to allow for the designated Planning Director to sign these documents. The two attachments are:

- 1) Resolution Authorizing Planning Director to Sign Documents pertaining to the 2011 CDBG Scattered Site Housing Grant
- 2) Resolution Authorizing Planning Director to Sign Documents pertaining to the Ferncliff Park & Sierra Nevada CDBG & NCRC Grants

BOARD ACTION REQUESTED:

Planning Staff recommends that the Board of Commissioners approve and individually adopt the resolutions.

Suggested Motion: I move that the Board approve and adopt the attached Resolution Authorizing the Planning Director to sign all documents pertaining to the 2011 Scattered Site Housing CDBG grant; AND

I move that the Board approve and adopt the attached Resolution Authorizing the Planning Director to sign all documents pertaining to the Sierra Nevada CDBG& NCRC grants.

**HENDERSON COUNTY RESOLUTION
AUTHORIZING THE PLANNING DIRECTOR TO SIGN REQUIRED NC
DEPARTMENT OF COMMERCE REPORTS AND DOCUMENTS RELATED
TO THE 2011 SCATTERED SITE HOUSING CDBG GRANT**

WHEREAS, the County of Henderson has received Grant funds from the North Carolina Department of commerce; and

WHEREAS, the County of Henderson must sign various reports and documents, which need to be periodically sent to the North Carolina Department of Commerce OR the Division of Community Assistance during the administration of grant programs;

NOW THEREFORE BE IT RESOLVED, the Henderson County Planning Director is designated to sign correspondence, contracts, reports, administrative documents, and CDBG recipient loan agreements, as well as documents related to purchasing and modification of pricing or purchasing on behalf of Henderson County's Board of Commissioners. The Henderson County Finance Director, is designated as an alternate should the Planning Director not be available. All documents will be approved in accordance with the Henderson County Purchasing Policy and the Finance Director must pre-audit applicable documents as required by law.

BE IT FURTHER RESOLVED, the authorization is to be effective on January 7, 2013.

Adopted and Approved this the 7th day of January, 2013.

Charles Messer, Chairman
Henderson County Board of Commissioners

Teresa L. Wilson, Clerk to Board

**HENDERSON COUNTY RESOLUTION
AUTHORIZING THE PLANNING DIRECTOR TO SIGN REQUIRED REPORTS
AND DOCUMENTS RELATED TO THE FERNCLIFF INDUSTRIAL PARK
AND SIERRA NEVADA CDBG & NCRC GRANTS**

WHEREAS, the County of Henderson has been awarded grant funds from the 2012 North Carolina Rural Economic Development Center (NCRC) Private & Public Infrastructure Grants; and

WHEREAS, the County of Henderson has been awarded grant funds from the Community Development Block Grant for public infrastructure; and

WHEREAS, these grant funds will be used to provide assistance to Sierra Nevada and Ferncliff Industrial Park to implement the construction of the necessary water and wastewater infrastructure to support the new Sierra Nevada Brewing Company located in Ferncliff Industrial Park and future businesses in that park; and

WHEREAS, the County of Henderson must sign various reports and documents to utilize grant funds including documents with Sierra Nevada, contractors, vendors and those that are sent to the North Carolina Department of Commerce and Division of Community Investment and Assistance during the administration of grant programs;

NOW THEREFORE BE IT RESOLVED, the Henderson County Planning Director is designated to sign correspondence, contracts, reports, administrative documents, and CDBG recipient loan agreements, as well as documents related to purchasing and modification of pricing or purchasing regarding the Public and Private Infrastructure CDBG/NCRC project on behalf of Henderson County's Board of Commissioners. The Henderson County Finance Director, is designated as an alternate should the Planning Director not be available. All documents will be approved in accordance with the Henderson County Purchasing Policy and the Finance Director must pre-audit applicable documents as required by law.

BE IT FURTHER RESOLVED, the authorization is to be effective on January 7, 2013.

Adopted and Approved this the 7th day of January, 2013.

Charles Messer, Chairman
Henderson County Board of Commissioners

Teresa L. Wilson, Clerk to Board