



**DRAFT**

10/2/2012

MINUTES

cc: BOC  
Steve  
David  
Christy  
Russ

**STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS  
MONDAY, OCTOBER 1, 2012**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Tommy Thompson, Commissioner Larry Young, Commissioner Charlie Messer, County Manager Steve Wyatt, Interim Assistant County Manager David Whitson, County Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Absent were: Vice-Chairman Bill O'Connor and Commissioner Michael Edney.

Also present were: Public Information Officer Christy DeStefano, Finance Director J. Carey McLelland, Planning Director Anthony Starr, Engineer Marcus Jones, Research/Budget Analyst Amy Brantley, Planner Parker Sloan, Deputy County Attorney Sarah Zambon, Assessor/Tax Collector Stan Duncan, Senior Planner Autumn Radcliff, and officer David Pearce as security.

**CALL TO ORDER/WELCOME**

Chairman Thompson called the meeting to order and welcomed all in attendance.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the American Flag was led by Lindsey Bryant of the Mountain View 4-H Club.

**INFORMAL PUBLIC COMMENT**

1. Dennis Justice – Mr. Justice is against the purchase of Hendersonville Christian School. He feels funds would be better used to install artificial turf on the fields at current schools instead of purchasing another school.

**DISCUSSION/ADJUSTMENT OF AGENDA**

*Chairman Thompson made the motion to adopt the Agenda as presented. All voted in favor and the motion carried.*

**CONSENT AGENDA**

*Commissioner Young made the motion to adopt the Consent Agenda as presented. All voted in favor and the motion carried.*

CONSENT AGENDA consisted of the following:

**Minutes**

Draft minutes were presented for board review and approval of the following meeting(s):  
September 19, 2012 – Regularly Scheduled Meeting

**Tax Collector's Report**

Tax Collector Clerk Kathy Johnson had presented the Tax Collector's Report to the Commissioners dated September 25, 2012 for information only. No action was required.

**County Financial Report/Case Balance Report – August 2012**

The August 2012 County Financial Report and Cash Balance Report were provided for the Board's review and approval.

The following are explanations for departments/programs with higher budget to actual percentages for the month of August:

APPROVED: \_\_\_\_\_

- Dues/Non-Profit Contributions – 1<sup>st</sup> quarter non-profit contribution payments paid in advance
- Elections – annual voting equipment hardware and software maintenance contract paid in July
- Finance – operating expenditures through August running slightly ahead of budget for the current fiscal year
- Register of Deeds – printing and binding costs covered by a budget amendment from the ROD's restricted fund balance for automation and enhancements
- Emergency Management – one time purchase of capital outlay equipment (mobile light towers) approved in the current fiscal year budget
- Rescue Squad – 1<sup>st</sup> quarter non-profit contribution payment paid in advance
- Code Enforcement – operating expenditures through August running slightly ahead of budget for the year
- Mental Health – payment of mental health maintenance of effort funds appropriated for the fiscal year and paid in July to Western Highlands Area Mental Health Authority
- Public Library – blanket purchase order encumbrance for the purchase of publications throughout the fiscal year
- Non-Departmental – 1<sup>st</sup> quarter property and liability insurance premium paid in July and to be allocated out to all departments

The YTD deficit in the Revaluation Reserve Fund is due to a July payment of \$23k for N.C Property Tax System version updates/enhancements being implemented.

The YTD deficit in the Emergency Telephone System (911) Fund is due to an annual debt service payment due in August on financing for the 911 Center Renovation Project that began in August 2008. Fund balance of \$271,713 was appropriated to cover expenditures in this Fund for FY2013.

The YTD deficit in the CDBG – the Mud Creek Grant Project Fund and the CDBG – Talley Drive Grant Project Fund is due to the timing difference between the expenditure of grant funds and subsequent reimbursement from the state.

The YTD deficit in the Immigration and Customs Enforcement (ICE) Fund is due to a timing delay in receiving payments – federal ICE revenues for August will not be received and posted until October 2012.

Motion:

*I move that the Board of Commissioners approves the August 2012 County Financial Report and Cash Balance Report as presented.*

#### **Public Schools Financial Reports – August 2012**

The Henderson County Public Schools provided the August 2012 Local Current Expense Fund and Other Restricted Funds Financial Reports for the Board's information.

Motion:

*I move that the Board of Commissioners approves the Henderson County Public Schools August 2012 Financial Reports as presented.*

#### **Pending Releases and Refunds**

The pending releases and refunds, provided in the agenda packet, were reviewed by the County Assessor and as a result of the review it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor's Office.

These pending release and refund requests are submitted for the approval by the Henderson County Board of Commissioners.

<u>Type</u>	<u>Revenue Amount:</u>
Refunds	\$ 1,213.38
Releases	\$13,506.16

**Motion:**

*I move the Board approves the Combined Release/Refund Report as presented.*

**Emergency Communications System – Budget Amendment and Reimbursement Resolution**

In February 2012 Henderson County was awarded a federal grant to replace our aging emergency communications system. Staff issued a Request for Proposals (RFP) and a public bid opening was held with three responsive bidders providing bids ranging from \$1,691,081.14 to \$2,106,088.32. Since all bids were above budget, staff has been working with the lowest responsive bidder on value engineering options.

At the Board's September 19, 2012 meeting, the Board authorized Staff to use funds already budgeted to begin the study for the frequency coordination phase, and to consider ways to fund the additional \$627,220 needed for improvements necessary in the emergency communications system.

**Motion:**

*I move the Board of Commissioners approves the budget amendment to appropriate \$627,220 from Fund Balance for the emergency communications project. I further move the Board approves the resolution, which would allow the County to reimburse itself with the proceeds of the borrowing for any of the expenditures paid by it prior to the incurrence of the borrowing.*

**TD Bank – Corporate Resolution**

Staff is requesting that the Board approves the bank authorization resolution required by TD Bank to have on file naming the bank as an official depository and authorizing County Finance Department Staff to be able to officially transact County business with the bank.

**Motion:**

*I move the Board of Commissioners approves the resolution provided in the agenda, naming the Finance Director and Assistant Finance Director as authorized staff to transact County business with TD Bank and naming the bank as an official depository.*

**Western Highlands Area Authority – Quarterly Fiscal Monitoring Report (FMR) for the quarter ended June 30, 2012**

N.C.G.S. 122C-117(c) requires the staff of the local area mental health authority to provide the County Finance Officer with the quarterly Fiscal Monitoring Report (FMR) within 30 days of the end of the quarter. The County Finance Officer is then required to provide the FMR to the Board of Commissioners at the next regularly scheduled meeting of the board. The attached FMR for Western Highlands Area Authority was received by the County Finance Officer on September 20, 2012.

**Motion:**

*I move that the Board of Commissioners approves the Western Highlands Area Authority Fiscal Monitoring Report for the quarter ended June 30, 2012.*

**Adoption of New CDBG Plans and Reports on behalf of the 2011 Scattered Site Housing Project and Future CDBG Grants that will be effective from October 2012 – October 2015**

Henderson County received \$400,000 of Community Development Block Grant funds from the N.C. Department of Commerce's Division of Community Investment and Assistance (CI) in June of 2012. As a requirement of this grant and other current CDBG grants that were awarded to the County, the Board of Commissioners is asked to consider the approval of the necessary compliance plans and reports that must be updated prior to releasing the funding conditions for this grant. Specifically, these include 1) a Resolution to

Adopt the Required CDBG Policies, Procedures and Plans for the County's Programs, 2) a Fair Housing Resolution, and 3) a Project Budget Ordinance.

The Policies, Procedures and Plans can be adopted under one motion by the Board. The Fair housing resolution and the project budget ordinance each require separate action.

Motion:

*I move to approve and individually adopt the resolutions, plans, policies and the ordinance in the order presented as required on behalf of the County's current and future CDBG projects.*

**Petition for addition to State Road system**

Staff received petitions to add Underwood Drive and East Prince Road to the state road system. It has been the practice of this Board to accept road petitions and forward them to NC Department of Transportation for their review. It has also been the practice of the Board not to ask NCDOT to change the priority for roads on the paving priority list.

Staff reviewed the petitions and it appears that all affected property owners or developers have signed the required petitions.

Motion:

*I move that the Board approves the petitions and direct staff to forward them to NCDOT.*

**Henderson County Rapid Re-Housing Program**

Recently, local Henderson County service providers have begun working with Homeward Bound to organize a coalition and become part of the Balance of State Continuum of Care, the body that oversees the application process for federal homeless service funding. The Coalition has applied for federal funding through the Emergency Solutions Grant for Rapid Re-Housing, and recommends that the full amount of Emergency Solutions Grant funding available for Henderson County, a total of \$48,430, be used for Rapid Re-Housing by Homeward Bound. Additional information can be found in the letter from Homeward Bound included in the agenda packet.

There are no County funds associated with this request.

Motion:

*I move the Board approves Homeward Bound's Rapid Re-Housing Program, and authorizes the Chairman to sign the Certification of Local Government Approval for Non-Profit Organizations approving the project within Henderson County.*

**Budget Amendment**

The County through its tax collector will need legal representation in bankruptcy case pending in the Middle District of Florida Federal Court. Of course, such representation requires that the attorney representing the County be licensed there, as well as having expertise in representing governmental creditors in complex bankruptcy matters. The budget amendment sought is for \$15,000.

Motion:

*I move the Board approves the increase of the Tax Department's budget by \$15,000, for legal fees in the bankruptcy case now pending in the Middle District of Florida.*

**NOMINATIONS**

*Commissioner Young made the motion to hold off on any nominations until the mid-month meeting when all Commissioners will be present. All voted in favor and the motion carried.*



**FINANCIAL UPDATE QUARTER ENDED JUNE 30, 2012**

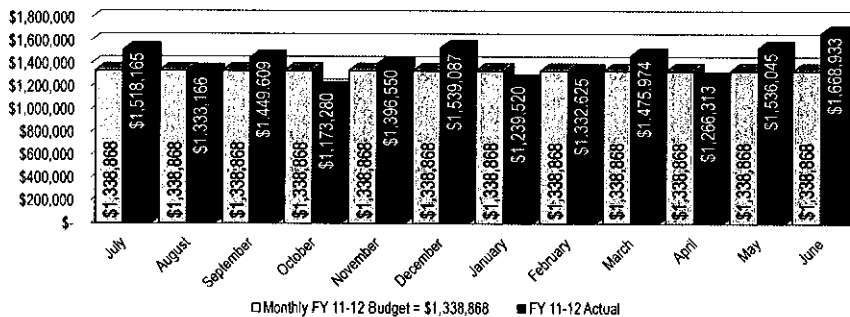
Finance Director Carey McLelland provided a short presentation to the Board of Commissioners and Management to update them on the County’s financial position (Un-audited) as of the fiscal year ended June 30, 2012. A presentation was provided to the Board and Management at the meeting and as follows.

**FY 2011-2012 Revenues**

Revenue Source	BOC Adopted	Revisions (As of 6/30/12)	Total Revised Budget	\$ Received (As of 6/30/12)	% Received (As of 6/30/12)
Ad Valorem Taxes – Current Year	\$ 58,743,127	\$ -	\$ 58,743,127	\$ 59,240,761	100.1%
Ad Valorem Taxes – Prior Years	\$ 1,745,000	\$ -	\$ 1,745,000	\$ 2,119,032	121.4%
Local Option Sales Taxes	\$ 16,066,421	\$ -	\$ 16,066,421	\$ 16,929,268	105.4%
Other Taxes and Licenses	\$ 709,880	\$ -	\$ 709,880	\$ 458,898	64.6%
Unrestricted Intergovernmental	\$ 82,000	\$ 14,802	\$ 96,802	\$ 100,960	104.3%
Restricted Intergovernmental	\$ 17,517,405	\$ 1,903,089	\$ 19,420,494	\$ 18,683,378	96.2%
Permits and Fees	\$ 1,039,470	\$ -	\$ 1,039,470	\$ 1,227,605	118.1%
Sales and Services	\$ 4,788,556	\$ 46,235	\$ 4,834,811	\$ 5,118,601	105.9%
Investment Earnings	\$ 275,000	\$ -	\$ 275,000	\$ 621,446	225.9%
Other Revenues	\$ 520,820	\$ 657,114	\$ 1,177,934	\$ 1,815,824	154.2%
Transfers from Other Funds	\$ 365,362	\$ 79,674	\$ 445,036	\$ 468,420	105.3%
<b>Total General Fund Revenues</b>	<b>\$101,853,041</b>	<b>\$ 2,700,934</b>	<b>\$104,553,975</b>	<b>\$106,784,193</b>	<b>102.1%</b>
Fund Balance Appropriated	\$ 3,194,191	\$ 1,710,155	\$ 4,904,346	\$ -	0.00%

**FY 2011-2012 Sales Tax Revenues**

- Local Option Sales Tax = \$ 16,066,421
- Year to Date Variance = \$ 862,847
- \* Municipality hold harmless payments resulting from Medicaid Relief paid out of Article 39 Sales Tax Receipts



**FY 2011-2012 County Expenditures**

County Department	BOC Adopted	Expenditure Revisions (As of 6/30/12)	Total Revised Budget	\$ Expended (As of 6/30/12)	% Expended (As of 6/30/12)
Governing Body	\$ 350,590	\$ 4,000	\$ 354,590	\$ 318,791	89.9%
Dues & Non-Profits	\$ 355,581	\$ 16,833	\$ 372,414	\$ 357,904	96.1%
County Administration	\$ 721,115	\$ -	\$ 721,115	\$ 678,005	94.0%
Human Resources	\$ 451,234	\$ -	\$ 451,234	\$ 428,515	95.0%
Elections	\$ 734,085	\$ 1,106	\$ 735,191	\$ 552,758	75.2%
Finance	\$ 630,064	\$ -	\$ 630,064	\$ 611,896	97.1%
Assessor	\$ 1,689,174	\$ -	\$ 1,689,174	\$ 1,458,894	86.4%
Tax Collections	\$ 425,320	\$ 6,219	\$ 431,539	\$ 420,649	97.5%
Legal	\$ 638,003	\$ -	\$ 638,003	\$ 567,280	88.9%
Register of Deeds	\$ 739,276	\$ 217,770	\$ 957,046	\$ 568,038	59.4%
Engineering & Facility Serv.	\$ 2,442,577	\$ 189,235	\$ 2,631,812	\$ 2,568,872	97.6%
Court Facilities	\$ 190,000	\$ -	\$ 190,000	\$ 168,523	88.7%
Information Technology	\$ 1,760,946	\$ 253,695	\$ 2,014,641	\$ 1,995,317	99.0%

## FY 2011-2012 County Expenditures

County Department	BOC Adopted	Expenditure Revisions (As of 6/30/12)	Total Revised Budget	\$ Expended (As of 6/30/12)	% Expended (As of 6/30/12)
Sheriff	\$ 11,773,419	\$ 559,975	\$ 12,333,392	\$ 11,830,148	95.9%
Detention Facility	\$ 4,132,300	\$ 16,223	\$ 4,148,523	\$ 3,901,135	94.0%
Emergency Management	\$ 198,355	\$ 110,398	\$ 308,753	\$ 232,087	75.2%
Fire Marshal	\$ 370,190	\$ 43,475	\$ 413,665	\$ 357,388	86.4%
Building Services	\$ 792,746	\$ 17,729	\$ 810,475	\$ 686,988	84.8%
Wellness Clinic	\$ 376,544	\$ -	\$ 376,544	\$ 347,460	92.3%
Emergency Medical Services	\$ 3,893,331	\$ 185,503	\$ 4,078,834	\$ 4,012,335	98.4%
Animal Services	\$ 508,475	\$ 2,573	\$ 511,048	\$ 444,569	87.0%
CJPP	\$ 96,588	\$ -	\$ 96,588	\$ 95,214	98.6%
Rescue Squad	\$ 98,650	\$ 4,700	\$ 103,350	\$ 103,074	99.7%
Property Addressing	\$ 59,751	\$ 28,226	\$ 85,977	\$ 67,288	78.3%
Forestry Services	\$ 65,899	\$ -	\$ 65,899	\$ 47,336	71.8%
Soil & Water Conservation	\$ 260,257	\$ 96,000	\$ 356,257	\$ 272,677	76.5%

## FY 2011-2012 County Expenditures

County Department	BOC Adopted	Expenditure Revisions (As of 6/30/12)	Total Revised Budget	\$ Expended (As of 6/30/12)	% Expended (As of 6/30/12)
Utilities	\$ 215,212	\$ -	\$ 215,212	\$ 195,410	90.8%
Planning	\$ 471,417	\$ -	\$ 471,417	\$ 384,218	81.5%
Code Enforcement	\$ 243,826	\$ 37,500	\$ 281,326	\$ 217,820	77.4%
Cooperative Extension	\$ 321,326	\$ -	\$ 321,326	\$ 296,270	92.2%
Economic Development	\$ 505,573	\$ 270,000	\$ 775,573	\$ 762,670	98.3%
Public Health	\$ 5,797,204	\$ 378,279	\$ 6,175,483	\$ 5,389,204	87.3%
Environmental Health	\$ 889,896	\$ 9,000	\$ 898,896	\$ 853,384	94.9%
Home/Community Care Grant	\$ 753,676	\$ -	\$ 753,676	\$ 731,594	97.1%
Medical Services	\$ 46,250	\$ 150	\$ 46,400	\$ 46,400	100.0%
Mental Health	\$ 528,612	\$ -	\$ 528,612	\$ 528,612	100.0%
ROAP (Rural Operating Assistance)	\$ 267,294	\$ -	\$ 267,294	\$ 218,824	81.9%
Social Services	\$ 11,584,245	\$ 276,083	\$ 11,860,328	\$ 11,127,054	93.8%
DSS - Smart Start	\$ 492,740	\$ 43,001	\$ 535,741	\$ 535,088	99.9%

## FY 2011-2012 County Expenditures

County Department	BOC Adopted	Expenditure Revisions (As of 6/30/12)	Total Revised Budget	\$ Expended (As of 6/30/12)	% Expended (As of 6/30/12)
DSS - Federal & State	\$ 7,198,736	\$ 298,626	\$ 7,497,362	\$ 6,986,004	93.2%
DSS - General Assistance	\$ 57,000	\$ -	\$ 57,000	\$ 40,323	70.7%
Juvenile Justice Grant	\$ 209,672	\$ 2,000	\$ 211,672	\$ 190,685	90.1%
Veteran's Services	\$ 25,209	\$ -	\$ 25,209	\$ 24,165	95.9%
Public Library	\$ 2,734,186	\$ 76,127	\$ 2,810,313	\$ 2,621,539	93.3%
Recreation	\$ 1,408,091	\$ 2,161	\$ 1,410,252	\$ 1,191,927	84.5%
County Debt Service	\$ 3,920,511	\$ 63,875	\$ 3,984,386	\$ 3,984,347	100.0%
Non-Departmental	\$ 254,000	\$ (254,000)	\$ 0	\$ 0	0.0%
Transfers to Other Funds	\$ 343,817	\$ 1,375,000	\$ 1,718,817	\$ 1,718,817	100.0%
<b>TOTAL</b>	<b>\$ 72,022,963</b>	<b>\$ 4,329,462</b>	<b>\$ 76,352,425</b>	<b>\$ 71,137,486</b>	<b>93.2%</b>

## FY 2011-2012 Education Expenditures

	BOC Adopted	Expenditure Revisions (As of 6.30.12)	Total Revised Budget	\$ Expended (As of 6.30.12)	% Expended (As of 6.30.12)
<b>HC Public School System</b>					
Current Expense	\$ 18,561,999	\$ -	\$ 18,561,999	\$ 18,561,999	100.0%
Capital Expense	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 1,000,000	100.0%
Debt Service	\$ 9,567,197	\$ 81,627	\$ 9,648,824	\$ 9,648,045	100.0%
<b>TOTAL</b>	<b>\$ 29,129,196</b>	<b>\$ -</b>	<b>\$ 29,210,823</b>	<b>\$ 29,210,044</b>	<b>100.0%</b>

	BOC Adopted	Expenditure Revisions (As of 6.30.12)	Total Revised Budget	\$ Expended (As of 6.30.12)	% Expended (As of 6.30.12)
<b>Blue Ridge Comm. College</b>					
Operational Expenses	\$ 2,151,102	\$ -	\$ 2,151,102	\$ 2,151,102	100.0%
Capital Expense	\$ 90,724	\$ -	\$ 90,724	\$ 90,724	100.0%
Debt Service	\$ 1,653,247	\$ -	\$ 1,653,247	\$ 1,653,247	100.0%
<b>TOTAL</b>	<b>\$ 3,895,073</b>	<b>\$ -</b>	<b>\$ 3,895,073</b>	<b>\$ 3,895,073</b>	<b>100.0%</b>

### FY 2011-2012 Total Expenditures

	BOC Adopted	Expenditure Revisions (As of 6.30.12)	Total Revised Budget	\$ Expended (As of 6.30.12)	% Expended (As of 6.30.12)
<b>GENERAL FUND TOTAL</b>	<b>\$105,047,232</b>	<b>\$4,411,089</b>	<b>\$109,458,321</b>	<b>\$ 104,242,613</b>	<b>95.2%</b>

## General Fund Summary Report

**HENDERSON COUNTY**  
**SUMMARY REPORT OF GENERAL FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - FY2012**  
**BUDGET TO ACTUAL**  
*(Un-audited)*

	<u>Revised Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Total revenues	\$ 104,553,975	\$ 106,784,193	\$ 2,230,218
Total expenditures	\$ <u>109,458,321</u>	\$ <u>104,242,613</u>	\$ <u>5,215,708</u>
Revenues over expenditures	(\$ 4,904,346)	\$ 2,541,580	\$ 7,445,926
Fund balance appropriated	\$ <u>4,904,346</u>	\$ <u>0</u>	\$ <u>(4,904,346)</u>
Net change in fund balance	\$ <u>0</u>	\$ <u>2,541,580</u>	\$ <u>2,541,580</u>

Projected Fund Balance Available *(Un-audited)*

- Fund Balance available = \$26,825,930, or 25.73%
- Fund Balance available over 12% = \$14,316,816

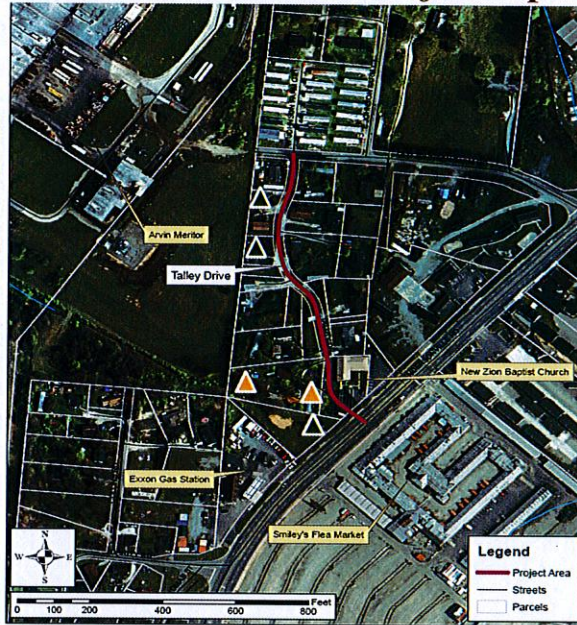
Finance Director Carey McLelland noted that even with decreased fees in permitting and inspections, more money was brought in due to an increase in inspections.

County Manager Steve Wyatt informed the Board that he would have staff do a line item break out on fees and permits and bring the information back to the Board as follow up.

### **PROJECT UPDATE FOR TALLEY DRIVE COMMUNITY REVITALIZATION GRANT**

Planning Director Anthony Starr stated the Planning Department continues to work on the Talley Drive Community Revitalization Project. This project is funded by a Community Development Block Grant through the N.C. Department of Commerce. The rehabilitation & replacement of several homes is under way as planned. Staff will provide the Board an update regarding the planned road construction for Talley Drive.

## **Talley Drive CDBG Project Update**



*Henderson County Planning Department*

## **Project Overview**

- The Community Development Block Grant Community Revitalization Project uses federal funds from the U.S. Department of Housing and Urban Development. No local County funds were used for this project.
- Project was approved for the Talley Drive neighborhood only. The neighborhood and individual residents were accepted based on need, income verification, and disabled status.
- Funding provided for home repair, reconstruction, and roadway and drainage improvements for low income residents.

*Henderson County Planning Department*

## Project History

- Summer 2008 - On Behalf of Henderson County, Land of Sky Regional Council Staff surveyed the neighborhood residents for income qualifications and level of need.
- August 2008 – Project application approved by Henderson County and sent to NC Department of Commerce .
- September 2010 - Notice of grant project award received by Henderson County.
- November 2010 - Signed Funding Approval and Grant Agreement sent to NC Department of Commerce.
- November 2011 - Henderson County received release of funds from the NC Department of Commerce.

*Henderson County Planning Department*

## Project History continued

- April 25, 2012 - Henderson County contracted with McGill and Associates Engineering for street improvement work in Talley Drive.
- September 17, 2012 - Public meeting held with Talley Drive neighborhood to obtain residents input regarding road improvement proposal.
- Based on public input session and other contacts, the community cannot agree on the potential street improvement

*Henderson County Planning Department*



## Project History continued

- The housing rehabilitation and relocation assistance portion of the grant is moving forward on schedule.
- Housing related activities are expected to be completed by February of 2013.
- All funds must be obligated by December 15, 2012 (under contract)
- All funds must be expended by March 18, 2013 (work is complete)
- Only option is to reduce the scope of the grant to exclude street improvements and convey that info to the NC Commerce Department
- Staff will notify the Commerce Dept. with BOC consent

*Henderson County Planning Department*

*Commissioner Messer made the motion that the Board directs the Planning Director to proceed with the Talley Drive CDBG Project excluding the street and drainage improvements, and proceeding with replacing/rehabilitating 3 homes. All voted in favor and the motion carried.*

### **NCDOT RESOLUTION**

At its April 18<sup>th</sup>, 2012 meeting, the Board received public comment conveying concern regarding a planned concrete median on Spartanburg Highway west of its intersection with Upward Road. A business owner expressed concern about the potential impact of the median on business.

At the September 19<sup>th</sup>, 2012 meeting, NCDOT provided the Board with a current update on the project. Steve Cannon with the North Carolina Department of Transportation discussed a number of options that had been considered for the intersection. Following discussion, the consensus of the Board was that a “left over”, or a left in/no left out, proposal was the best option to provide access to businesses between Upward Road and Mt Airy Street.

*Commissioner Young made the motion that the Board adopts the Resolution in support of the NCDOT proposal to construct a “left over” or left in/no left out lane option for access to Mt. Airy Street from Spartanburg Highway. All voted in favor and the motion carried.*

### **COUNTY MANAGER’S REPORT**

County Manager Steve Wyatt stated that County Staff was honored with the award of “Partners of the Year” by the Henderson County Partnership for Economic Development last Tuesday at their annual dinner.

### **IMPORTANT DATES**

Set Public Hearing for Rezoning application #R-2012-02

*Chairman Thompson made the motion that the Board sets a public hearing for Rezoning Application #R-2012-02 on November 5, 2012 at 5:30 p.m. All voted in favor and the motion carried.*

Set Public Hearing for Rezoning Application #R-2012-03

*Chairman Thompson made the motion that the Board sets a public hearing for Rezoning Application #R-2012-03 for November 5, 2012 at 5:30 p.m. All voted in favor and the motion carried.*

Set a Public Hearing for a CDBG Application Regarding the Habitat for Humanity Dodd Meadows Project  
*Chairman Thompson made the motion that the Board sets a public hearing for a CDBG Application Regarding the Habitat for Humanity Dodd Meadows Project for October 17, 2012 at 9:00 a.m. All voted in favor and the motion carried.*

Set a Public Hearing for Economic Development matter "Project Napoleon" for October 17, 2012 at 9:00 a.m.

*Chairman Thompson made the motion that the Board Sets a Public Hearing for Economic Development matter "Project Napoleon" for October 17, 2012 at 9:00 a.m. All voted in favor and the motion carried.*

**CANE CREEK WATER AND SEWER DISTRICT**

*Commissioner Young made the motion for the Board to convene as Cane Creek Water & Sewer District Board. All voted in favor and the motion carried.*

Please see separate Cane Creek minutes for action.

*Chairman Thompson made the motion to go out of session as the Cane Creek Water & Sewer District Board. All voted in favor and the motion carried.*

**CLOSED SESSION**

The Board is requested to go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a), for the following reason(s):

1. (a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. To consult with an attorney employed or retained by the public body in order to consider and give instructions to the attorney with respect to a claim. "Synovus Bank vs. County of Henderson and Lexon Insurance Company".
2. (a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body.
3. (a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease.

*Chairman Thompson made the motion that the Board go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a)(3), (a)(4) & (a)(5). All voted in favor and the motion carried.*

**ADJOURN**

*Commissioner Young made the motion that the Board go out of closed session and adjourn at 7:10 p.m. All voted in favor and the motion carried.*

Attest:

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Teresa L. Wilson, Clerk to the Board

---

Thomas H. Thompson, Chairman

# HENDERSON COUNTY TAX COLLECTOR

200 NORTH GROVE STREET, SUITE 66

HENDERSONVILLE, NC 28792

PH: (828) 697-5595

FAX: (828) 698-6153

25 September 2012

Henderson County Board of Commissioners  
1 Historic Courthouse Square, Suite 1  
Hendersonville, NC 28792

## Re: Tax Collector's Report to Commissioners – 1 October 2012 Meeting

Please find outlined below collections information through August 23rd for the 2012 bills mailed out on 14 August 2012, as well as registered motor vehicle bills. As a point of reference, we also have included collections information as of the same date last year.

### Annual Bills G01 Only:

2012 Total Charge: \$58,067,772.62  
Payments & Releases: 8,931,676.02  
Unpaid Taxes: 49,136,096.60  
**Percentage collected: 15.35%**  
(through 09/24/2012.)

2011 Total Charge: \$57,561,600.53  
Payments & Releases 8,013,990.71  
Unpaid Taxes: 49,547,609.82  
**Percentage collected: 13.86%**  
(through 09/24/2011)

### Motor Vehicle Bills G01 Only:

2012 Total Charge: \$1,550,897.98  
Payments & Releases: 976,060.16  
Unpaid Taxes: 574,837.32  
**Percentage collected: 62.24%**  
(through 09/24/2012)

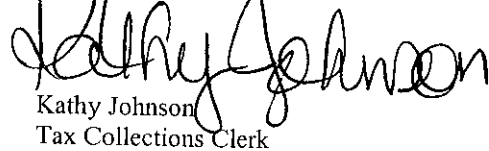
2011 Total Charge: \$1,356,853.04  
Payments & Releases: 932,202.44  
Unpaid Taxes: 424,850.60  
**Percentage collected: 68.07%**  
(through 09/24/2011)

### Fire Districts All Bills

2012 Total Charge: \$6,597,553.32  
Payments & Releases: 1,095,963.36  
Unpaid Taxes: 5,501,589.96  
**Percentage Collected: 16.52%**  
(through 09/24/2012)

2011 Total Charge: \$6,496,029.94  
Payments & Releases: 1,036,790.08  
Unpaid Taxes: 5,459,239.86  
**Percentage Collected: 15.88%**  
(through (09/24/2011)

Respectfully submitted,



Kathy Johnson  
Tax Collections Clerk

Stan C. Duncan  
Tax Collector

# HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1  
Hendersonville, North Carolina 28792  
Phone: 828-697-4808 • Fax: 828-692-9855  
TDD: 828-697-4580  
www.hendersoncountync.org

THOMAS H. THOMPSON  
Chairman  
WILLIAM O'CONNOR  
Vice-Chairman

CHARLIE MESSER  
LARRY YOUNG  
J. MICHAEL EDNEY

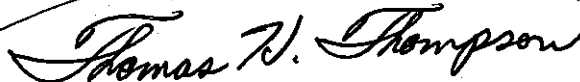
October 1, 2012

Mr. Stan Duncan, Tax Assessor  
HENDERSON COUNTY ASSESSOR'S OFFICE  
200 N. Grove Street, Suite 102  
Hendersonville, N. C. 28792

Dear Mr. Duncan:

Attached please find tax release requests in the amount of \$13,506.16, and tax refund requests in the amount of \$1,213.38 reviewed at the Henderson County Board of Commissioners' Meeting on Monday, October 1, 2012. All refunds and releases were approved.

Sincerely,



**Thomas H. Thompson, Chairman**  
Henderson County  
Board of Commissioners

THT/tlw

enclosures

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** October 1, 2012  
**SUBJECT:** Pending Releases & Refunds  
**PRESENTER:** Assessor  
**ATTACHMENTS:** Pending Release/Refund Combined Report

**SUMMARY OF REQUEST:**

The attached pending releases and refunds have been reviewed by the County Assessor and as a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor's Office.

These pending release and refund requests are submitted for the approval by the Henderson County Board of Commissioners.

Type	Revenue Amount:
Refunds	\$ 1,213.38
Releases	\$13,506.16

Faithfully Submitted,



**Stan C. Duncan**

**County Assessor**

**BOARD ACTION REQUEST: Consent Approval Requested**

**Suggested Motion:** "I move the Board approve the Combined Release/Refund Report as presented."





BARBARA P KELLER TRUST 0002849377-2012-2012-0000 THIS PARCEL 1012369 AND 1012368 WERE MERGED FOR 2012 AND NEW PARCEL 1013936 WAS BILLED CORRECTLY. 1012369 WAS IN ACTIVE STATUS AND BILLED IN AN ERROR. RETIRED FOR 2013 AND THIS RELEASE FOR 2012 BILL SUBMITTED.

**OWNER TOTAL:**  
 0002989048-2012-2012-0000 2002 TOYOTA TACOMA, UNTAGGED AS OF 1/1/2012 AND LISTED AS DMV, TAGGED 2/10/2012, BILLED ON 3024672 ON 5/3/2012 AS RMY AND PAID ON 5/17/2012. ANNUAL BILL RELEASED.

**OWNER TOTAL:**  
 0003032035-2012-2012-0000 RELEASE 2012 BILL. DOUBLE BILLED. TRAVEL TRAILER BILLED ON TAG BW46101.

**OWNER TOTAL:**  
 0003019948-2012-2012-0000 RELEASE 2012 BILL. DUPLICATE DISCOVERY ASSESSMENT. BILLED UNDER #3037068, NEW CORPORATE NAME CORRAL INC.

OWNER	ACCOUNT	DESCRIPTION	AMOUNT	COUNTY	TAX	LATE LIST FEE	TOTAL	ABSTRACT TOTAL:
BARBARA P KELLER TRUST	0002849377-2012-2012-0000	THIS PARCEL 1012369 AND 1012368 WERE MERGED FOR 2012 AND NEW PARCEL 1013936 WAS BILLED CORRECTLY. 1012369 WAS IN ACTIVE STATUS AND BILLED IN AN ERROR. RETIRED FOR 2013 AND THIS RELEASE FOR 2012 BILL SUBMITTED.	(\$65,300)	686				\$62.04
								\$397.42
<b>OWNER TOTAL:</b>			<b>(\$65,300)</b>					<b>\$397.42</b>
BRUCE, GARY DALE	0002989048-2012-2012-0000	2002 TOYOTA TACOMA, UNTAGGED AS OF 1/1/2012 AND LISTED AS DMV, TAGGED 2/10/2012, BILLED ON 3024672 ON 5/3/2012 AS RMY AND PAID ON 5/17/2012. ANNUAL BILL RELEASED.	(\$7,240)	667				\$37.18
								\$0.00
<b>OWNER TOTAL:</b>			<b>(\$7,240)</b>					<b>\$37.18</b>
BULLARD, DON	0003032035-2012-2012-0000	RELEASE 2012 BILL. DOUBLE BILLED. TRAVEL TRAILER BILLED ON TAG BW46101.	(\$16,970)	600				\$87.16
								\$8.72
<b>OWNER TOTAL:</b>			<b>(\$16,970)</b>					<b>\$95.88</b>
CALVILLO INC	0003019948-2012-2012-0000	RELEASE 2012 BILL. DUPLICATE DISCOVERY ASSESSMENT. BILLED UNDER #3037068, NEW CORPORATE NAME CORRAL INC.	(\$50,000)	611				\$16.12
								\$1.61
<b>OWNER TOTAL:</b>			<b>(\$50,000)</b>					<b>\$17.73</b>

OWNER	PROPERTY ID	APPLICABLE	REASON	AMOUNT	COUNTY	TAX	LATE LIST FEE	TOTAL	ABSTRACT TOTAL
CEDARBROOK HEIGHTS HOMEOWNERS ASSOCIATION	0002319356-2012-2012-0000	(\$700)	679	PER MARK EDNEY, RELEASE, HE WILL NOTIFY TOWN OF LAUREL PARK, MARK RECEIVED TELEPHONE CALL FROM THE TOWN OF LAUREL PARK.		\$3.60	\$0.00	\$3.60	\$0.00
<b>OWNER TOTAL:</b>		<b>(\$700)</b>							<b>\$0.00</b>
CITY OF HENDERSONVILLE BOARD OF ALCOHOL BEVERAGE CONTROL	0003017682-2012-2012-0000	(\$43,600)	680	PER NCGS 105-278.1 FULL EXEMPTION. DEED REFERENCE (1471/271) DATED 8-23-2011		\$223.93	\$0.00	\$223.93	\$0.00
<b>OWNER TOTAL:</b>		<b>(\$43,600)</b>							<b>\$0.00</b>
DUNCAN, JOHN T SR	0003026722-2012-2012-0000	(\$6,100)	606	SMOKERCRAFT PONTOON BOAT LISTED AND BILLED IN RUTHERFORD COUNTY- DOCUMENTATION FROM RUTHERFORD COUNTY ON FILE-RELEASE HENDERSON COUNTY TAX BILL		\$31.33	\$0.00	\$31.33	\$0.00
<b>OWNER TOTAL:</b>		<b>(\$6,100)</b>							<b>\$0.00</b>
GARREN, DIXIE MAXWELL	0000335803-2012-2012-0000	(\$19,400)	658	RELEASED 2012 ORIGINAL BILL AND CREATED NEW BILL FOR THE APPLICATION FOR TAX RELIEF FOR 2012. PROPERTY OWNER HAS MANUFACTURED HOME. SHE WAS LATE IN RETURNING HER LISTING FORM. THE ASSESSOR REVIEWED ON 1-9-2012, AND APPROVED LATE APPLICATION.		\$99.64	\$0.00	\$99.64	\$0.00
<b>OWNER TOTAL:</b>		<b>(\$19,400)</b>							<b>\$0.00</b>
GILLESPIE, JON CHRISTOPHER	0003026756-2012-2012-0000	(\$30,010)	711	2012 TRITON BOAT. TIMELY APPEAL, VERIFICATION OF SWAIN COUNTY BILL, SEE ATTACHED SCAN FROM SWAIN COUNTY. SWAIN SITUS CONFIRMED.		\$154.13	\$0.00	\$154.13	\$0.00
<b>OWNER TOTAL:</b>		<b>(\$30,010)</b>							<b>\$0.00</b>

GILLESPIE, JON  
CHRISTOPHER

0003026756-2012-2012-0000 2012 TRITON BOAT. TIMELY APPEAL,  
VERIFICATION OF SWAIN COUNTY BILL,  
SEE ATTACHED SCAN FROM SWAIN  
COUNTY. SWAIN SITUS CONFIRMED.

(-\$30,010) 711

TOTAL:

\$169.54

ABSTRACT TOTAL:

\$0.00

**OWNER TOTAL:**

(-\$30,010)

GINGRAS, JASON

0002178612-2012-2012-0000 2012 RELEASE DISCOVERED VALUE OF  
\$4672. TAXPAYER HAD FILED LATE  
LISTING. DISCOVERED IN ERROR.

639

COUNTY

TAX

\$25.68

ABSTRACT TOTAL:

\$0.00

**\$169.54**

LATE LIST FEE

\$2.57

\$0.00

TOTAL:

\$0.00

MOUNTAIN HOME  
FIRE

\$5.25

\$0.00

LATE LIST FEE

\$0.53

\$0.00

TOTAL:

\$0.00

TOTAL:

\$0.00

ABSTRACT TOTAL:

\$0.00

**OWNER TOTAL:**

(-\$4,672)

GREATER NEW ZION  
BAPTIST CHURCH INC

0002851518-2012-2012-0000 COMPLIANCE REVIEW FOR TAX YEAR  
2012, NAME OF CHURCH WAS CHANGE BY  
RECORDED DEED 1456 PAGE 115 ON 3-18  
-2011. UPDATED APPLICATION WAS  
SUBMITTED. THIS ADJUSTMENT IS TO  
REINSTATE EMENT STATUS, PER NCGS  
105-278.3

685

COUNTY

TAX

\$1,777.57

\$0.00

**\$31.80**

LATE LIST FEE

\$0.00

\$0.00

TOTAL:

\$0.00

FLETCHER FIRE

\$346.10

\$0.00

LATE LIST FEE

\$0.00

\$0.00

TOTAL:

\$0.00

TOTAL:

\$0.00

ABSTRACT TOTAL:

\$0.00

0002865509-2012-2012-0000 COMPLIANCE REVIEW FOR TAX YEAR  
2012, NAME OF CHURCH WAS CHANGE BY  
RECORDED DEED 1456 PAGE 115 ON 3-18  
-2011. UPDATED APPLICATION WAS  
SUBMITTED. THIS ADJUSTMENT IS TO  
REINSTATE EMENT STATUS, PER NCGS  
105-278.3

684

COUNTY

TAX

\$964.03

\$0.00

**\$2,123.67**

LATE LIST FEE

\$0.00

\$0.00

TOTAL:

\$0.00

FLETCHER FIRE

\$187.70

\$0.00

LATE LIST FEE

\$0.00

\$0.00

TOTAL:

\$0.00

TOTAL:

\$0.00

ABSTRACT TOTAL:

\$0.00

GREATER NEW ZION  
BAPTIST CHURCH INC

0002866815-2012-2012-0000

COMPLIANCE REVIEW FOR TAX YEAR  
2012, NAME OF CHURCH WAS CHANGE BY  
RECORDED DEED 1456 PAGE 115 ON 3-18  
-2011. UPDATED APPLICATION WAS  
SUBMITTED. THIS ADJUSTMENT TO  
REINSTATE EMIPT STATUS, PER NCGS  
105-278

(-\$57,500) 683

COUNTY TAX  
LATE LIST FEE  
TOTAL:  
FLETCHER FIRE TAX  
LATE LIST FEE  
TOTAL:

\$295.32 \$0.00  
\$0.00  
\$295.32  
\$57.50 \$0.00  
\$57.50 \$0.00  
\$352.82

**OWNER TOTAL:**

(\$591,300)

HERNANDEZ, SHEILA G

000303861-2012-2012-0000

RELEASE 2012 TAX BILL. LETTER ON FILE  
FROM PARK OWNER, MH ABANDONED  
LAST YEAR. NEIGHBOR IS GOING TO  
TEAR IT DOWN. MIKE SUTTON DID FIELD  
REVIEW, NO WINDOWS, DOOR OPEN,  
EMPTY, NO VALUE. PARK AND ALL MHS  
IN VERY POOR CONDITION.

(-\$6,500) 676

COUNTY TAX  
LATE LIST FEE  
TOTAL:  
MOUNTAIN HOME TAX  
LATE LIST FEE  
TOTAL:

\$33.38 \$0.00  
\$3.34 \$0.00  
\$36.72  
\$6.83 \$0.00  
\$6.83 \$0.00  
\$3,628.22

**OWNER TOTAL:**

(\$6,500)

HICKORY CREEK MARKET  
LLC

0002989353-2012-2012-0000

DANDELION LLC CHANGED  
NAME TO HICKORY CREEK  
MARKET LLC ON 4/19/11. NEW  
CORPORATE NAME NOT  
COMMUNICATED TO ASSESSOR'S  
OFFICE RESULTING IN A 2012  
DISCOVERY. HICKORY CREEK  
MARKET LISTING ABSTRACT  
WAS CORRECTED TO REFLECT  
NEW ENTITY NAME AND COST  
INFORMATION WAS UPDATED.  
LATE LIST PENALTY REMAINS.

(-\$171) 678

COUNTY TAX  
LATE LIST FEE  
TOTAL:  
GERTON FIRE TAX  
LATE LIST FEE  
TOTAL:

\$50.21 \$0.00  
\$5.02 \$0.00  
\$55.23  
\$12.22 \$0.00  
\$1.22 \$0.00  
\$13.44

**OWNER TOTAL:**

(\$171)

HICKS, HAZEL

0000353432-2012-2012-0000

CREATED AN ADJUSTMENT FOR  
2012. RELEASE ENTIRE BILL.  
MANUFACTURED HOME SOLD  
PRIOR TO JAN 1, 2012 AND  
MOVED TO BUNCOMBE CO.

(-\$13,200) 628

COUNTY TAX  
LATE LIST FEE  
TOTAL:

\$67.80 \$0.00  
\$0.00 \$0.00  
\$67.80



HICKS, HAZEL  
 0000353432-2012-2012-0000  
 CREATED AN ADJUSTMENT FOR  
 2012. RELEASE ENTIRE BILL.  
 MANUFACTURED HOME SOLD  
 PRIOR TO JAN 1, 2012 AND  
 MOVED TO BUNCOMBE CO.

OWNER TOTAL:  
 0000706626-2007-2007-0000 REFUND PERSONAL PROPERTY BILLS 2007  
 - 2011, MANUFACTURED HOME DOUBLE  
 BILLED. MANUFACTURED HOME IS  
 ALREADY BEING BILLED AS REAL  
 PROPERTY ON PARCEL 1014277. PER  
 STATUTE 105-381 OF THE MACHINERY  
 ACT OF NORTH CAROLINA.

0000706626-2008-2008-0000 REFUND PERSONAL PROPERTY BILLS 2007  
 - 2011, MANUFACTURED HOME DOUBLE  
 BILLED. MANUFACTURED HOME IS  
 ALREADY BEING BILLED AS REAL  
 PROPERTY ON PARCEL 1014277. PER  
 STATUTE 105-381 OF THE MACHINERY  
 ACT OF NORTH CAROLINA.

0000706626-2009-2009-0000 REFUND PERSONAL PROPERTY BILLS 2007  
 - 2011, MANUFACTURED HOME DOUBLE  
 BILLED. MANUFACTURED HOME IS  
 ALREADY BEING BILLED AS REAL  
 PROPERTY ON PARCEL 1014277. PER  
 STATUTE 105-381 OF THE MACHINERY  
 ACT OF NORTH CAROLINA.

EDNEYVILLE FIRE TAX \$12.54  
 LATE LIST FEE \$0.00  
 TOTAL: \$12.54

ABSTRACT TOTAL: \$80.34  
 COUNTY TAX \$52.67  
 LATE LIST FEE \$0.00  
 TOTAL: \$52.67  
 MOUNTAIN HOME TAX \$10.83  
 LATE LIST FEE \$0.00  
 TOTAL: \$10.83

ABSTRACT TOTAL: \$63.50  
 COUNTY TAX \$52.67  
 LATE LIST FEE \$0.00  
 TOTAL: \$52.67  
 MOUNTAIN HOME TAX \$10.83  
 LATE LIST FEE \$0.00  
 TOTAL: \$10.83

ABSTRACT TOTAL: \$63.50  
 COUNTY TAX \$52.67  
 LATE LIST FEE \$5.27  
 TOTAL: \$57.94  
 MOUNTAIN HOME TAX \$10.83  
 LATE LIST FEE \$1.08  
 TOTAL: \$11.91

EDNEYVILLE FIRE TAX \$12.54  
 LATE LIST FEE \$0.00  
 TOTAL: \$12.54

ABSTRACT TOTAL: \$80.34  
 COUNTY TAX \$52.67  
 LATE LIST FEE \$0.00  
 TOTAL: \$52.67  
 MOUNTAIN HOME TAX \$10.83  
 LATE LIST FEE \$0.00  
 TOTAL: \$10.83

ABSTRACT TOTAL: \$63.50  
 COUNTY TAX \$52.67  
 LATE LIST FEE \$0.00  
 TOTAL: \$52.67  
 MOUNTAIN HOME TAX \$10.83  
 LATE LIST FEE \$0.00  
 TOTAL: \$10.83

ABSTRACT TOTAL: \$63.50  
 COUNTY TAX \$52.67  
 LATE LIST FEE \$5.27  
 TOTAL: \$57.94  
 MOUNTAIN HOME TAX \$10.83  
 LATE LIST FEE \$1.08  
 TOTAL: \$11.91

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 LATE LIST FEE \$0.00  
 TOTAL: \$12.54

ABSTRACT TOTAL: \$80.34  
 COUNTY TAX \$52.67  
 LATE LIST FEE \$0.00  
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 MOUNTAIN HOME TAX \$10.83  
 LATE LIST FEE \$0.00  
 TOTAL: \$10.83

ABSTRACT TOTAL: \$63.50  
 COUNTY TAX \$52.67  
 LATE LIST FEE \$0.00  
 TOTAL: \$52.67  
 MOUNTAIN HOME TAX \$10.83  
 LATE LIST FEE \$0.00  
 TOTAL: \$10.83

ABSTRACT TOTAL: \$63.50  
 COUNTY TAX \$52.67  
 LATE LIST FEE \$5.27  
 TOTAL: \$57.94  
 MOUNTAIN HOME TAX \$10.83  
 LATE LIST FEE \$1.08  
 TOTAL: \$11.91

EDNEYVILLE FIRE TAX \$12.54  
 LATE LIST FEE \$0.00  
 TOTAL: \$12.54

ABSTRACT TOTAL: \$80.34  
 COUNTY TAX \$52.67  
 LATE LIST FEE \$0.00  
 TOTAL: \$52.67  
 MOUNTAIN HOME TAX \$10.83  
 LATE LIST FEE \$0.00  
 TOTAL: \$10.83

ABSTRACT TOTAL: \$63.50  
 COUNTY TAX \$52.67  
 LATE LIST FEE \$0.00  
 TOTAL: \$52.67  
 MOUNTAIN HOME TAX \$10.83  
 LATE LIST FEE \$0.00  
 TOTAL: \$10.83

ABSTRACT TOTAL: \$63.50  
 COUNTY TAX \$52.67  
 LATE LIST FEE \$5.27  
 TOTAL: \$57.94  
 MOUNTAIN HOME TAX \$10.83  
 LATE LIST FEE \$1.08  
 TOTAL: \$11.91

HOLBERT, SHERMAN A

0000706626-2010-2010-0000

REFUND PERSONAL PROPERTY BILLS 2007  
- 2011, MANUFACTURED HOME DOUBLE  
BILLED. MANUFACTURED HOME IS  
ALREADY BEING BILLED AS REAL  
PROPERTY ON PARCEL 1014277. PER  
STATUTE 105-381 OF THE MACHINERY  
ACT OF NORTH CAROLINA.

(\$10,800)

647

COUNTY

TAX

LATE LIST FEE

\$49.90

\$49.90

\$49.90

\$49.90

TOTAL:

\$0.00

\$0.00

\$0.00

\$0.00

TAX

LATE LIST FEE

\$10.26

\$10.26

\$10.26

\$10.26

MOUNTAIN HOME  
FIRE

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL:

\$0.00

\$0.00

\$0.00

\$0.00

0000706626-2011-2011-0000 REFUND PERSONAL PROPERTY BILLS 2007  
- 2011, MANUFACTURED HOME DOUBLE  
BILLED. MANUFACTURED HOME IS  
ALREADY BEING BILLED AS REAL  
PROPERTY ON PARCEL 1014277. PER  
STATUTE 105-381 OF THE MACHINERY  
ACT OF NORTH CAROLINA.

(\$10,500)

646

COUNTY

TAX

LATE LIST FEE

\$53.93

\$53.93

\$53.93

\$53.93

TOTAL:

\$5.39

\$5.39

\$5.39

\$5.39

TAX

LATE LIST FEE

\$11.03

\$11.03

\$11.03

\$11.03

MOUNTAIN HOME  
FIRE

\$1.10

\$1.10

\$1.10

\$1.10

TOTAL:

\$1.10

\$1.10

\$1.10

\$1.10

0000706626-2012-2012-0000 RELEASE 2012 BILL ON PERSONAL  
PROPERTY MH. BILLED AS REAL  
PROPERTY ON PARCEL 1014277.

(\$10,500)

633

COUNTY

TAX

LATE LIST FEE

\$53.93

\$53.93

\$53.93

\$53.93

TOTAL:

\$5.39

\$5.39

\$5.39

\$5.39

TAX

LATE LIST FEE

\$11.03

\$11.03

\$11.03

\$11.03

MOUNTAIN HOME  
FIRE

\$1.10

\$1.10

\$1.10

\$1.10

TOTAL:

\$1.10

\$1.10

\$1.10

\$1.10

**OWNER TOTAL:**

HOUSING ASSISTANCE  
CORP THE

(\$66,000)

516

COUNTY

TAX

LATE LIST FEE

\$156.13

\$0.00

\$0.00

\$0.00

LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED BY STAFF, [105-  
282.1(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT [105-278.6(E)]

(\$30,400)

516

COUNTY

TAX

LATE LIST FEE

\$156.13

\$0.00

\$0.00

\$0.00

TOTAL:

\$28.88

\$0.00

\$0.00

\$0.00

EDNEYVILLE FIRE

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL:

\$0.00

\$0.00

\$0.00

\$0.00

HOUSING ASSISTANCE CORP THE

ACCOUNT NUMBER	DESCRIPTION	AMOUNT	PROPERTY ID	STATUS	TOTAL	ABSTRACT TOTAL	AMOUNT
0002667017-2011-2011-0000	LATE APPLICATION FOR PROPERTY TAX EXEMPTION APPROVED BY STAN, [105-282.1(A1)]. PROPERTY HELD FOR FUTURE DEVELOPMENT [105-278.6(E)]	(\$30,400)	516			\$28.88	\$0.00
						\$185.01	\$0.00
0002667018-2011-2011-0000	LATE APPLICATION FOR PROPERTY TAX EXEMPTION APPROVED BY STAN, [105-282.1(A1)]. PROPERTY HELD FOR FUTURE DEVELOPMENT [105-278.6(E)]	(\$30,400)	515			\$156.13	\$0.00
						\$0.00	\$0.00
						\$156.13	\$0.00
						\$28.88	\$0.00
						\$0.00	\$0.00
						\$28.88	\$0.00
0002667019-2011-2011-0000	LATE APPLICATION FOR PROPERTY TAX EXEMPTION APPROVED BY STAN, [105-282.1(A1)]. PROPERTY HELD FOR FUTURE DEVELOPMENT [105-278.6(E)]	(\$100,400)	509			\$185.01	\$0.00
						\$515.65	\$0.00
						\$0.00	\$0.00
						\$515.65	\$0.00
						\$95.38	\$0.00
						\$0.00	\$0.00
						\$95.38	\$0.00
0002740527-2011-2011-0000	LATE APPLICATION FOR PROPERTY TAX EXEMPTION APPROVED PER STAN [105-282.1(A1)]. PROPERTY HELD FOR FUTURE DEVELOPMENT PER [105-278.6(E)]	(\$36,800)	505			\$611.03	\$0.00
						\$189.00	\$0.00
						\$0.00	\$0.00
						\$189.00	\$0.00
						\$34.96	\$0.00
						\$0.00	\$0.00
						\$34.96	\$0.00
0002740531-2011-2011-0000	LATE APPLICATION FOR PROPERTY TAX EXEMPTION APPROVED BY STAN, [105-282.1(A1)]. PROPERTY HELD FOR FUTURE DEVELOPMENT [105-278.6(E)]	(\$32,200)	513			\$223.96	\$0.00
						\$165.38	\$165.38
						\$0.00	\$0.00
						\$165.38	\$0.00

HOUSING ASSISTANCE  
CORP THE

0002740531-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED BY STAN, [105-  
282.1(A)J]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT [105-278.6(E)]

513 (\$32,200) EDNEYVILLE FIRE TAX \$30.59 \$30.59  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$30.59 \$30.59

0002740532-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED BY STAN, [105-  
282.1(A)J]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT [105-278.6(E)]

512 (\$27,900) COUNTY TAX \$143.29 \$143.29  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$143.29 \$143.29

EDNEYVILLE FIRE TAX \$26.51 \$26.51  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$26.51 \$26.51

0002740533-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED BY STAN, [105-  
282.1(A)J]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT [105-278.6(E)]

511 (\$28,300) COUNTY TAX \$145.35 \$145.35  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$145.35 \$145.35

EDNEYVILLE FIRE TAX \$26.89 \$26.89  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$26.89 \$26.89

0002740537-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A)J]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

506 (\$30,200) COUNTY TAX \$155.11 \$155.11  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$155.11 \$155.11

EDNEYVILLE FIRE TAX \$28.69 \$28.69  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$28.69 \$28.69

0002740538-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A)J]. PROPERTY HELD FOR  
FUTURE DEVELOPMENT PER [105-278.6  
(E)].

508 (\$29,100) COUNTY TAX \$149.46 \$149.46  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$149.46 \$149.46

HOUSING ASSISTANCE  
CORP THE

0002740538-2011-2011-0000	LATE APPLICATION FOR PROPERTY TAX EXEMPTION APPROVED PER STAN [105-282.1(A1)]. PROPERTY HELD FOR FUTURE DEVELOPMENT PER [105-278.6(E)].	508	EDNEYVILLE FIRE TAX	\$27.65	\$0.00	\$27.65	\$0.00	\$0.00	\$0.00
		(\$29,100)	LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			TOTAL:	\$27.65	\$0.00	\$27.65	\$0.00	\$0.00	\$0.00
0002740539-2011-2011-0000	LATE APPLICATION FOR PROPERTY TAX EXEMPTION APPROVED PER STAN [105-282.1(A1)]. PROPERTY HELD FOR FUTURE DEVELOPMENT PER [105-278.6(E)].	507	COUNTY TAX	\$147.40	\$0.00	\$147.40	\$0.00	\$0.00	\$0.00
		(\$28,700)	LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			TOTAL:	\$147.40	\$0.00	\$147.40	\$0.00	\$0.00	\$0.00
0002740540-2011-2011-0000	LATE APPLICATION FOR PROPERTY TAX EXEMPTION APPROVED BY STAN, [105-282.1(A1)]. PROPERTY HELD FOR FUTURE DEVELOPMENT 105-278.6(E)]	510	COUNTY TAX	\$147.40	\$147.40	\$147.40	\$147.40	\$0.00	\$0.00
		(\$28,700)	LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			TOTAL:	\$147.40	\$147.40	\$147.40	\$147.40	\$0.00	\$0.00
0002740541-2011-2011-0000	LATE APPLICATION FOR PROPERTY TAX EXEMPTION APPROVED PER STAN [105-282.1(A1)]. PROPERTY HELD FOR FUTURE DEVELOPMENT PER [105-278.6(E)]	504	COUNTY TAX	\$145.35	\$145.35	\$145.35	\$145.35	\$0.00	\$0.00
		(\$28,300)	LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			TOTAL:	\$145.35	\$145.35	\$145.35	\$145.35	\$0.00	\$0.00
0002740542-2011-2011-0000	LATE APPLICATION FOR PROPERTY TAX EXEMPTION APPROVED PER STAN [282.1(A1)]. PROPERTY HELD FOR FUTURE DEVELOPMENT PER [105-278.6(E)]	503	COUNTY TAX	\$165.38	\$0.00	\$165.38	\$0.00	\$0.00	\$0.00
		(\$32,200)	LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			TOTAL:	\$165.38	\$0.00	\$165.38	\$0.00	\$0.00	\$0.00



HOUSING ASSISTANCE  
CORP THE

0002740542-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [282.1  
(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

503 (\$32,200) EDNEYVILLE FIRE TAX \$30.59 \$0.00 \$30.59 \$0.00  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$30.59 \$0.00

0002740543-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

502 (\$30,400) COUNTY TAX \$156.13 \$0.00 \$156.13 \$0.00  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$156.13 \$0.00

EDNEYVILLE FIRE TAX \$28.88 \$0.00 \$28.88 \$0.00  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$28.88 \$0.00

0002740544-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

501 (\$36,200) COUNTY TAX \$185.92 \$0.00 \$185.92 \$0.00  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$185.92 \$0.00

EDNEYVILLE FIRE TAX \$34.39 \$0.00 \$34.39 \$0.00  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$34.39 \$0.00

0002740876-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [282.1  
(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

500 (\$32,200) COUNTY TAX \$165.38 \$0.00 \$165.38 \$0.00  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$165.38 \$0.00

EDNEYVILLE FIRE TAX \$30.59 \$0.00 \$30.59 \$0.00  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$30.59 \$0.00

0002740877-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

499 (\$31,500) COUNTY TAX \$161.78 \$0.00 \$161.78 \$0.00  
LATE LIST FEE \$0.00 \$0.00  
TOTAL: \$161.78 \$0.00

HOUSING ASSISTANCE  
 CORP THE

0002740877-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
 EXEMPTION APPROVED PER STAN [105-  
 282.1(A1)]. PROPERTY HELD FOR FUTURE  
 DEVELOPMENT PER [105-278.6(E)]

(331,500) 499 EDNEYVILLE FIRE TAX \$29.93 \$29.93 \$0.00  
 LATE LIST FEE \$0.00 \$0.00  
 TOTAL: \$29.93

0002740878-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
 EXEMPTION APPROVED BY STAN [105-  
 282.1(A1)]. PROPERTY HELD FOR FUTURE  
 DEVELOPMENT [105-278.6(E)]

(332,200) 514 COUNTY TAX \$165.38 \$165.38 \$0.00  
 LATE LIST FEE \$0.00 \$0.00  
 TOTAL: \$165.38

EDNEYVILLE FIRE TAX \$30.59 \$30.59 \$0.00  
 LATE LIST FEE \$0.00 \$0.00  
 TOTAL: \$30.59

0002740879-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
 EXEMPTION APPROVED PER STAN [105-  
 282.1(A1)]. PROPERTY HELD FOR FUTURE  
 DEVELOPMENT PER [105-278.6(E)]

(330,200) 498 COUNTY TAX \$155.11 \$155.11 \$0.00  
 LATE LIST FEE \$0.00 \$0.00  
 TOTAL: \$155.11

EDNEYVILLE FIRE TAX \$28.69 \$28.69 \$0.00  
 LATE LIST FEE \$0.00 \$0.00  
 TOTAL: \$28.69

0002740880-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
 EXEMPTION APPROVED PER STAN [105-  
 282.1(A1)]. PROPERTY HELD FOR FUTURE  
 DEVELOPMENT PER [105-278.6(E)]

(333,300) 497 COUNTY TAX \$171.03 \$171.03 \$0.00  
 LATE LIST FEE \$0.00 \$0.00  
 TOTAL: \$171.03

EDNEYVILLE FIRE TAX \$31.64 \$31.64 \$0.00  
 LATE LIST FEE \$0.00 \$0.00  
 TOTAL: \$31.64

0002740881-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
 EXEMPTION APPROVED PER STAN [105-  
 282.1(A1)]. PROPERTY HELD FOR FUTURE  
 DEVELOPMENT PER [105-278.6(E)]

(331,500) 496 COUNTY TAX \$161.78 \$161.78 \$0.00  
 LATE LIST FEE \$0.00 \$0.00  
 TOTAL: \$161.78

HOUSING ASSISTANCE  
CORP THE

0002740881-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

496 (\$31,500) EDNEYVILLE FIRE TAX \$29.93 \$0.00 \$29.93 \$0.00 \$0.00  
LATE LIST FEE \$0.00  
TOTAL: \$29.93 \$0.00

0002740882-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

495 (\$31,500) COUNTY TAX \$161.78 \$0.00 \$161.78 \$0.00 \$0.00  
LATE LIST FEE \$0.00  
TOTAL: \$161.78 \$0.00

0002740883-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

494 (\$31,700) COUNTY TAX \$162.81 \$0.00 \$162.81 \$0.00 \$0.00  
LATE LIST FEE \$0.00  
TOTAL: \$162.81 \$0.00

0002740884-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

493 (\$31,500) COUNTY TAX \$161.78 \$0.00 \$161.78 \$0.00 \$0.00  
LATE LIST FEE \$0.00  
TOTAL: \$161.78 \$0.00

0002740885-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

492 (\$31,500) COUNTY TAX \$161.78 \$0.00 \$161.78 \$0.00 \$0.00  
LATE LIST FEE \$0.00  
TOTAL: \$161.78 \$0.00

HOUSING ASSISTANCE  
CORP THE

0002740885-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

482 (\$31,500) EDNEYVILLE FIRE TAX \$29.93 \$0.00 \$29.93 \$0.00 \$0.00  
LATE LIST FEE \$0.00  
TOTAL: \$29.93 \$0.00 \$29.93 \$0.00 \$0.00

0002740886-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

491 (\$71,000) COUNTY TAX \$364.66 \$0.00 \$364.66 \$0.00 \$0.00  
LATE LIST FEE \$0.00  
TOTAL: \$364.66 \$0.00 \$364.66 \$0.00 \$0.00

0002740887-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

490 (\$32,600) COUNTY TAX \$167.43 \$0.00 \$167.43 \$0.00 \$0.00  
LATE LIST FEE \$0.00  
TOTAL: \$167.43 \$0.00 \$167.43 \$0.00 \$0.00

0002740888-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A1)]. PROPERTY HELD FOR FUTURE  
DEVELOPMENT PER [105-278.6(E)]

489 (\$23,800) COUNTY TAX \$122.24 \$0.00 \$122.24 \$0.00 \$0.00  
LATE LIST FEE \$0.00  
TOTAL: \$122.24 \$0.00 \$122.24 \$0.00 \$0.00

0002740889-2011-2011-0000 LATE APPLICATION FOR PROPERTY TAX  
EXEMPTION APPROVED PER STAN [105-  
282.1(A1)]. PROPERTY HELD FOR  
FUTURE DEVELOPMENT PER [105-278.6  
(E)]

488 (\$23,800) COUNTY TAX \$122.24 \$0.00 \$122.24 \$0.00 \$0.00  
LATE LIST FEE \$0.00  
TOTAL: \$122.24 \$0.00 \$122.24 \$0.00 \$0.00

HOUSING ASSISTANCE CORP THE	0002740889-2011-2011-0000	LATE APPLICATION FOR PROPERTY TAX EXEMPTION APPROVED PER STAN [105- 282.1(A1)], PROPERTY HELD FOR FUTURE DEVELOPMENT PER [105-278.6 (E)]	488	EDNEYVILLE FIRE TAX	\$22.61	\$0.00	\$22.61	\$0.00	\$0.00
				LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				TOTAL:			\$22.61		\$0.00
							\$144.85		\$0.00
				ABSTRACT TOTAL:			\$144.85		\$0.00
									\$884.92
JESUS BAPTIST USA CONFERENCE MISSION ASHEVILLE CHURCH	0000241765-2012-2012-0000	TRANSFERRED .05 ACRES PER DEED 1491 AND PAGE 280 DATED 3-28-2012 TO INC DEPARTMENT OF TRANSPORTATION, E WARREN REMOVED EXEMPTION, ON 6-18 -2012. THIS ADJUSTMENT TO REINSTATE EXEMPT STATUS PER NCGS 105-278.3. APPLICATION ON FILE FOR PROPERTY TAX EXEMPTION, PROPERTY OWNER TELEPHONED AFTER RECEIVING 2012 TAX NOTICE. (JAMES BRICKELL 891-4086) PREVIOUSLY LISTED AS ASHEVILLE KOREAN CHURCH. PARCEL NUMBER FOR TAX YEAR 2013 1014676	677	COUNTY TAX	\$653.81	\$0.00	\$653.81	\$0.00	\$0.00
				LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				TOTAL:			\$653.81		\$0.00
				MOUNTAIN HOME FIRE TAX	\$133.67	\$0.00	\$133.67	\$0.00	\$0.00
				LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				TOTAL:			\$133.67		\$0.00
				ABSTRACT TOTAL:			\$787.48		\$0.00
									\$0.00
JUSTICE, HELEN V	0003026825-2012-2012-0000	BOAT WAS SOLD 07/30/2011. COPY OF BILL OF SALE ATTACHED TO FILE.	700	COUNTY TAX	\$6.93	\$0.00	\$6.93	\$0.00	\$0.00
				LATE LIST FEE	\$0.69	\$0.00	\$0.69	\$0.00	\$0.00
				TOTAL:			\$7.62		\$0.00
				DANA FIRE TAX	\$1.49	\$0.00	\$1.49	\$0.00	\$0.00
				LATE LIST FEE	\$0.15	\$0.00	\$0.15	\$0.00	\$0.00
				TOTAL:			\$1.64		\$0.00
				ABSTRACT TOTAL:			\$9.26		\$0.00
									\$0.00
LANNING, JAMES FLOYD	0003026579-2012-2012-0000	VALUE DECREASED FROM 17,160 TO 5,180 FOLLOWING AN APPEAL. DOCUMENTATION ATTACHED TO FILE.	718	COUNTY TAX	\$88.13	\$0.00	\$88.13	\$0.00	\$0.00
				LATE LIST FEE	\$8.81	\$0.00	\$8.81	\$0.00	\$0.00
				TOTAL:			\$97.68		\$0.00
				FLETCHER FIRE TAX	\$17.16	\$0.00	\$17.16	\$0.00	\$0.00
				LATE LIST FEE	\$1.72	\$0.00	\$1.72	\$0.00	\$0.00
				TOTAL:			\$13.18		\$0.00
				ABSTRACT TOTAL:			\$80.86		\$0.00
									\$0.00
				ABSTRACT TOTAL:			\$80.86		\$0.00

\*Adjustments submitted for approval on or before 9/17/2012

OWNER	ACCOUNT	DESCRIPTION	AMOUNT	COUNTY	TAX	LATE LIST FEE	TOTAL
LOCKE, ROBERT KRAFTON	0002807238-2012-2012-0000	RECEIVED NOTE FROM OWNER THAT BOAT SOLD IN MAY 2011. VERIFIED SALE WITH STRICKLAND MARINE CENTER IN ANDERSON SC; SEE COPY OF BILL OF SALE WHERE THE 2005 CHAPARRAL WAS USED AS A TRADE-IN. TIMELY RELEASE.	(\$26,500)	657	\$136.10	\$0.00	\$136.10
		<b>OWNER TOTAL:</b>	(\$26,500)		\$136.10	\$0.00	\$136.10
MCMAULIFFE, GORDON EDWARD	0003026662-2012-2012-0000	OWNER PHONED, LISTED 1986 BAYLINER ON ABSTRACT 2761951, WHICH WAS RECEIVED IN THE OFFICE 1/10/2012 AND CONFIRMED TIMELY. SCAN OF LISTING FORM ATTACHED TO THAT RECORD. ALSO BILLED ON ABSTRACT 3026662 FROM INFORMATION RECEIVED ON THE 2012 WILDLIFE REGISTRATION LIST. LISTED TWICE IN ERROR, BILL 3026662 TO BE RELEASED DUE TO DOUBLE BILLING.	(\$1,610)	638	\$8.27	\$0.00	\$8.27
		<b>OWNER TOTAL:</b>	(\$1,610)		\$8.27	\$0.00	\$8.27
MEADE, ROBERT A	0002872300-2012-2012-0000	PARCELS 0601492, 0600236 AND 0600389 WERE MERGED TO PARCEL 1013827 FOR 2012 AND BILLED CORRECTLY. PARENT PARCEL 0601492 REMAINED IN ACTIVE STATUS AFTER THE TRANSACTION WAS COMPLETE AND ALSO RECEIVED A BILL. 0601492 RETIRED MANUALLY FOR 2013 AND RELEASE SUBMITTED FOR 2012.	(\$12,200)	610	\$62.66	\$0.00	\$62.66
		<b>OWNER TOTAL:</b>	(\$12,200)		\$62.66	\$0.00	\$62.66
MOORE, CARROLL LEE	0002359743-2012-2012-0000	INFORMAL APPEAL FOR 1980 PERSONAL PROPERTY MANUFACTURED HOME. FIELD REVIEW DONE. DECREASE VALUE FROM 20,700 TO 13,730 DUE TO CONDITION.	(\$6,970)	701	\$106.32	\$0.00	\$106.32
		<b>OWNER TOTAL:</b>	(\$6,970)		\$106.32	\$0.00	\$106.32



VILLAGE OF FLAT ROCK

OWNER TOTAL:

(\$32,000)

\$164.35

\$0.00



**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



Department: Capital Project Fund

Please make the following line-item transfers:

What expense line-item is to be increased?

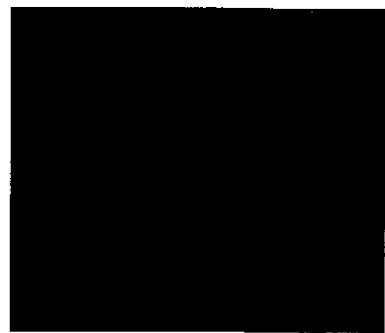
Account	Line-Item Description	Amount
<u>115980 - 598040</u>	<u>Transfer to Capital Project Fund</u>	<u>\$ 627,220</u>
<u>405400-551000-0912</u>	<u>Capital Outlay - Equipment</u>	<u>\$ 1,574,000</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114990 - 401001</u>	<u>Fund Balance Appropriated</u>	<u>\$ 627,220</u>
<u>404400-403500-0912</u>	<u>Transfer from General Fund</u>	<u>\$ 816,576</u>
<u>404400-454013-0912</u>	<u>Federal Emergency Comm Grant</u>	<u>\$ 757,424</u>
<u> </u>	<u> </u>	<u> </u>

**Justification:** *Please provide a brief justification for this line-item transfer request.*  
 Fund Balance and federal revenue appropriated to fund the Emergency Communications Project.  
 Approved by the BOC 10/1/12.

	10/1/2012
Authorized by Department Head	Date
Authorized by Budget Office	Date
Authorized by County Manager	Date



# HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1  
Hendersonville, North Carolina 28792  
Phone: 828-697-4808 • Fax: 828-692-9855  
TDD: 828-697-4580

THOMAS H. THOMPSON  
Chairman  
WILLIAM O'CONNOR  
Vice-Chairman

www.hendersoncountync.org

CHARLIE MESSER  
LARRY YOUNG  
J. MICHAEL EDNEY

## RESOLUTION

**WHEREAS**, Henderson County ("the County"), a political subdivision operating under the laws of North Carolina, has considered purchasing, equipping and maintaining, and intends to purchase, equip and maintain a new county-wide emergency communications system ("the Project") by securing financing to pay for all or a portion of the estimated cost of the Project; and,

**WHEREAS**, the County proposes to finance the Project, but has incurred within sixty (60) days of the date hereof and will continue to incur expenses on the Project prior to the financing thereof, which financing may be combined with other County financings; and,

**WHEREAS**, the County continues its desire to reimburse itself from the proceeds of a borrowing for expenditures the County has made or will continue to make in connection with the Project prior to the financing thereof;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Henderson County as follows:


1. The Henderson County Board of Commissioners, which is authorized to declare the official intent of the County of Henderson, North Carolina with respect to matters contained herein, hereby makes the following declaration that is intended to constitute a Declaration of Official Intent to Reimburse from Financing Proceeds Expenditures Made by the County with respect to the Project:
  - (a) **Expenditures to be Incurred.** The County has incurred expenses and expects to incur expenditures ("the Expenditures") related to the Project.
  - (b) **Plan of Finance.** The County intends to finance the costs of the foregoing acquisition, construction and equipping with proceeds of a financing in an amount deemed advisable by the County, but not to exceed \$1 million ("the Borrowing").
  - (c) **Declaration of Official Intent to Reimburse.** The County hereby declares and reaffirms its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures paid by it prior to the incurrence of the Borrowing.
2. Any previous resolutions regarding the County's intent to reimburse are hereby repealed.

This resolution shall take effect immediately upon its passage.

ADOPTED THIS the 1<sup>st</sup> of October, 2012.

BY:   
Thomas H. Thompson, Chairman  
Henderson County Board of Commissioners

ATTESTED BY:

  
Teresa L. Wilson, Clerk to the Board

[OFFICIAL SEAL]

**MUNICIPAL / GOVERNMENTAL UNIT CORPORATE AUTHORIZATION RESOLUTION**

TD BANK, N.A.

By: Henderson County  
113 N. Main Street  
Hendersonville, NC 28792

Hereinafter referred to as "Bank"

Hereinafter referred to as "Governmental Unit"

I, \_\_\_\_\_, certify that I am Clerk of the above named Governmental Unit organized under the laws of \_\_\_\_\_ North Carolina, Federal Employer I.D. Number 566000307 and that the resolutions on pages 1 & 2 of this document are a correct copy of the resolutions adopted at a meeting of the Governmental Unit Officers (check one:  City Councilors  Town Councilors  Town Selectmen  Other Elected Governing Body (specify) \_\_\_\_\_) duly and properly called and held on \_\_\_\_\_ (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS. Any agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>James C. McLelland</u> <u>Finance Director</u>	X <u><i>James C. McLelland</i></u>	X _____
B. <u>Ben S. Garcy</u> <u>Assistant Finance Director</u>	X <u><i>Ben S. Garcy</i></u>	X _____
C. _____	X _____	X _____
D. _____	X _____	X _____

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power.)

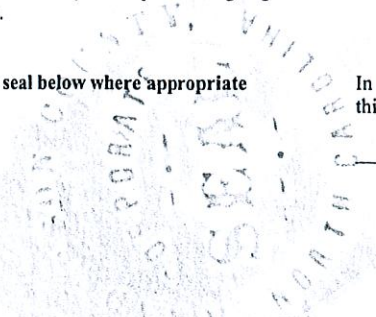
Indicate A, B, C, D, E and/or F	Description of Power
<u>A, B</u>	(1) Exercise all the powers listed in this resolution
_____	(2) Open all deposit or share account(s) in the name of the Governmental Unit
_____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with the Bank.
_____	(4) Borrow money on behalf and in the name of the Governmental Unit, sign, execute and deliver promissory notes or other evidences of indebtedness
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Governmental Unit as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest, and notice of non-payment.
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Bank.
_____	(7) Other: _____

EFFECT ON PREVIOUS RESOLUTIONS: This resolution supersedes resolution dated \_\_\_\_\_ . If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY: I further certify that the Governmental Unit Officers have, and at the time of adoption of this resolution had, full power and lawful authority to adopt the foregoing resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

Apply seal below where appropriate

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Governmental Unit on this date: October 1, 2012



Attest by One Other Officer

*Christa L. Wilson*  
Governmental Unit Clerk

**RESOLUTIONS**

The Governmental Unit named on this resolution resolves that:

- 1) The Bank is designated as a depository for the funds of the Governmental Unit and to provide other financial accommodations indicated in this resolution.
- 2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Bank. Any and all prior resolutions adopted by the Governmental Unit Officers of the Governmental Unit and certified to the Bank as governing the operation of this Governmental Unit's account(s) are in full force and effect, until the Bank receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Bank, establishing the authority for the changes.
- 3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Governmental Unit. Any Agent, so long as he/she acts in a representative capacity as agent of the Governmental Unit, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Bank, subject to any restrictions on this resolution or otherwise agreed to in writing.
- 4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Governmental Unit with the Bank prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- 5) The Governmental Unit agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Governmental Unit. The Governmental Unit authorizes the Bank, at any time, to charge the Governmental Unit for all checks, drafts, or other orders, for the payment of money, that are drawn on the Bank, so long as they contain the required signature for this purpose.
- 6) The Governmental Unit acknowledges and agrees that the Bank may furnish at its discretion automated access devices to Agents of the Governmental Unit to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- 7) The Governmental Unit acknowledges and agrees that the Bank may rely on alternative signature and verification codes issued to or obtained from the Agents named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Bank, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution (or that are filed separately by the Governmental Unit with the Bank from time to time), the Bank is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Governmental Unit authorizes each Agent to have custody of the Governmental Unit's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Bank shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

---

**FOR BANK USE ONLY**

Acknowledged and received on \_\_\_\_\_ (date) by \_\_\_\_\_ (initials). This Resolution is superseded by Resolution dated \_\_\_\_\_.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**HENDERSON COUNTY'S  
RESOLUTION  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS  
OCTOBER 2012 – OCTOBER 2015**

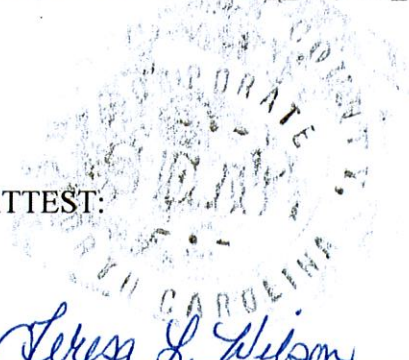
WHEREAS, Henderson County has been awarded Community Development Block Grant funds from the North Carolina Department of Commerce, Division of Community Investment and Assistance; and

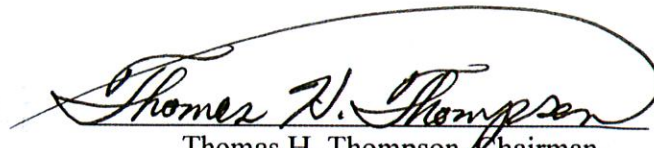
WHEREAS, Henderson County desires to adopt and maintain current Community Development Program Policies, Procedures, and Plans as listed in Attachment A and individually attached to this Resolution; and

NOW, THEREFORE, BE IT RESOLVED, Henderson County hereby adopts Community Development Program Policies, Procedures, and Plans as herein contained.

Adopted this the 1st day of October, 2012.

ATTEST:

  
Teresa L. Wilson  
Teresa L. Wilson, Clerk to the Board

  
Thomas H. Thompson, Chairman





ATTACHMENT A  
**Policies, Procedures, Plans, etc. for  
Henderson County's CDBG Programs**

1. Fair Housing Complaint Procedure - This procedure states how the County will handle complaints of housing discrimination and the steps that will be undertaken to resolve these complaints.
2. Equal Employment Opportunity and Procurement Plan - This plan certifies that the County will comply with all nondiscrimination laws and regulations in employment, and will take action in the areas of enforcement, education and removal of barriers and impediments that affirmatively further equal access in procurement.
3. Procurement Policy - This policy outlines the three methods of procurement to be used within this project for the award of contracts and for purchases made.
4. Residential Anti-Displacement and Relocation Plan - This plan states how the County will replace all occupied and vacant occupiable low/moderate income dwelling units demolished or converted to a use other than low/moderate income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974 and what steps the County will take to replace these units.
5. Citizens Participation Plan - This plan states that the County will provide for and encourage citizen participation and will provide technical assistance to groups representative of persons of low and moderate income who request such assistance.
6. Citizens Participation Procedure for Complaints - This plan states the procedures developed by the County to handle complaints received involving the Community Development Block Grant or any HUD-funded programs.
7. Code of Conduct - This policy states that no public official, employee, officer or agent of the County shall participate in the selection, the award or the administration of a contract supported by federal funds if a conflict of interest, real or apparent, is involved.
8. Section 504 Plan & the 504 Grievance Procedure - The County's 504 Self Evaluation and the 504 Grievance Procedure documents the hiring policies and practices of the County and describes how citizens can file a grievance concerning 504. Section 504 preceded the American's with Disabilities Act (ADA) and deals with handicapped access to public facilities. It mirrors the more recent requirements adopted under ADA regulations, but is applicable only to public facilities.



**HENDERSON COUNTY  
FAIR HOUSING COMPLAINT PROCEDURE  
OCTOBER 2012 – OCTOBER 2015**

Housing discrimination is prohibited by Title VIII of the Civil Rights Act of 1968 and by the North Carolina State Fair Housing Act. In an effort to promote fair housing and to ensure that the rights of housing discrimination victims are protected, Henderson County has developed the following procedures for receiving and resolving housing discrimination complaints:

1. Any person or persons wishing to file a complaint of housing discrimination in Henderson County may do so by informing the County's Planning Director of the facts and circumstances of the alleged discriminatory acts or practice.
2. Upon receiving a housing discrimination complaint, the County Manager shall acknowledge the complaint within 10 days in writing and inform the North Carolina Human Relations Commission about the complaint.
3. When a housing complaint cannot be resolved at the local level, the County's Planning Director shall offer assistance to the North Carolina Human Relations Commission in the investigation and reconciliation of all housing discrimination complaints, which are based on events occurring in Henderson County.
4. The County shall publicize in the local paper and on the County's website that the County's Planning Director is the local official to contact with housing discrimination complaints.





**HENDERSON COUNTY**  
**Equal Employment and Procurement Plan**

**OCTOBER 2012 – OCTOBER 2015**

Henderson County maintains the policy of providing equal employment opportunities for all persons regardless of race, color, religion, sex, national origin, handicap, age, political affiliation, or any other non-merit factor, except where religion, sex, national origin, or age are bona fide occupation qualifications for employment.

In furtherance of this policy, Henderson County prohibits any retaliatory action of any kind taken by any employee of the locality against any other employee or applicant for employment because that person made a charge, testified, assisted or participated in any manner in a hearing, proceeding or investigation of employment discrimination.

Henderson County shall strive for greater utilization of all persons by identifying previously underutilized groups in the workforce, such as minorities, women, and the handicapped, and making special efforts toward their recruitment, selection, development and upward mobility and any other term, condition, or privilege of employment.

Responsibility for implementing equal opportunities and affirmative action measures is hereby assigned to the Board of Commissioners' Chairman to assist in the implementation of this policy statement.

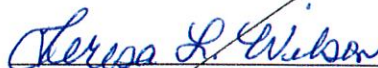
Henderson County shall develop a self-evaluation mechanism to provide for periodic examination and evaluation. Periodic reports as requested on the progress of Equal Employment Opportunity and Affirmative Action will be presented to the Board of Commissioners' Chairman.

The County is committed to this policy and is aware that with its implementation, the County will receive positive benefits through the greater utilization and development of all its human resources.

Adopted this, 1<sup>st</sup> day of October, 2012.

  
Thomas H. Thompson, Chairman

ATTEST:

  
Teresa L. Wilson, Clerk to the Board





**HENDERSON COUNTY  
PROCUREMENT POLICY FOR THE  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS  
OCTOBER 2012 – OCTOBER 2015**

In the procurement of supplies, equipment or services in Henderson County's Community Development Block Grant Program, the following policies shall apply:

- 1) Small purchase procedures. These are relatively simple and informal procurement methods that are sound and appropriate for a procurement of services, supplies, or other property, costing in the aggregate not more than \$25,000. Under this procurement method, price or rate quotations shall be obtained from an adequate number of qualified sources. Miscellaneous professional services, office supplies and equipment may be secured by this method.
- 2) In competitive sealed bids (formal advertising), sealed bids shall be publicly solicited and a firm, fixed, price contract shall be awarded to the responsible bidder whose bid, conforming with all of the material terms and conditions of the invitation for bids, is lowest in price.
- 3) In competitive negotiations proposals shall be requested from a number of sources and the Request for Proposals shall be publicized. All aspects of the competitive negotiations shall be carried out in conformance with 24 CFR Part 85. The general administrative contract, appraisal contract, surveying contract and all other required services related to the program implementation shall be awarded utilizing this method. Under this method special consideration shall be given to experience, technical abilities, and familiarity with the services to be provided. Price shall not be the sole consideration for award of contract.

All procurement efforts shall include the solicitation of bids from qualified small, female, and minority-owned business firms.

In all cases, procurement under this Policy must conform to the requirements for procurement set forth in 24 CFR Part 85.

An adequate record of procurement must be maintained to ensure that these policies and the requirements of 24 CFR Part 85 have been followed in their entirety.



**HENDERSON COUNTY  
RESIDENTIAL ANTI-DISPLACEMENT  
AND RELOCATION ASSISTANCE PLAN  
OCTOBER 2012 – OCTOBER 2015**

In order to comply with the requirements of Section 104(d) of the Housing and Community Development Act of 1974, Henderson County adopts the following plan:

Henderson County will replace all occupied and vacant occupiable very-low or low-income dwellings units demolished or converted to a use other than low/moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.606 (b)(1).

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the County will make public and submit to HUD the following information in writing:

1. A description of the proposed assisted activity;
2. A general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units; and
6. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy.

The County will provide relocation assistance, as described in 570.606 (b)(2), to each low/moderate-income household displaced by the demolition of housing or by the conversion of a low/moderate-income dwelling to another use as a direct result of assisted activities.





**HENDERSON COUNTY  
CITIZENS PARTICIPATION PLAN  
OCTOBER 2012 – OCTOBER 2015**

Henderson County provides for and encourages citizen participation, with particular emphasis on participation by persons of low and moderate income that are residents of low and moderate-income neighborhoods and/or slum and blight areas. The County provides citizens with reasonable and timely access to local information and records relating to the grantee's proposed use of funds. This is done through the County's Board of Commissioners' meetings, which are advertised in the local newspaper.

The County provides technical assistance to facilitate citizen participation, when requested. Such assistance is provided to groups representative of persons of low-and moderate-income that request assistance in developing proposals. The level and type of type of assistance will be determined by the applicant.

The County provides for public hearings to obtain citizens views and to respond to proposals and questions at all stages of the community development program, including one hearing to receive citizen input as to the housing, community and economic development needs of its citizens, one hearing prior to the submission of any application for CDBG funding from the North Carolina Division of Community Investment and Assistance, and one hearing at the close-out of the grant program. Adequate notice is given for these meetings at times and locations convenient to potential or actual beneficiaries, and with accommodation for the handicapped. Any published advertisement issued by Henderson County includes the State TDD telephone number (1-800-735-2962).

Henderson County provides for timely written answers to written complaints and grievances. A response will be made within 10 calendar days. (See attached Complaint Procedure)

Henderson County will provide a translator for non-English speaking residents for public hearings when the County is notified that any non-English speaking resident will attend the public hearing. An interpreter will be provided for hearing impaired residents. A minimum of 48-hour notice to the Clerk to the Board is required for interpretation services, which may be needed for all County public hearings.



**HENDERSON COUNTY  
CITIZEN PARTICIPATION  
PROCEDURE FOR COMPLAINTS  
OCTOBER 2012 – OCTOBER 2015**

Henderson County has developed a procedure to process complaints, which may be received involving the 2011 CDBG Scattered Site Housing Project or any other HUD-funded program. There are two basic forms of complaint procedures: 1) verbal complaints which will be dealt with informally by the County's Planning Office (PO), and 2) written complaints which will be dealt with formally with a set of procedures including appeals.

All written complaints received by Congressional staff, local elected officials, the Clerk to the Board, and the PO will be logged in as received by the PO. Within a ten-day period following the receipt of this complaint, a response will be developed by the PO, reviewed by the Clerk to the Board, and mailed to the party who wrote the complaint. This response will include property documentation and background of the case in question, the proposed action, and the time frame in which the complaint will be addressed.

In the event this response is unsatisfactory to the person making the complaint, that party will be referred to the North Carolina Division of Community Investment and Assistance (CI), specifically the CI Representative serving the County. The CI Representative will respond in writing to the complaint and the County with a decision or recommendation for resolution. The written recommendation made by CI's staff representative will be final in all cases.

It is the responsibility of the person making the complaint to furnish documents, provide documentation to support allegations, provide counsel if desired, inform in writing to the PO if they are represented by a third party, and attend the meeting involving a review of their complaint.





**HENDERSON COUNTY  
COMMUNITY DEVELOPMENT CODE OF CONDUCT  
OCTOBER 2012 – OCTOBER 2015**

HATCH ACT

No employee or agent of the County may perform any function during work hours that is considered political activity. This includes: soliciting votes, transporting voters, distributing campaign materials, working on or developing campaign materials, etc.

DISCRIMINATION

No person shall, on the grounds of race, color, religion, national origin, handicap or familial status, Vietnam Era Veteran status or sex be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity funded in whole or in part with federal funds.

ENGAGEMENT IN PROCUREMENT

No employee, officer or agent of the County shall participate in the selection or award of administration of a contract supported by federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when:

- a) The employee, officer, or agent;
- b) Any member of his immediate family;
- c) His or her partner; or
- d) An organization which employs or is about to employ, any of the above, has a financial or other interest in the firm selected for award.

The grantee's officers, employees, or agent shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub-agreements.

CONFLICT OF INTEREST

No employee or agent shall influence or attempt to influence the outcome of any case or matter in which he has a direct interest either personally or in the person of any relative by blood or marriage. Employees or agents so involved shall abstain from dealing with such matters; they may provide information at the request of the Board of Commissioners, but shall not attempt to influence the decisions of the Board of Commissioners.



**HENDERSON COUNTY  
SECTION 504  
COMPLIANCE OFFICER/GRIEVANCE PROCEDURE  
OCTOBER 2012 – OCTOBER 2015**

Henderson County, North Carolina, hereby designates Steve Wyatt, County Manager, or his designee, to serve as Section 504 Compliance Officer throughout the implementation of Henderson County's Community Development Block Grant Programs.

Citizens may file Section 504 grievances at any point in the program. The County will respond in writing to written citizen grievances. Citizen grievances should be mailed to Steve Wyatt, County Manager, Henderson County, 1 Historic Courthouse Square, Suite 2, Hendersonville, NC 28792. The County will respond to all written citizen grievances within ten (10) calendar days of receipt of the comments.

Should any individual, family, or entity have a grievance concerning any action prohibited under Section 504, a meeting with the compliance officer to discuss the grievance will be scheduled. The meeting date and time will be established within five (5) calendar days of receipt of the request. Upon meeting and discussing the grievance, a reply will be made, in writing, within five (5) calendar days.

If the citizen is dissatisfied with the local response, they may write to the North Carolina Division of Community Investment & Assistance (CI), 4313 Mail Service Center, Raleigh, NC 27699. CI will respond only to written comments within ten (10) calendar days of the receipt of the comments.





**HENDERSON COUNTY  
SECTION 504/SELF-EVALUATION SURVEY  
ATTACHMENTS**

**Attachment A**

The County uses newspaper advertisements and posts information on publicly accessible bulletin board to notify all persons including the disabled of their rights under the County-funded or directed government projects. The County informs all job applicants that the County is an Equal Employment Opportunity Employer and does not discriminate against anyone for any reason including the disabled in considering the applicant for employment.

There are presently no organizations representing disabled persons located within the County. The County plans to establish contact with organizations in surrounding jurisdictions that may be formed to serve the County in the future. The County will continue to consult with individuals interested in the special needs of handicapped and disabled persons.

The County has hiring policies to assure that no person, disabled or otherwise, is discriminated against when being considered for employment with the County.

**Attachment B**

The County provides for translators, people to sign for the hearing impaired, and any other auxiliary services necessary to participate if notified prior to meetings, visits, or hearings in the County's office.

The County utilizes the State's Relay Number for the Deaf – TDD Number (1-800-735-8262) to make County services available to the hearing impaired.

**Attachment C**

A copy of the County's personnel manual, which includes this HR policy, has been placed in the CDBG program files.



**FAIR HOUSING RESOLUTION  
HENDERSON COUNTY, NORTH CAROLINA  
OCTOBER 2012 – OCTOBER 2015**

**WHEREAS**, Henderson County seeks to protect the health, safety and welfare of its residents; and

**WHEREAS**, citizens seek safe, sanitary, and habitable dwellings in all areas of the County; and

**WHEREAS**, Henderson County finds the denial of equal housing opportunities because of religion, race, color, sex, familial or handicap status, or national origin legally wrong and socially unjust; and

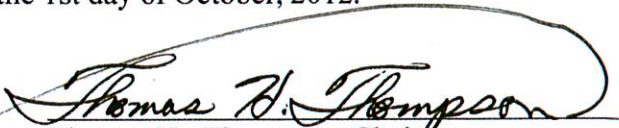
**WHEREAS**, the denial of equal housing opportunities in housing accommodations is detrimental to public welfare and public order; and

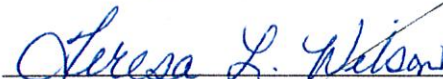
**WHEREAS**, Henderson County finds the practice of discrimination against a citizen in housing a denial of his equal rights and his equal opportunity to seek a better living and develop community pride;

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of HENDERSON County, North Carolina, that

- Section 1. Henderson County has declared it an official policy that there shall not be discrimination in the terms or conditions for buying or renting housing within the County.
- Section 2. All business groups and individual citizens of the County are urged to respect and implement this policy.
- Section 3. The County Manager or his designate, of Henderson County is the official authorized by the County to (1) receive and document complaints regarding housing discrimination in the County; and (2) refer such complaints to the North Carolina Human Relations Commission for investigation, conciliation and resolution.

Adopted this the 1st day of October, 2012.

  
Thomas H. Thompson, Chairman

  
Attest: Teresa L. Wilson, Clerk to the Board





**HENDERSON COUNTY'S  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
2011 CDBG SCATTERED SITE HOUSING GRANT  
PROJECT BUDGET ORDINANCE**

**BE IT ORDAINED** by HENDERSON County's Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Budget Ordinance is hereby adopted:

Section 1. The project authorized is the Community Development Block Grant Program described in the work statement contained in the Grant Agreement between this unit and the North Carolina Department of Commerce, Division of Community Investment and Assistance. This project is more familiarly known as the 2011 CDBG Scattered Site Housing Project.

Section 2. The officers of the County are hereby directed to proceed with the Grant Project within the terms of the Grant document(s), the rules and regulations of the Department of Commerce's Division of Community Investment and Assistance and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this project:

Community Development Block Grant:	<u>\$400,000.00</u>
TOTAL	\$400,000.00

Section 4. The following amounts are appropriated for the project:

C-1 (Full Rehab) Activities:

Rehabilitation	\$324,000.00
Planning	\$7,000.00
Administration	<u>\$29,000.00</u>
TOTAL C-1 PROJECT BUDGET	\$360,000.00

L-1 (Emergency Repair) Activities:

Rehabilitation	\$36,000.00
Administration	<u>\$4,000.00</u>
TOTAL L-1 PROJECT BUDGET	\$40,000.00

Section 5. The Finance Director is hereby directed to maintain, within the grant project fund, sufficient detailed accounting records to provide the accounting to the grantor agency required by the Grant Agreement(s) and federal and state regulations.

Section 6. Requests for funds should be made to the grantor agency in an orderly and timely manner as funds are obligated and expenses incurred.

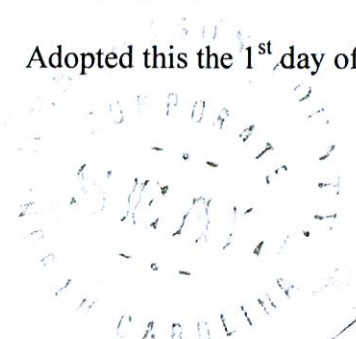
Section 7. The Finance Director is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.


Section 8. The Finance Director is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to this Board of Commissioners.

Section 9. Copies of this Grant Project Budget Ordinance shall be made available to the Finance Director for direction in carrying out this project.

Section 10. The Finance Director is hereby authorized to transfer funds from one line item to another line item without further approval by the Board of Commissioners, subject to the regulations of the North Carolina Department of Commerce, Division of Community Investment & Assistance.

Adopted this the 1<sup>st</sup> day of October, 2012.



  
Thomas H. Thompson, Chairman



Attest: Teresa L. Wilson, Clerk to the Board





## **Henderson County Rapid Re-Housing Program**

### ***History***

In response to federal guidance through the Department of Housing and Urban Development and new regulations for homeless service funding through the Emergency Solutions Grant program, Homeward Bound of Asheville, Inc. contacted local homeless service providers in Henderson County to organize a Homeless Coalition.

Buncombe County has had enormous success since the implementation of its 10-Year Plan to End Homelessness reducing the overall homeless population by 25% and the chronically homeless population by 75% since its 2005 implementation. The Department of Housing and Urban Development recommends that successful regions, such as Buncombe County, educate surrounding communities about best practices, such as Housing First and Rapid Re-Housing, which have shown to reduce homelessness.

Since March 2012, Homeward Bound has been working with local Henderson County service providers to organize a coalition and become part of the Balance of State Continuum of Care, the body that oversees the application process for federal homeless service funding. Henderson County has historically not taken advantage of these dollars that could help the community reduce and/or end homelessness.

In a short time, the Henderson County Homeless Coalition has grown to over 20 organizations, educating itself on the available services, identifying gaps in services to specific populations, organizing goals for the next year, and applying for federal funding through Emergency Solutions Grant for Rapid Re-Housing. The coalition recently recommended that the full amount of Emergency Solutions Grant funding available for Henderson County, a total of \$48,430, be used for Rapid Re-Housing by Homeward Bound.

### ***Program***

Homeward Bound's Rapid Re-Housing Program will work with the Mainstay Domestic Violence Shelter and the Henderson County Public Schools HELP program to identify individuals and families experiencing homelessness in need of permanent housing. Rapid Re-Housing Case Managers will assist households to locate and procure fair-market, scattered-site housing and provide them housing stabilization services in their homes to ensure that they maintain their housing long-term. Homeward Bound will provide short- and medium-term tenant-based rental assistance and housing case management (1-24 months). In the first year of this program, the agency will house and support 15 households. Homeward Bound's case manager will be located at the Mainstay Domestic Violence Shelter.

### ***Request***

Homeward Bound has received a conditional award of Emergency Solution Grant funding in the amount of \$48,430.00 from the state of North Carolina. In order to contract, the state requires the local government to approve the program for the region in which services will be performed.

Homeward Bound requests that the Henderson County Board of Commissioners approve the agency's Rapid Re-Housing Program to provide valuable permanent housing assistance to individuals and families experiencing homelessness in Henderson County.

Please feel free to contact Brian K. Alexander, Homeward Bound Executive Director, with any questions at [brian@hbofa.org](mailto:brian@hbofa.org) or (828)258-1695 ext. 256.

# HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1  
Hendersonville, North Carolina 28792  
Phone: 828-697-4808 • Fax: 828-692-9855  
TDD: 828-697-4580  
www.hendersoncountync.org

THOMAS H. THOMPSON  
Chairman  
WILLIAM O'CONNOR  
Vice-Chairman

CHARLIE MESSER  
LARRY YOUNG  
J. MICHAEL EDNEY

October 2, 2012

Brian K. Alexander, Executive Director  
Homeward Bound  
P.O. Box 1166  
Asheville, NC 28802

Dear Mr. Alexander:

At their October 1, 2012, regular meeting, the Henderson County Board of Commissioners unanimously approved your agency's Rapid Re-Housing Program to provide valuable permanent housing assistance to individuals and families experiencing homelessness in Henderson County.

Please find enclosed the Certification of Local Government Approval for Non-Profit Organizations,  
Project: Henderson County Rapid Re-Housing.

Sincerely,



Teresa L. Wilson, Clerk to the Board

Enclosures (1)

# HOMeward BOUND

pathways to housing for the homeless



## Certification of Local Government Approval for Non-Profit Organizations

I, Thomas H. Thompson, Chairman of the Board of Commissioners, duly authorized to act on behalf of Henderson County hereby approve the project listed below proposed by Homeward Bound, which is located in Henderson County.

**Project: Henderson County Rapid Re-Housing Project**

By Thomas H. Thompson  
Thomas H. Thompson, Chairman of the Board

Date: 10/1/2012



# HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1  
Hendersonville, North Carolina 28792  
Phone: 828-697-4808 • Fax: 828-692-9855  
TDD: 828-697-4580

THOMAS H. THOMPSON  
Chairman  
WILLIAM O'CONNOR  
Vice-Chairman

[www.hendersoncountync.org](http://www.hendersoncountync.org)

October 2, 2012

CHARLIE MESSER  
LARRY YOUNG  
J. MICHAEL EDNEY

Mr. Steve Cannon  
NC Dept. of Transportation  
4142 Haywood Road  
Horse Shoe, NC 28742

Dear Mr. Cannon:

At their October 1, 2012, regular meeting, the Board of Commissioners voted unanimously to approve the enclosed resolution in support of the NCDOT proposal to construct a "left over" or left in/no left out option for access to Mt. Airy Street from Spartanburg Highway.

On behalf of the Board, thank you for taking the time to meet with us and discuss a number of options for consideration.

Sincerely,



Teresa L. Wilson, Clerk to the Board

Enclosures (1)



# HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite #1  
Hendersonville, NC 28792  
Phone (828) 697-4808 • Fax (828) 698-4443  
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THOMAS THOMPSON  
Chairman  
BILL O'CONNOR  
Vice-Chairman

CHARLIE MESSER  
LARRY YOUNG  
J. MICHAEL EDNEY

## RESOLUTION IN SUPPORT OF THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION PLANNED MEDIAN

**WHEREAS,** the North Carolina Department of Transportation had planned a concrete median on Spartanburg Highway west of its intersection with Upward Road, associated with the Upward Road Widening Project; and

**WHEREAS,** the Board received public comment conveying concern from a local business owner about the potential impact of the median on businesses; and

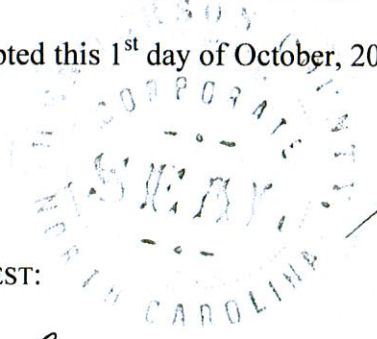
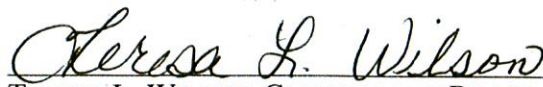
**WHEREAS,** the NCDOT, working in conjunction with the Board and the citizens, studied several additional options for the intersection and proposed a "left in/no left out" as the best option to provide access to businesses between Upward Road and Mt Airy Street; and

**WHEREAS,** the Board appreciates the work NCDOT has done to provide the best possible transportation needs for the citizens of Henderson County;

**NOW, THEREFORE,** be it resolved that we, the Henderson County Board of Commissioners, does hereby support the NCDOT proposal of a "left in/no left out" lane on Spartanburg Highway as the best option to provide access to businesses between Upward Road and Mt Airy Street.

Adopted this 1<sup>st</sup> day of October, 2012.

ATTEST:

  
  
TERESA L. WILSON, CLERK TO THE BOARD

  
THOMAS H. THOMPSON, CHAIRMAN  
HENDERSON COUNTY BOARD OF COMMISSIONERS