

# REQUEST FOR BOARD ACTION

## HENDERSON COUNTY BOARD OF COMMISSIONERS

**MEETING DATE:** September 4, 2012

**SUBJECT:** Resolutions for Henderson County's CDBG Grant for Talley Drive and CDBG/NCRC Grants for Sierra Nevada/Ferncliff Industrial Park

**PRESENTER:** Anthony Starr, AICP, Planning Director

**ATTACHMENTS:** 1) Resolution Authorizing the Planning Director to Sign Documents pertaining to the Talley Drive CDBG Grant.  
2) Resolution Authorizing the Planning Director to Sign Documents Pertaining to the Ferncliff Park & Sierra Nevada CDBG & NCRC Grants.

### SUMMARY OF REQUEST:

Previously this Board has approved the acceptance and implementation of two grant projects utilizing CDBG and NC Rural Center (NCRC) funds. The Talley Drive CDGB Grant is intended to improve the Talley Drive community by providing a new road through the neighborhood and rehabilitating some of the homes. The Ferncliff Park & Sierra Nevada CDBG Grant and NCRC Grant extend water and sewer infrastructure. In order to be more efficient and responsive, staff requests that the Planning Director be permitted to sign all documents pertaining to these two grants so that these documents do not need to be brought before this Board repeatedly. All documents or decisions statutorily or administratively required to be made by this Board will come before this Body. Staff can also provide an update on these projects at the request of this Board. The two attachments are:

- 1) A Resolution Authorizing the Planning Director to Sign Documents pertaining to the Talley Drive CDBG Grant; and
- 2) A Resolution Authorizing the Planning Director to Sign Documents Pertaining to the Sierra Nevada CDBG & NCRC Grants.

### BOARD ACTION REQUESTED:

Planning Staff recommends that the Board of Commissioners approve and individually adopt the resolutions.

**Suggested Motion:** I move that the Board approve and adopt the attached Resolution Authorizing the Planning Director to sign all documents pertaining to the Talley Drive CDBG grant except for any modifications to the Deeds of Trust; AND

I move that the Board approve and adopt the attached Resolution Authorizing the Planning Director to sign all documents pertaining to the Sierra Nevada CDBG & NCRC grants.

**HENDERSON COUNTY  
RESOLUTION AUTHORIZING THE PLANNING DIRECTOR TO SIGN  
REQUIRED REPORTS AND DOCUMENTS  
RELATED TO THE TALLEY DRIVE CDBG GRANT  
Grant Number:09-C-2066**

**WHEREAS**, the County of Henderson has received Community Development Block Grant funds from the North Carolina Department of Commerce to use to rehabilitate Talley Drive in Grant Number **09-C-2066**; and

**WHEREAS**, the County of Henderson must sign various reports and documents to utilize grant funds including documents with property owners, contractors, vendors and those that are sent to the North Carolina Department of Commerce and Division of Community Investment and Assistance during the administration of grant programs ;

**NOW THEREFORE BE IT RESOLVED**, that Anthony Starr, the Planning Director, is designated to sign correspondence, contracts, reports, administrative documents, and CDBG recipient loan agreements, as well as documents related to purchasing and modification of pricing or purchasing regarding the Talley Drive CDBG project on behalf of Henderson County's Board of Commissioners. Carey McLelland, the Finance Director, is designated as an alternate should Anthony Starr not be available. All documents will be approved in accordance with the Henderson County Purchasing Policy and Carey McLelland, Finance Director must pre-audit these documents as required by law. Mr. Starr may not sign any documents modifying the original deeds of trusts or liens pursuant to the grant and these must be approved by the Board of Commissioners

**BE IT FURTHER RESOLVED**, the authorization is to be effective on September 4, 2012.

Adopted and Approved this the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

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Thomas H. Thompson, Chairman  
Henderson County Board of Commissioners

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Teresa L. Wilson, Clerk to Board

**HENDERSON COUNTY RESOLUTION  
AUTHORIZING THE PLANNING DIRECTOR TO SIGN REQUIRED REPORTS  
AND DOCUMENTS RELATED TO THE FERNCLIFF INDUSTRIAL PARK  
AND SIERRA NEVADA CDBG & NCRC GRANTS**

**WHEREAS**, the County of Henderson anticipates receiving 2012 North Carolina Rural Economic Development Center (NCRC) Private & Public Infrastructure Grants; and

**WHEREAS**, the County of Henderson anticipates receiving a Community Development Block Grant for public infrastructure; and

**WHEREAS**, these grant funds will be used to provide assistance to Sierra Nevada and Ferncliff Industrial Park to implement the construction of the necessary water and wastewater infrastructure to support the new Sierra Nevada Brewing Company located in Ferncliff Industrial Park and future businesses in that park; and

**WHEREAS**, the County of Henderson must sign various reports and documents to utilize grant funds including documents with Sierra Nevada, contractors, vendors and those that are sent to the North Carolina Department of Commerce and Division of Community Investment and Assistance during the administration of grant programs;

**NOW THEREFORE BE IT RESOLVED**, that Anthony Starr, the Planning Director, is designated to sign correspondence, contracts, reports, administrative documents, and CDBG recipient loan agreements, as well as documents related to purchasing and modification of pricing or purchasing regarding the Public and Private Infrastructure CDBG/NCRC project on behalf of Henderson County's Board of Commissioners. Carey McLelland, the Finance Director, is designated as an alternate should Anthony Starr not be available. All documents will be approved in accordance with the Henderson County Purchasing Policy and Carey McLelland, Finance Director must pre-audit applicable documents as required by law.

**BE IT FURTHER RESOLVED**, the authorization is to be effective on September 4, 2012.

Adopted and Approved this the 4<sup>th</sup> day of September, 2012.

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Thomas H. Thompson, Chairman  
Henderson County Board of Commissioners

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Teresa L. Wilson, Clerk to Board