

REQUEST FOR BOARD ACTION

HENDERSON COUNTY

CANE CREEK WATER AND SEWER DISTRICT BOARD OF DIRECTORS

MEETING DATE: October 17, 2012

SUBJECT: Engineer Selection
Snowball Pump Station Replacement

PRESENTER: Marcus A. Jones, P.E.

ATTACHMENTS: No

SUMMARY OF REQUEST:

As directed by the Board with the grant approval during the October 1, 2012 Board meeting, Engineering staff solicited engineering firms to perform the Snowball pump station replacement project for the District. This project will be funded with the recently approved FEMA Hazard Mitigation Grant (75%) and a 25% District match. The total project is estimated a \$650,000.

In accordance with NC General Statute 143-64.31 (Procurement of Architectural, Engineering, and Surveying Services), staff developed a Request for Qualifications (RFQ) and on September 13, 2012, posted it on the County's website. The responses were received by September 28, 2012 and the following firms submitted Statements of Qualifications: LandWorks Engineering, William G Lapsley & Associates, P.A., and The Wooten Company. The Statements are available for review in the Engineering Department at the Historic Courthouse.

A detailed review of the firms was conducted based on the criteria established within the RFQ. The selection criteria are as follows: Project Team, Project Experience, Design Performance, Relationships with Funding and Regulatory Agencies, and Customer Service. Based on their Statements and further investigations, staff recommends William G. Lapsley & Associates, P.A. (WGLA) as the most qualified firm.

Upon approval of WGLA as the most qualified firm by the Board of Directors, Engineering staff will negotiate a scope of work and fee for the project and bring the resulting agreement back to the Board for approval.

BOARD ACTION REQUESTED:

Authorize the selection of **William G. Lapsley & Associates** as the most qualified responding firm to perform the engineering for the Snowball Pump Station Replacement project.

Suggested Motion:

I move that the Board authorize the selection of **William G. Lapsley & Associates** as the most qualified responding firm to perform the engineering for the Snowball Pump Station Replacement project.